

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

Executive Committee Agenda
Tuesday, June 10, 1986
FOB 24B, 3:00-5:00 p.m.

<u>MEMBER:</u>	<u>DEPT:</u>	<u>MEMBER:</u>	<u>DEPT:</u>
Botwin, Michael	ArchEngr	Kersten, Timothy	Economics
Cooper, Alan	BioSci	Lamouria, Lloyd H.	AgEngr
Crabb, Charles	CropSci	Riener, Kenneth	BusAdm
Currier, Susan	English	Terry, Raymond	Math
Forgeng, William	MetalSci	Weatherby, Joseph	PoliSci
Fort, Tomlinson	Provost	Wheeler, Marylinda	P.E./RecAdm
Gamble, Lynne	Library		
Gooden, Reg	PoliSci		
Jorgensen, Nancy	Cslg/Tstg	Copies: Baker, Warren J. Irvin, Glenn W.	

minutes removed

I. Minutes: Approval of the May 20, 1986, Executive Committee Minutes (attached pp. 2-8).

II. Announcements: Welcome new caucus chairs and CSU Senator:

<u>Name</u>	<u>School</u>	<u>Department</u>
Charles Crabb	SAGR	Crop Science
Susan Currier	SLA	English
Nancy Jorgensen	PCS	Counseling and Testing
Marylinda Wheeler	SPSE	P.E./Recreational Administration

Joseph Weatherby CSU Senator Political Science

III. Reports:

- A. President/Provost
- B. Statewide Senators

IV. Business Items:

- A. Academic Senate Standing Committee Appointments. **BRING YOUR FOLDER**
- B. Nominations to Universitywide Committees (attached pp. 9-11)
- C. Proposed Academic Senate Calendar for 1986/87 (attached p. 12)
- D. Alternates for Summer Executive Committee

V. Discussion Items:

- A. Problem: Insufficient senator nominations at election time. Chair's recommendation for emergency action for 1986/87:
 - 1. Where vacancy exists, caucus chair to solicit signed nominations through direct mail contact to each faculty member in his/her school; followed by
 - 2. School caucus by secret ballot elects person of their choice and forwards this name to the Executive Committee; followed by
 - 3. Executive Committee consideration and action based upon appointment being valid only until the next regular election;
 - 4. Simultaneous with the above authorization, the Elections Committee is to be instructed to prepare a bylaw change to accommodate the above in future years.
- B. Budgetary Process Preliminary Report-Greenwald, Budget Committee (attached pp. 13-18).
- C. Formation of Ad Hoc Committee to Recognize Ed Zuchelli, Deceased.

VI. Adjournment:

FACULTY INTERESTED IN SERVING ON A CAMPUSWIDE COMMITTEE FOR 1986-87

	<u>DEPARTMENT</u>	<u>SCHOOL</u>	<u># COMMITTEES SIGNED FOR</u>
<u>Academic Planning</u> <i>(one vacancy)</i>			
Deley, Warren	Social Sciences	SCAH	3
Grinde, D. A.	History	SCAH	
Page, Lane	Library	PCS	21
Terry, Raymond	Math	SSM	7 (3rd Choice)
Warfield, David	Crop Science	SAGR	2
Wenzl, Michael	English	SCAH	3
<u>Athletic Advisory</u> <i>(one vacancy)</i>			
Hawkins, Max	Animal Sciences	SAGR	3
Knecht, George	Biological Sciences	SSM	2
Page, Lane	Library	PCS	21
Shelton, Mark	Crop Science	SAGR	
Snetsinger, John	History	SCAH	
Ullerich, Stanton	Agri Mgt	SAGR	
Wenzl, Michael	English	SCAH	3
<u>Campus Planning</u> <i>(no vacancies)</i>			
French, Steven	City/Reg Planng	SAED	2
Gordon, Raymond	Mech Engr	SENG	
Page, Lane	Library	PCS	21
Sutliff, Dale	Landscape Arch	SAED	
Warfield, David	Crop Science	SAGR	3
<u>Commencement</u> <i>(no vacancies)</i>			
Glassmeyer, Sonja	P.E./Rec Admin	SPSE	
Hansen, Phyllis	Library	PCS	5
Niku, Saeed	Mech Engr	SENG	2
Page, Lane	Library	PCS	21
<u>Commencement Speaker</u> <i>(one vacancy)</i>			
Deley, Warren	Social Sciences	SCAH	3
Emmel, James "Bob"	Speech Comm	SCAH	
Loe, Nancy	Library	PCS	
Niku, Saeed	Mech Engr	SENG	2
Page, Lane	Library	PCS	21
<u>Computer Advising</u> <i>(no vacancies)</i>			
French, Steven	City/Reg Planng	SAED	2
Morgan, Donald	Indust Engr	SENG	2
Page, Lane	Library	PCS	21
Plummer, William	Animal Sciences	SAGR	2
Smith, D. B.	English	SCAH	4
Terry, Raymond	Math	SSM	7 (1st Choice)
<u>Coordinating Committee for Teacher Education</u> <i>(one vacancy)</i>			
Baldwin, Marylud	Education	SPSE	2
Page, Lane	Library	PCS	21
Rockman, Ilene	Library	PCS	2
Wheeler, Marylinda	P.E./Rec Admin	SPSE	

Development Advisory

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(one vacancy)

Levenson, Harvey	Graphic Comm	SPSE	2
Page, Lane	Library	PCS	21
Warfield, David	Crop Science	SAGR	3

El Corral Bookstore Advisory*(one vacancy)*

Floyd, Donald	Social Sciences	SCAH	
Hansen, Phyllis	Library	PCS	5
Lilje, Karl	Engr Tech	SENG	2
Miller, Sandy	Architecture	SAED	
Page, Lane	Library	PCS	21

Energy Conservation*(one vacancy)*

Page, Lane	Library	PCS	21
Terry, Raymond	Math	SSM	7

Equal Opportunity Advisory*(one vacancy - see criteria)*

Lo, Chien-Kuo	Civ/Env Engr	SENG	4
Mehdizadeh, Amrollah	Mech Engr	SENG	5
Ortiz, Maria Elena	Biological Sciences	SSM	3
Page, Lane	Library	PCS	21

Extended Education*(no vacancies)*

Gittes, Katharine	English	SCAH	2
Lo, Chien-Kuo	Civ/Env Engr	SENG	4
Morgan, Donald	Industrial Engr	SENG	2
Niu, Sarah	Library	PCS	
Page, Lane	Library	PCS	21
Terry, Raymond	Math	SSM	7

Facilities Use*(no vacancies)*

Hawkins, Max	Animal Sciences	SAGR	3
Khan, Zahir	Engr Tech	SENG	
Levenson, Harvey	Graphic Comm	SPSE	2
Page, Lane	Library	PCS	21

Foundation Food Service Advisory*(no vacancies)*

Hansen, Phyllis	Library	PCS	5
Pritchard, Eileen	Library	PCS	
Smith, D. B.	English	SCAH	4

Graduate Studies*(no vacancies)*

Alexander, William	Political Science	SCAH	
Deley, Warren	Social Sciences	SCAH	3
Gamble, Lynne	Library	PCS	
Gittes, Katharine	English	SCAH	2
Hansen, Phyllis	Library	PCS	5
Knecht, George	Biological Sciences	SSM	2
Lo, Chien-Kuo	Civ/Env Engr	SENG	4
Mehdizadeh, Amrollah	Mech Engr	SENG	5
Page, Lane	Library	PCS	21
Plummer, William	Animal Sciences	SAGR	2
Rockman, Ilene	Library	PCS	2
Smith, D. B.	English	SCAH	4
Somayaji, Shan	Civil Engr	SENG	
Terry, Raymond	Math	SSM	7
Wenzl, Michael	English	SCAH	3

(2nd Choice)

**Instructionally Related
Activities Advisory**
(one vacancy)

Hawkins, Max	Animal Sciences	SAGR	3
Page, Lane	Library	PCS	21

Liberal Studies
(no vacancies)

Hansen, Phyllis	Library	PCS	5
Page, Lane	Library	PCS	21
Smith, D. B.	English	SCAH	4

Public Safety
(one vacancy)

Lo, Chien-Kuo	Civ/Env Engr	SENG	4
Page, Lane	Library	PCS	21
Terry, Raymond	Math	SSM	7
Wollman, Michael	EL/EE	SENG	2

Radiation Safety
(no vacancies)

Ortiz, Maria Elena	Biological Sciences	SSM	3
Page, Lane	Library	PCS	21
Rosener, Doug	EL/EE	SENG	
Terry, Raymond	Math	SSM	7
Wollman, Michael	EL/EE	SENG	2

Registration & Scheduling
(no vacancies)

Lilje, Karl	Engr Tech	SENG	2
Page, Lane	Library	PCS	21
Sharp, Harry	Speech Comm	SCAH	

Student Affairs Council
(one vacancy)

Jorgensen, Nancy	Counselg/Testing	PCS	2
Mehdizadeh, Amrollah	Mech Engr	SENG	5

Student Affirmative Action
(two vacancies - see criteria)

Jorgensen, Nancy	Counselg/Testing	PCS	2
Mehdizadeh, Amrollah	Mech Engr	SENG	5
Ortiz, Maria Elena	Biological Sciences	SSM	3

University Union Advisory Board
(two vacancies)

Mehdizadeh, Amrollah	Mech Engr	SENG	5
Page, Lane	Library	PCS	21
Vilkitis, J. R.	Natl Res Mgt	SAGR	

Writing Skills Advisory
(no vacancies)

Currier, Susan	English	SCAH	
Page, Lane	Library	PCS	21

PROPOSED

Academic Senate Calendar for 1986-87

All Executive Committee meetings scheduled in FOB 24B

All Academic Senate meetings scheduled in UU 220

June 3	Executive Committee	February 3	Executive Committee
July 8	Executive Committee	February 10	Senate
August 5	Executive Committee	February 17	Executive Committee
September 2	Executive Committee	February 24	Senate
September 23	Senate	March 3	Executive Committee
September 30	Executive Committee	March 10	Senate
October 7	Senate	April 7	Executive Committee
October 14	Executive Committee	April 14	Senate
October 21	Senate	April 21	Executive Committee
October 28	Executive Committee	April 28	Senate
November 4	Senate	May 5	Executive Committee
November 18	Executive Committee	May 12	Senate
November 25	Senate	May 19	Executive Committee
December 2	Executive Committee	May 26	Senate
January 6	Executive Committee	June 2	Executive Committee (1987-88)
January 13	Senate		
January 20	Executive Committee		
January 27	Senate		

Memorandum

MAY 9 1986

Academic Senate

To : Lloyd Lamouria, Chair, Academic Senate Date : May 7, 1986

File No.:

Copies :

From : Jens Pohl, Chair, Academic Senate Budget Committee

Subject : Proposed New Budgetary Process Model for Cal Poly

The Budget Committee at its meeting on Tuesday, May 6, 1986, unanimously M/S/P that the attached resolutions prepared by the Ad Hoc Committee on Budgetary Process be "forwarded to the Chair of the Academic Senate as a preliminary report to initiate discussion within the Academic Senate and in conjunction with the President."

Attachment (1)

Background

In a memorandum dated December 13, 1984, the Chancellor transmitted the Board of Trustees policy that committees which include faculty and students should exist to advise the President on budget policy, planning, and resource allocation. This policy involved the total budget of the campus as well as the resource allocations of all programs.

The current resource allocation process at Cal Poly does not permit faculty and student input into the budgetary process prior to the approval of the University budget. This current process is neither an open nor a formal process. Furthermore, program evaluations as well as long range planning should be an integral part of this resource allocation process.

Resolution on the Budget Process

- Whereas, The resource allocation process should be an open and formal process, and
- Whereas, The faculty, staff, and students of the University should be permitted input into the budgetary process prior to the approval of the University budget, therefore be it
- Resolved: That an Allocation Committee shall be established and shall be charged with the recommendation of a University budget, and further
- Resolved: That a committee of the Allocation Committee called the Budget Development Committee shall be established and charged with preparing a University budget for consideration by the Allocation Committee, and further
- Resolved: That the following approximate interim timetable be established:

Approximate Interim Timetable

- OCTOBER: Program centers submit short-term and long-range priorities to the Allocation Committee.
- NOVEMBER: Hearings held for selected program centers. Either the program center or the Allocation Committee may request a hearing.
- DECEMBER: All program centers submit resource requests to the Allocation Committee.
- DECEMBER/
JANUARY: Allocations of faculty positions made to the schools excluding enrichment, new programs, research and development, and a reserve.
- FEBRUARY/
MARCH: Budget Development Committee prepares budget.
- APRIL/MAY: Allocation Committee recommends budget to the President.
- MAY/JUNE: President reviews budget.
- JULY: President issues budget.

and further

Resolved: That during the first year of the phasing in of the process that:

- 1) The following members shall serve on the initial Allocation Committee.

Chair or designated member of the Academic Senate Budget Committee

Chair or designated member of the Academic Senate Long Range

Planning Committee

Chair or designated member of the Academic Senate Curriculum Committee

Chair of the Academic Senate or designated member of the Academic Senate

Executive Committee

Chair or designated member of the Program Evaluation Committee (if approved)

Two members of the Faculty chosen by the Academic Senate

Vice President for Academic Affairs

One member of the Deans' Council

Vice President for Business Affairs

Executive Dean

Dean of Students

Vice Provost for Academic Programs

Associate Provost for Information Systems

Vice President for University Relations

Director of Personnel and Employee Relations

ASI President or Designees

Controller of the ASI

- 2) The Allocation Committee and the President shall establish the Budget Development Committee.
- 3) The Allocation Committee shall determine policies and procedures for implementing this budgetary process.
- 4) These policies and procedures shall be subject to approval by the Academic Senate.
- 5) These policies and procedures shall be subject to approval by the President.
- 6) As much of the above approximate interim timetable be used as is practical and possible.

Resolution on Program Evaluation

Whereas, Program evaluations should be an integral part of University planning and resource allocation, and

Whereas, There is currently no formal program evaluation process, therefore be it

Resolved: That a committee be formed to establish policies and procedures for implementing program evaluations for all units of the University, and further

Resolved: That these policies and procedures be subject to approval by the Academic Senate, and further

Resolved: That these policies and procedures be subject to approval by the President, and further

Resolved: That these program evaluations be made available to the Allocation Committee and other committees as necessary.

Resolution on Long Range Planning

Whereas, Long range planning is an integral part of University planning and resource allocation, and

Whereas, There is currently no formal unified campus long range planning, therefore be it

Resolved: That a committee be charged to establish policies and procedures for implementing long range planning for all units of the University, and further

Resolved: That these policies and procedures be subject to approval by the Academic Senate, and further

Resolved: That these policies and procedures be subject to approval by the President, and further

Resolved: That any reports concerning long range planning shall be made available to the Allocation Committee and other committees as necessary.