

CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California  
ACADEMIC SENATE EXECUTIVE COMMITTEE

MINUTES *24*

Tuesday, January *17*, 1989

UU 220 3:00 p.m.

*(combined - 1 January 24 minutes)*

I. Preparatory:

- A. The meeting was called to order at 3:15 p.m.
- B. The minutes of the November 29, 1989 meeting were approved as submitted.

II. Communications and Announcements:

- A. The chair announced that the Senate has to nominate a faculty for the 89-90 Faculty Affirmative Action Review Committee. The deadline is 3/17/89. This item will be on the next agenda and will be announced via the Cal Poly Report.
- B. The chair announced that Lezlie Labhard's term on the Cal Poly Foundation Board expires at the end of this year and that she does not wish to be reappointed. Names of faculty interested in this position will be solicited through the Cal Poly Report.
- C. The chair noted that the resolution on the Applied Research and Development Facility approved by the Senate last year will have no effect since the individual for whom it was intended has accepted another position.
- D. The chair announced that a replacement for the Senate Secretary position will be needed for Spring Quarter.

III. Reports

- A. President: none.
- B. Academic Affairs Office:  
Malcolm Wilson reported that the President is attending a briefing on the budget today. The President and Business Affairs will address the Senate at the Jan. 31 meeting and provide a budget update.
- C. Statewide Senators: none.
- D. Wally Mark--Continuing Admission Rates and Possible Consequences Thereof.  
Wally distributed two handouts at the meeting: Summary Data on Persistence of First-Time Freshmen and 1989-90 Degree Program Summary. He summarized the data on persistence and showed some historical data. Overall, graduation rates and persistence rates look good now, but only a small percentage of students graduate in four years. A number of reasons for this are plausible: the large number of units required by some degree programs, most majors now offer BS rather than BA degrees and run at the maximum number of units, the large co-op program, and the expansion of minor programs. Wally also noted that the average number of units per quarter for Cal Poly students has steadily dropped to its current level of 13.5. Wally indicated that if the number of continuing students increase, a stable FTE results in limited access for new students. This should be considered in curricular policy decisions that have the potential to prolong time on campus.

IV. Consent Agenda:

The following item was added to the distributed agenda.

A. Long-Range Planning

There is currently no release time available for the chair of the Long Range Planning Committee. This committee is now becoming more active. The Senate currently has 3 units of release time (originally allocated to the Vice-Chair) available, and the chair proposed that this be given to the chair of the Long Range Planning Committee. This was approved by the Executive Committee.

V. Business Items:

A. Resolution to Amend the Bylaws Making the Research Committee an Elected Committee.

This item was discussed on the floor of the Senate at its last meeting. Based on the discussion there and the amendments offered, the following changes have been made:

1. Section I 5 b (2) (h) (page 6 of the distributed agenda) has been changed to maintain staggered terms.
2. Section 12 a (1) now reads that a majority of the committee be elected faculty. This is in agreement with the contract.
3. Section 12 a (5) The statement regarding the voting status of ex-officio members can be included or excluded, depending on the wishes of the Senate.
4. Sections 12 a (6) and 12 b (3) have been added.

The following suggestions were offered by members of the Executive Committee:

1. (Dobb, Lutrin) Section 12 a (2), should read  
One member shall be elected from each school and from Professional Consultative Services by the ...
2. (Burgunder) The numbering of items under Section 12 be revised, and that some sections be reworded to avoid the use of "etc."

This item will be placed on the agenda of the next Senate meeting.

B. System Program Change Proposals for 1990/91

Rogers reported that the Budget Committee deals with program change proposals each year. Given the short time frame for action, in order to get appropriate representation they need some idea of what PCP's are in the works. The Budget Committee would like the chair of the Senate to solicit some input on upcoming PCP's via the Senate Committees.

M/S/P (Murphy, Moustafa) to have the Senate chair take the appropriate action.

C. Resolution to Clarify Ascendancy of Vice Chair in the Event of Resignation of the Chair

This resolution makes the ascendancy of the vice chair to the chair clear in the bylaws. Ray Terry suggested that succession would be a better word than ascension. Malcolm Wilson suggested moving the new portion of Article IIIA to the beginning of the beginning of section 2 rather than inserting it in the middle.

M/S/P (Murphy, Moustafa) to place this resolution on the agenda of the next Senate meeting.

D. Resolution to Amend the Bylaws to Prohibit Concurrent Membership on the GE&B Committee and the GE&B Subcommittees

Murphy stated that he does not support this resolution. Burgunder also indicated that he does not see a problem with dual roles. Vilkitis stated that he did see a conflict with respect to fair representation for all subcommittee areas. Rogalla indicated that the motivation for the resolution is that a person should only participate on one level of review.

M/S/P (Moustafa, Zeuschner) to place this item on the agenda of the next Senate meeting.

E. Statement re Executive Committee/Senate Executive Sessions

This was included as an informational report to the Executive Committee regarding the authority to use Executive Sessions. The report was accepted by the Executive Committee without discussion.

F. Statement re Voting Privilege for Part-Time Faculty Representative to the Senate.

This item is an informational report from the Constitution and Bylaws Committee. The Executive Committee accepted the recommendation of the Constitution and Bylaws Committee.

G. Statement re Definition of "Faculty"

The Constitution and Bylaws Committee feels that article i of the constitution is outdated. In particular, the definition of faculty needs to be updated. It is the recommendation of the Constitution and Bylaws Committee that this should be done in conjunction with any other proposed constitutional changes made this year.

The meeting was recessed at 4:55 p.m. until Tuesday January 24 at 3:00.

The meeting was reconvened at 3:15 on January 24, 1989.

The recommendation of the Constitution and Bylaws Committee on Item G was reviewed, and then the Executive Committee resumed where it had left off with Business Item H.

- H. Statement re Full-Time Status for Committee Membership  
The chair reviewed the various reasons for support of this item. The Executive Committee then accepted the report of the Constitution and Bylaws Committee.
- I. Statement of Termination of Senate Terms-of-Office  
The Executive Committee accepted the report of the Constitution and Bylaws Committee without discussion.
- J. Appointment of Estelle Basor to the Affirmative Action Faculty Development Program Review Committee (as a replacement for Marylud Baldwin)

M/S/P (Kersten, Murphy) to approve the appointment of Estelle Basor.

- K. Appointment of James Howland as part-time representative to the Senate for Winter and Spring Quarters.

M/S/P (Zeuschner, Murphy) to approve the appointment of James Howland.

- L. Business Item L was deferred to an Executive Session.

- M. Academic Senate and Committee vacancies.

M/S/P (Murphy, Moustafa) to approve the appointment of Steve Mott to the Long Range Planning Committee for the School of Professional Studies and Education.

M/S/P (Murphy, Moustafa) to approve the appointment of Paul Milkowitz to fill the Senate vacancy for the School of Liberal Arts.

M/S/P (Lutrin, Zeuschner) to approve the appointment of Dorothy Jefferson to the Fairness Board as the Student Services representative.

- N. The following item was added to the agenda  
Resolution to Amend the Bylaws by Changing Election Procedures.  
This resolution could change the election procedures by moving the dates for nominations up one month, so that the solicitation of nominations does not fall during finals and quarter break.  
It was the consensus of the group that a statement should be added that indicates that this would not take effect until the 1990 elections.

M/S/P (Moustafa, Murphy) to place this item on the next Senate agenda.

V. Discussion Items

A. Use of external peer reviewers for the State Faculty Support Grant Proposals.

A discussion of the difficulties in using peer reviewers from the same department as applicants for the SFSG's were discussed. It was noted that it might be difficult to find external reviewers, and that the use of external reviewers might work to the disadvantage of some of the special programs at Cal Poly. While it is obvious that there is no easy or clear cut solution to this problem, it was thought that providing training for the peer reviewers and possibly asking peer reviewers to rank the applications from the department might prove useful.

B. The chair presented a number of issues that he has discussed or plans to discuss with President Baker. Among them were:

1. The Senate office has received communications from the system asking the campus to provide nominees for committees on retention, tenure and recruitment of disadvantaged faculty. The chair expressed concern that the Senate was not being consulted when positions of this type become vacant.
2. Excessive use of charge-backs on campus. The Senate was charged a fee for information on minority faculty at Cal Poly.
3. The chair indicated that he has given up the Senate position on the Writing Skills Advisory Committee. This was done in exchange for a policy of having the school representatives, which are currently appointed by the deans, selected in consultation with the Senate Caucus of each school. He intends to propose that this process be used on all administrative committees. Sam Lutrin suggested that this policy be broadened to include Student Affairs.
4. The chair has sent a letter to the Curriculum Committee regarding minors at Cal Poly. He has suggested that the committee may want to consider a moratorium on minors until there is some criteria for evaluating proposals and monitoring existing minor programs. There are approximately 15 minor proposals in the review process at this time.
5. The CSU Task Force Report will be distributed. The chair plans on placing this on a future agenda as a discussion item.
6. There will be an extra meeting of the Executive Committee to discuss the Ad Hoc Committee's report on the structure of the Senate.

C. Report from the Instruction Committee on +/- grading.

Ray Terry distributed a report from the Instruction Committee and indicated that the general consensus of the committee was that +/- grading should be optional.

At this time, the Executive Committee went into Executive session. The following actions were taken:

Don Floyd was reappointed to the Council on International Programs.

K.N. Balasubramanian was appointed to the Registration and Scheduling Committee.

Manzar Faroohar was appointed to the Public Safety Committee.

VII. Adjournment: The meeting was adjourned at 4:35 p.m.