

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California
ACADEMIC SENATE EXECUTIVE COMMITTEE

MINUTES

Tuesday, September 20, 1988
UU 220 3:00 - 5:00 p.m.

I. Preparatory:

There were no minutes for approval.

II. Communications:

- A. The chair reminded those present to read the memo on substitutes and proxies for senate meetings.
- B. The chair reported that the action taken at the August Executive Committee meeting regarding the Faculty Support Grant program was timely but incorrect. The most recent communication from the Chancellor's office indicates that the program must be overseen by an elected committee. Since the Senate's only elected committee is the UPLC, they will have to function in this capacity for this year.
- C. There will be a conference sponsored by the system-wide Student Assessment Task Force. The conference will be held Nov. 16 - 18. The Senate will be sending Jack Wilson as its representative.
- D. The Human Task Force Board of Governors has designated two positions to be filled by faculty members. This Task Force will coordinate the effort for student community service. The chair reported that he is attempting to identify two minority faculty members with ties to the community who could serve in this capacity.
- E. As was the policy last year, some materials will be kept available in the Senate office rather than being distributed to all Senators. Interested parties should stop by the Senate office to peruse these materials.

III. Reports:

- A. President: none.
- B. Academic Affairs:
Malcolm Wilson issued an invitation to the Executive Committee to attend a Video conference on assessment. The conference is sponsored by the National Association of Student Personnel Administrators and the American College Personnel Association. It is titled "Assessment--To Improve Student Learning and Development: A Shared Responsibility". It will take place on Oct. 7 from 11 a.m. to 1 p.m.
Malcolm Wilson also reported on the CAPTURE system for adds and drops. He thinks that it has worked well, considering that it is being asked to do something that it was not designed to do--mix with preliminary registration by CAR.

C. Statewide Senators:

Joe Weatherby reported on the status of the proposed new foreign language requirement. He stated that now was the time for faculty input. Since the current version of the proposal will introduce a foreign language exit requirement of approximately third year competency, which must be demonstrated by testing, this will have great impact on this campus. He suggested that comments be directed to Reg Gooden who is on the statewide committee.

Reg Gooden reported that the Foreign Language Council has not yet made its recommendations on the proposal.

Tim Kersten reminded everyone that proposition 78 will be on the November ballot. This is a bond proposal which includes \$128 million for CSU and \$16-18 million for Cal Poly. The Statewide Senate has passed a resolution supporting the proposition.

IV. Consent Agenda: none.

V. Business Items:

A. Resolution on an Honorary Doctor of Laws Degree (confidential)
The Executive Committee went into an executive session, due to the confidential nature of this resolution. After discussion, it was moved and seconded (Gooden, Moustafa) to place this item on the agenda of the full Senate, to be handled in executive session. The motion carried unanimously.

B. Resolution Charging UPLC with the review of State Faculty Support Grants.
This resolution was withdrawn.

C. Senate Committee Vacancies
Lee Burgunder proposed the following appointments:
Lynn Metcalf to the GE&B Committee (fall only)
and

Earl Keller to the Library Committee.

M/S/P (Burgunder, Borland) to approve the appointments.

D. Academic Assigned Time Allocation
After discussion, the following distribution of release time was approved:

	%	AY units
Academic Senate Chair	.555	25
Academic Senate Vice Chair	.067	3
Academic Senate Secretary	.133	6
Budget Committee Chair	.212	9.5
Curriculum Committee Chair	.212	9.5
GE&B Committee Chair	.133	6
Personnel Policies Chair	.089	4

E. Senate Calendar
M/S/P (Kersten, Moustafa) to change the Executive Committee meeting scheduled for the Tuesday before Thanksgiving to the Tuesday after the holiday.

VI. Discussion Items:

A. The chair indicated that he felt a need to clarify some policy issues, and intends to ask the Constitution and By-Laws Committee to look at the following issues:

1. Maximum term of membership on an Academic Senate Committee
2. Maximum term for a committee chair
3. Is concurrent membership on the GE&B Committee and one of the area subcommittees appropriate?
4. Procedures for filling a vacancy when a Senate officer vacates
5. Should the Research Committee become an elected committee?

B. The chair requested that suggestions for someone who could serve as parliamentarian were being solicited.

VII. Adjournment: The meeting was adjourned at 4:35 p.m.