

Adopted: May 16, 2006

**ACADEMIC SENATE  
of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA**

**AS-645-06**

**RESOLUTION ON  
GRADE FORGIVENESS**

- 1 WHEREAS, Student success is a guiding principle in policy decisions; and  
2  
3 WHEREAS, Class space is limited and courses fill quickly; and  
4  
5 WHEREAS, Students may encounter situations that impede their ability to pass a course; and  
6  
7 WHEREAS, Some courses are well-recognized as particularly challenging and regularly have a  
8 low pass rate; and  
9  
10 WHEREAS, Academic advising is an important way to identify and provide guidance for  
11 failing students; therefore be it  
12  
13 RESOLVED: Students may repeat up to 16 units for grade forgiveness in courses that a grade of  
14 D+, D, D-, F or WU was received; and be it further  
15  
16 RESOLVED: Any course is eligible for grade forgiveness one time only; and be it further  
17  
18 RESOLVED: Each quarter, advisors are encouraged to proactively contact and advise students  
19 who have received a failing grade in any course.

Proposed by: Academic Senate Instruction Committee  
Date: February 28, 2006  
Revised: March 28, 2006

## **BACKGROUND**

Because of the new implementation of the PeopleSoft system, we now have a ripe opportunity to consider any changes to our existing repeat policies. Software programming changes are best made during this implementation phase, so if we are ever to consider revisiting our policies, now is the time.

Furthermore, it is the sense of the Academic Senate Instruction Committee that there has been too little in the way of active advising of failing students. With this resolution, we have the opportunity to voice that concern with suggestions for improvement.

### **Current Policy (page 79, 2005-7 Catalog)**

Undergraduate students may repeat a maximum of 20 units at Cal Poly for purposes of improving GPA. A course taken at Cal Poly or at another university or college in which a grade of D+ or less was received may be repeated at Cal Poly with the new grade recorded along with the prior grade. If the second grade is equal to or higher than the first, then the grade earned by repeated the course will replace the quality points, quality hours and earned hours which were previously earned. The original grade is “forgiven” from GPA computation, but both grades appear on the student’s permanent record (transcript). With the exception of the reasons listed below, the repeat adjustment is made automatically at the end of the term in which the course is repeated. If a courses is re-taken with credit/no-credit grading, the original grade will not be excluded from the GPA.

A repeat petition is required for the following reasons only:

- The course was originally taken at Cal Poly before Fall 1987
- The course was originally taken at another institution
- The course has changed prefix or number
- The course was taken through Cal Poly Extended Education

Repeat petitions for the situations listed above must be turned into the Office of Academic Records by the end of the seventh week of the quarter in which the course is repeated.

If the student repeats a course in which a C- or higher grade was earned, both grades will be calculated in the grade point average, but the duplicate earned hours will not be counted toward the degree.

State of California  
Memorandum

**CAL POLY**

SAN LUIS OBISPO  
CA 93407

To: David Hannings  
Chair, Academic Senate

Date: June 19, 2006

From: Warren J. Baker  
President

Copies: R. Detweiler, D. Conn,  
K. Ikeda, T. Zuur

Subject: Response to Senate Resolution AS-645-06—Resolution on Grade Forgiveness

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This memo formally acknowledges receipt and approval of the above-referenced Academic Senate resolution.

Please express my appreciation to the Academic Senate members for their work on this issue.