

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California
ACADEMIC SENATE

EXECUTIVE COMMITTEE - MINUTES
Tuesday: July 8, 1986
FOB 24B 3:00 p.m.

Chair: Lloyd H. Lamouria
Vice Chair: Lynne E. Gamble
Secretary: Raymond D. Terry

Members Present: Cooper, Dana (for Forgeng), Gamble, Gooden,
Jorgensen, Labhard (for Wheeler), Lamouria,
Michelfelder (for Currier), Riener, Terry
Weatherby

Guests: Jim Conway, Glenn Irvin, Gail Wilson, Malcolm Wilson

I. Call to Order

A. The meeting was called to order at 3:10 p.m..

B. The minutes of the May 27 / June 3, 1986 meeting
were approved with one correction: Item IV. C. 9
should be changed to read:

"A roll call vote on the amendment was taken. The
vote was: 30 Yes, 14 No, 2 Abstentions, 2 Non-Voting."

C. The minutes of the June 10, 1986 Executive Committee
meeting were approved with the correction of two typo-
graphical errors. Item IV. D. 2 should read:

"2. The Chair announced that the Senate Fall Conference
activities would occur in UU 220 on Monday: 9/15/86
according to the following schedule:

1:30 - 2:00 p.m. - Meeting of Senate Standing Com-
mittees that still need to
choose a Chair
2:00 - 3:00 p.m. - Senate General Session
3:00 - 5:00 p.m. - Senate Reception"

II. Announcements

A. The Chair announced that the Executive Committee today
would be acting as the Senate, not just as the Execu-
tive Committee.

B. The Chair announced that the Senate activities schedul-
ed for Monday: September 15, 1986 would occur in UU 207
not in UU 220, as announced on June 10.

- C. The Chair announced that Edgar J. Carnegie would represent the Academic Senate on the newly-created Task Force on Faculty Resource Allocations. The Chair had originally agreed to serve on this important committee, but later nominated Ed Carnegie when it became apparent that the latter background and experience would make him an ideal member of the Task Force.

The Executive Committee expressed no objections to the appointment. It was further announced that the Deans had chosen Phil Bailey (SOSAM) as their representative. Walter E. Mark and Kent Smith will also be members of the Task Force.

- D. Nancy Jorgensen announced that Phyllis Hanson would represent PCS on the Constitution & Bylaws Committee and that Jay Waddell will be the new Senator from PCS.

The Executive Committee accepted the appointments by consensus.

- E. The Chair announced that, henceforth, Malcolm Wilson will be the official representative to the Executive Committee from the Administration.

III. Reports

- A. Malcolm Wilson (Interim Vice President for Academic Affairs) made a brief report providing the new working titles for Academic Affairs Staff and their corresponding functions and responsibilities. (Summary attached.)
- B. Statewide Senators: There were no reports.

IV. Business Items

A. Resolution on AIMS Quarterly Budget Reporting

1. Jim Conway (Chair: Budget Committee) was present to facilitate the handling of this item which originated with the Budget Committee.
2. M / S (Gooden /Labhard) to adopt the Resolution.
3. Reg Gooden suggested that an annual report may be adequate. Jim Conway responded by noting that a quarterly report had been promised and is necessary to keep close tabs on potential cost overruns.
4. M / S (Jorgensen /Labhard) that the Resolution be amended by the addition of the following clause:

"Resolved that instructional funds shall not be used for the AIMS Project."

5. Arguments opposed to the amendment included:

- a. The amendment deals with an issue that is separate from the issue of this Resolution, viz., the nature of the reporting that must be done if the AIMS Project is undertaken. Whether we should commit ourselves to AIMS is a much more complicated issue that should be brought up separately and discussed at length.
- b. The Executive Committee usually goes along with the advice of the Budget Committee.
- c. It may not be necessary to use instructional funds at all.
- d. Any savings accrued from the AIMS Project will be reallocated to instructional funds.

6. Arguments in favor of the amendment included:

- a. Instruction will only benefit in a "trickle-down" manner. Those who benefit most directly should pay the greater share.
- b. Discussion of the merits of AIMS should take place now.

7. A voice vote on the amendment was inconclusive. A show of hands revealed that the vote on the amendment was: 4 Yes, 5 No, 2 Non-voting.

8. The vote on the Resolution was 10 Yes, 0 No, 0 Abstaining.

B. Resolution on CSU Trustee Professorship

1. Charles Andrews (Chair: Personnel Policies Committee) was absent. Diane Michelfelder (a member of the PPC) spoke in his stead.
2. M/S/F (Michelfelder /Labhard): To adopt the Resolution.

The motion carried unanimously.

C. Resolution on Campus Smoking Policy

1. Diane Michelfelder opened the discussion.
2. Reg Gooden suggested the need for a definition of smoking.
3. Lynne Gamble wanted to know how this Resolution

changed the current campus smoking policy. No one knew for sure if there were a campus smoking policy in effect now, but most felt that, if there were, it was not as comprehensive.

4. Joe Weatherby drew attention to Item 11 prohibiting smoking in state authorized vehicles. He argued that this provision should be amended to permit smoking in state authorized vehicles if the driver is the only person in the vehicle or if all the passengers concur.
5. Al Cooper asked; "Why not ban smoking altogether?"
6. Ken Riener pointed out a number of typographical errors.
7. The Chair directed Diane Michelfelder to bring the comments and concerns of the Executive Committee before the PPC prior to our next meeting.

D. Use of Instructional Funds for Sabbatical Leaves

1. Ray Terry (Chair: UFLC) presented the background and content of the recommendations of the PPC embodied in a memo from Carles Andrews to Lloyd Lamouria summarizing the PPC position adopted during its June 2 meeting.
2. Briefly, the new method of allocating sabbaticals will result in the award of more sabbaticals than the previous method. If, however, sabbatical replacements are hired at a level higher than Assistant Professor, Step 3, instructional funds may be encumbered.
3. The PPC authorizes using the new method of allocation for the 1986-1987 and 1987-1988 years, with a formal review occurring before awarding sabbaticals for 1988-1989.
4. On behalf of the UFLC, Ray Terry endorsed the recommendations of the PPC.

E. Resolution on Faculty Early Retirement Program

1. Joe Weatherby expressed the need for Cal Poly to adopt a resolution like the one adopted by the Bakersfield Academic Senate (page 30).
2. A general discussion of the merits of FERP and the constraints it introduces on hiring and planning ensued. In general, FERP encourages older faculty to retire earlier, making it possible to hire new

faculty; but since the retirees return to teach part-time, their presence prevents hiring as many new persons as would be possible if FERF did not exist.

F. Resolution on Faculty Overload

Due to the absence of Tim Kersten there was no discussion of this item. It will, however, proceed to a Second Reading status at our next meeting.

G. Bylaw Change to Add Director, Research Development / designee to the Research Committee

1. There was no discussion of this item.
2. The Chair announced that he would instruct the Constitution & Bylaws Committee to prepare a resolution that would effect the desired changes.

V. Discussion Items

A. Library Study Space Request by the Association of Graduate Students in Agriculture

1. Joe Weatherby noted that there are 20-30 graduate programs on campus. It would be unwise to favor any one group. Moreover, there is usually a lot of space on the fourth and fifth floors. He did support having a place for people to lock up materials.
2. Lynne Gamble suggested opening the faculty reading room to graduate students.
3. Reg Gooden asserted that the problem has resulted from a lack of proper funding for graduate programs. A discussion of the history of the graduate differential ensued.
4. Ken Riener felt that schools with large graduate programs usually were allocated extra space in their buildings for graduate student use.
5. Joe Weatherby reminded everyone that he had warned against converting Dexter Library to classrooms: "I told you so!"
6. The Chair announced that he would send a memo to Greg Hallquist, the President of the Association of Graduate Students in Agriculture, indicating the Senate's non-support of his request and listing as reasons those expressed in items 1 and 4 above.

- B. Suggestions for topics to be addressed by President Baker at each Academic Senate Meeting
 - 1. Malcolm Wilson indicated that the President would probably welcome a list of suggested topics for him to address at Senate meetings.
 - 2. Glenn Irvin cautioned that having the President speak at length at each Senate meeting may inhibit the timely handling of Senate business.
 - 3. It was agreed by consensus to allow the Senate Officers to develop a specific proposal concerning ways of soliciting Presidential comments.
- C. O/E Budget Formula Review Committee Update
 - 1. Lynne Gamble made a brief report in which she revealed that the committee had completed its review and that some portions of it may be considered controversial.
 - 2. Jim Conway indicated that the School of Business considered some portions of the O/E model to be inequitable.

VI. Adjournment

- A. The Chair announced that the next Executive Committee meeting would occur on August 5.
- B. The Report of the Instructional Operating Expense Model Review Committee may be placed on the agenda of the August 5 meeting as a discussion item.
- C. The meeting adjourned at 5:00 p.m.

Notes for meeting with the Academic Senate 7/8/86

The new working titles for Academic Affairs Staff which more accurately depict function are:

- Glenn Irvin - Associate Vice President for Academic Affairs and University Dean
Glenn's functions will be:

1. Assist the Vice President in the operation of the Academic Affairs Division and act for the Vice President when he is absent.
2. Primary responsibility for curriculum--both graduate and undergraduate. (Academic Senate Curriculum Committee)
3. Administrative responsibility for General Education and Breadth (Academic Senate General Education and Breadth Committee)
4. Campus coordination of accreditation activities and WASC campus liaison officer.
5. Participate in academic planning.

Glenn's line responsibilities will include:

Academic Programs
Cooperative Education
Extended Education

- Frank Lebens - Associate Vice President, Academic Resources
Frank's responsibilities will include coordination of the administrative activities of the Vice President's Office.

Other responsibilities will relate to staff support and monitoring of financial operations and resources within the office and personnel resources. He will represent the office on the Academic Senate Budget Committee, the IRA Advisory Board, and the Athletics Advisory Commission. He will also continue on the systemwide Faculty Supply and Demand Committee.

- Roger Swanson - Associate Vice President, Enrollment Support Services
Rogers responsibilities will remain essentially the same as at present except that Don Coats will report directly to me instead of to Roger.

- Robert Lucas - Associate Vice President, Graduate Studies, Research, and Faculty Development
Bob's responsibilities have been expanded to give a more visible and more active advocacy for the areas of Graduate Studies and Faculty Development. (see yellow sheets)

- Donald Coats - Associate Vice President, Educational Services
Don will be responsible for the same areas as in the past with the exception that I will be using him more frequently for special projects which will benefit from his historical perspective and skill in dealing with tasks which require particular attention to detail and coordination.


- Walter Mark - Interim Director, Institutional Studies
As I shared with Lloyd earlier, I am appointing Wally on an interim basis to fill the position of Director of Institutional Studies. Wally's skill in use of the computer coupled with his intimate knowledge of the curriculum, academic programs, and his working knowledge of areas such as admissions and records and CAR registration will be especially beneficial to improving our ability to bring timely and accurate data to the decision making tables.

International Programs, currently administered out of the Liberal Studies Office will be moved to the office of the Associate Vice President, Graduate Studies, Research, and Faculty Development (Robert Lucas). This move has the concurrence of Dr. Donald Floyd, Campus Representative, Dr. Harry Busselen, Dean, Professional Studies and Education, and Dr. Margaret Glaser, Liberal Studies Coordinator and the individual currently responsible for International Programs. The administrative time associated with the program was folded back into the campus total before distribution to the schools.

Memorandum**RECEIVED**

JUL 24 1986

Date : July 17, 1986

To : Lloyd Lamouria, Chair
Academic SenateAcademic Senate
File No.:
Copies :From : 
Warren J. Baker
President

Subject : COMMUNICATIONS

This memo will respond to your note of June 24, 1986, on the subject and confirm the discussion on the matter on Thursday, July 10. I understand the concerns that you have expressed with regard to being able to learn of information which needs to be available to the Academic Senate in an appropriate and timely manner. As I shared with you, I believe that the restructured President's Council and the forum it will provide for overall review of planning and consultation issues is the appropriate mechanism to help resolve these concerns. I do not agree that it is appropriate for the Academic Senate to have representation in meetings where I am meeting with staff who report to me or in meetings of the Deans' Council where similarly, administrative, personnel and collective bargaining issues are addressed.

My position does not reflect an unwillingness to be open and frank with the Academic Senate, nor does it violate collegiality. It is simply a matter of administrative practice that administrators need to have an opportunity where they can meet with the staff who report to them discussing staff issues and staff work. It is not appropriate for there to be representation from the Senate or from any other consultative group at these meetings.