

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

Minutes of the
ACADEMIC SENATE EXECUTIVE COMMITTEE
Tuesday, September 19, 1989
UU 220, 3:00-5:00pm

Preparatory: The meeting was called to order at 3:10pm.

- I. Minutes: The minutes of the September 11, 1989 Executive Committee were approved with one word change in III.C., in the first paragraph, last sentence, the word "changes" was corrected to "challenges" (Gooden).
- II. Communication(s) and Announcement(s):
 - A. P Murphy requested further information from the Chair regarding the status of payment for retroactive parking fees. The exact status was not known. The latest information received was that the retroactive portion of the Chancellor's edict was determined to be null and void, but if individuals wanted to pay the retroactive fees, they could do so. An equity question was raised by R Gooden. The Chair responded that there was nothing in the collective bargaining practice or procedures that requires all bargaining elements...be treated equally.
 - B. The Chair stated that the chair of the university-wide Commencement Committee, Bob Bostrom, has asked that an Academic Senate representative be appointed to the Commencement Committee even though that position was eliminated last year. The Senate representative would be an ex officio, nonvoting member. Art DeKleine has expressed an interest and willingness to continue as the Senate representative.
- III. Reports:
 - A. President's Office
 - B. Vice President for Academic Affairs' Office
 - C. Statewide Senators
- IV. Consent Agenda:
- V. Business Item(s):
 - A. Resolution on Evaluation Procedures and Criteria: M/S/P (Moustafa/Gooden) to place the resolution on the next Senate agenda. P Murphy stated that this is part of an ongoing rewrite of all sections of CAM 340 (Personnel matters) to eliminate outdated materials. Some materials will be moved. For example, this resolution which is a revision of CAM 341 does not deal with Post Tenure Peer Review. This will be done in another section of CAM to be rewritten. The proposed

resolution will be effective next year if approved. Much of the rewriting of CAM 341 includes information that the Vice President for Academic Affairs has included in his communications to the deans over the past three years. This resolution adopts what is already being implemented.

One important change made by this resolution concerns abstention votes. In the past, abstentions were counted as "no" votes. The resolution states that abstentions will not be counted. Each faculty member is expected to vote yes or no unless the individual is prejudiced or biased. Then they would be excused from voting.

The proposed CAM 341 does not include nonacademic staff positions. This resolution was intended to address academic evaluations. Procedures for nonacademic evaluations are the responsibility of the Personnel Office.

- B. Resolution on Retention of Probationary Faculty: M/S/P (Zeuschner/Moustafa) to be placed on the next Senate agenda. P Murphy stated in reference to this resolution that factors for promotion, tenure, and retention are dealt with in a previous section of CAM and are not duplicated in this revision of CAM 343. In addition, information on retention which is given in the faculty MOU is not repeated in this rewriting of CAM 343.

M Wilson expressed concern with the revision since eliminating information that appears in the MOU requires that both documents be read simultaneously to fully understand the process. In the past, misinterpretations have occurred because CAM and the MOU were not consulted simultaneously. Dr. Wilson inquired whether pertinent sections of the MOU ought to be repeated in CAM 343 since they were important enough to be restated. P Murphy will review this.

The revision of CAM references the publication of timetables for all evaluation actions for the year. These should appear in the Faculty Handbook and other documents so everybody would be familiar with them. Schools may develop more severe criteria; this is provided for in CAM 341.

- C. Resolution on the Engineering Research and Development Institute. The Chair pulled this item from the agenda as a procedural matter--it had not been reviewed by the SENG caucus. B Lucas mentioned that the proposal for institutes and centers passed by the Academic Senate a couple of years ago, stated that proposals were to be

sent to the Academic Senate and forwarded to an appropriate committee for review before coming to the Senate floor for debate.

R Gooden asked whether there was controversy within SENG regarding this proposal? The Chair did not know since the caucus did not have an opportunity to review the proposal and discuss it with their departments.

- D. Resolution on CAM 543 Regarding Indirect Cost Sharing (ARDFA Facilities) M/S/P (Zeuschner/Gooden) to be placed on the next Senate agenda. S Moustafa, Chair of the Research Committee, gave some background information regarding this resolution. The central issue of this resolution concerns support for facilities that is not maintained through instructional resources. Building 04 was assigned to the SENG for utilization as a resource and development facility after being vacated by the Civil Engineering and Aeronautical Engineering Departments. This resolution requests that part of the overhead funds for research projects, that are carried out totally in Building 04, be used for administration and maintenance of the facility. According to CAM, all overhead funds are allocated to the Foundation, grants development, shortfalls, CARE grants, and the initiating department and person responsible for the proposal. Of the approximately 15 percent now allocated for indirect costs, the Foundation receives about 61 percent. This resolution proposes this amount be reduced to 45 percent, with added funds going directly to support the facility (40 percent of the indirect costs).

M Wilson stated that in prior discussions there was a lot of confusion about what the distribution was in the past and how it would operate in the future. This is explained in Figures B & C attached to the resolution.

The Chair stated that most of the items/equipment were removed from Building 04 when it was vacated. There is a need for one-time procurement costs that are not normally considered in overhead and are not addressed in CAM. The resolution requests a short-term modification of CAM 543.1 for three years with an annual review by the Research Committee to ensure that this variation is in the best interests of the university.

Figures A, B, and C of the resolution were presented by Bob Lucas. Figure A is a diagram of direct and indirect costs of an average project recovered in 1987/88. Although the average project is about \$60,000, a figure of \$100,000 was used for ease of explanation. Indirect costs are referred to as

overhead. Recoverable overhead from all projects averages about 18 percent of direct costs. Indirect costs are built into the total project cost.

Figure B is a further refinement of the indirect cost of Figure A. Each \$1,000 represents one percentage point (e.g., \$18,000 is 18 percent of \$100,000). The average cost of each project to the Foundation was 11 percent ('87/88). Cost for grants development was 3 percent. This translates into 14% of direct costs for '87/88.

Figure C is a projection into the future ('89/90) for the ARDFA project. The resolution applies only to proposals that are carried out totally through ARDFA and Building 04. Proposals can come from investigators outside the School of Engineering. The percentage breakdown of indirect costs for the various categories is expressed in the Figure. The dollar value is a function of the indirect cost percentage received.

The main difference between Figures B and C is that in Figure B there is an amount that goes to the departments/school/principle investigator which does not occur in Figure C.

- E. Vacancies: The Chair encouraged the caucus chairs to reach out to the constituents.

SBUS: The SBUS caucus met and endorsed the replacement of George Beardsley to the Fairness Board in place of Ray Haynes. Rebecca Ellis was nominated to the Status of Women Committee.

SENG: Saeed Niku is on leave for Fall Quarter but will be attending the Constitution and Bylaws Committee meetings. Neill Clark was nominated to the Library Committee. Cornel Pokorny will be replacing Ramesh Shah, who is on leave, on the Curriculum Committee.

VI. Discussion Item(s):

Academic Senate goals and direction for 1989/90 and beyond.
L Dobb: The Executive Committee should develop a procedure which would make the Senate more relevant to everyday academic life.

J Murphy: Investigate general education; in particular, F.2.

J Murphy: Evaluation of the quarter system vs. a semester or trimester system.

J Murphy: Teacher excellence; procedures to help make people think about Cal Poly's role at the state/national/international level.

J Murphy: Professional faculty ethics; investigate issues that don't fit into an administrative/contract disciplinary

mode but are faculty matters and can be identified as inappropriate faculty behaviors. A cross-campus code is needed from the people that are best able to deal with the problems--the faculty. We need a vehicle to bring the problems to the faculty's attention.

J Murphy: The Constitution and Bylaws and Distinguished Teaching Awards (DTA) Committees will be asked to look at the membership composition of the DTA Committee.

Linda Dobb announced to the Executive Committee that the Academic Senate Chairs Emeriti plaque and the Distinguished Teaching Awards recipients plaque were received by the Library and a permanent location for them will be decided shortly.

Laura Freberg discussed the restriction on student housing which the City of San Luis Obispo is considering--the tone is offensive and negative.

VII. Adjournment: The meeting was adjourned at 4:50pm.