

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

FILE COPY

Academic Senate
Executive Committee Agenda
January 8, 1991
UU 220 3:00-5:00 p.m.

<u>Member</u>	<u>Dept</u>	<u>Member</u>	<u>Dept</u>
Acord, Pat	PE/RA	Pokorny, Cornel	CompSci
Ahern, James	Agribus	Reynoso, Wendy	FinAid
Andrews, Charles	Acctg	Russell, Craig	Music
Botwin, Michael	ArchEngr	Terry, Raymond	Math
Gamble, Lynne (Secty)	Library	Vilkitis, James	NRM
Gooden, Reginald	PoliSci		
Kersten, Timothy	Econ		
Koob, Robert	VPAA		
Moustafa, Safwat (VC)	MechEngr		
Murphy, James (C)	IndTech		

Copies: Warren Baker
Glenn Irvin
Howard West

10.30.90
minutes
removed

- I. Minutes: Approval of the October 30, 1990 Academic Senate Executive Committee minutes (pp. 3-5).
- II. Communication(s) and Announcement(s):
SIS PLUS Conversion (pp. 6-10).
- III. Reports:
 - A. Academic Senate Chair
 - B. President's Office
 - C. Vice President for Academic Affairs' Office
 - D. Statewide Senators
 - E. Lloyd Beecher, Academic Senate representative to the Substance Abuse Advisory Committee - committee report

IV. Consent Agenda:

V. Business Item(s):

- A. GE&B Proposal for ENGL 310-Burgunder, Chair of the GE&B Committee (p. 11).
- B. Resolution on Academic Senate Election Dates-DeMers, Chair of the Constitution and Bylaws Committee (pp. 12-13).
- C. Resolution on Academic Senate Caucus Committee Nominations-DeMers, Chair of the Constitution and Bylaws Committee (14-15).
- D. Selection of part-time representative to the Academic Senate (p. 16).
- E. Academic Senate vacancies:

Academic Senate:

SPS/ED (replacement for Freberg for Wtr Qtr) - BERRIO

Academic Senate committees:

SENG	-	Budget Committee (replacement for Horton), '90-91 term
		Personnel Policies Committee (replacement for Kolkailah), '90-91 term - SUMAJACHEE (CivEngr)
SPS/CTE	-	Instruction Committee (replacement for Acord), '90-91
SSM	-	Const & Bylaws Committee (replacement for Wight), '90-91 term
PCS	-	Student Affairs Committee (replacement for Waller), '90-92 term

GE&B Area "E" Subcommittee

One vacancy plus an alternate

university-wide committees:

Disabled Student Advisory Committee - one vacancy

add:
B.D. Philosophy

- VI. Discussion Item(s):
 - A. University classroom shortage
 - B. Academic Senate and Senate committee representation from the Center for Teacher Education (p. 17)
- VII. Adjournment:

Memorandum

RECEIVED

NOV 8 1990

To : Professor James Murphy, Chair
Academic Senate

Date : October 7, 1990

Academic Senate

File No.:

Copies :

H. Arthur DeKleine
From : H. Arthur DeKleine
Mathematics Department

Subject: SIS PLUS Conversion

As Academic Senate representative to the OASIS-SIS Implementation Committee, I am sending to you a copy of the memorandum recommending July 12-27, 1991, as the time period for conversion to SIS PLUS and DB2. It is my understanding that this recommendation has been accepted. You may want to share this with other members of the Executive Committee.

The conversion will mean that

1. there will be changes in the OASIS screens and the way student information is presented,
2. there will be some delays in data processing as production programs will need to be updated,
3. there will be a reluctance to make any modifications or changes to the current system, and
4. some interruptions can be expected.

M e m o r a n d u m

To: Dr. Robert Koob
Vice President, Academic Affairs

Date: September 27, 1990

File No.:

Via:

Copies: Warren Baker
Art Gloster
Jim Landreth
Hazel Scott
SIS Committee

From: OASIS-SIS Implementation Committee

Subj: Recommendation for SIS PLUS DB2 Conversion

Background

The SIS Implementation Committee has extensively analyzed the tasks required to migrate our campus from the VSAM version of the Student Information System (SIS) to the beta version of SIS PLUS (DB2). Additionally, the committee has studied the available windows when our quarterly processes would best accommodate the implementation of this new system.

Recommendation

The Implementation Committee has determined that there are two (2) feasible windows in mid-1991: 1) May 10-May 31, and 2) July 12-July 27. The Team recommends that Cal Poly target the July window for our migration to SIS Plus DB2 with implementation occurring on or about July 13-16; leaving the remainder of the window for contingencies if needed.

Findings

The project management tool, Timeline, has been used to develop a macro plan of implementation tasks. With Information Associates (IA) programming support, the earliest this tool forecasts project completion would be during June '91, without IA support, the date would be late October. Using the Timeline's projections as a benchmark, the team analyzed the many and varied processes that make up our quarterly and annual calendars (e.g., scheduling, admissions filing period, tuition calculations, financial aid disbursement, transcript production, CAPTURE registration, census reporting, grading, fiscal year end accounting, etc.).

Alternative Window #1 - May 10-31

The May window was viewed as the optimistic target; it would be beneficial for the implementation of the On-Course Module to get started as early as possible, however, there are major processing bottle necks during this time period (e.g., FAM regulatory clean-up, financial aid disbursement, and CAPTURE registration for Summer). The PRO's and CON's for this window are as follows:

PRO's

1. No conflict with CSU-FRS (financial records system) year end processes.
2. Ability to enter transfer credit for entering Fall class.
3. Provides for a 2nd shot at conversion (fall back).
4. Public relations with IA.
5. Gives longer window for problem solving.

1. Heavy Spring workload.
2. Less prep time.
3. Reconciliation issues for Financial Aid.
4. Conflict with year end release for CSU FRS.
5. Financial Aid disbursements and automatic Tuition Calc will have to be cut off early.
6. New year-end BR roll program must be implemented.
7. Compromises financial aid fund utilization.
8. Scheduling office is working on 4 terms at the same time which have to be converted.
9. CAPTURE is up May 17 which means the Spring class schedule (prepared in March) would need to include 2 sets instructions.
10. Insufficient resources to complete all tasks by May.

Alternative Window #2 - July 12-27

This window has no major processing conflicts that cannot be adjusted to match this opportunity. Significant activities - FAM disbursements, Spring grading, and Fall registration will have been concluded or not yet initiated. One potential conflict could be with the START program, however, the Team felt that because of the limited windows available, START could be accommodated/dealt with at the appropriate time. As of this date, decisions regarding START '91 have not been made. Two processes will have to be suspended; daily transcript production and degree posting, advanced planning should ameliorate problems in these areas. The PRO's and CON's for Window #2 are as follows:

PRO's

1. Fewer critical processes in this window (i.e., tuition calc, FAM disbursements, CAPTURE grades).
2. New disbursement award year for FAM and BR.
3. Admissions slow time.
4. Less student traffic for campus.
5. Migrating fewer active students.
6. More time to prepare more CAPTURE instructions to students (one set rather than 2).
7. More time to test new CAPTURE script.
8. Would not need BR subcode roll programs until June, 1992.

CON's

1. Closer to Fall quarter, less fall-back time.
2. START program conflict in registering students (possible). Options would have to be detailed to avoid problems i.e., use TEST environment to train students, include them with first priority group for actual registration.
3. BR - phone calls from statement distribution unless we have on-line inquiry. This on-line data will be out of date quickly.)
4. Conflict with CSU FRS closing in accounting office.
5. FAM awards may not be possible for Summer quarter.

Obviously, there would be negative public relations and summer processing consequences if the system was not available for an extended period, however, our assessment is that this conversion is feasible within an acceptable window. We will further define this window as the conversion programs are made available to us by the software vendor.

Summary

The Implementation Committee believes the most viable window for installing SIS PLUS (DB2) is the period of time beginning Friday, July 12th, and continuing four or five days. It is not known how long conversion will take, and it is assumed that our student administrative systems may not be available for a few days; however, our campus users believe this is one of the few times during

the year when we can adapt to this inconvenience. By starting early in the July window, we should have no problems initiating Fall CAPTURE registration on or about July 26/28.

Requested Action

Unless the President and Vice-Presidents have concerns, the committee recommends that the July '91 window be adopted as our conversion/migration date, and that the campus and the Chancellor's Office be so notified. The OASIS-SIS Implementation Committee requests that you confer with the President and Vice-Presidents and then advise us of your concurrence with this target. If acceptable, please return a signed copy to Tom Zuur, chair of the committee who will initiate action to educate the campus of our goal. Thank you for your support.

Agreed: _____

Robert Koob, Vice President Academic Affairs Date _____

Task Name	Start Date	End Date	91									
			Apr 15	May 29	13	Jun 28	10	Jul 1	Aug 5	Sep 3	Oct 7	
Class Scheduling - Fall 91	1/ 2/91	5/13/91	=====									
Class Scheduling - Summer 91	1/ 2/91	7/ 8/91	=====									
Tuition Calc - Spring	4/ 1/91	6/17/91	=====									
FAM Disbursement - Spring	4/ 1/91	6/17/91	=====									
Transcript Production	4/ 1/91	10/ 1/91	=====									
Supv. Recon. - Spring 91	5/10/91	5/22/91		=====								
Census - Spring	5/10/91	5/10/91		M.								
---SPRING CONVERSION WINDOW---	5/13/91	5/30/91		=====								
CAPTURE - Summer	5/17/91	7/ 8/91		=====								
Grades - Spring	5/31/91	6/24/91			=====							
Admissions Filing - Winter 92	6/ 3/91	7/10/91			=====							
bn. Year-End/Statements	6/17/91	7/12/91			=====							
Tuition Calc - Summer	6/20/91	9/ 3/91			=====							
FAM Disbursement - Summer	6/20/91	9/ 3/91			=====							
Degree Posting	6/25/91	8/15/91			=====							
CAPTURE - Fall (*START*)	7/ 5/91	7/25/91			=====							
---JULY CONVERSION WINDOW---	7/12/91	7/29/91			=====							
CAPTURE - Fall	7/26/91	9/24/91			=====							
Supv. Recon. - Summer 91	8/ 1/91	8/13/91			=====							
Admissions Filing - Spring 92	8/ 1/91	9/ 3/91			=====							
Census - Summer	8/ 1/91	8/ 1/91						M.				
Grades - Summer	8/26/91	9/10/91			=====							

 [] Detail Task [] Summary Task [] Baseline
 [] (Progress) [] (Progress) [] Conflict
 [] (Slack) [] (Slack) [] Resource delay
 Progress shows Spent Effort Percent on Actual M Milestone
 ----- Scale: 2 days per character -----

GENERAL EDUCATION AND BREADTH PROPOSAL

1. PROPOSER'S NAME LEROY DAVIS	2. PROPOSER'S DEPT. Agribusiness
3. SUBMITTED FOR AREA (include section, and subsection if applicable) GE&B Area A	
4. COURSE PREFIX, NUMBER, TITLE, UNITS, DESCRIPTION, ETC. (use catalog format) English 310	
5. SUBCOMMITTEE RECOMMENDATION AND REMARKS English 310 should <u>not</u> be included in Area A. The request violates a provision in GE&B Notes 3, which reads: "Area A courses should be limited to those which address the content and form of communication in general. Specialized courses such as business English, journalism and speech for salespersons should be avoided." (Vote: 4-0)	
6. GE & B COMMITTEE RECOMMENDATION AND REMARKS The GE&B Committee upheld the subcommittee's decision. Also noted as relevant was GE&B Notes 8 which relates that the ad hoc review committee sustained challenges to writing courses "in Area A designed to meet the specialized needs of a particular academic major; for example "Writing for Accounts..."	
7. ACADEMIC SENATE RECOMMENDATION	

ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

Background statement: The dates for elections given in Article VII.I.5.b.(2) of the Constitution and Bylaws start the elections process in late February of every year. The actual mailing of ballots does not occur until late April, This time frame creates many problems and does not allow a reasonable amount of time for runoffs, filling of vacancies, and new caucus chair elections.

AS- 90/C&BC
RESOLUTION ON
ACADEMIC SENATE ELECTION DATES

- WHEREAS, The Academic Senate election process begins in late February; and
- WHEREAS, This time frame does not allow a reasonable amount of time for completion of the Senate election process; be it
- RESOLVED: That Article VII.I.5.b.(2) of the Academic Senate Bylaws be changed as follows:
- (2) Election of Academic Senate members, Research Committee, University Professional Leave Committee:
 - (a) At the first ~~February~~ January meeting of the Senate, the committee shall announce impending vacancies in the Senate membership (according to the filled full-time equivalent faculty positions ~~as of the end of the previous fall quarter~~ for the previous fall quarter, as listed by the university Personnel Office), in the Research Committee, and in the University Professional Leave Committee. At the same time, each caucus shall be notified in writing of its vacancies.
 - (b) By Friday of the following week, each caucus shall notify the Elections Committee, in writing, of any discrepancies in the number of vacancies in its constituency.
 - (c) During the third week of ~~February~~ January, the committee shall solicit nominations for the impending vacancies. Accepted nominations shall include a signed statement of intent to serve from the candidate. For each

school and Professional Consultative Services, the Elections Committee shall determine that each nominee is eligible to serve.

- (d) At the Senate meeting in February, the elections Committee shall report the names of all nominees, the dates of the elections (including a runoff, if same is necessary) and the time and place at which ballots will be counted.
- (e) The committee shall conduct elections in the week of April last week of February.
- (f) The committee shall conduct the runoff elections, if needed.
- (g) The committee shall announce election results by mail to all departments and again at the May Meeting of the Senate following the elections.
- (h) Whenever the normal election process fails to provide full membership or when a vacancy occurs:
 - i) The caucus for the underrepresented school/PCS shall solicit nominations through direct mail contact to each faculty member in the school/PCS. Accepted nominations shall include signed statements of intent to serve from the candidates.
 - ii) From the list of accepted nominations, the caucus shall select by secret ballot the nominee(s) of its choice and recommend the name(s) of the selected nominee(s) to the Executive Committee for appointment.
 - iii) The appointed member shall serve until the end of the term of the position being filled.

Proposed by:
Academic Senate
Constitution and
Bylaws Committee
November 1990

ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo

Background statement: The May date in Article VII.B. of the Constitution and Bylaws does not coincide with elections to the Academic Senate Research Committee and University Professional Leave Committee. It is also unclear whether the newly elected caucus or the present caucus convenes to nominate candidates to fill existing committee vacancies.

AS- 90/C&BC
ACADEMIC SENATE CAUCUS COMMITTEE NOMINATIONS

- WHEREAS: Caucus nominations to vacancies in Academic Senate committees do not coincide with elections to the Research Committee and University Professional Leave Committee; and
- WHEREAS: The new caucus will be working with the newly elected members to Academic Senate Committees; and
- WHEREAS: One half of the Senate members will still be serving their two year term when the new caucus convenes; and
- WHEREAS: There will be representation of Senators who are familiar with committee functions within the caucus; and
- WHEREAS: There will be a balance of new caucus members and incumbent caucus members; be it
- RESOLVED: That the new caucus shall meet during the second week of Spring quarter; and be it further
- RESOLVED: That Article VII.B. of the Academic Senate Bylaws be changed as follows:

Except as noted in the individual committee description, committees shall include at least one representative from each school and from Professional Consultative Services. Additional ex officio representation may include ASI members appointed by the ASI president, the Chair of the Senate, faculty emeriti, and other representation when deemed necessary by the Senate. Ex officio members shall be voting members unless otherwise specified in the individual committee description.

~~In May~~ During the second week of Spring quarter, the new caucus shall convene to nominate candidates from that school or Professional Consultative Services to fill existing committee vacancies. The caucus shall obtain a statement of willingness to serve from each nominee.

These nominations shall be taken to a meeting of the newly-elected Executive Committee before the June regular meeting of the Senate. The Executive Committee shall appoint members to standing committee vacancies from these lists of nominations, unless another method of selection is specified in these Bylaws. Each appointed member shall serve for two years. No person shall be assigned concurrent membership on more than one standing committee, except Executive Committee members, who may serve on that committee and one other.

Proposed by:
Academic Senate
Constitution and
Bylaws Committee

NOMINATIONS RECEIVED FOR THE POSITION
OF PART-TIME REPRESENTATIVE TO THE ACADEMIC SENATE

School of Agriculture

Matt Andros

AgEngr

School of Architecture and Environmental Design

Ralph Lee

Architecture

William Walter

C&R Plg

School of Business

Beverly Larson

Acctg

Jere Ramsey

BusAdm

School of Engineering

Chatziioanov Alypios

C/EEng

John High

EE/EL

Danny Polidi

EE/EL

Robert Sater

IndEngr

Art Webb

MatEngr

School of Liberal Arts

Jennifer Schofield

English

School of Science and Mathematics

Cinda Heeren Carr

Statistics

Gail Jacobson

Chemistry

Douglas Warschauer

Physics

Andrea Waterbury

Biology

Gail Wilson

Chemistry

State of California

Memorandum

CAL POLY
SAN LUIS OBISPO
CA 93407

To : James L. Murphy, Chair
Academic Senate

Date : November 16, 1990

File No.:

Copies : Constitution and
Bylaws Committee

From : Gerald E. DeMers, Chair *MD*
Constitution and Bylaws Committee

Subject: Charge #6: Senate and Committee Representation from the Center for
Teacher Education

Ken Palmer from the Center for Teacher Education (CTE) was invited to the C&BC meeting November 15, 1990. He clarified the position of the involvement of faculty from all Schools within the University. It has been determined that the CTE consists of 31 full-time faculty from a variety of Schools and Departments. Seventeen of these faculty are affiliated only with the CTE. The remainder are affiliated with CTE and other departments (Schools). This means that approximately half of the CTE faculty have opportunities to be elected as Senators or to committees from their constituencies. If the CTE was allocated a specified number of Senate positions, a disproportionate number of Senators could potentially represent the CTE.

The C&BC also discussed the possibility of other Centers being developed within the University. By allowing the CTE to have a designated number of committee and Senate positions, we could be setting a dubious precedence.

The following Motion was passed:

Since the CTE has opportunities for representation on Committees and the Senate, by way of other Schools, the CTE should not have representation as a Unit.

FILE COPY

State of California

California Polytechnic State University
San Luis Obispo, California 93407

MEMORANDUM

Date: January 16, 1991
Copies:
To: Academic Senate Executive Committee
From: Margaret Camuso
Academic Senate
Subject: Selection of Part-Time Representative to the Academic Senate

Attached is "Nominations Received for the Position of Part-Time Representative to the Academic Senate" for your information.

At the conclusion of the Academic Senate meeting on January 22, 1991, the Executive Committee will remain for a short time to select a nominee to represent the temporary faculty on the Senate. Please be prepared to nominate one individual from your school at this time.

If you **have** any questions regarding this matter, please give me a call (1258). Thank you.

Attachment

NOMINATIONS RECEIVED FOR THE POSITION
OF PART-TIME REPRESENTATIVE TO THE ACADEMIC SENATE

School of Agriculture

Matt Andros

AgEngr

School of Architecture and Environmental Design

Ralph Lee

Architecture

William Walter

C&R Plg

School of Business

Beverly Larson

Acctg

Jere Ramsey

BusAdm

School of Engineering

Chatziioanov Alypios

C/EEngr

John High

EE/EL

Danny Polidi

EE/EL

Robert Sater

IndEngr

Art Webb

MatEngr

School of Liberal Arts

Jennifer Schofield

English

School of Science and Mathematics

Cinda Heeren Carr

Statistics

Gail Jacobson

Chemistry

Douglas Warschauer

Physics

Andrea Waterbury

Biology

Gail Wilson

Chemistry

B.A. PHILOSOPHY

PHILOSOPHY DEPARTMENT
School of Liberal Arts

2220 - Spec 1.8.91
FILE COPY

Date: Nov. 29, 1990

1992-94 CATALOG PROPOSALS

VP (Vice President Academic Affairs), AS (Academic Senate),
CC (Curriculum Committee)

A = Approved, A* = Approved pending technical modification,

AR = Approved with Reservation (see Committee Comments),

T = Tabled (see Committee Comments), D = Disapproved

V	A	C
P	S	C

I. CURRICULUM

Required Courses

41

- *PHIL 170 Problems of Philosophy (3)
- PHIL 225 Symbolic Logic (3)
- PHIL 230 Philosophical Classics (3) (GEB C.1.)
- PHIL 231 Philosophical Classics (3) (GEB C.1.)
- PHIL 311 History of Greek Philosophy (3)
- PHIL 313 Continental Philosophy: Montaigne to Leibnitz (3)
- PHIL 314 British Philosophy: Bacon to Mill (3)
- PHIL 315 German Philosophy: Kant to Nietzsche (3)
- PHIL 321 Philosophy of Science (3)
- PHIL 331 Ethics (3)
- *PHIL 411 Metaphysics (3)
- *PHIL 412 Epistemology (3)
- *PHIL 460 Senior Project Seminar (3)
- *PHIL 461 Senior Project (2)

Choice of concentration or 300-400 level PHIL electives: 18

Ethics and Society Concentration or

- *PHIL 332 History of Ethics (3)
- PHIL 333 Political Philosophy (3)
- PHIL 334 Jurisprudence (3)
- PHIL 335 Social Ethics (3)
- PHIL 337 Professional Ethics (3)
- *PHIL 339 Bioethics (3)

18 units of 300-400 level PHIL electives

New elective courses

- *PHIL 322 Philosophy of Cognitive Science (3)
- *PHIL 324 Philosophy of Technology (3)

GEB Required Courses

73

Electives

54
186

*New courses needed for implementation of proposal

II. COMMITTEE COMMENTS

Academic Senate Curriculum Committee Comments concerning the B.A. in Philosophy (12/90)

The Curriculum Committee recommends the approval of the B.A. degree in Philosophy and would like to acknowledge the efforts of the Philosophy Department in the development of this proposal.

The Philosophy department has revised its original proposal to include PHIL 321- Philosophy of Science in its core as suggested by CC. The CC also encouraged the department to develop its offerings related to science and technology so as to have a program reflecting the unique character of this university. The department has addressed this issue and would have also proposed a science and technology concentration if it had had the resources. However, the department recognizes its commitment to General Education at this time and has stated its intention to pursue the topics in its future course development and faculty hiring. It should be noted that the two proposed elective courses are a step in this direction and the department withdrew proposals for three elective courses which would have added to the group in this area.

The proposed concentration in Ethics and Society is an option available to the Philosophy major which is also designed to reflect the nature of this campus.