

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

Minutes of the
EXECUTIVE COMMITTEE of the ACADEMIC SENATE
Tuesday, November 5, 1991
UU220, 3:00-5:00 pm

Members present:

<u>Member</u>	<u>Dept</u>	<u>Member</u>	<u>Dept</u>
Andrews, Charles (C)	Actg	Mori, Barbara	SocSci
Bailey, Christina	Chemistry	Murphy, James	IndTech
Bertozzi, Dan	Bus Adm	Russell, Craig (Secty)	Music
Botwin, Michael	Arch Eng	Shelton, Mark	CropSci
De Mers, Gerald	PE/RA	Vilkitis, James	NRM
Devore, Jay	Stat		
Gamble, Lynne (VC)	Library	Austin, Geoff	ASI Rep.
Gooden, Reginald	PoliSci	Camuso, Margaret	Senate Staff
Irvin, Glenn	AVP		
Koob, Robert	VPAA		
Lomas, Charles	EngrTech		

Preparatory: The meeting was called to order at 3:20 pm.

- I. Minutes: The minutes for the October 15, 1991 and October 22, 1991 Academic Senate Executive Committee meeting were approved with the revision for Oct. 22 on p. 9, item B: replace the statement "J.Vilkitis felt a narrative summary was insufficient and that the PRC instead should arrive at a numerical measure" with the statement "J.Vilkitis was concerned with the process used to make a determination."
- II. Communications and Announcements:
 - A. Memo from Bernard Strickmeier. M. Botwin observed that it was unfortunate that people who volunteer and work for several years then feel unappreciated. J.Murphy asked whether we should change our procedure and "flag" those individuals who are being rotated off a committee after years of service and then send them a letter of thanks. M.Camuso elucidated that the President specifically requested that we *not* send letters until he has made final appointments to committees. Often, that is near the beginning of the fall quarter. J.Murphy then clarified that his personal concern was primarily with Academic Senate Committees.
 - B. International Programs Resident Director Assignments (see pp. 11-12).
- III. Reports:
 - A. Academic Senate Chair - none
 - B. President's Office - none
 - C. Vice President for Academic Affairs' Office. Concerning people who have been rotated off a presidential committee, R. Koob stated that they *will* receive notification in the future. [See item II.A.] He stated that the CSU Chancellor feels a mid-year budget cut is unlikely. On another issue, it was observed that there was not enough money appropriated to cover the state's contributions for employees' health insurance benefits. Since the

appropriated funds do not equal the demand, the Governor felt that the shortfall should be pro-rated and distributed over the entire year. The State Controller disagreed and has continued to pay the state's portion at the full rate. There will come a time, therefore, when the appropriated funds will simply run out, and then the employee will have to pick up the entire bill himself. R.Koob also stated that there is presently a debate concerning the impact of faculty load reductions going down from 12 WTU to 11 WTU per quarter. There are various ways to compute WTU that concern different ways of interpreting "direct instruction," "supervision," etc. There is little agreement as to the proper method of computation for the WTU load.

D. Statewide Senators - none

IV. Consent Agenda:

GE&B proposal for HUM X402 (p.13)

Catalog proposals for Biological Science [handout given at meeting]

Catalog proposals for Natural Resource Management [handout given at meeting]

None of the items were pulled. They will be placed on the consent agenda for the full senate.

V. Business:

[E.] Selection Committee for the Dean of the School of Agriculture [handout] Barbara Weber and Don Grinde were elected to the committee by secret ballot.

A. Academic Senate committee vacancies:

The following nominations were unanimously approved:

Academic Senate

PCS	replacement for W. Reynoso	PATRICIA PONCE	('91-93 term)
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Academic Senate Committees

SAED	Curriculum (rplcmt for D. Pierce)	JOHN MOUTON	(WTR QTR)
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SBUS	Gen Ed & Breadth	WALTER PERLICK	('91-93 term)
	Research	JOHN LINDVALL	('91-93 term)
	UPLC	ALDEN SHIERS	('91-93 term)

University-Wide Committees

Conference & Workshop Advisory Committee	DENNIS NULMAN DWAYNE HEAD
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B. Curriculum Proposals - [see item IV.]

C. Appointments for Ad Hoc Committee to Develop Program Review Criteria: it was decided that a ballot would be made during the meeting and distributed to caucus chairs. They will consult with the members of their caucus and then return the completed ballot to the Academic Senate Office no later than Thursday, Nov. 7 at 4:00 pm. The ballot included: James Berman (Ag Engr), Mary Pedersen (Food Sci/Nutri), Bill Howard (City & Reg Plang), John Rogers (Bus Admin), Joe Biggs (Mgmt), Kim Davis (Engr Tech), Nan Byars (Engr Tech), James Murphy (Indust Tech), Dwayne Head (PE/RA), Mike Yoshimura (Bio Sci), and Chi Su Kim (Library).

James Murphy distributed a handout titled "Ad Hoc Committee for Program Review Criteria": a discussion ensued. M.Botwin asked if there had been a committee charged with a similar task in the recent past. G.Irvin responded affirmatively: he had worked with a committee that had tackled the problem about four years ago. He offered to make their findings and opinions available. C.Andrews added that the Senate Office has information

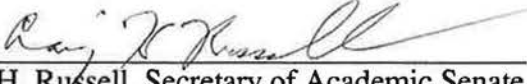
on program review from other campuses. It was requested that the committee report to the Academic Senate by December 5, 1991.

- D. Appointments for Ad Hoc Committee to Review University Hours & Lunch Hours: R. Gooden felt the Instruction Committee should examine this proposal. M. Botwin observed that there are several larger issues involved, the most significant being scheduling. G. Irvin stated that there is a Registration and Scheduling Committee on campus but was unsure what they were/are doing. B. Mori felt that the charge should be expanded to include scheduling. L. Gamble asked whether Student Affairs would be an appropriate committee to take up the problem. M. Botwin moved (2nd by J. Murphy) that the issue be sent to the Student Affairs Committee. The motion passed unanimously.

VI. Discussion:

- A. Guidelines for State Faculty Support Grants (pp. 14-17). C. Andrews asked that this be brought to the attention of all caucus members.
- B. Program Review Process. No action.
- C. Formation of Ad Hoc Committee to Examine General Education and Breadth: J. Vilkitis stated that the GE&B Committee feels that an overall review of GE&B is in order. He requested that an ad hoc committee be formed to do so. A long discussion ensued. C. Andrews explained that the GE&B Committee had wanted to review GE&B but did not have time to accomplish a review due to their work overload. L. Gamble felt that the standing GE&B Committee should examine the big problem and let the ad hoc committee work on the minutia. J. Vilkitis responded that there is not enough time to do so: he observed, however, that he or John Culver would attend all meetings of the ad hoc committee. He also allayed any fears that the senate would be creating a "two-headed monster" since the ad hoc committee would be a *subcommittee* of GE&B and would report their findings to the GE&B Committee rather than to the Senate—in this way the Senate will not be getting simultaneous reports (possibly conflicting) from two different committees. J. Vilkitis moved (2nd by M. Botwin) that the Executive Committee authorize the GE&B Committee to form a subcommittee to examine the large issues involving GE&B. Caucus chairs will send nominations to J. Vilkitis. Then the GE&B Committee will form the subcommittee and will then ask the senate to endorse the membership of the subcommittee. The motion passed unanimously.
- D. Statewide Academic Senate discussion of Year-Round Operation. Several individuals expressed their own personal experiences or views concerning year-round operation. There was no general consensus nor was there any action taken.

VI. Adjournment at 4:53.



Craig H. Russell, Secretary of Academic Senate

Apr. 20, 1991
Date