

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

Minutes of the
EXECUTIVE COMMITTEE of the ACADEMIC SENATE
Tuesday, October 15, 1991
UU220, 3:00-5:00 pm

Members present:

<u>Member</u>	<u>Dept</u>	<u>Member</u>	<u>Dept</u>
Andrews, Charles (C)	Actg	Mori, Barbara	SocSci
Bertozzi, Dan	Bus Adm	Murphy, James	IndTech
Botwin, Michael	Arch Eng	Russell, Craig	Music
De Mers, Gerald	PE/RA	Shelton, Mark	CropSci
Jay Devore	Stat	Vilkitis, James	NRM
Gamble, Lynne (VC)	Library		
Gooden, Reginald	PoliSci	Camuso, Margaret	Senate Staff
Irvin, Glenn	AVP		
Kersten, Timothy	Econ		
Koob, Robert	VPAA		
Loomis, Charles	EngrTech		
Lucas, Robert	AVP		
Lutrin, Sam	StLf&Actvs		

Preparatory: The meeting was called to order at 3:17 pm.

- I. Minutes: The minutes for the September 24 and October 1, 1991 Academic Senate Executive Committee meeting were approved as presented.
- II. Communications and Announcements:
 - A. Nominations have been received for the SAGR dean selection committee. They are given on p. 10 of the agenda.
 - B. Chart with time-lines for receiving input to the Strategic Planning Document. The chart was distributed to all present. M. Botwin observed that the first deadline of October 31 was early for departmental discussion and that he could not call a department meeting. C.Andrews responded that any senator could call his or her department into session. M.Botwin explained that he had been waiting until notification by the Senate to call a meeting. B.Mori stated that the review process of the Strategic Planning Document has already begun in the SLA, and M.Shelton added that the same is true for the SAGR. J.Murphy suggested that the memorandum from C.Andrews that had just been distributed to the Executive Committee have the date changed from "October 21" to "October 16" and be sent to the deans, department heads, caucus chairs, and senators right away. C.Andrews reminded the Executive Committee that we will all have further opportunity to comment throughout the process.
 - C. Committee assignments for Year Round Operation (pp. 11-12). C.Andrews that those pages contain the corrections or suggestions that the Executive Committee had previously suggested.
 - D. Review of ARDFA: 1990-1991 (pp. 13-24). J.Murphy observed that the Academic Senate Research Committee under S.Moustafa has added good stability. He felt they have made a good start. There had been some reluctance earlier when ARDFA was first started. Presently it is doing quite well and generating income. Given the university's direction on research, it seems to be an extremely important development of which we can be proud. It

is a good use of a physical resource too. C.Andrews pointed out that the most critical aspect of that report and document is found on p. 17 of our agenda: it includes their recommendations. We have not a response from ARDFA as to how they intend to respond to these recommendations. B.Lucas observed that two evaluations are going to take place. One was by the committee and the other was by his office. B.Lucas added that the report that was to come from his office would be delayed until the results from last year were in with regard to dollars and fiscal analysis. He is completing that analysis presently, and the dollar figures are very impressive. In fact, we would have had trouble last year meeting budget needs in research needs and ongoing costs of the Foundation, etc. if it had not been for ARDFA. B.Lucas noted that one of the recommendations was that the facility itself have an advisory committee apprising people outside the field of engineering with regard to such things as gaining access. C.Andrews asked if there would be a response to the six recommendations made in the report. B.Lucas affirmed that there would be a response and that it would come from the President's office. M.Botwin asked how ARDFA is funded. C.Andrews replied ARDFA receives its direct funding through grant moneys. J.Vilkitis requested that we be given the background behind the founding of ARDFA. C.Andrews explained that a fraction of the overhead goes to the program directors, and that formula was revised when ARDFA was established, and that it was revised only for the ARDFA operation. They are to pay for their facilities from this expanded formula. B.Lucas then clarified that for every dollar they receive, they get approximately 40¢ for overhead. This is computed on a monthly basis so that they can actually use the money as it comes in. B.Lucas stated after concluding their study they found that they had been within 1% accuracy of predicting ahead of time what ARDFA should pay to the Foundation, etc.

- E. Academic Senate committees year-end reports (pp. 25-40). R.Gooden expressed concern with and was not in agreement with Lee Burgunder's conclusion that GE&B is threatened by transfer curriculum [see p. 32, item D]. J.Murphy explained that he had been chair of that subcommittee on Area F and was on the larger GE&B committee when they had done purging of courses in Area F. He explained that Area F can be different on each campus and take on a different direction of specified study. At Cal Poly, technology was emphasized in two ways: 1) computer literacy, and 2) the understanding of social and cultural implications of technology in society today. Thus, L.Burgunder was only stating that Area F on our campus is not within that transfer curriculum. G.Irvin explained that we would have to make Area F a university graduation requirement rather than a GenEd requirement. R.Gooden asked whether we would have to take it out of GE&B in order to do that.
- F. Request for applications for Academic Program Improvement (API) Seed Grant. The amount of \$5,000 will be available to the campus as seed money to help put together a proposal to obtain a grant from another source. Each campus may submit five applications. Applications are due to the CSU Institute for Teaching and Learning no later than 5:00 pm, November 15. G. Irvin has sent the information to the deans and requested that they get the message out to department heads.

III. Reports:

- A. Academic Senate Chair: no report
- B. President's Office: no report
- C. Vice President's Office: B.Koob stated he had just spent a week in China. He then covered several issues concerning the budget that were cause for concern. 1) Gray Davis—in a confrontation with Governor Wilson—has withheld the matching money for health insurance from the university's budget as opposed to withholding money from individuals' paychecks. That is an additional budget cut for the university on the order of half-a-million dollars that is not presently accounted for in the budget situation. The CSU is taking it to court, but B.Koob was not extremely optimistic of getting the money back. 2) All CSU campuses must meet salary-savings requirements imposed on it by the Legislature. For every dollar in faculty salaries that we have to pay we are expected to save on the order of two cents from the steady-state unfilled positions. Since we were allocated all our

positions in the governor's budget, and since dollars were taken away from us in an unallocated form, we still have to pay salary savings on those positions that we did not fill in order to meet the budget reduction. 3) Because the chancellor's office assumed a certain value of dollars could be saved from early retirement programs and other position reductions taken at the chancellor's level, and since those dollars were diminished by the reduction in what the governor did on retirement funds, they were not able to meet their targets with the number of positions they had projected since the benefits budget was smaller by that amount, and therefore they decided to keep the assessment the same size—so we in effect have absorbed their error at the chancellor's office. 4) We are now \$300 million behind in quarterly tax collections from the governor's projection. Thus, the budget situation will probably not improve in the short run.

Concerning another issue, B.Koob observed that for the last four years the variation in the "average load per student" has been less than .03 units—that is *extremely* low. This has occurred even though we have alleviated over 200 sections of classes. This shows our students' resourcefulness and the faculty's commitment to our students. J.Devore asked what is the number of students presently at Cal Poly. B.Koob stated that the head count is 200 fewer than last year. The number of Full-Time Equivalents (FTEs) is down one or two percent.

J.Murphy asked what might occur if the budget decline continues. B.Koob replied that we should plan for the possibility of a mid-year cut. The deans will be asked to look ahead and prepare for several 'what-if' scenarios. We will not know the details of the final budget until January.

D. Statewide Senators: no report

E. Substance Abuse Advisory Committee. Lloyd (Bud) Beecher, head of the committee reported that last year the SAAC had tried to determine the amount of substance abuse and at the same time proposing methods of dealing with the issues. The committee had made a proposal regarding an employees' assistance program to the President's office that was not accepted. Nevertheless, the committee is still moving forward at this time with a workshop to be held on October 21 and 22 for staff and administrators concerning substance abuse. The workshop will be lead by Beverly Verlinde, the Employee Assistance Officer at CSU, Chico. She will speak with the deans on October 21. On October 22 she will have a workshop for line administrators and then another one for academic department heads. In the afternoon she will be available for consultation with individual administrators who feel they may have a problem within their jurisdiction. We will establish a liaison with the community services that are available off-campus. J.Murphy and L.Beecher commented that attendance by department heads was being strongly encouraged. B.Koob commented that the President's management staff considered the SAAC's proposal, and it was not adopted. The President, however, did instruct the Vice President of Student Affairs to fill the next available vacancy in counselling with an expert in drug and substance abuse. L.Beecher stated the committee's response was very positive.

IV.Consent Agenda: none

V.Business Items

Academic Senate Committees: the following nominations were approved.

Academic Senate

SAED	Roger Osbaldeston	Landscape Architecture	91-92 term
SBUS	Dan Williamson (replacement for L.Burgunder)	Economics	Fall quarter
	Joseph Biggs (replacement for D.Peach)	Management	Fall quarter
SLA	Clay Carter	Journalism	91-92 term

(replacement for N.Lerner)

PCS	Barbara Andre (replacement for P.Harrigan)	International Student Prgrms	91-93 term
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Academic Senate Committees

SAGR			
Research:	Edwin Seim	Crop Science	91-93 term

SAED			
Budget:	Jens Pohl (replacement for M.Martin)	Architecture	91-93 term

Student Affairs:	Richard Young	Architecture	91-93 term
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SBUS			
Fairness Board:	George Beardsley	Economics	91-93 term
Research:	James Anderson	Accounting	91-92 term
Student Affairs:	Joseph Biggs	Management	91-93 term

SENG			
Instruction:	Otto Davidson	Mechanical Engineering	91-92 term

SLA			
UPLC:	Judy Saltzman	Philosophy	91-92 term

SPS			
Long-Range Planning:	Lynn Jamieson	Phys Ed & Rec Admin	91-93 term
Research:	Patricia Engle	Psychology & Human Devel.	91-93 term

SSM			
Research:	Richard Frankel	Physics	91-92 term

PCS	none		
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J. Murphy moved the nominations be approved (2nd by Bertozzi). Passed unanimously.

C.Andrews observed: we still have a vacancy on the Status of Women Committee; there are two vacancies and an alternate for the GE&B Subcommittee Area E; there are two vacancies for the University Union Advisory Board; a representative is needed for Intersegmental CAN Course Description Committees.

For the two vacancies on the Conference and Workshops Advisory Committee, it was decided to contact Dwayne Head (PE), Leonard Myers (Computer Science), Michael Blum (Graphics), and Dennis Nulman (Education) to see if two of them would be willing to serve. If more than two volunteer, then their names will be brought back to the Executive Committee so a final selection can be made.

B. Selection of part-time faculty representative to the Academic Senate. Robert Sater (Industrial Engineering) and Tom August (History) were nominated. Robert Sater was selected.

C. Instructional Related Activities Committee. Sam Lutrin discussed the upcoming student referendum for increased fees to support of athletic programs on campus. She observed that the referendum is predicated on the assumption that the university will fund athletics at

the present or higher level. She observed it would present an ethical conflict if the faculty were to ask the students to assume the costs for athletics in the referendum and then have the university cut its funding for athletics. She also expressed concerns over "locked-in commitments" to certain groups that habitually apply for IRA funds.

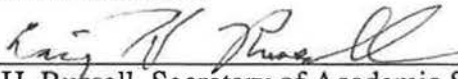
R.Koob clarified the level of commitment for athletics with regard to state fees. A 20% cut has already been assessed to the athletic program and that even if the referendum passes, those funds will not be restored. Athletics has the most generous funding formula under "mode and level" of any activity on campus. In effect, what will happen if the referendum passes is the students will be supporting coaches' positions which will be generating positions for Cal Poly in excess of what Cal Poly is paying. If we were to close down athletics altogether we would lose net positions. Therefore, the most beneficial way for the university/state side of the budget is to shift some of the burden for the support of athletics that the state had been using to the students.

R.Gooden asked R.Koob to explain the different gradations of Division I athletics. R.Koob explained that the President would not go Division II if there is a choice largely because the NCAA is against Division II and is trying to alleviate it. The major cost in a Division I program is football. The Division I that is being proposed is one that would have limited or no scholarships. Travel would be less expensive because Cal Poly would be playing teams closer to home and not travelling all across the country as we do now. Basketball would benefit from an automatic berth to the national play-offs. Local rivalries would also arise naturally. The main cost of transferring to Division I is the increased number of coaches. There has been no discussion or intent to increase the number or size of facilities. The university will go into the proposed Division IAAA if the NCAA approves this new category: this division will have no scholarships for football. If Division IAAA is not approved then Poly will go into Division IAA which allows a maximum of 60 scholarships. We might enter a conference that would limit the scholarships at a lower number. R.Gooden asked that K.Walker come and talk to the Senate about the referendum and athletics on campus. L.Gamble requested that the CSU State Senators come back with information about athletic programs on other campuses.

VI. Discussion

- A. Administration of Conferences and Facilities Licensing: There were no negative comments.
- B. Program Review & Evaluation [See attached handout]: J.Vilkitis felt the phrase in the opening paragraph "... the report identified programs which were recommended for elimination and/or restructuring" was inaccurate. He stated instead that the committee identified programs that were at risk and the dollars that were associated with program reductions. This information then went on to the deans.
It was decided to convene again on Tuesday, October 22 to examine this matter further.
- C. Sexual Harassment Policy. M.Botwin moved (2nd by C.Russell) that the item be agendaized for next Senate meeting.
- D. Graduate Studies Proposal. J.Devore asked about the percentage of students presently in the graduate program. R.Lucas said about 7% are in the graduate program. R.Gooden concerned that the Trustees were not "accepting" but merely receiving the report of the Graduate Committee. M.Botwin was concerned with how we "ensure" a certain percentage of enrollments (See p.54). J.Murphy expressed concern with limiting further our undergraduate limits while increasing another component of enrollments.

VII. Adjournment at 5:03.


Craig H. Russell, Secretary of Academic Senate

Oct. 30, 1991
Date