

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA 93407
ACADEMIC SENATE

Minutes of the ACADEMIC SENATE EXECUTIVE COMMITTEE
Tuesday, April 19, 1994
UU 220 3:00-5:00pm

Preparatory: The meeting opened at 3:21pm.

I. Minutes:

II. Communication(s) and Announcement(s):

III. Reports:

- A. Academic Senate Chair: Chair Wilson gave a brief report on the "Time for Decision" conference he attended the previous week.
- B. President's Office:
- C. Vice President for Academic Affairs:
- D. Statewide Senators:
- E. CFA Campus President:
- F. ASI representatives:
- G. Euel Kennedy/Tom Zuur: The recent changes in policy and procedure for Academic Records and Admissions were reported.

M/S/P That the Academic Senate Executive Committee charge the Instruction Committee to review and make recommendations on the items listed in Attachment I to these minutes.

It was suggested by Zuur that a representative from Academic Records attend the Curriculum Committee's meetings so that Academic Records can coordinate its adjunct responsibilities with the committee. The Executive Committee concurred with this suggestion.

- H. Ed Carnegie, Chair of the Budget Committee: An update was given on the tentative plans the colleges were considering in the event of a budget reduction for 1994/95.

IV. Consent Agenda:

V. Business Items:

- A. Academic Senate/university-wide committee assignments: none
- B. Select nominees to the Foundation Board of Directors: Harvey Greenwald (CSM) and William Kellogg (CAGR) were elected as the nominees whose names will be forwarded to the Foundation Board of Directors for its election. There is one faculty vacancy for the 1994/95-1996/97 term.
- C. Report from the Research Committee re ARDFA Indirect Cost Sharing: The Research Committee's recommendation was amended. The Research Committee's recommendation is to conclude the indirect cost sharing arrangement which has been extended to ARDFA for the past five years. A resolution is to be drafted by the committee and included in the next Academic Senate agenda.

It was suggested that a charge be given to the Research Committee to investigate a model for indirect cost distributions that is equitable and workable for all involved.

- D. Election of members to the Program Review and Improvement Committee for the 1994-1996 term: This item was continued to the April 26 meeting.
- E. Receive White Paper from ASI re governance: A meeting of the executive committees for the Academic Senate, Staff Council, and ASI will be scheduled sometime in May.

- F. **Program Review and Improvement Committee's (PRAIC) five-year plan for program review:** The PRAIC has proposed a five-year calendar of review for all academic programs at Cal Poly. Discussions were held with each of the colleges. The proposal will be agendized for the May 3, 1994 Academic Senate meeting.

VI. Discussion:

VII. Adjournment: The meeting was adjourned at 5:00pm.



Recorded by:
Margaret Camuso
Academic Senate

ATTACHMENT I

ACTION ITEMS FOR ACADEMIC SENATE CONSIDERATION

Grade Changes

Senior Project Classes - Need Academic Senate "clean-up" policy re:

Late Grade Changes coming in after the year's time has expired with no explanation for request, and no Department Head or Dean signature/no documentation to accept old catalog, etc..

When/how to re-establish "matriculation" with the University to finish degree work. (Reapply/readmit? Administrative process fee and accept with Department/Dean approval? Extended Ed and fees/enrollment??)

Multiple enrollments leading to multiple "F's" on record and when completed, the department asking for ALL of the previous grades to be changed to the final grade(s) issued for 461 or 462.

Departmental policies that require students to enroll in senior project long before they need to, and having those early enrollments revert to "F's".

Regular Classes

Issuing of "U's" and "F's" by instructor in the quarter, and then later requesting to change to W, NG, SP, or I. (Usually after the student has gone to them and pleaded their case - Policy: an enrollment at census must be accounted for/graded.)

Change of Grades after the 7th week deadline citing additional work completion, when it very clearly states that grade changes should not be issued after the deadlines for acceptance of additional work or improvement of GPA.

How to consistently handle student who is gone for a year or more and wants to "finish." Should there be a policy that degrees are only awarded to matriculated or eligible to register students?? Students do course work elsewhere, then want a Cal Poly degree.

Request: Need Academic Senate Committee work to establish University policy for "left-not finished degree" students.