

September 13, 2006

Cal Poly Report

The Weekly Newsletter For University Employees

www.calpolynews.calpoly.edu

Employment

State: The official listing of staff and management vacancies is posted on www.calpolyjobs.org. To apply, go online and complete the application form. For assistance, call Human Resources at ext. 6-2236.

#100971-University Art Gallery Coordinator (Public Affairs/Communication Specialist I-10/12), College of Liberal Arts-Art and Design \$2,226-\$3,338/month. Closes: Sept. 15.

#101058-Administrative Support Coordinator I, College of Architecture and Environmental Design- Advancement Office \$2,601 - \$3,901/month. Closes: Sept. 15.

#101063-Analyst Programmer, Foundation/Career. Two positions available; position classification level determined by experience & background of selected candidate. Foundation Level: \$3,172-\$5,063/month. Career Level: \$3,996-\$8,179/month. Closes: Sept. 22.

#101065-Police Dispatcher, (Level I or II-depends on experience). Two Positions Available: Administration & Finance -University Police Dispatcher I: \$2,830-\$4,246/month. Dispatcher II: \$3,211-\$4,817/month. Open until filled.

#101066-Groundworker Administration & Finance, Facility Services \$2,501 - \$3,751/month. Closes: Oct. 1.

#101070-Employment Equity & Faculty Recruitment Analyst (Administrative Analyst Specialist/Non Exempt), Academic Affairs-Employment Equity, \$3,006-\$4,809/month. Closes: Sept. 22.

Funding Available for 'Assistive Devices'

The Disability Accommodation Assistance Program provides funding assistance for employees who qualify under the Americans with Disabilities Act. Funding is provided to an employee's department for buying assistive devices not considered to be standard office furniture or equipment. For more information about the program and to download the request form, please visit the Employment Equity and Faculty Recruitment website at <http://employeequity.calpoly.edu/ada.html> or contact EEFR at ext. 6-6770 or employeequity@calpoly.edu.

Save the Date - Service Awards Luncheon is March 1

State, Foundation and ASI employees with milestone service anniversaries in 2006 will be honored at the Service Awards Luncheon on **Thursday, March 1, 2007, from 11:30 a.m. - 1:30 p.m.** in Chumash Auditorium. The theme for this year's event will be "Rowan and Martin's Laugh-In." Check future Cal Poly Reports for ticket information.

Benefits Open Enrollment Sept. 1-30

Employees eligible to participate in Open Enrollment (OE) may enroll in a new plan or make changes to their current plan. All changes made during OE are effective **Jan. 1, 2007**. Health Care Reimbursement Account (HCRA) and Dependent Care Reimbursement Account (DCRA) plans for 2007 provide an opportunity to pay for out-of-pocket health and dependent care expenses with pre-tax dollars. To continue participation, employees must re-enroll each year during OE. OE worksheets must be received by Human Resources by close of business Oct. 2.

During 2007, there will be no changes to FlexCash, DCRA and HCRA plans, and minor changes to the health and dental insurance plans with a small increase in health plan premiums.

For more information or to download OE worksheets visit the Human Resources Benefits website at <http://www.afd.calpoly.edu/hr/benefits/whatsnew.html>

Cal Poly Foundation Board Meeting Planned for Sept. 17, 18

The Cal Poly Foundation board of directors will hold a regular public meeting from **3 to 5 p.m. Sunday, Sept. 17 and Monday, Sept. 18, from 11:15 a.m. to 3:30 p.m.** at the Christopher Cohan Center in the PAC. For more information about the meeting or to obtain a copy of the agenda, call Vice President for University Advancement Sandra Ogren at ext. 6-1445.

Cal Poly Corporation Board Meeting

The Board of Directors of the California Polytechnic State University Corporation will hold a regular meeting on **Friday, Sept. 22 at 8:30 a.m.** in the Corporation Administration Building, Room 124. This is a public meeting. For more information about the meeting or to obtain a copy of the agenda, contact Corporation Executive Director Frank Mumford at ext. 6-1131.

Coolidge, Gold and Whiteford Named Outstanding Staff

Three employees were chosen to receive the 2005-2006 Outstanding Staff Award: Larry Coolidge, information technology consultant in the College of Engineering, Mechanical Engineering; Alice Gold, administrative support coordinator in the College of Science and Mathematics, Physics Department; and Mary Whiteford, administrative analyst/specialist in Academic Programs and Undergraduate Education.

#100973 - Parking Officer 1 (Pool position) University Police Temporary on-call through June 30, 2007. \$13.12-\$19.68/hour. Open until filled.

#101077-Advancement Records Specialist (Administrative Support Assistant II), University Advancement-Advancement Services, \$2,320-\$3,480/month. Closes: Sept. 14.

#101078-Administrative Coordinator (Administrative Support Coordinator I), College of Education-College Office, \$2,601-\$3,901/month. Closes: Sept. 22.

#101084-Helper Aid, Administration & Finance. On-call-intermittent through June 30, 2007 \$6.75-\$15.17. Closes: Sept. 24.

#101086- Grants Analyst (Administrative Analyst Specialist I, Exempt I), Academic Affairs-Grants Development, \$3,562-\$5,344/month. Open until filled. Review begins: Sept. 22.

Corporation: Cal Poly Corporation is a separate corporation operating in concert with the university to provide a diverse range of services and resources to students, faculty and staff. For an application, visit Human Resources in the Foundation Adm. Bldg., check the Web site at www.cpfoundation.org or call ext. 6-7107.

Project Evaluator, College of Education \$18.64-\$27.02/hour 20 hours/week. Requires BS degree and five years experience with program evaluation projects in education or MS with three years experience; knowledge of statistics, quantitative and qualitative designs/analysis; skills in interviewing, and final report writing. Generous benefits.

Faculty: Candidates are asked to visit our online employment Web site at www.calpolyjobs.org to complete an application and apply for any of the positions shown below. Please submit all requested application materials as attachments to your online application, unless otherwise specified.

#100945-Tenure Track Position (Art History-Modern/Contemporary Art), Art & Design Department, College of Liberal Arts (ext. 6-1272). Closes Dec. 8.

#100958-Full-Time Lecturer, Communication Studies Department, College of Liberal Arts (ext. 2553). Closes :March 1, 2007.

#100985-Tenure Track Position (Geographer), Social Sciences Department, College of Liberal Arts (ext. 6-1170). Closes: Nov. 17.

#101011-Tenure Track Position (Sociology/Social Work), Social Sciences Department, College of Liberal Arts (ext. 6-6261). Closes: Dec. 15.

#101024-Tenure Track Position (American Politics), Political Science Department, College of Liberal Arts (ext. 6-2984). Closes: Nov. 3.

#101026-Tenure Track Position (Public Policy/Methods), Political Science Department, College of Liberal Arts (ext. 6-2984). Closes: Nov. 3.

#101028-Tenure Track Position (Comparative Politics/International Relations), Political Science Department, College of Liberal Arts (ext. 6-2984). Closes: Nov. 3.

#101053-Tenure Track Position, Economics Area, Orfalea College of Business (ext. 6-2783). Review begins: Nov. 30.

#101054-Tenure Track Position, Finance Area, Orfalea College of Business (ext. 6-2783). Review begins: Nov 30.

#101055-Tenure Track Position (Spanish Caribbean Literature), Modern Languages & Literatures Department, College of Liberal Arts (ext. 6- 2889). Closes: Nov 22.

#101057-Tenure Track Position (German), Modern Languages & Literatures Department, College of Liberal Arts (ext. 6- 2889). Closes: Nov. 22.

#101059-Full-Time Lecturer (Winter/Spring 2007), Social Sciences Department, College of Liberal Arts (ext. 2752). Closes: Oct. 10.

#101062-Tenure Track Position (History of Early Modern Philosophy), Philosophy Department, College of Liberal Arts (ext. 6- 2042). Closes: Nov. 15.

#101068-Tenure Track Position (Religious Studies & Women's Studies), Philosophy Department, College of Liberal Arts (ext. 6- 2042). Closes: Nov. 1.

#101071-Tenure Track Position (Victorian British Literature), English Department, College of Liberal Arts (ext. 6-5850). Review begins: Oct. 23.

#101073-Tenure Track Position (Renaissance through 17th Century British Literature), English Department, College of Liberal Arts (ext. 6-5850). Review begins: Oct. 23.

#101075-Tenure Track Position (Generalist in American Literature), English Department, College of Liberal Arts (ext. 6-5850). Review begins: Oct. 23.