

CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA 93407  
ACADEMIC SENATE

Minutes of the ACADEMIC SENATE  
EXECUTIVE COMMITTEE MEETING  
Thursday, February 25, 1993  
Bldg 47-24B, 3:00-5:00pm

Preparatory: The meeting was called to order at 3:15pm.

- I. Minutes:
- II. Communication(s) and Announcement(s): none
- III. Reports:
  - A. Academic Senate Chair: none
  - B. President's Office: none
  - C. Vice President for Academic Affairs: none
  - D. Statewide Senators: none
- IV. Consent Agenda: none
- V. Business Items:
  - A. **Overview of Cal Poly's budget:** Howard Vollmer and Pat Stoneman gave an overview of the funding sources and operating budget for Extended Education. Extended Education is a self-supporting organization (receives no state funds). The exhibits distributed were:  
  
Extended Education 1992-93 Updated Budgets: Operating Budget, Special Project Budgets, and Effects on Local CERF Reserve Balance  
Excel Update for Cal Poly Extended Education Spring Quarter  
Cal Poly Extension Annual Catalog 1992-1993
  - B. **Student Throughput Committee:** Tina Bailey was elected as the College of Science and Mathematics representative to the Student Throughput Committee.
  - C. **Cal Poly Staff Council:** A volunteer to represent the Academic Senate on the Staff Council was requested.
  - D. **Women's Council of the State University Conference:** The Executive Committee supported the motion to sponsor Barbara Mori to the WCSU conference to be held at Chico on April 15-17, 1993.
- VI. Discussion:

**Budget reduction recommendations:** Conway noted that only general funds had been discussed by the vice presidents in their briefings to the Executive Committee. Academic Recovery Funds were not discussed. The Committee should look at all budget sources. If it is only general fund reductions that get divided, but other sources are available to supplement noninstructional areas, then the instructional area is taking the biggest hit. Kersten stated that a common reporting form was necessary so account balances and fund flow could be traced. Dana suggested that budget recommendations be debated within the Executive Committee before bringing the discussion to the Senate floor.

Andrews felt a statement of "essential" services in educating our students should be drafted. This cuts through every area on campus. Mueller added that we are looking at an emergency situation of budget cutting. In conjunction with the immediate cuts which need to be identified, we should also be looking at what vertical cuts we may have to make in future years. Kersten replied that vertical cuts are essentially made to restructure program areas. It is a long-range planning tool, not a way for saving money. We need to use our best judgment regarding how long the budget crunch can be expected to continue. Do we want to make permanent changes based on a one- to two-year situation? Mori stated the need to look at programs because we don't want to support mediocre programs. Burgunder

stated that the Senate does not have a process for debating the discontinuance of programs. The Program Review and Improvement Committee is charged with recommending improvements to programs.

Gamble felt some recommendations--whether general or specific--needed to be made. Dana suggested recommendations be submitted to the Senate which addressed (1) immediate cutbacks, and (2) future reductions. Kersten asked how this would be presented to the Senate so the discussion would be focussed? Kersten agreed with Andrews' statement that the "essential" services should be identified. This would establish a priority structure. Wilson reminded the committee that if suggestions to cut certain areas were made, the vice president of that area should be invited to address the committee's concerns before the recommendations went forward. Kersten suggested a resolution be drafted by the Executive Committee for Senate approval regarding budget recommendations. The Executive Committee will meet on Tuesday, March 2, 1993, to prepare a report for the Senate's deliberation and approval.

VII. Adjournment: The meeting was adjourned at 5:10pm.