

February 7, 2007

Cal Poly Report

The Weekly Newsletter For University Employees

www.calpolynews.calpoly.edu

What's Happening

Campus Links

Entertainment

<http://www.calpolynews.calpoly.edu/eventsindex.html>

Sports Events

<http://www.gopoly.com>

Employment

State: The official listing of staff and management vacancies is posted on www.calpolyjobs.org. To apply, go online and complete the application form. For assistance, call Human Resources at ext. 6-2236.

#101185-Administrative Analyst/Specialist Non-Exempt, Academic Affairs, ESS-Academic Records-System Management, \$3,106-\$4,969/month. Closes: Feb. 9.

#101188-Advancement Associate, Administrative Analyst/Specialist I Exempt, College of Liberal Arts-Advancement, \$3,680-\$5,522/month. Closes: Feb. 26.

#101195-Research Programmer and Analyst, Academic Affairs-Institutional Planning and Analysis, \$4,129-\$8,451/month. Closes: Feb. 25.

#101198-Prospect Research and Strategy Specialist, Administrative Analyst/Specialist-Exempt II, University Advancement-Special Gifts, \$4,432-\$6,648/month. Open until filled. Review begins: Feb. 14.

#101205-Locksmith, Administration and Finance-Facility Services, \$4,213-\$5,281/month. Closes: Feb. 18.

Accounting students offer free help with tax returns

Beginning Saturday, College of Business accounting seniors will prepare tax returns at no charge for individuals and families with incomes less than \$40,000 year. The effort is part of the annual Volunteer Income Tax Assistance program. Tax returns will be prepared in the third-floor computer lab in the Business Building, every Saturday from 11 a.m. to 2:30 p.m. through March 17. Visitors are asked to enter Cal Poly via Highland Avenue and follow the signs to the Orfalea College of Business. Parking is free. Participants are asked to bring 2005 tax returns and all 2006 tax-related documents, including child-care expenses, child-care provider identification number and phone number. For more information, call ext. 6-2667. (English and Spanish services are available.)

Interdisciplinary course proposals sought for 2008-09

Proposals are now being solicited for existing or experimental interdisciplinary courses to be offered under University Studies or the UNIV prefix during academic year 2008-09. Faculty in all departments are invited to respond. Visit www.academicprograms.calpoly.edu/whatsnew for more details.

Buy tickets for 25th Annual Woman of the Year Awards Feb. 16

Tickets are on sale for the 25th Annual Woman of the Year Awards held on Friday, Mar. 16, 10:30 a.m. to 12:30 p.m. in Chumash Auditorium. Purchase tickets via email at womenoftheyear07@gmail.com or in the Women's Center, UU, Room 217. Advance tickets are \$7, and \$10 at the door. Seating is limited, so purchase tickets soon. For more information, call Danielle Larimer at 558-6826.

More employment listings

#101204-Human Resources Analyst, Administrative Analyst/Specialist Non-Exempt, two positions available: one permanent; one temporary with extension contingent upon funding. Administration and Finance-Human Resources, \$3,106-\$4,969/month. Closes: Feb. 12.

#101209-Government and Community Relations Director, Administrator II, University Advancement. Salary commensurate with experience. Open until filled. Review begins: Feb. 28.

#101212-Financial Analyst, Administrative Analyst/Specialist, Exempt I, Administration and Finance-Facility Services, \$3,680-\$5,522/month. Closes: Feb. 18.

#101215-Administrative Support Assistant II, Student Affairs-Parent Program, \$2,397-\$3,596/month. Closes: Feb. 19.

Cal Poly Report is published every Wednesday. E-mail submissions to polynews@calpoly.edu by 4 p.m. on the Friday before publication.