

May 16, 2007

Cal Poly Report

The Weekly Newsletter For University Employees

www.calpolynews.calpoly.edu**What's Happening****Campus Links****Entertainment**

<http://www.calpolynews.calpoly.edu/eventsindex.html>

Sports Events

<http://www.gopoly.com>

Events Master Calendar

<http://events.calpoly.edu/>

Kennedy Library

<http://www.lib.calpoly.edu/>

Employment

State: The official listing of staff and management vacancies is posted on www.calpolyjobs.org. To apply, go online and complete the application form. For assistance, call Human Resources at ext. 6-2236.

#101305-Administrative Support Coordinator I, College of Liberal Arts, Journalism Department, \$2,687-\$4,031/month. Anticipated hiring range: \$2,687-\$2,955/month. Closes May 28.

*******CORRECTION*******

#101307-Administrative Support Assistant II, 10/12, College of Liberal Arts, Modern Languages and Literatures, .60 time position (24 hours/week) \$1,198.80-\$1,798.20/month. Closes: May 20.

#101311-Stewardship

Coordinator, Public Affairs, Communication Specialist I, University Advancement, \$2,760-\$4,138/month. Closes: May 28.

Campus Administrative Policies Update

Cal Poly is undertaking a comprehensive review of its administrative policies that will result in a new collection of "Campus Administrative Policies" (CAP), published on the Web and in hard copy format. CAP will take the place of the pre-existing Campus Administrative Manual (CAM).

The CAP Ad Hoc Editorial Coordination and Review Committee ("CAP Committee") reports the following:

Renumbered Policies

The following Campus Administrative Policies have been renumbered:

Draft Policy

CAP 173 Response to Outbreak of a Highly Contagious Disease (Formerly CAP 193)

Interim/Final Policies

CAP 161 Sexual Assault Policy (Formerly CAP 171)
CAP 171 Smoking Policy (Formerly CAP 191)

Interim Policies Approved for Implementation

The following Campus Administrative Policies that have gone through legal and administrative review and received presidential approval are posted on the "Interim/Final CAP Policies Web Page" (<http://policy.calpoly.edu/cap/finalTOC.htm>):

CAP 140 Free Expression, Sponsorship, Commercialism and Use of Buildings and Grounds (Formerly CAP 180). This section includes CAP 143.4, Tobacco Advertising at University Events (Formerly CAP 183.4) and CAP 144.6.1, Chalking (Formerly CAP 184.6.1)
CAP 151 Sustainability
CAP 250 Intercollegiate Athletics
CAP 719 Physical Memorials

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An updated list of Campus Administrative Manual policies that are now retired is also posted on the web site (<http://policy.calpoly.edu/capdraft/CAM%20Retired/CAM%20retired.htm>).

A hard copy version of all Interim/Final CAP policies and list of retired CAM policies may be viewed in the Reserve Room of the Robert E. Kennedy Library.

Questions or comments about any CAP policies may be directed to: Daniel Howard-Greene, Chief of Staff, Cal Poly, One Grand Avenue San Luis Obispo, CA 93407. Phone: (805) 756-6000. Fax: (805) 756-1129. E-mail: dhgreene@calpoly.edu.

Employment

#101316-Administrative Support Coordinator I, Class

Scheduler/Off-Campus Programs Facilitator, College of Architecture and Environmental Design, \$2,687-\$4,031/month. Temporary full-time through June 10, 2008. Closes: May 28.

Faculty: Candidates are asked to visit our online employment Web site at www.calpolyjobs.org to complete an application and apply for any of the positions shown below. Please submit all requested application materials as attachments to your online application, unless otherwise specified.

#101304-Part-time Lecturer Pool, Teacher Education Division, College of Education, ext. 6-1503. Closes: June 20.

#101308-Part-time Lecturer Pool, Graduate Studies in Education, College of Education, ext. 6-7190. Closes: June 4.

#101314-Digital Repository Librarian, three-year temporary appointment, Kennedy Library, ext. 6-5771. Review begins: June 30.

Campus conversations on the assessment of student learning

On **May 31**, the Academic Assessment Council will host a one day series of conversations on program level assessment. The series will begin with a plenary session, led by the Provost, at **11 a.m.** in the right wing of Chumash Auditorium. Hear about exciting work from colleagues or share personal experiences. All faculty and administrative staff are invited to attend a conversation(s) of their choice between **noon** and **4 p.m.** Visit http://www.academicprograms.calpoly.edu/whatsnew/assess_conv.html for a complete schedule of programs, or contact the Academic Programs Office at ext. 6-2246 or acadprog@calpoly.edu.

Personal Catastrophic Leave authorized for William O. Avery

Bill Avery, Equipment Technician in Materials Engineering, has qualified for personal catastrophic leave. Those willing to donate vacation and/or sick leave to help Bill remain in full pay status during an extended leave of absence should contact Kathy Chen in Materials Engineering at ext. 6-6634 or kcchen@calpoly.edu to request a donation form.

Campus blood drive to help thwart summer shortages

The Communication Studies Department and Student Health and Wellness are sponsoring a blood drive on **Tuesday, May 22, 10 a.m. to 4 p.m.** on Mott Lawn. The drive will help the Tri-County Blood Banks prepare for Memorial Day weekend, as well as the blood shortage that occurs during summer months. Contact nwellman@calpoly.edu or 341-2659 to make an appointment. Walk-ins are welcome.

Sign up for 4x4 Sand Volleyball Tournament set for Friday

ASI and Health Services are once again teaming up to present the Mark Reuling Volleyball Challenge Tournament, this year in the sand. The tournament is open to any combination of male and/or female players and will benefit the Mark Reuling Endowment for Depression. It will be held on **Friday, May 18**, at the Recreation Center sand volleyball courts, with a Faculty/Staff Division beginning at **11 a.m.** and a Student Division beginning at **1:30 p.m.** All registrants will receive a Mark Reuling Volleyball shirt and have a chance to win a trophy and Intramural Sports Champion shirt. Register at the Recreation Center Service Desk or on-line at asi.connect.calpoly.edu. The cost is \$30 per team. For more information, contact Greg Avakian at ext. 6-5846 or visit the ASI website at www.asi.calpoly.edu/recsports.

Summer youth swim lessons

ASI Recreational Sports is offering summer swim lesson programs for ages 18 months to 13 years and youth water polo clinics for ages 10 to 15 years of age at the Recreation Center. Four 2-week sessions begin **June 25**. Swim lesson sessions consist of ten 40-minute classes that meet Monday through Friday. Morning and evenings times are available. Water Polo classes are 2-week sessions run Monday through Thursday from 6:30 to 7:30 p.m. Certified college students instruct all classes. Fees are \$50 per session. Registration is currently being accepted at the Recreation Center front desk. For detailed class information, visit <http://www.asi.calpoly.edu/recsports/youth.php>.