

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA 93407

Minutes of the Executive Committee of the ACADEMIC SENATE

Tuesday, January 30, 1996

UU 220 3:10-5:00pm

Members present: Bowker, Brown, Cooper, Dalton, Day, Geringer, Gooden, Greenwald, Hale, Hampsey, Hannings, Howard-Green, Irvin, Lewis, Martinez, McQuerry Wilson, Zingg

- I. Minutes: MSP to approve minutes of the January 9, 1996 Executive Committee meeting as submitted.
- II. Communication(s) and Announcement(s): none
- III. Reports:
 - A. Academic Senate Chair: no report
 - B. President's Office: no report
 - C. Vice President for Academic Affairs: On behalf of Vice President Zingg, the chair brought to the committee's attention the existence of SB 1399, a Senate bill that would restrict people from requiring students to use textbooks in which they have a financial interest. The CSU is against this.
 - D. Statewide Senators: Gooden brought the ESL document mentioned in previous meetings and noted that it is a good report. He made it available to anyone who would like to read it.
 - E. CFA Campus President: no report
 - F. Staff Council Representative: no report
 - G. ASI representatives: no report
 - H. IACC: Dana said the group is working to protect the bidding process. Members have recommended against leasing IBM. The bids have come in for a conceptual study of how the companies would handle meeting Cal Poly needs. He clarified that, if implemented, the \$10 modem fee would be an ongoing rather than a one time fee.
- IV. Consent Agenda: no items
- V. Business Item(s):
 - A. **Committee vacancies.** MSP to appoint Jeffrey Danes to the University Professional Leave Committee.
 - B. **Substitution of statewide senator for winter quarter.** It was agreed by consensus that a one quarter replacement for Tim Kersten will not be sought.
 - C. **Resolution on Academic Senate Released Time.** There have been occasions when faculty members agreed to serve in positions which provided for release time but, because they were unable to use it, the funds went to the colleges instead. This resolution would mandate that in such instances the money would be returned to the Academic Senate. It was suggested that the statement about the other possible ways such faculty members could use the funds other than release time be more specific; i.e. for student assistants, travel, etc. Dalton noted that the Senate needs to notify committee chairs that they should not sign the form 107 unless they are going to directly benefit from the funding.

MSP to agendaize Resolution on Academic Senate Released Time with further detail specifying how these funds can be used.

- D. **Resolution on the Reorganization of Academic Senate Committees:** The chair briefly summarized the changes that this resolution would make in the Senate's operation. The number of committees would be reduced from 16 to 9. The Senate would have two types of committees: general committees that deal with policy and oversight and specialized committees with clear charges such as the Teaching Awards Committee and the Program Review Committee.

Constitution and Bylaws would be eliminated because it does not meet regularly and can be created as an ad hoc committee when needed. The Election Committee serves no function and would be eliminated. The Student Affairs Committee would be eliminated because there is a university-wide Student Affairs Council with Senate representation. The Professional Leave Committee would be eliminated because leaves are no longer competitive. The Library would be converted to a university-wide committee.

The Research Committee is proposing a split to make one committee to deal solely with reviewing state faculty grants and another to deal with policy issues.

All recommended changes have gone to the committees involved and all have reacted favorably except the Library Committee.

Page seven refers to a Faculty Affairs Committee. The name should be changed so that PCS is not excluded.

MSP to agendaize the Resolution on the Reorganization of Academic Senate Committees. It was suggested that the resolution be checked for any errors in transcribing so that the first reading copy is as clean as possible.

During discussion of this resolution it became evident that if peer review for leaves does not exist at the college level, there is no peer review of leave requests whatsoever. The Senate chair agreed that a separate action might be in order to create a blanket policy calling for peer review at the college level.

- E. **Resolution on Academic Senate General Committees:** Experience has shown that committee effectiveness has been due in large part to the presence of an effective chair. This resolution will charge the Executive Committee with appointing committee chairs.

Some thoughts included:

- selecting the chairs prior to forming the committees which might motivate faculty to volunteer to serve. The Staff Council currently handles committee chairmanships this way.
- paying careful attention to timing of the selections so that we don't send a negative message to people who have volunteered to be on the committees.
- Making chairmanships two year appointments.
- Selecting a chair and a "chair elect" in order to increase continuity and to make it possible for chairs to be fully up to speed when their terms begin.

MSP to agendaize the Resolution on Academic Senate General Committees. The ad hoc committee which drafted the resolution will meet before the document is finalized.

- VI. Discussion Item(s):

- A. **Winter Quarter Reading Day:** The Senate Instruction Committee indicated that its members not interested in establishing a policy to cover a one time only situation but they are looking at the issue of reading days and of the number of Mondays off during winter quarters. If the Senate takes no action, rules (if any) will be set by the departments and colleges.

Since this year's reading day is intended to replace a holiday, it is the CFA position that faculty can't be required to do anything on that day.

The chair summarized discussion as follows: the Deans need to be reminded of the policy governing final exams and he will inform the administration that the Senate concurs with the union's stance that since this year's reading day is substituting for an academic holiday it is not okay to require anything of the faculty.

- B. **Report of the Audiovisual Services Ad Hoc Committee:** Chuck Slem provided background and reviewed the report in some detail. Questions included the following:

Q. If media materials (e.g. videotapes) are cataloged in the Library, does that mean that they would be available to anyone on a first come, first served basis? Wouldn't this make it more difficult for faculty to get what they need? Response: This system already is in place. The only difference would be the location where the materials are kept.

Q. What about copyright? Now it's controlled for educational purposes only.

Q. Where would it be located in the organization structure? Response: It would remain part of ITS except for the actual materials.

In closing Slem stated that he hopes the Senate will take up the issue of lack of faculty input into the AV operation. He will work with us to write a resolution.

- C. **The Cal Poly Plan** The need to reconcile information in the FAX sent to JoAnn Lloyd with other communications was expressed.

VII. **Adjournment:** The meeting was adjourned at 5:00 p.m.

Submitted by



Sam Lutrin, Secretary
Academic Senate