

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
Minutes of the Academic Senate Executive Committee
Tuesday, September 19, 1995
University Union 220 3:12 pm

Members present: Bowker, Cooper, Dana, Day, Gooden, Greenwald, Hale, Hampsey, Kersten, Lutrin, Martinez, Wilson, Zingg

- I. Minutes: MSP to approve minutes of July 12 and August 16, 1995 as submitted.
- II. Communication(s) and Announcement(s): Joe Jen will give a report on the restructuring of the College of Agriculture at the first Senate meeting of 1995-96.

III. Reports:

- A. Academic Senate Chair: The Chancellor's Office has requested participants for a CSU-sponsored workshop on "information competence." Please send the chair the names of any faculty who might be interested.

The academic calendar issue has been resolved as follows: During winter, Washington's birthday will not be observed but there will be a reading day. President Baker and Interim Vice President Zingg have agreed that consultation both on this topic and in general needs improvement and that faculty need to be more involved in the budget process.

- B. President's Office: no report

- C. Vice President for Academic Affairs: Development of the Cal Poly Plan is moving forward in a number of ways. The steering committee will be convening for a third time. By December the group should be able to provide a sense of the process to be used in managing this Plan, both now and in the future and to indicate some sense of consensus regarding how to proceed on the Plan including preliminary answers to three main questions: By how much will Cal Poly grow? By how much will fees be increased? What will be the initial investments that the university will have to make in order to launch this venture?

The Visionary Pragmatism report will be forthcoming within a few weeks. The Chair noted that there probably will be a resolution coming forward in November as the vehicle for bringing the report to the full Senate for discussion.

- D. Statewide Senators: Kersten noted that much is going on at the state level but that in light of this meeting's agenda he will not make a report. The Chair asked him to send to him any items that the Executive Committee needs to be aware of and he will forward them on e-mail.

Hale reported that the Academic Affairs Committee has discussed the Trustee's view of the remedial program. Gooden noted that another issue is the interlibrary loan service and a June decision to charge this service back to the individual campuses based on use. A Task Force now has recommended that this service continue to be funded at the system level.

- E. CFA Campus President: no report

- F. Staff Council representative: no report

- G. ASI representative: no report

- IV. Consent Agenda: no items

V. Business Items:

- A. Schedule special Executive Committee meeting: It was agreed by consensus that a special meeting be scheduled for October 17 to discuss ITS and computing allocations. Robert Clover, David Walsh, and others will be invited to make a presentation. Chuck Dana and Jack Wilson will recommend to the Chair others to be invited to participate and/or attend.

- B. Committee vacancies: MSP to approve the following Senate committee appointments:

College of Engineering--Budget-Joanne Freeman; Constitution and Bylaws-Saeed Niku; GE & B-Robert Heidersbach; Long-Range Planning-James Beug; Personnel Policies-Carl Hsieh; Program Review and Improvement-Anny Morrobel-Sosa.

College of Science and Math--Budget-Myron Hood; Curriculum-Ray Terry; Fairness-Pat Acord; GE & B-Robert Smidt; Library-John Rogers; Long Range Planning-Dwayne Head; Personnel Policies-Gary Epstein; Status of Women-Nilgun Sungar; University Professional Leave-Sonja Glassmeyer.

Professional Consultative Services: Budget--Julia Waller; Curriculum-Susan Somppi; Instruction-George Stanton.

MSP to appoint Lee Burgunder to the Distinguished Teaching Awards Committee.

MSP to approve appointment of faculty to university-wide committees as follows:

Affirmative Action Faculty Development Program--Don Ryujin; Alumni Board-Mahmood Nahvi; Animal Welfare--Linda Bomstad; Athletic Governing Board--Kevin Clark; Campus Planning--Donna Duerk; Child Care Advisory--Marylud Baldwin; Coordinating Committee on AIDS and HIV Infections--Barbara Cook; Disabled Students Advisory--Brad Grant; El Corral-Linda Vanasupa; Enrollment Management Implementation --Joanne Freeman; Equal Opportunity Advisory--Allen Bird and Maria Ortiz; Extended Education--Larry Houlgate and Tim O'Keefe; Facilities Use--Hal Johnston; Faculty/Staff Wellness Program--Kate McBurney; Information Resource Management Policy and Planning--Kent Morrison; IAC--Chuck Dana; Instructionally-related Activities--Barbara Andre; Public Safety--Luann McDonald; Radiation Safety--Maria Ortiz; Resource Use--Julia Waller; Substance Abuse Advisory--Carolyn Jones; Writing Skills Advisory--Randall Cruikshanks.

- C. Academic Senate Calendar for 1995-96: MSP as presented.
- D. Selection of members to the Cal Poly Plan Steering Committee: MSP that Harvey Greenwald, John Hampsey and Jack Wilson continue to serve as Academic Senate representatives to this committee.
- E. Resolution on Charter Governance Committee Proposal for the Cal Poly Governance Council: MSP to agendize this item with the last resolved clause specifying a three year trial period and the dotted lines included in the next to the last resolved clause deleted. The goal is to convene this Council during winter quarter, 1996.
- F. Resolution on Revisions to the Cal Poly Strategic Plan (to include Global Awareness): MSP to agendize this resolution.
- G. Resolution on Program Review and Improvement Committee's Report on Programs Reviewed During 1994-95: MSP that the committee chair present the report as a discussion item.
- H. Resolution on Department Name Change for the Chemistry Department: MSP to include this item on the consent agenda of the first Academic Senate meeting.
- I. Resolution on "U" Grades: MSP to agendize this resolution.

- J. Resolution on Guidelines for Experiential Education: MSP to agendize this resolution.
- K. MSP to recess and reconvene on Tuesday, September 26 at 3:00 pm to complete the agenda.

Executive Committee Meeting of September 19
Reconvened September 26, 1995
University Union 220 3:12 pm

Members and guests present: Burgunder, Cooper, Dalton, Dana, Day, Gonzalez, Gooden, Hale, Hannings, Howard-Green, Kersten, Lewis, Lutrin, Martinez, Wilson, Zingg

VI. Discussion Items:

- A. Program Review Committee Report: It was agreed to deal with this as a discussion item at the Senate meeting. The Academic Senate Chair noted that the Senate cannot take any action on this in terms of making changes. The Chair prefers that the report be dealt with as a resolution. MSP to agendize the resolution distributed at the meeting.
- B. Selection Committee for Vice President for Academic Affairs. This is a discussion item only.
- C. Cal Poly Plan. The process for formulating the Plan was reviewed by Linda Dalton.

The Senate Chair explained that faculty will have to vote in December because that is when the state budget cycle begins and is also the time when enrollment decisions will be looming. We need to let prospective students know in advance that the cost of attending Cal Poly is going up.

This item will be an agenda item at every Senate and Executive Committee meeting.

Jack Wilson presented results from the trial focus groups that met during Fall Conference. In terms of faculty needs both time and more support were frequently cited. He noted that the questions may need to be changed in order to get at the faculty view of what constitutes quality.

In terms of the faculty survey, Dan Howard-Green will try to send out results of the pilot surveys. They will not publish results from the trial survey because the makeup of faculty teaching during summer does not mirror that for the remainder of the year.

- D. Performance Based Salary/Step Criteria. If the collective bargaining agreement is passed by faculty a system-wide total of about \$900,000 will become available for salary increases for meritorious performance beyond that of other colleagues. The contract requires a process outside of the normal RTP process. The union interprets the agreement to mean that Academic Senates will determine criteria and procedures for making these awards on their respective campuses.

Howard-Green cited two options: give the task of developing the process to the Senate's Personnel Policies Committee or create an adhoc group. He noted that because other campuses have been in school longer we can take advantage of their thinking.

MSP to create an ad hoc committee to deal with the development of criteria and standard procedures. This ad hoc committee will include one member from each college appointed by caucus chairs. The deadline for submitting names is October 10. It was agreed by consensus that the caucus chairs will find the representatives or use their Personnel Policies Committee representatives. Those who have difficulty finding a member should contact the Senate chair. Executive Committee approval will be solicited via e-mail.

E. Academic Priorities. No action needed.

F. Leslie Cooper introduced herself as Staff Council representative to the Academic Senate for 1995-96.

VII. Adjournment: The meeting was adjourned at 4:52.

Submitted by


Sam Lutrin, Secretary