

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF THE
Academic Senate Executive Committee Agenda
Tuesday, August 16, 1995
UU 220, 2:10-5:00pm

Preparatory: The meeting was opened at 2:10pm.

Members and guests present: Margaret Camuso, Linda Dalton, Chuck Dana, Laura Freberg, Reg Gooden, Harvey Greenwald, Tom Hale, John Hampsey, Dave Hannings, Dan Howard-Greene, Sam Lutrin, William Martinez, Jack Wilson, Paul Zingg

- I. Minutes: none
- II. Announcements: The Chair announced two additional Business Items to the agenda: Grading policy for graduate courses and naming of the Alumni House.
- III. Reports:
 - A. Academic Senate Chair: no report
 - B. President's Office: no report
 - C. Vice President for Academic Affairs Office: no report
 - D. Statewide Senators: The statewide Senate will meet on September 6, 1995.
 - E. CFA Campus President: No official report was given but the Senate Chair noted that one provision of collective bargaining is merit pay. The Senate needs to propose a procedure to follow in dealing with this. December 15, 1995 is the deadline for the Senate to take action.
 - F. Staff Council Representative: no report
 - G. ASI Representative: no report
- IV. Consent Agenda: none
- V. Business Items (please note that the order in which the items were addressed varies from the original agenda):
 - A. Committee vacancies: caucus chairs were reminded to get these positions filled prior to Fall Conference.
 - B. Request for emeritus status by Norman Murphy: MSP (6-0-2) that emeritus status not be conferred upon Dr. Murphy.
 - C. Request to rename the Alumni House: MSPU to rename the Alumni House to the Albert B. Smith Alumni House and Conference Center.
 - D. Academic Senate committee reorganization: A committee of M Camuso, N Clark, C Dana, H Greenwald, J Hampsey, T Kersten, and S Opava has completed its work. The committee's recommendations will be distributed to the Executive Committee for its input. The goal is for the Senate committees to be reorganized by the end of fall quarter 1995.
 - E. Cal Poly Plan survey: this was presented in two parts. (1) Written survey: The Chair emphasized that the survey instrument which was distributed with the agenda is for the pilot only and that the time line for its distribution is such that making major wording changes in the instrument is not feasible but that changes can be accommodated in the final version. However, if members would like to suggest changes in the pilot, they can do so by providing the Chair with the desired language in writing no later than Friday, August 18. The group will make changes that are easy to do. MSPU to go forward with the pilot survey of faculty. (2) Focus groups: A pilot of focus groups also will be conducted. Participants will meet just once during

Fall Conference. MSPU that we proceed with the plan to have the focus groups meet during WOW. Two names will come from each dean and two from each caucus chair. Only names of those who have agreed to serve can be submitted. Names are to be emailed to Jack Wilson (DI465) and copied to Linda Dalton (DI553) within two days.

- F. Resolution to Approve Indirect Cost Distribution Policy: Minutes of the May 30, 1995 Academic Senate incorrectly stated information contained on the first page of this document, number 2. MSP to strike out "equal to 20 percent of the total direct costs, or the federally negotiated rate on a federal grant or contract in the event that this is less than 20 percent of total direct costs" and added the word "full" between "earned" and "indirect."

MSP to strike the word "faculty" in section 5.

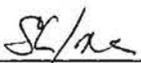
- G. Resolution on Graduate Research and Thesis "SP" grade changes: At the May 30, 1995 meeting of the Academic Senate, this resolution was passed after it had been modified by dropping one of the resolved clauses. This left the resolution with a "Whereas" clause which did not relate to the remaining Resolved clause. MSPU to delete the third Whereas clause. (i.e., "Completion of the required number of units of thesis research does not satisfy the thesis requirement.")

VI. Discussion Items:

- A. Academic Calendar changes for 1996-1998: A calendar change calls for dropping the Veterans' Day and President's Day holidays and adding two holidays during the week between Christmas and New Year's thereby allowing closure of the entire campus for a week at that time. For faculty this results in the loss of two holidays. This issue aside, the question really is one about faculty input into making these kinds of decisions. The change results in one day less of instruction in spring quarter. Therefore, the Chair asked the Senate's Instruction Committee to look at this issue. MSPU that the Senate Chair send a strongly worded memo on this issue to the appropriate administrator.
- B. Exceptional grade change requests: Laura Freberg, Chair of the Instruction Committee, reviewed her August 16 memo to Harvey Greenwald outlining the Grade Change Subcommittee's review of grade change requests to date for grades that are over one year old. This memo included a series of recommendations. The Executive Committee asked that Instruction Committee members formulate definitive resolutions for consideration by the full Senate.
- C. Organization of ITS and computing allocations: Jack Wilson reported participating in a focus group addressing the issue of telecommunications and computing allocations. It was his sense of the group that members felt too much of the telecommunications resources were being devoted to administrative functions rather than to the instructional program. It was agreed by consensus that this is an important issue. Therefore, Chuck Dana, Senate representative to the IACC will make reports at each meeting. Additionally, the second Executive Committee meeting next fall will be devoted entirely to this issue.
- D. Proposal for the Cal Poly Governance Council: The most current version is the final report dated July 5. This document will be agendaized for the first Executive Committee meeting in the fall.

VII. Adjournment: The meeting was adjourned at 5:00pm.

Submitted by:



Sam Lutrin, Secretary-elect
Academic Senate