

Adopted: June 8, 1993

**ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California**

**AS-408-93/R&SC
RESOLUTION ON
PRIORITY REGISTRATION**

Background Statement: The current registration system recognizes the following priorities (using fall quarter enrollment data):

Note: The only segment affected by this resolution is the "graduating senior" classification in Group II* All other groups will remain the same

Group I:

Disabled Students (mandated by law)	500
Athletes during their quarters of competition/ other priority students/ET and HE students (campus policy)	350
New Students (fall quarter is very high relative to other Quarters)	<u>3,100</u>
subtotal	3,950

Group II:

Graduate Students	1,200
Graduating Senior	<u>2,800</u>
Subtotal	4,000

total registered prior to alphabet rotation	<u>7,950</u>
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Group III:

alphabetic rotation of continuing students/former students	7,750
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GRAND TOTAL	15,700
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Current campus policy, as stated in the Schedule of Classes, states that **"all students are entitles to TWO terms of priority registration before they graduate."** However, once a student qualifies, senior priority is maintained until graduation.

Due to the variability in the way different departments manage senior project, inequities exist across campus in the number of priority quarters available to students. In some programs, students may only qualify for one quarter, whereas six to seven quarters are common in other programs. The **equity** designed into the alphabetic rotation is compromised when nearly a thin of all seats in classes have been committed prior to the start of Group III registration.

Maintaining accurate records of "trigger courses" when curricula change every two years is a cumbersome task for Records personnel. In addition. Records must process a volume of special requests from department heads regarding individual cases. Simplification and automation of the priority system would increase the efficiency of this department. Current technology already in place allows for students to choose to implement priority

registration for a particular quarter via CAPTURE. No other administrative processing would be necessary. Campus registration policy is moving toward student responsibility for enrollment. Allowing students to choose their priority quarters is consistent with this trend. Student representatives to the Registration and Scheduling Committee have expressed their support.

In response to these factors, the Academic Senate Instruction Committee and the University Registration and Scheduling Committee respectfully submit the following resolution.

WHEREAS, Current published policy states that "all students are entitled to TWO terms of priority registration before they graduate;" and

WHEREAS, Students are known to have used "senior priority" for as many as seven quarters; and

WHEREAS, One-quarter to one-third of all resources are committed prior to the opening of the alphabetic rotation during registration; and

WHEREAS, Procedures for qualifying students for "senior priority" are variable and inequitable across campus; and

WHEREAS, Procedures for accurately qualifying students for senior priority are cumbersome to administer; therefore, be it

RESOLVED: That the current practice of awarding senior priority to students with 135 units plus enrollment in a trigger course be discontinued; and, be it further

RESOLVED: That the new order of registration be as follows:

Group I:

Disabled Students

Athletes during their quarters of competition/other priority

students/Engineering Technology and Home Economics students

New Students

Group II:

Graduate Students

Undergraduate students choosing a priority quarter

Group III:

Alphabetic rotation of continuing/former students

and, be it further

RESOLVED: That all students in the new Group III shall be eligible for a total of three and only three priority quarters, to be chosen by the student after having completed three quarters in residence; and, be it further

RESOLVED: That the administration shall be directed to implement this resolution no earlier than Winter Quarter 1994.

Submitted by the Registration and Scheduling
Committee and Academic Senate Instruction
Committee
April 15, 1993

State of California
Memorandum

From: Jack Wilson, Chair
Academic Senate

Date: October 29, 1993

To: Warren J. Baker
President

File No.:

Copies: R. Koob

Subject: **Resolution on Priority Registration**

In response to your note of September 24 asking about my comments on the Senate's Resolution on Priority Registration, I would suggest you discuss this with Vice President Koob. My note to you expressed my frustration that we need to have registration priorities of any kind. In my view of an idealized University environment, the course offerings would match the course demands of the students. Perhaps you and Bob could work together on what the Senate role might be in moving us closer to this ideal.

From: DI259 --CALPOLY Date and time 06/15/93 13:59:04
Date: 15 Jun 93 13:59:08 PDT
From: <DI259 AT CALPOLY>
To: <DU002 AT CALPOLY>
cc: TOM ZUUR <DU011 AT CALPOLY>,
ROBERT KOOB <DU521 AT CALPOLY>
Subject: Uncl: Academic Senate Resolution on Priority Registration
In-Reply-To: note of 15 Jun 93 11:18:49 PDT from <DU002 AT CALPOLY>

From: Euel Kennedy
Bonnie, this is the policy we worked with the Academic Senate on. Given the system we have, this should represent an improvement with the passage of time. Since the choice rests with the student, it is difficult to compare the actual effect. In addition to making the "policy and procedures" simpler, and bringing increased fairness to the students, it does give the student flexibility they didn't previously have. Anyway, we are in favor of the resolution as written. Assessment of the implementation will have to come later. Thanks, Euel

AS-408-93/R+X

From: DU011 --CALPOLY Date and time 06/15/93 11:39:08
Date: 15 Jun 93 11:39:12 PDT
From: <DU011 AT CALPOLY>
To: <DU002 AT CALPOLY>
cc: EUEL KENNEDY <DI259 AT CALPOLY>,
GLENN IRVIN <DU101 AT CALPOLY>,
ROBERT KOOB <DU521 AT CALPOLY>
Subject: Uncl: Academic Senate Resolution on Priority Registration
In-Reply-To: note of 15 Jun 93 11:18:49 PDT from <DU002 AT CALPOLY>

From: Thomas L. Zuur
Director of Academic Records
756-6016 Du011
RE: REPLACING "SR PRIORITY" with "PRIORITY REGISTRATION"

Bonnie: we had been working with both the Instruction and the Registration and Scheduling Committees on this issue; while it is not the panacea to all the registration problems it does provide for more equity than the process we currently have in place. With the passage of this resolution, our staff will work with tech services to implement the process using our voice response capabilities. Because we worked with the committees on this issue we do not see the need to amend and/or change it.

Thx;
TZ

AS-408-93/R+SC

State of California

California Polytechnic State University
San Luis Obispo, California 93407

MEMORANDUM

Date: September 24, 1993

Copies: SEP 30 1993

To: Warren J. Baker
President

From: Jack D. Wilson, Chair
Academic Senate

Jack D. Wilson

Subject: AS-408-93/R&SC Resolution on Priority Registration

I have received your memo of September 1, 1993 approving the above-named resolution; however, I am unclear regarding your request to have the Senate join you "in an effort to organize the curricular resources at Cal Poly in such a way that resolutions on priority registration would no longer be necessary."

If this is a specific charge you would like the Academic Senate to take up, please have your office contact me for a mutually convenient meeting time to discuss this matter. If this is a request to have the issue of priority registration kept in mind while our other planning committees (Charter Campus, Calendaring & Curriculum, etc.) are deliberating, please let me know.

Thank you.

*Xc: Bob Kook
Proposed response
please
JW
9/28*

*I think I did this
would you confer
with Howard.*

MEMORANDUM

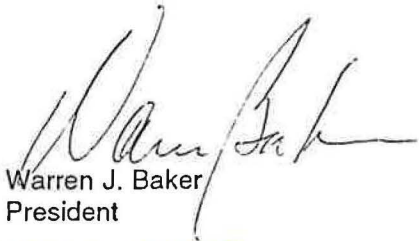
To: Jack Wilson, Chair
Academic Senate

Date: September 1, 1993

File No.:

Copies: Robert Koob

From: Warren J. Baker
President



Subject: AS-408-93/R&SC

I approve this resolution as stated.

I would like to ask the Senate to join me in an effort to organize the curricular resources at Cal Poly in such a way that resolutions on priority registration would no longer be necessary. I firmly believe we could do a better job of matching our offerings to our students' needs. _____