

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407

Minutes of the ACADEMIC SENATE EXECUTIVE COMMITTEE

Tuesday, April 25, 1995

UU 220 3:10-5:00pm

Preparatory: The meeting was called to order at 3:12 pm.

Members present: Archibeque, Brown, Dana, Dubbink, Gooden, Greenwald, Hale, Hampsey, Hannings, Lutrin, Wilson

- I. Minutes: The minutes of March 28 were approved as amended with the addition that Jay Devore also was selected to represent Cal Poly's Academic Senate at the CSU Peer Review Conference. (Section V. A.)
- II. Communications and Announcements: The Chair reminded the Committee that the reception in honor of Craig Russell is scheduled for tomorrow on the President's patio.
- III. Reports: none
- IV. Consent agenda: none
- V. Business Items:
 - A. Resolution to Approve Emeritus Status for W. Mike Martin MSF that the Executive Committee of the Academic Senate, Cal Poly, approve the request from W. Mike Martin for emeritus professor status. (It should be noted that most members abstained from voting thereby indicating the confusion about whether or not Dr. Martin's current and past association with Cal Poly was such that it met existing requirements for Emeritus status.)
 - B. Resolution to Approve Indirect Cost Distribution Policy--Krieger, chair, Research Committee. MSPU to agendize this resolution.

Dan Krieger noted that there is a policy in CAM regarding this issue but that it has not been implemented since ARDFA went into effect. Comments and questions which surfaced during discussion include the following.

- The Budget Committee developed a policy which came to the Senate a year ago and went no further. As Chair, Ed Carnegie recommends a fixed percentage of 40%.
- Jens Pohl stated that the proposed policy is not unreasonable but recommended that:
(1.) recovered funds need to be made available as they are collected on a monthly basis, and
that (2.) the policy include an explicit mechanism for use by the Grants Development and Sponsored Programs offices for use in demonstrating to the campus community that they are efficient
- Krieger noted that the Research Committee would like very much like the Senate to charge it with serving as an oversight committee.
- Dubbink noted that in the course of his personal involvement with Grants Development he has felt that grants were lost. His view is that Grants Development has become a revenue-producing instrument. He also questioned why monies requested in grants to pay salaries have to be tied to the salaries set by collective bargaining.
- Hannings: If this policy goes into place, would it affect only contracts being negotiated or include those which have already been negotiated?

- Dana: What is the problem of transferring an amount less than \$100 to a Principal Investigator?
- Vilkitis: Item #12 in the draft policy needs to describe what actions will be taken following the proposed assessment.
- Carnegie: Many grants do not hit the threshold of earned indirect cost income equal to 20%. Item #2 should say that those which are tied to lower indirect costs will automatically qualify.
- Referring to item #8 it was noted that there appears to be no incentive for PIs to ask for a higher overhead.

C. Resolution to Amend AB 93-1, Cal Poly Sexual Harassment Policy MSP to agendize this resolution.

It was noted that the resolution has been approved unanimously by the Academic Senate Personnel Policies Committee and the Status of Women Committee.

- Ray Terry stated that according to Mike Seuss, if the finding of a harassment investigation were to result in a reprimand, it would definitely be placed in the personnel file. If it did not include a reprimand; that is, if some form of "remedy" were implemented, this information it would not be included.
- Gooden: What would be the relation of this policy to the collective bargaining MOUs? Jack Wilson noted that George Lewis is looking into this for the Senate.
- Hannings suggested that the word, "should" in the third line of the resolved clause be changed to "will."
- Dubbink stated he would want the policy to be retroactive.

D. Resolution to Approve Policy and Review Procedures for Discontinuance of an Academic Program Gowgani-Chair of the Long-Range Planning Committee MSP to agendize this resolution.

Discussion included the following points:

- Greenwald: This policy doesn't address the university's responsibility to take into consideration the impact on the faculty members in departments being considered for discontinuance. Additionally, is it the intent in section C. 1. that all five other deans be included? Gowgani responded that is the intent.
- Regarding the timetable for discontinuance, how did the committee arrive at these numbers? They appear to be tailored to a semester rather than quarter system.
- In section D, third paragraph, the word "document" should replace "proposal."
- Dubbink: I think there ought to be a page limit to rebuttal papers from departments and would suggest five pages for comments and ten for the entire document including two pages to summarize the consensus.
- Hannings: The policy needs to address endowment funds of discontinued programs.

E. **Resolution to Approve Procedures for External Review of Departments with No Accreditation Agency.** Gowgani-chair of the Long-Range Planning Committee

MSPU to agendize this resolution. Items of discussion:

- Koob: The Administration will be setting aside money to handle the cost involved in executing this policy. It will not be a big expense.
- Greenwald objected to the lack of flexibility of guidelines for the procedure. For example, some departments do not have outside accrediting agencies but do have affiliations with national professional organizations which have promulgated such guidelines. The policy should allow them to use those guidelines.
- Dubbink suggested one additional step. The draft report should be sent to the department for comment so that the department has a chance to address incorrect information.
- Wilson: Is there some recommendation that this policy be dovetailed with the Program Review Process. Gowgani noted that the Program Review Process would be completed a year before a discontinuance review occurs.

F. **Resolution on Grading of Graduate Research and Thesis Courses-Freberg, chair of the Instruction Committee.** MSPU to agendize the resolution

The Executive Committee also received a resolution from Susan Opava, Graduate Studies, entitled, "Resolution on Graduate Research and Thesis SP Grade Changes." Dr. Opava and Dr. Freberg noted that the two groups they represent hold conflicting views. It was decided to agendize the Instruction Committee resolution with the intent being that the points made in the second resolution will be aired during debate.

- Koob expressed concern that the university assigns works or asks students to do things that they can't complete in an appropriate amount of time. He urged Freberg and Opava to take another look at the issue to insure that policy address the actual cause of the problem rather than steps to follow when after a problem arises.

VI. Adjournment: The meeting was adjourned at 5:05 pm.

Submitted by


Sam Lutrin, Secretary
Academic Senate