

Oct. 8, 2008

Cal Poly Report

The Weekly Newsletter For University Employees

www.calpolynews.calpoly.edu**What's Happening****University News**<http://www.calpolynews.calpoly.edu>**Entertainment**<http://www.calpolynews.calpoly.edu/eventsindex.html>**Music**<http://music.calpoly.edu/calendar/>**Theatre and Dance**<http://www.cla.calpoly.edu/thrdanc/Season.htm>**Sports Events**<http://www.gopoly.com>**Kennedy Library**<http://www.lib.calpoly.edu/>**Commute Options**<http://www.commuteoptions.calpoly.edu>**Employment**

State: The official listing of staff and management vacancies is posted on www.calpolyjobs.org. To apply, go online and complete the application form. For assistance, call Human Resources at ext. 6-2236.

#101776-Program

Reconciliation Technician, Accounting Technician III, ESS, Admissions, Recruitment and Financial Aid, \$3,381-\$5,071/month. Closes: Oct. 19.

#101777-Administrative

Assistant, Administrative Support Assistant II, University Advancement, Campaign and Donor Relations, \$2,505-\$3,758/month. Closes: Oct. 15.

Christina Bailey Retirement Reception Set for Oct. 10

Christina (Tina) Bailey retired Aug. 31, after more than 35 years of service in the Department of Chemistry and Biochemistry. She will continue as a FERP. The College of Science and Mathematics invites the campus community to join them in celebrating Bailey's service to the department and in congratulating her for her many contributions to the university at a reception in her honor from 2 to 4 p.m. on Friday, **Oct. 10**, in the Fisher Science Museum, Room 285.

This Week in Mustang Athletics

Men's Soccer vs. UC Riverside, Wed., **Oct. 8**, 7 p.m., Alex G. Spanos Stadium
Women's Soccer vs. Cal State Northridge, Sun., **Oct. 12**, 1 p.m., Alex G. Spanos Stadium. Tickets are available by calling the Mustang Athletic Ticket Office at ext. 6-5806 or by visiting <http://www.gopoly.com>

Exam Proctors Are Needed for the Fundamentals of Engineering Exam

The exam will be offered at Cal Poly on Saturday, Oct. 25 by the California Board for Professional Engineers and Land Surveyors. Approximately 14-20 exam proctors are needed for the all day exam. Proctors cannot be engineering students and the Board prefers non-students to serve as proctors. Faculty, staff, retired faculty, retirees, etc. are encouraged to apply. Proctors must be able to: physically move around the exam room; fill out a seating chart and roster of examinees; check calculators; and carry answer bulletins. The job pays \$10 per hour. Those interested in participating should send name and contact information (email and/or phone number) to Chris Pascual at cpascual@calpoly.edu or call ext. 6-1306. Respond by Wednesday, Oct. 15.

Benefits Open Enrollment Continues Through Oct. 17

Open Enrollment allows benefits-eligible employees not already enrolled in a health or dental plan to do so. For those already enrolled, Open Enrollment provides the opportunity to change health or dental carriers, enroll or cancel Flex Cash participation, and add eligible dependents. All changes made during Open Enrollment will be effective Jan. 1, 2009.

This is also the time to enroll (or re-enroll) in the Health Care Reimbursement and Dependent Care Reimbursement Account plans for the 2009 tax year. These plans provide a perfect opportunity to pay for out-of-pocket health and dependent care expenses with pre-tax dollars. To continue participation, you **must re-enroll** each year during Open Enrollment.

You will find highlights, new premium rates, and instructions for submitting requests to Human Resources in the Open Enrollment Newsletter located on the Human Resources Web site at

<http://www.afd.calpoly.edu/hr/benefits/whatsnew.html>, as well as in the Human Resources Office, Administration Building, Room 110. **Only Enrollment Worksheets received in Human Resources by the end of the day on Oct. 17 will be processed.** Questions can be directed to Human Resources at ext. 6-5436.

Also of note, important changes are coming soon to the TSA Program. In late October, current TSA plan enrollees will receive instructions on how to continue in the program. Action will be required for continued participation. As information becomes available, it will be posted on the Benefits "What's New" Web site noted above.

Cal Poly Report is published every Wednesday. E-mail submissions to polynews@calpoly.edu by 4 p.m. on the Friday before publication.