

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

FILE COPY

Academic Senate Executive Committee
Tuesday, October 15, 1996
01-133, 4:10-6:00pm

**THIS EXECUTIVE COMMITTEE MEETING WILL START 10 MINUTES AFTER
THE SENATE MEETING CONCLUDES OR AT 4:10pm TERM CERTAIN.**

Please note that the meeting will take place in the Administration building, room 133.

- I. Minutes: Approval of the September 24, 1996 minutes (pp. 2-4). *9.24.96 minutes were removed*
- II. Communication(s) and Announcement(s):
- III. Reports:
- A. Academic Senate Chair:
 - B. President's Office:
 - C. Provost's Office:
 - D. Statewide Senators:
 - E. CFA Campus President:
 - F. Staff Council representative:
 - G. ASI representatives:
 - H. IACC representative:
 - I. Athletics Governing Board representative:
 - J. Other:
- IV. Consent Agenda:
- V. Business Item(s):
- A. **Committees:**
 - 1. Academic Senate committee vacancies: (p. 5).
 - 2. University-wide committee vacancies: (p. 6).
 - B. **Appointment of part-time faculty representative to the Academic Senate** (pp. 7-9).
 - C. **Vice Provost for Institutional Planning:**
 - a. conclude discussion regarding title/responsibilities of this position.
 - b. appoint an Academic Senate representative to the search committee.
 - D. **Appoint representative to the CAM Review and Revision Process Committee** (pp. 10-11).
 - E. **GE&B course proposals** (pp. 12-13).
 - F. **Cultural Pluralism Requirement course proposals** (p. 14).
 - G. **Curriculum course proposals** (pp. 15-103).
- VI. Discussion Item(s):
1996-97 enrollments
- VII. Adjournment:

10.02.96

VACANCIES to Academic Senate committees

College of Agriculture

Fairness Board	VACANCY
Instruction	VACANCY
Status of Women	VACANCY

College of Architecture and Env Design

Budget and Long-Range Planning	VACANCY
Curriculum	VACANCY
Fairness Board	VACANCY
General Education & Breadth	VACANCY
Grant Review	VACANCY
Research and Prof Development	VACANCY

College of Business

Grant Review	VACANCY
Instruction	VACANCY

College of Engineering

Curriculum	VACANCY
Grant Review	VACANCY
Library	VACANCY

College of Liberal Arts

Faculty Affairs	VACANCY
Program Rev & Improvement	VACANCY

College of Science and Math

Grant Review	VACANCY
Instruction	VACANCY
Program Rev & Improvement	VACANCY

Professional Consultative Services

Grant Review	VACANCY
Instruction	VACANCY
Status of Women	VACANCY

VACANCIES to university-wide committees

Commencement	VACANCIES (CAGR)
Educational Equity Commission	VACANCIES (CBUS)
Graduate Studies	VACANCY (CBUS, CSM)
Information Res Mgt Pol & Plg	VACANCY (ONE)
Instructional Adv Com on Computing	VACANCIES (CAGR)
Registration and Scheduling	VACANCIES (CAGR)
Student Health Adv Com	VACANCY (ONE)

RECEIVED

State of California

California Polytechnic State University
San Luis Obispo, California 93407
SEP 29 1996

MEMORANDUM

Academic Senate

Date: September 23, 1996
To: All Temporary Academic Employees
From: Margaret Camuso
Academic Senate
Subject: Academic Senate Membership

Copies:

The Academic Senate is seeking a part-time academic employee to represent the temporary faculty of Cal Poly. This is a nonvoting position, appointed quarterly/annually (according to one's appointment) during the academic year.

If you are interested in serving on the Academic Senate, please fill in the information below and return it to the Academic Senate office (38-143) with a copy of your vita and/or a short statement expressing your interest in serving. If you have any questions regarding this position, please contact the Academic Senate office at extension 1258 (or mcamuso@calpoly). Thank you.

I am interested in serving as the temporary faculty representative to the Academic Senate.

NAME: LAURENCE FLETCHER TALBOTT
DEPT: HISTORY
OFFICE NO: FOB/259 DEPARTMENT NO. [REDACTED]
EMAIL ADDRESS: NONE

[Signature]
SIGNATURE

MUST BE RECEIVED BY OCTOBER 11, 1996

LAURENCE FLETCHER TALBOTT

EDUCATION

A.B. General Engineering
San Diego State University, 1951

M.B.A. Industrial Management
University of Southern California, 1965

Ed.D. Industrial Education/Manufacturing Engineering
Utah State University, 1972

M.Engr. Civil Engineering
California Polytechnic State University, 1979

Certificate. Britain: Literature, History and Society
International Graduate School
Exeter College, University of Oxford, 1985

B.A. History
University of the State of New York, 1986

M.A. History
California State University, Bakersfield, 1990

Ph.D. History
The Union Institute, 1995

CERTIFICATION

Registered Professional Engineer, California

EXPERIENCE

Convair, San Diego, California 1950-1951
Electrical Engineer

C.F. Braun & Company, Alhambra, California 1951-1952
Electrical Engineer

North American Aviation Inc. 1952-1966
Electrical Engineer
Design Unit Leader
Chief Facilities Engineer
Chief Industrial Engineer
Manager, Facilities and Industrial Engineering
Project Engineer, J2 and F1 Rocket Engine Test

California Polytechnic State University 1966-1987
Professor, Industrial Technology
Associate Dean, College of Engineering

California Polytechnic State University (continued)

Department Head, Industrial Technology

Professor, Industrial Technology (faculty early retirement plan) 1988

Colorado State University

Visiting Professor, Industrial Studies 1981

San Diego State University

Visiting Professor, Industrial Studies 1989

Allan Hancock College, Santa Maria, California

Associate Faculty-History 1991-Date

Cuesta College, San Luis Obispo, California

Part Time Faculty-History 1992

California Polytechnic State University

Lecturer-History 1994-Date

HISTORICAL and PROFESSIONAL ORGANIZATIONS

American Historical Association

Conference of California Historical Societies

Native Sons of the Golden West

Sons of Confederate Veterans

PHI BETA DELTA

Honor Society for International Scholars

COUNCIL OF CALIFORNIA HISTORICAL SOCIETIES

Regional Vice President, Santa Barbara and San Luis Obispo Counties

PUBLICATIONS

Numerous articles in professional journals

Co-Author with Charles William Keith of:

A History of the Baccalaureate Degree in Industrial Technology in the United States

Published by The National Association of Industrial Technology

Proposed CAM Review and Revision Process

September 9, 1996

1. Establish Ad Hoc Editorial Coordination/Review Committee: September 1996

Membership:

- 1 Exec. Asst. to the President (chair)
- 1-2 Academic Affairs Division
- 1-2 Administration and Finance Division
- 1-2 Student Affairs Division
- 1-2 University Advancement Division
- 1 Foundation
- 1 Academic Senate
- 1 Staff Council
- 1 ASI

Staff support:

- University Attorney
- Library staff indexing expert
- Clerical/WEB publication support

Charge:

- Recommend revised CAM Table of Contents
- Recommend primary responsibilities for review of CAM sections to Divisions
- Establish procedures for Divisional review of CAM sections and for consultation with campus constituencies
- Establish editorial guidelines, to include procedures for indexing and cross-referencing CAM sections
- Review and comment on proposed CAM revisions

2. Divisions Develop Plans and Timetables for CAM Review/Revision

Timeline:

October -- December, 1996

Goals/Tasks:

- Divisions review CAM sections, as recommended by Editorial Coordination/Review Committee
- Divisions identify, evaluate and prioritize CAM sections in need of revision
- Divisions identify priorities for publication of CAM sections on the WEB

- Divisions develop timetable for review, revision and publication of CAM sections

3. Review, Revise and Electronically Publish CAM

Timeline:

January 1997 -- July 1998

Goals/Tasks:

- Divisions develop and forward to Editorial Coordination/Review Committee plans and timetables for review/revision of CAM sections
- Divisions submit recommendations for revision of CAM sections, on a quarterly basis, as per revised CAM Table of Contents and Divisional plans
- Divisions submit recommendations for publication of selected CAM sections on the WEB, on a quarterly basis
- Editorial Coordination/Review Committee reviews Divisional recommendations on a quarterly basis. Refers questions/comments about selected Divisional recommendations back to Divisions for response and forwarding to President. Refers other Divisional recommendations directly to President for final approval.
- Committee chair and support staff coordinate hard copy distribution and WEB publication of revised and Presidentially approved CAM sections on an ongoing basis.
- Overall review, revision and publication of CAM to be completed by July 1, 1998.

1996-97 PERFORMANCE SALARY STEP INCREASE CALENDAR OPTIONS

9/96

	(a)	(b)	(c)	(d)	Remarks
Academic Senate final action	Oct 15	Oct 15	Oct 15	Oct 15	
Applications/nominations provided directly to Department Chair/Head with a copy to President (MOU 31.19)	Oct 22	Nov 1	Oct 18	Nov 7	(a) Oct 16-Oct 22 = 5 wk days (b) Oct 16-Nov 01 = 13 wk days (c) Oct 16-Oct 18 = 3 wk days (d) Oct 16-Nov 7 = 17 wk days
Departments and Colleges (equivalent units) select College (Unit) and University Committee representatives: --tenured Unit 3 employees --not being considered for PSSI	Oct 22	Nov 1	Oct 18	Nov 7	
Last day for Department Chair/Head to forward signed application forms to College (Unit) PSSI Committee	Oct 22	Nov 1	Oct 18	Nov 7	
College (Unit) PSSI Committees review applications, forward recommendations to University PSSI Committee and advise candidates of status: --highly recommended; number of steps --recommended; number of steps --not recommended	Nov 4	Nov 12	Nov 13	Dec 9	(a) Oct 22-Nov 4 = 8 wk days (b) Nov 1-Nov 12 = 7 wk days (c) Oct 18-Nov 13 = 16 wk days (d) Nov 7-Dec 9 = 19 wk days
Applicant's rebuttal statement, if any, due to College (Unit) PSSI Committee with copy to President and University PSSI Committee	Nov 12	Nov 19	Nov 20	Dec 16	
University PSSI Committee reviews applications, forwards recommendations to President and advises candidates of status (MOU 31.27) --highly recommended; number of steps --recommended; number of steps --not recommended	**Dec 1	**Dec 1	Dec 13	Feb 6	(a) Nov 05-Dec 02 = 16 wk days (b) Nov 13-Dec 02 = 11 wk days (c) Nov 14-Dec 13 = 19 wk days (d) Dec 12-Feb 6 = 23 wk days (c) and (d) require CFA concurrence
Applicant's rebuttal statement, if any, due to University PSSI Committee with copy to President	Dec 8	Dec 8	delete	Feb 13	(a) and (b) allow rebuttal to both College and University Cmte; (c) limits rebuttal only to College (Unit) Cmte (c) and (d) require CFA concurrence
President makes award decisions (MOU 31.28)	**Jan 1	**Jan 1	**Jan 1	**Feb 21	

*Holidays/:	November:	December:	January:	February:	March:
Important Dates	11: Veteran's Day 27-Dec 1: Thanksgiving	9-16: Final Exams 14: Fall Commencement 15-Jan 5: Academic Holiday	1-5: Academic Holiday 20: Martin Luther King Jr. Day	17: Washington's Birthday	17-21: Final Exams 22-30: Academic Holiday

**Dates mandated by MOU

Senate decision 10/15/96

1996-97 PERFORMANCE SALARY STEP INCREASE CALENDAR OPTIONS

	Options a-c	Option d
Written requests for Peer Review due in Provost and Vice President for Academic Affairs' Office	January 15	March 7
Peer Review Panel(s) selected by lot	January 20	March 21
Peer Review Panel(s) forward findings and recommendations to President	February 19	April 21
President notifies affected employees and Peer Review Panels of final decisions.	March 5	May 5

***Dates mandated by collective bargaining agreement*

From: DU067 --CALPOLY
Date: 11 Oct 96 16:15:48 PDT

Date and time 10/11/96 16:15:45

From: <DU067 AT CALPOLY>
To: "HALE, THOMAS E." <DI248 AT CALPOLY>,
"ZINGG, PAUL J." <DI764 AT CALPOLY>,
"MARTINEZ JR., ME" <DI807 AT CALPOLY>,
"LONG, BONNIE T." <DU002 AT CALPOLY>,
<DU835 AT CALPOLY>,
"Morrobel-Sosa, Anny C." <amorrobe@oboe.aix.calpoly.edu>,
"Amspacher Jr, William H." <bamspach@oboe.aix.calpoly.edu>,
<hal5390@aol.com>,
"Greenwald, Harvey C." <hgreenwa@oboe.aix.calpoly.edu>,
"Biggs, Joe" <jbiggs@oboe.aix.calpoly.edu>,
<jbrown@sci-fi.lib.calpoly.edu>,
"Hampsey, John C." <jhampsey@oboe.aix.calpoly.edu>,
"Bowker, Leslie S." <lbowker@oboe.aix.calpoly.edu>,
"Cooper, Leslie F." <lcooper@oboe.aix.calpoly.edu>,
"Gooden Jr, Reginald H." <rgooden@oboe.aix.calpoly.edu>,
"Kersten, Timothy W." <tkersten@oboe.calpoly.edu>

Subject: Uncl: Business Items...10/15/96 meeting

From: Margaret Camuso
Academic Senate, x1258

To: Academic Senate Executive Committee

(1) A priority matter has occurred that will require Executive Committee attention at our Tuesday meeting. An "intent to circulate petition" for the recall of two senators was received on Wednesday of this week. A memo regarding this matter was sent to you through the mail yesterday. Due to the short timelines for attending to a recall election, this matter will be placed as the first item of business (before curriculum proposals) on Tuesday.

(2) In order to conclude our discussions on the position of Vice Provost for Institutional Planning, we will have to nominate an individual to serve on the search committee for this position on Tuesday. PLEASE BRING NAMES OF INTERESTED FACULTY TO THIS MEETING.

If you have any questions regarding the above matters, please let me know.
Thank you, Margaret

Index - Exec mtg 10.15.96

From: DU067 --CALPOLY
Date: 08 Oct 96 11:26:07 PDT

Date and time 10/08/96 11:25:47

From: <DU067 AT CALPOLY>
To: "HALE, THOMAS E." <DI248 AT CALPOLY>,
"ZINGG, PAUL J." <DI764 AT CALPOLY>,
"MARTINEZ JR., ME" <DI807 AT CALPOLY>,
"LONG, BONNIE T." <DU002 AT CALPOLY>,
<DU835 AT CALPOLY>,
"Morrobel-Sosa, Anny C." <amorroboe@oboe.aix.calpoly.edu>,
"Amspacher Jr, William H." <bamspach@oboe.aix.calpoly.edu>,
<hal5390@aol.com>,
"Greenwald, Harvey C." <hgreenwa@oboe.aix.calpoly.edu>,
"Biggs, Joe" <jbiggs@oboe.aix.calpoly.edu>,
<jbrown@sci-fi.lib.calpoly.edu>,
"Hampsey, John C." <jhampsey@oboe.aix.calpoly.edu>,
"Bowker, Leslie S." <lbowker@oboe.aix.calpoly.edu>,
"Cooper, Leslie F." <lcooper@oboe.aix.calpoly.edu>,
"Gooden Jr, Reginald H." <rgooden@oboe.aix.calpoly.edu>,
"Kersten, Timothy W." <tkersten@oboe.calpoly.edu>
cc: "KENNEDY, EUEL W." <DI259 AT CALPOLY>,
"DALTON, LINDA C." <DI553 AT CALPOLY>,
"ZETZSCHE JR, JAM" <DI600 AT CALPOLY>,
"WHITEFORD, MARY" <DU004 AT CALPOLY>,
"SUESS, MICHAEL H" <DU044 AT CALPOLY>,
"IRVIN, GLENN W." <DU101 AT CALPOLY>,
"GONZALEZ, JUAN C" <DV020 AT CALPOLY>,
"HOWARD-GREENE, D" <DV076 AT CALPOLY>

Subject: Uncl: Executive Com Mtg of 10.15.96

From: Margaret Camuso
Academic Senate, x1258

To: Academic Senate Executive Committee

I have heard back from everyone (except 2) regarding the choice of whether to continue next Tuesday's Executive Committee meeting to 6pm or schedule a second meeting on the 22nd. The vote was 9 favoring a 4-6pm meeting on the 15th and 3 favoring a meeting on the 22nd.

Therefore, THE EXECUTIVE COMMITTEE MEETING OF 10.15.96 WILL BE HELD FROM 4 TO 6PM IN ADMINISTRATION BLDG (01) - ROOM 133. If the Senate meeting is concluded before 4pm, we will start the Executive Committee meeting immediately thereafter.

Please calendar this extended meeting and PLEASE let me know if you WILL NOT be able to attend. We need to have a quorum of members from 4-6pm in order to agendaize the items on the Executive Committee agenda for the next Senate meeting (Oct 29). The agenda for this 4-6pm meeting include:

Committee vacancies, GE&B course proposals, Cultural Pluralism proposals, curriculum proposals, Vice Provost for Institutional Planning, CAM Review and Revision Process Committee, and 1996-97 enrollments.

A very large package of materials for the October 15 meeting will be in the mail tomorrow. Don't forget to call me if you CAN'T attend this meeting.

Thanks, Margaret

PERFORMANCE SALARY STEP INCREASE (PSSI) APPLICATION / NOMINATION FORM

Name: _____

Department /
College (Unit): _____

Date of Application: _____

If applicable, nominated by: _____

The performance of applicants/nominees is expected to be **OUTSTANDING** in the area of teaching performance (or other professional performance for librarians, coaches, and student services professional-academic related) and at least meritorious in either of the two remaining areas. Applicants, please identify below which areas ~~aside from teaching/other professional performance~~ you consider your performance to be outstanding and/or meritorious.

<u>Outstanding</u>	<u>Meritorious</u>	<u>Area</u>
_____	_____	teaching performance and/or other professional performance
_____	_____	professional growth and achievement (scholarship of teaching, discovery, integration, application)
_____	_____	service to the university, students, and community

Number of PSSI steps (range 1-5) applying for: _____

If applicable, date of last PSSI received and number of steps awarded: _____
(Date) _____ (Steps) _____

It is the responsibility of the applicants to make a persuasive case for the recognition of these achievements. Applicants should describe in six (6) or fewer pages their vita, achievements and the significance of these activities. Please clearly specify which areas you are addressing. The period emphasized for outstanding or meritorious performance is five academic years immediately preceding the application. Applicants should describe in ten (10) or fewer pages (additional pages will be discarded) their vita, achievements and the significance of these activities. Please clearly specify which areas you are addressing. All documentation must be in writing (videos and communications requiring electronic access will not be considered). When addressing teaching performance, applicants may, but are not required to, include examples of course syllabi, samples of examinations, description of innovative pedagogy and/or traditional modes of instruction, summary of quantitative student evaluations for past two years along with grade distribution for classes that were evaluated, and basis used for grading students. The period emphasized for outstanding or meritorious performance is five academic years immediately preceding the application.

My signature certifies that the statements in this application are true and factual and authorizes review of my personnel action file by those involved in considering PSSIs. I understand that the PSSI committees reserve the right to request and review additional documentation.

Applicant's Signature _____ Date _____

These three changes
have been made since
first reading.

1996-97 PERFORMANCE SALARY STEP INCREASE CALENDAR OPTIONS

9/96

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**Dates mandated by MOU

Barclay - Senate mtg 10/15/96

1996-97 PERFORMANCE SALARY STEP INCREASE CALENDAR OPTIONS

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***Dates mandated by collective bargaining agreement*

State of California

Senate Order 10/15/96
CAL POLY
RECEIVED

OCT 8 1996

Memorandum

Academic Senate

To : Deans Bailey, Boynton, Jen, Lee, Neel, and Sharp
Glenn Irvin

Date: October 4, 1996

From : Paul J. Zingg 
Provost and Vice President for Academic Affairs

Copies: Warren Baker
Cal Poly Plan Steering
Committee Members
Bob Anderson

Subject: Cal Poly Plan Faculty Positions--1997-98

Based upon the requests you prepared for Year Two Cal Poly Plan-funded faculty positions and your marginal cost analyses, the Cal Poly Plan goals and objectives, our discussion of September 3, and individual follow-up communications, I am recommending to the President the following distribution of Cal Poly Plan revenues to support 16 new tenure-track positions that should be in place for the 1997-98 academic year:

College	CPP Allocation	Funded Positions
CAGR	\$186,000	3
CAED	\$128,680	2
CBUS	\$161,000	2
CENG	\$226,500	3
CLA	\$163,500	3
CSM	\$186,000	3
TOTALS	\$1,051,680	16 (See ** below)

These positions should reflect the prioritization of new faculty through the Cal Poly Plan that you developed over the summer and which were discussed at our September 3 meeting. They should also reflect the principal parameters for these positions as follows:

- * The calculations for these positions include salary, benefits, and a modest O&E allotment.
- * These positions will be funded at the above noted levels with Cal Poly Plan revenues for a minimum of three years. Although Cal Poly Plan revenues may increase in subsequent years to support funding beyond three years, Colleges should plan on meeting the costs of these positions with their own budgets beginning with academic year 2000-01.
- * Cal Poly Plan positions are for new, permanent, tenure-track positions.

Deans Bailey, Boynton, Jen, Lee, Neel, Sharp and Glenn Irvin
Re: Cal Poly Plan Faculty Positions--1997-98
October 3, 1996

- * Cal Poly Plan positions should be at the entry level.
- * Cal Poly Plan positions must reflect the stated goals and purposes of the Cal Poly Plan. This means, in particular, that these positions must offer more than increased access to classes, gap-filling in targeted areas of need, or replacement. These positions must clearly address the Cal Poly Plan's commitment to strengthen institutional productivity, student learning, and educational quality. In keeping with the Cal Poly Plan, these positions should be seen as agents of transformation for the University through the energy, creativity, and innovation they will be expected to bring to teaching and learning, curriculum revision and development, and the application of information and instructional technology.
- * All descriptions of Cal Poly Plan-designated positions must be reviewed by me before they can be posted. Similarly, I intend to work closely with you as these searches progress and candidates are identified for campus interviews and selection.
- ** Colleges may choose to leverage or arrange their allocations to generate more positions than these targets. However, any such positions funded in part through the Cal Poly Plan must be clearly identified as a Cal Poly Plan position and they must meet both the intent of the Cal Poly Plan and all criteria for the fully funded positions.

The willingness of our students to support the Cal Poly Plan and to invest in new faculty has created a unique opportunity and responsibility for us. Our students have essentially provided us with a \$20 million special initiatives endowment. And like such endowments, we must be true to its purposes. I look forward to working with you to ensure that we are effective stewards of an endowment from which we expect bountiful returns.