

**Minutes of the ACADEMIC SENATE EXECUTIVE COMMITTEE**

Tuesday, November 1, 1994

UU 220 3:10-5:00 pm

Preparatory: The meeting opened at 3:10 pm

Members present: Archibeque, Bertozzi, Buswell, Dana, Dubbink, Greenwald, Hale, Hannings, Hampsey, Kersten, Koob, Lutrin, Wilson

- I. Minutes: The minutes of the October 11, 1994 were approved without change.
- II. Communications(s) and Announcement(s):
- III. Reports:
  - A. Academic Senate Chair:
  - B. President's Office:
  - C. Vice President for Academic Affairs Office:
  - D. Statewide Senators:
  - E. CFA Campus President:
  - F. ASI representatives:
- IV. Consent Agenda:
- V. Business Items:
  - A. Appointments to committee vacancies:  
MSPU to approve the following appointments:  
  
Neil Moir--El Corral Bookstore Advisory Committee  
  
Ralph Jacobson--Science & Math representative to the Curriculum Committee  
  
Jean McDill--Science & Math representative to the University Professional Leave Committee
  - B. Approval of PCS representative to the Calendar & Curriculum Task Force:  
MSPU that George Stanton represent PCS on the Calendar & Curriculum Task Force.
  - C. Approval of faculty observer to the Charter Campus Employee Relations Subcommittee:  
MSPU that Brent Hallock be appointed as faculty observer to the Charter Campus Employee Relations Subcommittee.
  - D. Election of faculty member to the CSU Academic Senate vacancy for the remaining term:  
MSP that election of Reg Gooden to the Statewide Academic Senate be a consent agenda item at the next meeting of the full Senate.
  - E. Selection of part-time representative to the Academic Senate for 1994-95:  
MSPU that Gary Laver serve as representative of the part-time faculty to the Academic Senate
  - F. Cal Poly Wellness Program: Request for Academic Senate representative.  
Caucus chairs were asked to seek nominees from their colleges.

- G. Resolution to Amend AS-396-92--Formation of a Subcommittee of the Curriculum Committee: It was noted that this committee really is a committee that could stand alone and report to the Curriculum Committee. It was also noted that students perhaps should be represented on the subcommittee as well.

It was agreed that this resolution be sent back to the Curriculum Committee to consider adding an ASI representative to the Subcommittee and other issues.

- H. Reconsideration of AS-421-94/EX "Resolution on Calendar": President Baker has not agreed to this resolution. The resolution calls for a faculty vote on calendar ONLY if a calendar change is approved by the Senate.

It was agreed that the Cal Poly Report be used to inform faculty about the meetings where calendar discussion and decision-making will occur and about Resolution AS-421-94 which calls for a faculty vote only if a calendar change is approved by the Senate.

- I. Academic Senate representative to the Foundation Board of Directors: MSP that the names of Harvey Greenwald and Virginia Walters be forwarded to President Baker as Senate nominees to the Foundation Board of Directors.

- J. Enrollment Management Implementation Committee: Tom O'Neil is unable to serve. Joanne Freeman has volunteered to serve. The Chair will check to see if she is still interested. Caucus chairs are encouraged to bring forward names at the next Executive Committee meeting.

- K. Grade changes: Discussion was held regarding modification of the grade change policy. David Dubbink and Jack Wilson will prepare another resolution to address this for the Nov. 8 meeting

IV. A. Structuring discussion of the debate on changing the academic calendar

A draft of the responses from the departments concerning the calendar issue and a document entitled, "Proposed Outline for Discussion of the Calendar" were presented and debated.

The following agreements resulted:

- There needs to be time limits assigned to the discussion of each issue.
- An additional meeting on Nov. 22. may be needed, but that the date for voting needs to be adhered to.
- Each topic or issue area needs to be defined. It was agreed that we would bring some definitions at the next Exec. meeting.
- Prior to the start of discussion, the Chair should provide some guidelines for discussion urging people to debate cooperatively, avoid things that are obvious, comments should be made to the body as a whole, avoid repeating points already made, limit remarks to 2 or 3 minutes (unless someone has done some research and has a presentation to make, etc. Very good control will be needed.

- B. ASI charge for Academic Senate meetings. Do we want to continue to use the cassettes?

VII. Adjournment: The meeting was adjourned at 5:00 pm.

Recorded by:  
Sam Lutrin, Academic Senate Secretary