

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF THE
Academic Senate Executive Committee
Tuesday, November 4, 1997
UU220, 3:00-5:00 p.m.

Preparatory: The meeting was opened at 3:15 p.m.

Members and Guests present: Mary Ann Bingham, Margaret Camuso, Leslie Cooper, Phil Fetzer, Laura Freberg, Harvey Greenwald, Dave Hannings, Pat Harris, Myron Hood, Dan Howard-Greene, Hal Johnston, Doug Keeseey, Tim Kersten, Lezlie Labhard, Rob Lang, George Lewis, William Martinez, Anny Morrobel-Sosa, Ken Riener, Terri Swartz, Mary Whiteford, Paul Zingg

- I. Minutes: none
- II. Communication(s) and announcement(s):
 - A. Additional Fall Quarter Academic Senate Meeting: Tuesday, December 2, 1997.
- III. Reports:
 - A. Academic Senate Chair: no report
 - B. President's Office: Hannings questioned Zingg as to the status of the PSSI resolution and procedures. Zingg reported that the guidelines were sent to the Deans yesterday. 85% of funds will go directly to colleges/units. Of the remaining 15%, 5% will be held for appeals and 10% will be returned to colleges/units directly. Some details have yet to be worked out. The President is encouraging Deans to award at least 5% per award. Last year's average was 1.7 steps awarded. This year the President hopes for 1.5-2.0 steps average. Discussion about MOU indication that administration only has to support 50% of the college recommendations.
 - C. Provost's Office: no report
 - D. Statewide Senators: no report
 - E. CFA Campus President: no report
 - F. Staff Council representative: no report
 - G. ASI representative:
 - H. Other:
- IV. Consent Agenda:
- V. Business Item(s):
 - A. **Academic Senate/university-wide committee vacancies:** M/S/P (Hannings/Johnston) to appoint Will Benedict (CAED), Mike Colvin (CSM), and LuAnn McDonald (PCS) to the Grants Review Committee; and Paul Fratessa (CAED) and Ray Terry (CSM) to the Program Review and Improvement Committee.
 - B. **Resolution on Final Examination Scheduling:** Freberg introduced resolution, gave background, and reasons for suggested model. Bingham requested advanced notification to students on change in schedule. Discussion ensued over whether this is a "big issue"

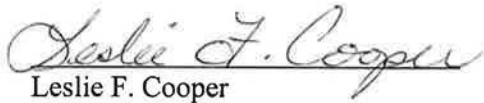
or not. Explanation was given that as the university moves toward more 4-unit classes, there will be more conflicts. M/S/P (Kersten/Hannings) to agendize.

- C. **Resolution on Enrollment:** Hood gave introduction and reasons to address this issue this quarter. Hood also explained the impacts of overenrollment on funding and physical facilities. The University Planning and Budget Advisory Committee (UPBAC) and the Deans' Enrollment Advisory Committee (DEAC) will be discussing this issue also. Lewis suggested putting resolution on consent agenda. M/S/P (Hannings/Lewis) to amend resolution to put on consent agenda. M/S/P (Kersten/Hannings) to agendize as amended.
- D. **Resolution on 1996/97 Program Review and Improvement Committee Report of Findings and Recommendations:** Riener gave introduction. Discussion ensued on Executive Masters programs. Hannings questioned what happens to reports once received by the Provost. Zingg reported that up to last year, not much was done with the reports. Currently, the Provost visits each program under review. Kersten spoke to the importance of this type of review to departments and programs. Hannings spoke against agendizing. Fetzer felt that program reviews ought to have "grades" and "consequences". Lang spoke to elimination of ratings and just listing supporting statements. Riener spoke to service that this provides to the students. Morrobel-Sosa gave background on how committee got the today's procedures. M/S/P (Martinez/Kersten) to agendize.

VI. Discussion Item(s):

VII. Adjournment: M/S/P (Swartz/Kersten) to adjourn at 4:35 p.m.

Submitted by:



Leslie F. Cooper
Academic Senate