

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF THE
Academic Senate Executive Committee
Tuesday, December 3, 1996
UU 220, 3:00-5:00 p.m.

Preparatory: The meeting was opened at 3:16 p.m.

Members and Guests present: Bill Amspacher, Carol Barnes, Les Bowker, Stacey Breitenbach, Margaret Camuso, Bob Clover, Leslie Cooper, Tom Fowler, Cindy Jelenik, Laura Freberg, Reg, Gooden, Harvey Greenwald, John Hampsey, Norm Johnson, Peggy Lant, Sam Lutrin, William Martinez, Tad Miller, Anny Morrobel-Sosa, George Stanton, Guy Welch, Jim Zetzsche

- I. Minutes: M/S/P (Gooden/Martinez) to approve minutes of the October 15 and November 5, 1996 Executive Committee meetings.
- II. Communication(s) and Announcement(s):
- III. Reports:
 - A. Academic Senate Chair: no report
 - B. President's Office: no report
 - C. Provost's Office: no report
 - D. Statewide Senators: Gooden reported that there would be a meeting on Friday. Give him a call if you need more information.
 - E. CFA Campus President: no report
 - F. Staff Council representative: no report
 - G. ASI representative: Welch reported that there would be no further Board of Directors' meetings until next year. The resolution on Credit/No Credit has been forwarded to President Baker. The resolution on ASI Leadership is going forward also.
 - H. IACC representative: Bowker relayed that there seemed to be interest in the timeframe of the committee charge. The goal is to get purchase orders out by Winter Quarter, with a drop dead date of March 15, 1997. Morrobel-Sosa questioned as to the method that the faculty and staff would be informed of this timetable and process. Bowker was not sure, but said he would look into it. Greenwald requested a copy of all distributed materials be sent to the Academic Senate office. Clover explained the idea of a "catch-up phase" and a "sustaining phase". Martinez asked how software updates would be obtained. Clover replied that it would be taken care of in the sustaining phase. Amspacher questioned whether departments who already have computers could use the equivalent amount of dollars to spend on related hardware or software. Bowker asked that those sort of requests wait until phase II. Bowker stated that the IACC is determined to plan for the sustaining phase as well as the start-up phase.
 - I. Athletics Governing Board representative: no report
 - J. Other:

IV. Consent Agenda

V. Business Item(s):

- A. **Academic Senate committee vacancies:** Bowker brought forward the names of two CSM faculty to fill committee vacancies. Art DeKleine has agreed to serve on the Curriculum Committee, and Neil Fleishon has agreed to serve on the Instruction Committee. M/S/P (Martinez/Bowker) to appoint DeKleine and Fleishon to respective committees.
- D. (discussed second) **Resolution on the Establishment of a Summer Advising Program Committee:** Freberg gave introduction. Summer advising has been informal in the past. There is some concern that summer advising will go away unless a formal structure is in place. Breitenbach gave historical background of START program, and how it finally went away. For the past three years, there has been an Ad Hoc Task Force, coordinated by Euel Kennedy. During summer advising, students are given the opportunity to take the MAPE test, and receive explanations of Capture, Math Placement Test, English Placement Test, course prerequisites, course sequences, etc. Morrobel-Sosa asked how the program is funded. Breitenbach responded that there was a \$30 charge per student, times the 2300 students that attended this past summer program. Previous years had been funded from funds leftover after the demise of START. M/S/P (Gooden/Morrobel-Sosa) to agendize the resolution for 1st Academic Senate meeting of Winter Quarter 1997.
- C. (discussed third) **Resolution on the 1996 Student Advising Survey: Report and Recommendations for Future Action:** Freberg gave introduction and background. Gooden questioned the current status of advising. Freberg responded that the current status is irrelevant. The idea was to take a look at what we want advising to be. Morrobel-Sosa questioned where the funding was going to come from. Freberg indicated that there were funds available last spring, but the Instruction Committee would like to see the funding go in the "right" direction. Stanton gave background of committee discussions. Amspacher questioned where the data on student advising dissatisfaction is. Stanton indicated that the data could be found in the Freshman Advising Survey and SNAP surveys. Discussion ensued on ambiguities on Task Force, and how the survey will be used. M/S/P (Martinez/Morrobel-Sosa) to agendize this resolution to the 1st Academic Senate meeting of Winter Quarter 1997.
- B. (discussed fourth) **Resolution on Change of Grades:** Freberg gave introduction. This resolution came about due to situations not covered by the current policy. This is an attempt to establish a more global policy, and does not affect the Graduate Course Resolution by Susan Opava. This resolution eliminates the need for late grade changes. Discussion ensued about the pros and cons of the administration making the decision about when the grade change could and couldn't take place. M/S/P (Morrobel-Sosa/Bowker) to agendize the resolution to the 1st Academic Senate meeting of Winter Quarter 1997.

VI. Discussion Item(s):

A. **Distance Learning:** Barnes listed questions that the Task Force are/were addressing, including where we are and where we should be. Gooden questioned if the Task Force has been in contact with the Statewide Academic Senate (who has been reviewing this topic for a long time). Barnes said the Task Force is collecting information from many sources. Greenwald questioned the status of the current Distance Learning projects at Cal Poly. Barnes gave brief review of the Satellite Project and the Virtual Campus (CSU Project). Gooden indicated that the CSU is moving forward on the "Virtual Library" project. Greenwald expressed concern on control of quality, curriculum review, how to credit FTE's, copyright issues, and cheating. Barnes indicated that subcommittee reports will be due in February, with a final report to President Baker in March. Morrobel-Sosa requested that the Academic Senate be allowed to see the report before President Baker. Discussion ensued on the level of "virtual" that Cal Poly would move to. Bowker raised concern that he had not seen an analysis of any target market. Examples were given of how other universities are dealing with this issue. Bowker questioned how to create "hands on" experiences with distance learning. Amspacher reminded the group that the recently approved Cal Poly Plan explicitly stated that there was value in the higher cost of education at Cal Poly. Greenwald reported that some campuses are reducing laboratories, and instead are doing simulations. Hampsey related his unfavorable experience with teaching a distance learning class for Swanton. The recommendations of the Task Force will be received in March 1997.

VII. Adjournment: The meeting was adjourned at 4:55 p.m.

Submitted by:

LSI

Leslie Cooper
Academic Senate