WHEREAS, Cal Poly has no International Education Office (IEO); and
WHEREAS, Most of the principal functions and duties of the proposed IEO are being performed by a number of highly dedicated individuals in a variety of offices across campus but without centralized leadership resulting in an unorganized, inefficient, and fragmented program; and
WHEREAS, The international dimension of the curriculum is growing in strength and prominence throughout the seven schools; and
WHEREAS, The School of Agriculture has a long and fruitful tradition of international ventures and contracts; and
WHEREAS, The School of Business is strengthening its international dimension; and
WHEREAS, The School of Architecture has a major role in established international programs (e.g., CSU International Program (IP) in Italy and Denmark) and in ad hoc programs in France, Spain, Japan, and Taiwan; and
WHEREAS, The School of Liberal Arts collaborates in all CSU IP programs, has pioneered the London Study Quarter, is planning a Paris Study Quarter, and is projecting a Japan Study Quarter; and
WHEREAS, California's demographic changes in the near future will inevitably make Cal Poly's student body more international, multi-ethnic, and multi-lingual and, in the long term, will make the majority of the student body multi-ethnic and multi-lingual; and
WHEREAS, Cal Poly's location, curricula, and quality will force us to become an effective partner in Pacific Rim programs of all kinds; and
WHEREAS, The attached proposal has received unanimous approval of all faculty, staff, and administrators who have collaborated in writing it; and
WHEREAS, The IEO is essential for managing internationally related affairs at Cal Poly; and
WHEREAS, The undersigned faculty, staff, and administrators support this proposal and this resolution; therefore, be it
RESOLUTION ON
INTERNATIONAL EDUCATION OFFICE (IEO)
AS-271-88/Little

RESOLVED: That the Academic Senate supports the plan to reallocate positions in such a way that the director and secretary positions can be funded through existing positions and monies; and be it further

RESOLVED: That the Chair of the Academic Senate request the Vice President of Academic Affairs, Malcolm Wilson, to convene a committee empowered to produce a recommendation for the funding and staffing of the IEO.

Proposed By:
William Little, Department Head of the Foreign Languages Department
January 5, 1988
I. RATIONALE

President Warren Baker, in his Convocation on Planning held October 10, 1985, called for internationalization of the various academic and non-academic programs at Cal Poly. Implicit in President Baker's message is the knowledge that unless we link our students' training in technology, science, and the arts to greater knowledge of the world beyond the borders of our own economic and cultural microcosm, we are shortchanging their educations.

Cal Poly is not unique in its need to respond to new multi-ethnic, multi-cultural, and multi-national pressures on curricula and other programs. Indeed, throughout the United States and at virtually all levels of society, there is recognition that higher education must take the lead in preparing America for successful international cooperation and competition. As California's economy and culture become more ethnically diverse, Cal Poly must equip its graduates to cope with the greater diversity of California and the United States. Additionally, they must be prepared to carry their technical expertise and their visions of a better world into careers that more and more involve an international dimension.

II. BACKGROUND

Currently, Cal Poly supports a wide variety of functions relating to multi-cultural issues. There is such fragmentation in their management, however, that Cal Poly is perceived to have no international dimension at all. This perception does a disservice to the university and to those who labor under current circumstances. The current scene is characterized by redundancy, overlapping, and fragmentation. Examples include:

ITEM: The Admissions Office handles acceptance and initial registration of foreign students, but the Dean of Students Office clears holds on permits to register, while both the Records Office and the Dean of Students Office provide immigration forms. In the same vein, the School of Agriculture provides its own separate and parallel services for immigration affairs.

ITEM: The CSU International Programs Office administers the Fulbright Program on an informal basis.

ITEM: The Grants Development Office coordinates the foreign Fulbright Scholars Program and assists Cal Poly faculty members who wish to apply for Fulbright Grants or other types of international exchange opportunities.

ITEM: ACTION funds a contract held by the School of Agriculture to recruit candidates from the entire campus for the Peace Corps.

Clearly, because of the need for greater coherence and organization, it is appropriate for Cal Poly to establish an entity to promote and coordinate internationally-oriented interests and activities on campus as well as to generate off-campus support. Accordingly, it is recommended that Cal Poly take steps to establish an INTERNATIONAL EDUCATION OFFICE, the creation of which should be guided by the goals and considerations hereinafter described.
III. GOALS

The INTERNATIONAL EDUCATION OFFICE's goals will be to:

1. Centralize currently dispersed aspects of Cal Poly's international activities and functions;
2. Create a vital, dynamic ambiance on campus;
3. Foster off-campus support for international ambiance on campus;
4. Facilitate coordination of efforts by administrators, professors, and staff personnel engaged in non-curricular, internationally-oriented functions;
5. Seek additional non-state funding for international events, functions, and programs; and
6. Promote active awareness of international grant and research opportunities.

IV. PURPOSE AND FUNCTIONS

The INTERNATIONAL EDUCATION OFFICE will be designed to serve students, faculty, departments, administrators, and community entities in areas concerned with international affairs. Its purpose will be to aid foreign students and faculty members who come to study and teach at Cal Poly as well as resident faculty and students who wish to increase their international awareness or to make personal, academic, or professional connections overseas. Above all, by eliminating the inefficiency resulting from the lack of coordination among the existing collection of single-issue offices and functions, the OFFICE will help to accelerate the internationalization of the university. Three principal functions of the OFFICE will include:

A. Responsibility for:

1. Enhancement of international awareness through activities such as:
   a. Support of and involvement in new international ventures, such as a program in Pacific Rim studies, exchange teaching assignments with Australia, and the School of Agriculture's Costa Rica project to develop Escuela Agrícola para la Región del Trópico Húmedo;
   b. Encouragement for those wishing to develop various overseas programs; and
   c. Encouraging an international dimension for the Center for Practical Politics.

2. Administration of:
   a. CSU International Programs (the campus CSU foreign study program);
   b. Faculty foreign exchange programs (including Fulbright);
   c. Student Fulbright Programs;
   d. Sponsored and exchange student programs;
   e. Support services for foreign dignitaries, scholars, and faculty; and
   f. Support services for foreign students.
IV. PURPOSE AND FUNCTIONS (Continued)

B. Maintenance of affiliation and/or liaison with:
   1. Academic Departments, especially those with an international focus;
   2. London Study Program;
   3. Ethnic- and internationally-oriented student organizations and clubs, such as French Club, International Business, LASA (Latin American Student Association), Latinos in Agriculture, MECHA (Movimiento Estudiantil Chicano), et cetera;
   4. Related national organizations, such as the National Association of Foreign Students Affairs, among others;
   5. The Master’s Program in International Agriculture Development;
   6. The Multi-Cultural Center;
   7. Internationally-sponsored contracts on campus;
   8. Related university and school committees such as IFAC (International Food and Agriculture Committee); and

V. ORGANIZATION

The INTERNATIONAL EDUCATION OFFICE shall be responsible to the Academic Vice President. Initially, the OFFICE will consist of a director, a secretary, and an advisory committee as described below:

A. Director. Appropriate level twelve-month staff position. Functions of this position are as follows:
   1. Develop programs supportive of the OFFICE’s goals and purposes;
   2. Chair the INTERNATIONAL EDUCATION OFFICE Advisory Committee;
   3. Liaison with university administrators, departments, faculty, students, and the community;
   4. Coordinate the CSU International Programs;
   5. Coordinate Fulbright Programs and Grants;
   6. Coordinate support services for foreign dignitaries, scholars, and faculty; and
   7. Facilitate the delivery of financial aid, advisement, and other services for foreign students.

B. Secretary/Clerical. Twelve-month position.

C. The INTERNATIONAL EDUCATION OFFICE Advisory Committee will include the following members:
   1. Director;
   2. The campus faculty representative to the CSU Academic Council on International Programs;
V. ORGANIZATION (Continued)

3. Two staff members with continuing appointments:
   a. Associate Dean of Students, and
   b. Associate Dean, School of Agriculture;

4. Chairman, IFAC;

5. Three representatives chosen by the Academic Vice President or designee from a list of nominees submitted by the deans of the seven schools. Nominees should be internationally-oriented faculty members who are interested in the OFFICE; and

6. Three student representatives: One shall be the CSU International Programs alumni representative; two shall be chosen by the ASI President, one of which will be a visa student, and the other will be an at-large student.

The Advisory Committee will meet regularly to determine objectives, review proposals, and establish policy priorities.

VI. POLICIES

The INTERNATIONAL EDUCATION OFFICE will abide by policies of Cal Poly, the Chancellor's Executive Orders 165 and 421, and the California State University System. The Cal Poly Foundation will administer non-state funds collected by the OFFICE.
Memorandum

To: Charles Crabb, Chair
    Academic Senate

From: William Little, Head
      Foreign Languages Dept
      Coordinator, Humanities Program

Subject: INTERNATIONAL CENTER RESOLUTION (ATTACHED)

Date: November 6, 1987

File No.:

Copies: Malcolm Wilson
        Jon Ericson
        Dept. Chairs|Heads SLA

We, the undersigned, hereby support the attached resolution and urge that it be passed by the Academic Senate:

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<td>Keith Nielsen</td>
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<td>Priscilla Cook Miller</td>
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SIGNATURE

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**Memorandum**

**To:** Charles Crabb, Chair  
Academic Senate

**From:** William Little, Head  
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Coordinator, Humanities Program  
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To: Charles Crabb, Chair
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From: William Little, Head
       Foreign Languages Dept
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Subject: INTERNATIONAL CENTER RESOLUTION (ATTACHED)

Date: November 6, 1987

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   International Center Resolution (Attached)

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<td>ROGER KENNIN</td>
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<td>WILLIAM LITTLE</td>
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Memorandum

To: A. Charles Crabb, Chair
Academic Senate

From: Warren J. Baker
President

Subject: Resolution on International Education Office (IEO) (AS-271-88/Little)

February 9, 1988

I support in principle the concept of an International Education Office and will ask the Vice President for Academic Affairs to seek a means of providing efficiency, coherence, and leadership for the International Education efforts of the campus. I am not, however, prepared to restrict efforts toward the establishment of an International Education Office to the specific mechanisms contained in the two resolved clauses or to the specifics of the draft proposal for an International Education Office which was attached to the resolution.

In the absence of direct budgetary support for International Education, I believe it is in our best interest to maintain maximum flexibility in seeking creative ways to establish and maintain a central focus for campus international activities.
MEMORANDUM

To: Warren J. Baker, President
From: A. Charles Crabb, Chair
Subject: Proceedings of the Academic Senate, January 26, 1988

Resolution on International Education Office (IEO) (AS-271-88/Little)

The above-referenced resolution was adopted by the Academic Senate on January 26, 1988 and is herewith forwarded for your consideration and approval.

In a cover letter distributed to the Academic Senate by William Little, the following "succinct list of intentions that the framers of the proposal have in calling for the creation of the International Education Office" provides some background for the resolution.

The IEO is intended to:

1. Be a creation of the faculty;
2. Serve as an informational and motivational center for matters concerning faculty and students involved in international affairs;
3. Administer only those items specifically mentioned in the document (IV.A.1.a-f.);
4. Increase efficiency and vitality of those internationally related affairs by locating them in one office; and
5. Actively establish and maintain liaison with any department, unit or office at Cal Poly that would benefit by networking with the IEO.

The IEO is intended not to:

1. Be or become predominantly a management function of the administration;
2. Take over by unilateral initiative any university functions not specified by this proposal or approved through the normal consultational process including the Academic Senate; and
3. Act intrusively in any way that would interfere with any department, faculty member, student, staff member or administrator and their free and independent access to international grants, exchanges or opportunities of any kind.

This resolution was passed as a second reading item without debate. It is my impression that the faculty are supportive of the establishment of an IEO but are not comfortable recommending how the position will be funded. Assuming the resources are available, the establishment of the IEO is desirable.

Attachment