



CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California 93407  
ACADEMIC SENATE

MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE  
Tuesday, November 25, 2008  
01-409, 3:10 to 5:00pm

- I. Minutes: approval of Executive Committee minutes for November 4, 2008 (pp. 2-3).
- II. Communications and Announcements:
- III. Reports:
  - A. Academic Senate Chair:
  - B. President's Office:
  - C. Provost:
  - D. Statewide Senate:
  - E. CFA Campus President:
  - F. ASI Representative:
  - G. Caucus Chairs:
  - H. Other:
    1. Tim Kearns: CSU Information Security Policy Review: Cal Poly's response to information security policies and standards drafted by the CSU. View at <http://security.calpoly.edu/docs/csu/>.
    2. Francisco Fernflores/Stephen Phillips: Turnitin: anti-plagiarism software.
- IV. Consent Agenda:
- V. Business Item(s):
  - A. Academic Senate and University committee vacancies: (pp. 4-5).
  - B. Select Senate representative to Enrollment Task Force: (6-9).
  - C. Elect members to Post Promotion Increase (pPI) Appeals Committee: (p. 10).
  - D. Approval of committee charges for 2008-2009: (pp. 11-12).
  - E. Resolution on Modification to *Bylaws of the Academic Senate*: (Section VII.B: Functions of the Executive Committee): Executive Committee (p. 13).
  - F. [CLOSED SESSION: EXECUTIVE COMMITTEE MEMBERS ONLY]: Review and approval of candidates for honorary degrees (Confidential material sent electronically to Executive Committee.)
- VI. Discussion Item(s):

Agenda reports: more emphasis on reports as need for information sharing increases.
- VII. Adjournment

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**

**MINUTES OF**  
**The Academic Senate Executive Committee**  
**Tuesday, November 4, 2008**  
**01-409,3:10-5:00 p.m.**

- I. Minutes: The minutes of October 14, 2008 were approved with two minor editorial corrections.
- II. Communications and Announcements: none.
- III. Reports:
  - A. Academic Senate Chair: Soares announced that an additional Executive Committee meeting has been scheduled for November 25 to discuss additional committee charges for the year.
  - B. President's Office: Howard-Greene reported on the recent incident at the crop house. President Baker has sent two communications to the campus community expression the condemnation of homophobic expressions on campus followed by a recap of steps taken by the University, colleges, and departments.
  - C. Provost: Koob reported on the formation of an enrollment management team which will include an Academic Senate representative.
  - D. Statewide Senate: none.
  - E. CFA Campus President: none.
  - F. ASI Representative: Kramer announced that Cal Poly is hosting a community meeting on diversity and inclusion that is open to the entire campus and the community.
  - G. Caucus Chairs: none.
  - H. Other: none.
- IV. Consent Agenda: none.
- V. Business Items:
  - A. Academic Senate and University committee vacancies: The following were approved:

<b><u>College of Education</u></b>	
Distinguished Scholarship Award Committee	Kathleen Harris, Education
<b><u>College of Engineering</u></b>	
Curriculum Committee	Lanny Griffin, BioMedlGen
<b><u>College of Science and Math</u></b>	
Budget and Long Range Planning Committee	Colleen Kirk, Math
Distinguished Scholarship Award Committee	Lawrene Sze, Math

B. Assigned time for Sustainability Committee chair: It was decided to assign Kate Lancaster, chair of the Sustainability Committee, 2 WTUs. 2 WTUs were assigned to Peter Schwartz, a member of the Sustainability Committee, by Provost Durgin.

C. Approval of committee members for GE Area *A/C* and *B/F* committees: The following were approved:

Area *A/C* - Josh Machamer, Theatre and Dance

Area *B/F* - George Lewis, Mathematics

D. Approval of internal reviewers for CLA and CSM program reviews: The following were approved:

**Program**

English

Graphic Communication

History

Liberal Studies

Music

Mathematics

Statistics

**Nominee**

Elena Keeling

Jay Singh

Don Choi

Kent Morrison and Chance Hoellwarth

Linda Vanasupa

Ignatious Vakalis

Louise Berner

E. Resolution on New Degree Programs for Social Sciences (Curriculum Committee): Hannings presented this resolution, which replaces the current BS in Social Sciences with a BS in Anthropology-Geology and a BA in Sociology. M/SIP to agendaize resolution.

F. Approval of nominees to the Post Promotion Increase Appeals Committee: After some discussion, it was decided to accept nominations from FERPs and full professors not eligible for PPI this year.

M/SIP to add FERPs and full professor to the list

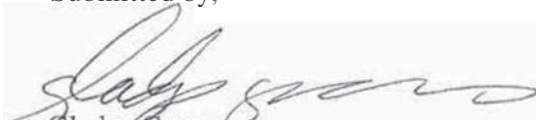
to the PPI appeals

VI. Discussion Items:

Agenda Reports: Due to lack of time, this item was not discussed.

VII. Adjournment: The meeting was adjourned at 5:00 p.m.

Submitted by,



Gladys Gregory  
Academic Senate

**STATEMENTS OF INTEREST RECEIVED FOR  
ACADEMIC SENATE COMMITTEE VACANCIES FOR 2008-2010**

**COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENTAL SCIENCE**

Curriculum Committee (2008-2009)

Instruction Committee

**COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN**

Faculty Affairs Committee (2008-2009)

Research & Professional Development Committee

**COLLEGE OF EDUCATION**

Distinguished Teaching Award (2008-2009)

Fairness Board

Sustainability Committee (2008-2009)

**PROFESSIONAL CONSULTATIVE SERVICES**

Budget and Long Range Planning Committee (2008-2009)

Distinguished Teaching Award (2008-2009)

Fairness Board

Grants Review Committee (2008-2009)

**UNIVERSITY COMMITTEES**

ADVISORY COMMITTEE ON WORKPLACE VIOLENCE - 1 Vacancy, 2008-2010 term

CAL POLY PLAN STEERING COMMITTEE - 1 Vacancy, 2008-2009 term

CAMPUS PLANNING COMMITTEE - 1 Vacancy, 2008-2010 term

COORDINATING COMMITTEE ON AIDS AND HIV INFECTION - 1 Vacancy, 2008-2010 term

DEANS ADMISSION ADVISORY COMMITTEE - 1 Vacancy - must be a member of the Academic Senate Budget and Long Range Planning Committee, 2008-2009 term

INTELLECTUAL PROPERTY REVIEW COMMITTEE - 1 Vacancy each CSM and CENG, 2008-2011 term

STUDENTS WITH DISABILITIES ADVISORY COMMITTEE - 1 Vacancy, 2008-2010 term

UNIVERSITY PLANNING & BUDGET ADVISORY COMMITTEE - 1 Vacancy - must be a member of the Academic Senate Budget and Long Range Planning Committee, 2008-2009 term

## Statement of Interest

Name: Tal Scriven

College: CLA

Department: Philosophy

Status - please check one:

☐ Tenure track

☐ Lecturer

☒ Tenured

☐ FERP

Number of Years at Cal Poly:

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Which committee do you wish to serve on? Enrollment Task Force

Senate committees ONLY

Would you be willing to chair the committee if released time was available? ☒ Yes ☐ No

Incumbent? ☐ Yes ☒ No

*If you are presently ending your term on a committee, you must indicate your interest in continuing on that committee for an additional term by returning this form.*

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### Statement of Interest

*Please provide a brief statement of interest including accomplishments, expectations, projects, goals, etc., as they relate to the committee's charge.*

I have been at Poly since 1980. Currently I chair my department and the IDHC. I am also currently serving as a member of the GE Governance Board. A partial list of other service over the last decade or so is given below. I believe this record indicates commitment to this institution and to the ideal of academic governance. Furthermore, it indicates significant background in many areas that touch upon enrollment management (curriculum, personnel, admissions, scheduling, resources, etc.). Further still, it is indicative of someone who does not run away from work or tough decisions.

At the college level, I have served on the following committees:

1. Member CLA Promotion Review Committee (1997)
2. Chair, CLA Promotion Review Committee (1998, 2001)
3. Chair, CLA Curriculum Committee (1998-2000) This involved supervision of the proposal of over 200 CLA courses for GE 2000 certification.
4. Member, CLA Curriculum Committee (2006)
5. Co-Chair, ATE Working Group (2007)
6. Chair, two PRC committees in GRC (2008)

At the university level, I have served on the following committees:

1. Member, Academic Senate (1998-2001)
2. Member, GE&B Committee (1996)
3. Member, GE&B Area A Subcommittee (1996)
4. Member, Deans Admissions Advisory Committee (2000-2001)
5. Member, Academic Senate Executive Committee (1999-2001)
6. CLA Caucus Chair (1999-2001)
7. Member, GE Area A/C Committee (1999-2000)
8. Chair, GE Area A/C Committee (2000-2001)
9. Chair, CLA Dean Selection Consultative Committee (2006)

At the CSU level, I was the external reviewer for the Philosophy program review at Chico State in October of 2008.

**PLEASE NOTE:** If applying for more than one committee, candidates are required to submit a separate *Statement of Interest* form for each committee.

## Statement of Interest

Name: Bob Smidt

College: COSAM

Department: Statistics

Status - please check one:

☐ Tenure track

☐ Lecturer

☒ Tenured

☐ FERP

Number of Years at Cal Poly: 30

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Which committee do you wish to serve on?

Enrollment Task Force

Senate committees ONLY

Would you be willing to chair the committee if released time was available? ☐ Yes ☐ No

Incumbent? ☐ Yes ☒ No

*If you are presently ending your term on a committee, you must indicate your interest in continuing on that committee for an additional term by returning this form.*

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### Statement of Interest

*Please provide a brief statement of interest including accomplishments, expectations, projects, goals, etc., as they relate to the committee's charge.*

*I have relevant experience at Cal Poly, being past and current chair of an academic department, served and chaired the Senate's GE committee, was department scheduler for eight years. Am interested in doing what is best for the students.*

Guidelines for writing a Statement of Interest available at

[<http://www.calpoly.edu/~acadsen/CommitteeNominations/GuidelinesSOI.pdf>](http://www.calpoly.edu/~acadsen/CommitteeNominations/GuidelinesSOI.pdf)



## Statement of Interest

Name: Shannon Stephens

College:

Department: AtWetics

Status - please check one:

☐ Tenure track

☐ Lecturer

☐ Tenured

☐ FERP

Number of Years at Cal Poly: 4

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Which committee do you wish to serve on? Enrollment Task group

Senate committees ONLY

Would you be willing to chair the committee if released time was available? ☐ Yes ☒ No

Incumbent? ☐ Yes ☒ No

*If you are presently ending your term on a committee, you must indicate your interest in continuing on that committee for an additional term by returning this form.*

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### Statement of Interest

*Please provide a brief statement of interest including accomplishments, expectations, projects, goals, etc., as they relate to the committee's charge.*

To Whom It May Concern:

I am requesting the opportunity to be involved on the Enrollment Task group Provost Koob mentioned in the last Senate meeting. Currently I serve as the Assistant Athletic Director for Academic Services. I have served in this role for the past four years. Much of my role includes advising student-athletes on a regular basis. I meet with approximately 350 students every quarter to ensure degree progress. Being in Athletics, I have the opportunity to work with students from all Colleges and disciplines. Cal Poly Athletics is governed by the NCAA and athletic eligibility is based on degree progress. For instance, a student-athlete entering their 3<sup>rd</sup> year must have 40% of their degree completed in order to remain eligible for competition. This is a model I would be happy to share with the group as a model that works for Athletic Departments across the country. I also serve as a consultant to the NCAA for Academic Reform and I am a member of Advising Council here on campus.

Prior to Cal Poly, I worked in the same capacity for the UCLA Athletic department. While there I helped the College of Letters and Science develop a similar degree progress model which placed students on administrative probation if they did not complete a certain number of units toward their degree each year.

I believe I would bring a unique perspective to this committee and could share students' concerns, as well as advisors' concerns.

November 192008

**NOMINEES TO THE  
POST PROMOTION INCREASE  
APPEALS COMMITTEE**

(Vote for no more than 5 nominees)

<b><u>Nominee</u></b>	<b><u>Department</u></b>	<b><u>Approve</u></b>
Brian Kennelly	Modem Languages	_____
Jonathan Shapiro	Mathematics	_____
Bob Spiller	Animal Science	_____
Marianne Wolf	Agribusiness	_____
_____ (write-in)	_____	_____
_____ (write-in)	_____	_____

ACADEMIC SENATE  
COMMITTEE CHARGES  
2008-2009

Budget & Long Range Planning

- Work with Strategic Groups on resource allocation.

Curriculum Committee

- Ongoing review of courses.
- Resolution on re-defining USCP objectives

Faculty Affairs Committee

- Review first draft of CAP 523 (Faculty Personnel Action)
- Resolution on drafting of a general policy for MPP searches per AS-659-07.
- Consider resolution on encouraging faculty participation in shared governance (Senate) or whether it should be added to the RPT section of the CAP 500 (specifying faculty work on shared governance as an important factor of the section on service to the university).

Fairness Board Committee

- Resolution requiring mandatory attendance of student grievant at their own hearing and dismissal of issue for lack of attendance.
- Ongoing charge of reviewing filed grievances.

Distinguished Scholarship Award

- Ongoing charge of evaluating candidates and recipients for Distinguished Scholarship Award.

Distinguished Teaching Award

- Ongoing charge of evaluating candidates and recipients for Distinguishing Teaching Award
- Committee will assess whether modifications to rules and procedures of committee are in order. Report Spring-quarter.

Instruction Committee

- Resolution on Holiday Observance Calendar
- Resolution on improving student evaluations paradigm.
- Resolution on clarification of Senior Project submissions to library

Research Committee

- Resolution of an updated construal of Academic Freedom (Vice Chair Rein to Chair)
- Resolution on University-wide RPT process (Kurfess to Chair)
- Resolution on service as articulated component of Teacher-Scholar Model (Kurfess to Chair)

Sustainability Committee

- Resolution on Sustainability Learning Objectives
- Resolution on Center for Sustainability

Adopted:

ACADEMIC SENATE  
of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA

AS- -08

RESOLUTION ON MODIFICATION TO  
*BYLAWS OF THE ACADEMIC SENATE:*  
(Section VII.B: Functions of the Executive Committee)

1 RESOLVED: That the following responsibility be added to *Bylaws of the Academic Senate*  
2 Section VII.B as item 3:  
3

4 B. FUNCTIONS

5 The Executive Committee shall be responsible for the following functions:

6 1.

7 2.

8 3. Allocating assigned time to officers and committee chair :

9 4 .

10 5 .

11 ~~5~~ 6;

12 7 .

13 8 .

Proposed by: Academic Senate Executive Committee

Date: November 25, 2008