

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**  
**805.756.1258**

**MINUTES OF**  
**The Academic Senate**  
**Tuesday, October 7, 2008**  
**UU 220, 3:10 to 5:00 p.m.**

- I. Minutes: none.
- II. Communications and Announcements: none.
- III. Regular Reports:
  - A. Academic Senate Chair: Soares reported that information from the September 19, Academic Senate Retreat will soon be available on the web.
  - B. President's Office: Howard-Greene announced that the governor has approved the state budget, which includes a \$3 million shortfall for Cal Poly. The budget also allocates \$101 million for the new science building.
  - C. Provost: New Provost, Robert Koob, mentioned that our main purpose as a university should be to serve our students; therefore, every proposal he receives will be analyzed for evidence that it has the students' best interest at its core. Feedback is welcome at [rkoob@calpoly.edu](mailto:rkoob@calpoly.edu). David Conn introduced Dr. Erling Smith, Vice Provost for Strategic Initiatives and Planning.
  - D. Vice President for Student Affairs: Morton reported on the Academic Senate Retreat on Inclusive Excellence, which tied the notion of inclusivity to excellence in an attempt to bring a more comprehensive interest in addressing issues of inequity and under representation on campus.
  - E. Statewide Senate: Foroohar reported that the first meeting was in September and all resolutions were first reading only, therefore, none was approved. Senator LoCascio reported that the Lower Division Transfer Practice (LDTP) Committee is discussing the lack of agreement between community junior colleges and the CSU.
  - F. CFA Campus President: Saenz mentioned that the question he is most frequently asked has to do with payroll raises, and since the budget does not include enough funds to meet the raises scheduled for July 1, 2008, the Chancellor will have to decide whether to pay the raises or ask the CFA to renegotiate. The approved budget does provide funding for GSI (3%), SSI and equity raises for associate and full professors.
  - G. ASI Representative: Kramer, ASI President, introduced Sean Christy, ASI Chair of the Board. A diversity forum will be held on November 14 to discuss, with all student leaders across campus, the importance of inclusiveness.

**Special Reports:**

John Soares provided an overview of the Academic Senate and its procedures.

There is a rather bulky packet of materials in today's agenda designed to help new senators and remind returning senators how business gets to the senate and how that business is conducted. We are a community that puts into practice shared-governance and provides a forum for inquiry on matters that affect our lives here at Cal Poly. You are a part of this community either because you have something to

say or your speaking on behalf of a constituent you represent. Either way your service on this body is more than an obscure line on your resume... it is very much a direct line to the administration on policies, procedures and the decision-making process.

Meetings of the Academic Senate are controlled by Robert's Rules of Parliamentary procedure, which are in your packet and they read like an owner's manual for a VCR. Many of the motions listed have never been used in my three years on Senate... so do not be overwhelmed.

Do not be overwhelmed by the fact that some of our fellow senators know the rules really well and are a lot better at using them in the course of debate. Truth be told I am not a member of that group. But more importantly... don't let that fact silence you. We are here to practice shared-governance, the process and the rules are meant to enable participation by everyone in attendance. In addition, if there is a stumble, the senate's past chair serves as parliamentarian.

To participate you need to simply raise your hand, be recognized, and you will have the floor for one question with a follow-up. Questions are directed to the chair. You may ask another question after anyone wishing to speak on the resolution for a first-time has been given that opportunity. The Chair is the traffic cop, and does not take a position for or against a resolution.

There are a number of ways business gets to the senate floor. Today's proposed resolutions come from Senate committees on curriculum and faculty affairs. One final reminder, the resolutions we have before us today are first readings... you will have an opportunity to make comment and where appropriate those comments will be taken by the presenters of each resolution back to their respective committees for discussion.

And finally, before our next meeting, I will send to new senators a FAQ list for second readings that hopefully will help when we get to that stage of any resolution.

Next week the senate executive committee will meet to consider additional items and resolutions to bring to these proceedings. That agenda will be forwarded to all senators, not just caucus chairs. It's not another email to delete. It gives you as senator an opportunity to weigh in on matters through your caucus chair, or simply give yourself some extra time to think about an issue so that if the executive committee elects to place the item on the Senate agenda, it will not be an issue of first impression.

IV. Consent Agenda: none.

V. Business Item(s):

A. Resolution on Master of Arts in Biological Sciences (Curriculum Committee): Hannings presented the resolution, which proposes a Master of Arts in Biological Sciences degree. The resolution will return as a second reading item.

B. Resolution on *Policy Concerning Periodic Evaluation and Performance Review of College Deans* (Faculty Affairs): Foroohar presented the resolution, which proposes new policy for the review of college deans. This resolution will return as a second reading item.

VI. Discussion Item(s): none.

The meeting was adjourned at 5:00 p.m.

Submitted by

Gladys Gregory  
Academic Senate