

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**

**MINUTES OF**  
**The Academic Senate Executive Committee**  
**Tuesday, April 22, 2008**  
**01-409, 3:10–5:00 p.m.**

Preparatory: The meeting was called to order at 3:15 p.m. Due to Bruno Giberti's absence, Frank Vuotto, Academic Senate Vice Chair, chaired the meeting.

- I. Minutes: The minutes of April 1 were approved with the following correction:  
Consent Agenda: Chem 101 was ~~approved as a new course~~ agendized. The minutes of April 8 were approved as presented.
- II. Communications and Announcements: none.
- III. Reports:
  - A. Academic Senate Chair: none.
  - B. President's Office: Howard-Greene announced the fourth Baker Forum, which will take place May 4, in the Spanos Theater at 4:30 pm. This event is open to the public and everyone is encouraged to attend. Keynote speaker, John Morgridge, Chairman Emeritus of the Board, Cisco Systems, Inc., will discuss the changing technology landscape and its implications for a polytechnic education.
  - C. Provost: Conn reported on the progress of the Collegiate Learning Assessment (CLA), a voluntary system of accountability, mandated by the Chancellor's Office. Since many campuses are having a difficult time getting students to participate, Conn suggested that the Academic Senate consider further discussion of the test.
  - D. Statewide Senate: none.
  - E. CFA Campus President: Saenz announced that CFA members will meet with legislatures next Tuesday to discuss the planned budget cuts.
  - F. ASI Representative: Souza reported that last week, 14 Cal Poly students participated with the lobbying efforts in Sacramento where the overall theme was to restore the budget.
  - G. Caucus Chairs: none.
  - H. Other: Vuotto, Chair of the budget and Long Range Planning Committee. The Chair recognizes the improvement in the level of transparency through online dissemination of budget information and data by though Larry Kelley, VP for Administration and Finance, and the Provost. It was suggested that the incoming Senate Chair push for deeper and more effective collaboration and information sharing concerning specific budget allocations and institutional planning. The Chair recommended that release time allocated for next year's budget committee chair be reassessed or withdrawn due to the hard economic times.

III. Consent Agenda: none.

IV. Business Items:

A. Academic Senate and University committee vacancies: The following appointments were made:  
College of Business

Budget and Long Range Planning Committee Jeffrey Danes, Marketing Area

College of Liberal Arts

Instruction Committee Nishan Havandjian, Journalism

International Education and Programs Council Xiaoying Rong, Graphic Communications

B. Approval of remaining caucus chairs for 2008-2009: The following appointments were made:

College of Business Lee Burgunder, Accounting Area

College of Liberal Arts Rachel Fern, Philosophy

C. Approval of committee chairs to Academic Senate committees: The following appointments were made:

Curriculum Committee Dave Hannings, Horticulture and Crop Science

Distinguished Scholarship Award Committee Don Choi, Architecture

Distinguished Teaching Award Committee Mike Geringer, Management Area

Faculty Affairs Committee Manzar Foroohar, History

Fairness Board Craig Baltimore, Architectural Engineering

Grants Review Committee Ken Griggs, Management Area

D. Approval of Academic Senate Calendar of Meetings: M/S/P to approve calendar.

E. Resolution on Changes to the Bylaws of the Academic Senate: M/S/P to agendize the resolution as follows.

<u>page</u>	<u>section</u>	<u>change recommended</u>
4	I.B.2	<u>ASI Representatives</u>

Unless otherwise specifically stated in these bylaws, ASI representatives on committees shall be students carrying at least seven quarter units, who have completed two quarters within the previous academic year, at least 24 quarter units at Cal Poly, and who have a Cal Poly grade point average of at least 2.0 2.3.

12	VII.A	MEMBERSHIP
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The Executive Committee shall consist of the officers of the Senate who serve the Executive Committee in like capacity, plus one senator a caucus chair from each college and one from Professional Consultative Services elected by the appropriate caucus. The CSU academic senators, the immediate Past Academic Senate Chair, and the Provost/Vice President for Academic Affairs or designee are ex officio members. The Provost/Vice President for Academic Affairs is a nonvoting member. A quorum shall consist of a majority of the voting members.

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12 VII.B.1 Setting the agenda Agendizing resolutions for Academic Senate meetings;

12 VIII.A GENERAL  
The functional integrity of the Academic Senate shall be maintained by the committee process. The committee structure shall include standing committees staffed by appointment or ex officio status, elected committees staffed by election, and ad hoc committees staffed either by appointment or election as directed by the Academic Senate Executive Committee.

12,13 VIII.B MEMBERSHIP  
Except as noted in the individual committee description, committees shall include at least one voting General Faculty representative from each college and Professional Consultative Services. The Academic Senate Chair is an ex officio, nonvoting member of all committees. Additional ex officio representation may include members of Administration, ASI representatives appointed by the ASI president, the Chair of the Academic Senate, faculty emeriti, and other representation when deemed necessary by the Senate. Ex officio members shall be voting unless otherwise specified in the committee's description.

During spring quarter, each caucus shall convene to nominate candidates from that college or Professional Consultative Services to fill committee vacancies occurring for the next academic year.

These nominations shall be taken to a meeting of the Executive Committee before the June regular meeting of the Senate. The Executive Committee shall appoint members to standing committee vacancies from these lists. Each appointed members shall serve a two-year term with a maximum appointment of four consecutive terms on one committee.

No person shall be assigned concurrent membership on more than one standing committee except for Executive Committee members who may serve on the Executive Committee and one other Senate committee.

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No person shall be assigned concurrent membership on more than one standing committee except for Executive Committee members who may serve on the Executive Committee and one other Senate committee.

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| 13 | VIII.B   | Duties of committee chairs have been itemized.   |
| 13 | VIII.C.5 | <u>Each committee chair shall be responsible for reporting committee activities to the Academic Senate implementing the charges established by the Academic Senate Chair [Xref: IV.A.1.d], for keeping minutes, and for making quarterly reports to the Academic Senate Chair.</u> |
| 13 | VIII.C.7 | Committee chairs shall meet with the Academic Senate chair <u>at least annually before the end of fall quarter [Xref: IV.A.1.d].</u>   |

V. Discussion Items:

- A. Additional Bylaw changes for possible inclusion with the proposed Resolution on Changes to the *Bylaws of the Academic Senate*: Due to the lack of time, this item was not discussed.
- B. Effective shared governance: Due to the lack of time, this item was not discussed.

VII. Adjournment: The meeting was adjourned at 5:00 p.m.

Submitted by,

Gladys Gregory  
Academic Senate