



CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE
805.756.1258

MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE
Tuesday, January 8, 2008
01-409, 3:10 to 5:00pm

- 3:10 I. Minutes: **Approval of minutes for Executive Committee meetings of October 30 and November 6, 2007** (pp. 2-5).
- II. Communications and Announcements:
- A. **Kathryn Rummell and David Conn to represent Cal Poly on the CSU GE Affinity Group** (p. 6).
- B. **Academic Senate Calendar 2007-2008:** (pp. 7-9).
- 3:15 III. Reports:
- A. Academic Senate Chair:
- B. President's Office:
- C. Provost:
- D. Statewide Senate:
- E. CFA Campus President:
- F. ASI Representative:
- G. Caucus Chairs:
- H. Other:
- IV. Consent Agenda:
- 4:00 V. Business Item(s):
- A. **Academic Senate and University committee vacancies:** (pp. 10-11).
- B. **Approval of 2009-2010 Academic Calendar:** Schaffner, chair of Instruction Committee (pp. 12-13).
- C. **Resolution on Diversity Learning Objectives:** Hannings, chair of Curriculum Committee (pp. 14-17).
- D. **Resolution on Evaluation of Teaching Associates:** Foroohar, chair of the Faculty Affairs Committee (p. 18).
- VI. Discussion Item(s):
- 5:00 VII. Adjournment:

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF
The Academic Senate Executive Committee
Tuesday, October 30, 2007
01-409, 3:10-5:00 p.m.

Preparatory: The meeting was called to order at 3:15 p.m.

- I. Minutes: the minutes of September 18 and October 9 were approved as presented.
- II. Communications and Announcements: none.
- III. Reports:
 - A. Academic Senate Chair: Giberti reported on the Distinguished Teaching Award Committee. He has questions regarding who serves on the committee, who receives awards, and who makes nominations.
 - B. President's Office: none.
 - C. Provost: none.
 - D. Statewide Senate: Foroohar reported on the possible increase of fees for MBA students to offset the cost of faculty salaries. After some discussion, Giberti announced that this issue will be addressed at the next Executive Committee meeting.
 - E. CFA Campus President: none.
 - F. ASI Representative: none.
 - G. Caucus Chairs: none.
- IV. Consent Agenda: none.
- V. Business Items:
 - A. Academic Senate and University committee vacancies:
The following were approved:

COLLEGE OF BUSINESS	
Faculty Affairs Committee	John Dobson, Finance
Fairness Board	Isaac Chang, IndTech
COLLEGE OF EDUCATION	
Fairness Board	Kathleen Harris, GrdSt/Ed
PROFESSIONAL CONSULTATIVE SERVICES	
Curriculum Committee	Wendy Spradlin, CLA Advisor

UNIVERSITY COMMITTEES

Deans Admissions Advisory Committee

Margarita Hill, Land Arch

- B. Resolution on Searches for Academic Campus Administrators (Faculty Affairs Committee): Foroohar presented this resolution, which urges that faculty representatives on certain MPP consultative committees will be elected from or selected by tenured faculty, probationary faculty, and full-time lecturers. M/S/P to agendiza resolution.
 - C. Resolution on Department Status and Name Change for Women's Studies Program (Women's Studies Program and College of Liberal Arts): This resolution endorses the name and status change to Department of Women's and Gender Studies. Director Mary Armstrong explained the proposal. M/S/P to agendize resolution.
 - D. Resolution on Proposal for the Establishment of the Center for Coastal Marine Sciences (Biological Sciences Department and College of Science and Mathematics): This resolution endorses the proposal to establish the Center for Coastal Marine Sciences. Mark Moline explained the proposal. M/S/P to agendize resolution.
- VI. Discussion Items:
- A. Access to Excellence: Giberti reported on the campus plan to respond to the draft.
 - B. Academic Senate rules and procedures: Due to the lack of time, this discussion item will be addressed at the next Executive Committee meeting.
- VII. Adjournment: The meeting was adjourned at 5:00 p.m.

Submitted by


Gladys Gregory
Academic Senate

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF
The Academic Senate Executive Committee
Tuesday, November 6, 2007
01-409, 3:10-5:00 p.m.

Preparatory: The meeting was called to order at 3:15 p.m.

- I. Minutes: none.
- II. Communications and Announcements: Giberti announced the next Social Hour scheduled for Thursday, November 15, 4-6 p.m., at the University House Patio. This event is hosted by the President's Office.
- III. Reports:
 - A. Academic Senate Chair: none.
 - B. President's Office: none.
 - C. Provost: none.
 - D. Statewide Senate: Foroohar will attend a statewide meeting where the possible increase of fees for MBA students to offset the cost of faculty salaries will be discussed.
 - E. CFA Campus President: Saenz reported the release of a report on employee's compensation by the Bureau of State Audits. The report is available at http://www.calstate.edu/csustateaudit/chancellors_message.shtml.
 - F. ASI Representative: none.
 - G. Caucus Chairs: none.
- IV. Consent Agenda: none.
- V. Business Items:
 - A. Academic Senate and University committee vacancies:
The following was approved:

COLLEGE OF SCIENCE AND MATH
Grants Review Committee

Tony Garcia, Physics
 - B. Resolution on Faculty/Staff Dining Area (Ad Hoc Committee on Conference Center and Faculty Club): Harris presented this resolution, which requests that the management of Cal Poly Corporation Campus Dining address in its strategic plan the needs of faculty and staff and that the Director of Campus Dining report to the Academic Senate on the status of this request. The resolution was agendized.

C. Resolution Endorsing Academic Senate CSU Resolution AS-2814-07/AA/FGA/FA "Call for Consultation on Professional Fee for Graduate Business Degrees" (Executive Committee): Giberti presented this resolution, which endorses the ASCSU resolution calling for the CSU Board of Trustees to postpone taking action until a thorough consultation has taken place. Resolution withdrawn.

D. [CLOSED SESSION]

VI. Discussion Items: none.

VII. Adjournment: The meeting was adjourned at 4:40 p.m.

Submitted by,


Gladys Gregory
Academic Senate



Gary W. Reichard
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MEMORANDUM

Date: December 12, 2007

To: Provosts and Academic Senate Chairs

From: Gary W. Reichard, Executive Vice Chancellor and Chief Executive Officer
Barry A. Pasternack, Chair, Academic Senate CSU

Subject: Initial Meeting of CSU General Education (GE) Affinity Group

CSU faculty, administration, and students have worked together over the past two years on systemwide initiatives to facilitate graduation, improve the transfer process, and develop a new strategic plan. Common to most initiatives focused on undergraduate student success is general education, which has also been the focus of review and improvement across the system.

The systemwide General Education Advisory Committee (GEAC), under the faculty leadership of Chair James Wheeler and past Chair John Tarjan, has recommended that we invite campus general-education representatives to a one-day meeting. We write to act upon this recommendation. We anticipate that this will be the initial meeting of an affinity group that may convene once or twice yearly, generally to exchange ideas, identify and solve problems, and craft needed initiatives.

The group will meet on Thursday, February 28th, from 9:30 a.m. to 2:30 p.m. at the Chancellor's Office. Campuses are invited to send one faculty member with GE responsibilities, identified by the campus senate, and one administrator with GE responsibilities. Please send both names, together with contact information to Dr. Christine Hanson, State University Dean at chanson@calstate.edu. CSU Academic Affairs in consultation with the Academic Senate CSU will name initial co-chairs for the first meeting. Dr. Hanson will provide further meeting details and will issue a call for agenda items. As is customary, travel costs are the responsibility of the participants' campuses.

Questions may be directed to Chris Hanson at (562) 951-4672 or at chanson@calstate.edu.

c: Charles B. Reed
Keith O. Boyum
Christine Hanson
Lorie Roth
John Tarjan
James Wheeler

CSU Campuses
Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus

AS Calendar 2007-2008

Fall Quarter

September 18 / Executive Committee

Tom Trice's appointment to GE Governing Committee
Resolution on WU

October 2 / Academic Senate

Margot Macdonald's announcement of 2008 UC/CSU/CCC sustainability conference
Chair's Introduction to Senate
Resolution on WU (1st reading)

October 9 / Executive Committee

Resolution on PLA

October 23 / Academic Senate

Provost's Report on Institutional Priorities
Resolution on PLA (1st)

October 30 / Executive Committee

Resolution on MPP searches
Resolution on Women's Studies
Resolution on CCMS
Discussion of ATE

November 6 / Executive Committee (if needed)

Resolution on faculty/staff dining
Resolution on MBA fees
Honorary doctorates

November 13 / Academic Senate

Library Dean's report on building program
Resolution on MPP searches (1st)
Resolution on CCMS (1st)
Resolution on faculty/staff dining (1st)

November 27 / Academic Senate

President's Report
Resolution on MPP searches (2nd)
Resolution on CCMS (2nd)
Resolution on PLA (2nd)

December 3 – January 6, 2008 / Finals Week and Quarter Break

Winter Quarter

January 8 / Executive Committee

Discussion of academic calendar
Resolution on teaching associates
Resolution on Diversity Learning Objectives

January 22 / Academic Senate

Kate Lancaster's announcement of Sustainability charrette
Provost's report on strategic planning
Resolution on faculty/staff dining (2nd)
Resolution on Women's Studies (1st)
Resolution on teaching associates (1st)

January 29 / Executive Committee

Resolution on Library Task Force Report
Resolution on MS BMED

February 12 / Academic Senate

Sandra Ogren's report on advancement
Resolution on Women's Studies (2nd)
Resolution on teaching associates (2nd)
Resolution on Diversity Learning Objectives (1st)

February 19 / Executive Committee

Resolution on Reform of AS Constitution and Bylaws

February 26 / Executive Committee (if needed)

AS committee chairs report on charges

March 4 / Academic Senate

President's Report
Resolution on Diversity Learning Objectives (2nd)
Resolution on Library Task Force Report (1st)
Resolution on MS BMED (1st)

March 11 / Academic Senate (if needed)

Special session on campus strategic planning

March 17 – March 31, 2008 / Finals Week and Quarter Break

Spring Quarter

David Conn's report on Voluntary System of Accountability
Larry Kelly's report on budget

April 1 / Executive Committee

Frank Vuotto' report on Budget and Planning Committee

April 15 / Academic Senate

Resolution on Library Task Force Report (2nd)
Resolution on MS BMED (2nd)
Resolution on Reform of AS Constitution and Bylaws (1st)

April 22 / Executive Committee

April 29 / Academic Senate

Resolution on Reform of AS Constitution and Bylaws (2nd)

May 6 / Executive Committee

May 13 / Executive Committee (if needed)

May 20 / Academic Senate
President's Report

June 3 / Academic Senate (if needed)

June 9 – June 22, 2008 / Finals Week and Quarter Break

ACADEMIC SENATE COMMITTEES VACANCIES 2007-2008

COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN

Faculty Affairs Committee (2007-2009 term)

COLLEGE OF EDUCATION

Curriculum Committee (2007-2009 term)

Roberta Herter, GrdSt/Ed

I'm a tenured associate professor teaching in the College of Education for the past 9 years. I served on the ASCC from 2005 – 2007 until spring. I am interested in our curricular processes, particularly the inception of new courses as part of an evolving curriculum.

COLLEGE OF ENGINEERING

Library Committee (2007-2008 term)

COLLEGE OF LIBERAL ARTS

Budget and Long Range Planning Committee (2007-2008 term)

PROFESSIONAL CONSULTATIVE SERVICES

Research and Professional Development Committee (2007-2008 term)

Marisa Ramirez, Library

As the newest member of the Kennedy Library faculty, I not only have a strong desire to get involved in Academic Senate activities, but I also believe that I can make contributions Research & Professional Development Committee by providing input on professional development and research opportunities for the library, information science and digital domains.

Until recently, I managed the Arizona Memory Project <<http://azmemory.lib.az.us>>, a statewide initiative that provides online access to digitized materials from Arizona cultural institutions. My responsibilities included keeping current with the library literature and actively advising staff on new and upcoming professional development and grant opportunities.

As the Digital Repository Librarian at Kennedy Library, I will be actively seeking new research and professional development opportunities to implement and share with my fellow College Librarians and colleagues. The ability to shape the oversight and procedures of these activities would be of tremendous value.

I recognize great potential synergy between my knowledge about library-related professional development activities and the oversight the Research and Professional Development Committee provides on such activities.

UNIVERSITY-WIDE COMMITTEES

Campus Planning Committee

(2 Representatives/1 Vacancy - 2007-2010 term)

CAP Ad Hoc Editorial Coordination and Review Committee

(2 Representatives/1 Vacancy – no term limit)

Information Resources Management Policy and Planning Committee

(3 Representatives/2 Vacancies 2007-2008 terms) – must have professional interest and expertise in information systems)

Unny Menon,

The IRMPCC plays a very influential role at a strategic level to address the campus needs for a broad array of networked computer aided information resources, media services and telecommunications. These critical resources have to be "more than just sufficient" but available at a "par excellence level" for a polytechnic university, commensurate with the needs and expectations of the entire campus community: students, faculty, staff, administration, infrastructure and support service functions who should all be well represented to influence policy and guidance for the Vice-Provost and CIO.

The charge to IRMPCC includes inter alia: assessing strategic plans, establishing goals and objectives, assessing needs, providing recommendations on resource allocations and management of resources, and providing recommendations on implementation strategies.

I am willing to serve as one of the representatives for Academic Senate and feel well qualified to convey the needs of the academic community in IRMPCC deliberations. I have extensive experience of strategic planning activities and continue to assist the Provost in the CSU Access to Excellence process currently in progress. I am also very familiar with a wide range of computer software and related technologies, their capabilities and limitations, as well as the vision for fulfilling campus needs that fall within the purview of IRMPCC.

Intellectual Property Review Committee

(1 Vacancy, CENG 2008-2010 term)

Academic Senate Instruction Committee

MINUTES

11/19/2007

10AM

UU218

MEETING CALLED BY	Schaffner			
NOTE TAKER	Schaffner			
ATTENDEES	<input checked="" type="checkbox"/> Arseneau, Debbie <input checked="" type="checkbox"/> Herter, Roberta <input type="checkbox"/> Montelongo, Jose <input type="checkbox"/> Lema, Melissa	<input type="checkbox"/> Brar, Navjit <input checked="" type="checkbox"/> Jin, Xiaomin <input checked="" type="checkbox"/> Ney, Cheryl	<input type="checkbox"/> Clay, Gary <input checked="" type="checkbox"/> Lertwachara, Kevin <input checked="" type="checkbox"/> Sandy, Linda	<input checked="" type="checkbox"/> Harris, John <input checked="" type="checkbox"/> Macro, Ken <input checked="" type="checkbox"/> Schaffner, Andrew
INVITED GUESTS	<input checked="" type="checkbox"/> Jensen, Kay			

Agenda topics

<1 MINUTES

APPROVAL OF 11/05/07 MINUTES

SCHAFFNER

CONCLUSIONS	
Due to computer failure, no minutes were available for discussion.	

50 MINUTES

2009-2010 CALENDAR

JENSEN

DISCUSSION	
<p>Kay presented one Summer, Fall, and Spring proposal. The many limitations imposed by existing policies limit the possibilities for these quarters. There were three winter proposals discussed – they all address the two Monday holiday problem.</p> <p>W1: Observe the Mon (2/15) schedule on Fri (2/12). W2: Observe the Mon (2/15) schedule on Tue (2/16) W3: Observe the Mon holiday (2/15) on Fri (2/12)</p> <p>Points of discussion:</p> <ol style="list-style-type: none">1. Next year we will, for the first time, try observing a Monday schedule on another day of the week. We may want to continue this for at least one more year to see if this is an effective way of addressing the Monday holiday problem. → Supports W1 or W22. Observing Monday schedules on other days of the week can be difficult for events scheduling (e.g., other users of classrooms). It's important that if we do this the whole campus (academic and other) observe the Monday schedule on the designated day. Also, continuing ed would need to make this change as well. → Against W1, W23. Changing the holiday observance is difficult for the growing number of faculty with children. → Against W34. Some labs need considerable time to retool. Observing a Monday schedule on a Friday would mean a technician might be able to begin retooling a lab until 10pm or later on Thursday night. → Against W15. 3 units classes typically meet MWF. Missing both a Friday and Monday is a double hit to these courses. → Against W1 and W3 <p>Note that the issue of WOW is still unresolved and it is not clear how this will impact the calendar. Also note that for the first time a Muslim holiday will push the start of the Fall quarter to a Tuesday rather than a Monday. An earlier Senate resolution indicates that we would make such an accommodation for the Jewish Holidays Rosh Hashana and Yom Kippur. The provost felt this should be extended to include Muslim holidays. Should our committee consider a resolution around this issue?</p>	

CONCLUSIONS		
Based on the above points, the calendar with the most support and least problems appears to be W2. We agreed that we would put this proposal forward to the Executive Committee.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Submit recommendation to Exec	Schaffner	11/22/07

Adopted:

**ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA**

AS- ____-08

**RESOLUTION ON
DIVERSITY LEARNING OBJECTIVES**

- 1 WHEREAS, The Cal Poly Mission Statement declares that the University values cultural and intellectual
2 diversity; and
3
4 WHEREAS, The University Learning Objectives state that all Cal Poly graduates should be able to make
5 reasoned decisions based on a respect for diversity; and
6
7 WHEREAS, The Cal Poly Academic Senate has affirmed the academic value of diversity (AS-505-98);
8 and
9
10 WHEREAS, The Academic Senate has created the Cal Poly Statement on Diversity (AS-506-98), which
11 is included in the catalog and posted on the Academic Programs web site and which includes
12 a definition of diversity; and
13
14 WHEREAS, We all understand that the awareness of diversity and its value can be increased both through
15 the curriculum and through extra-curricular activities; and
16
17 WHEREAS, The campus has been active in organizing and promoting extra-curricular activities to
18 increase student awareness of diversity and its value; and
19
20 WHEREAS, Cal Poly's Diversity in the Curriculum Task Force recommended the adoption of Diversity
21 Learning Objectives in a January 2004 report; and
22
23 WHEREAS, The Academic Senate Curriculum Committee, with input from Ethnic Studies, Women's
24 Studies, and the University Diversity Enhancement Council has created the attached
25 Diversity Learning Objectives; and
26
27 WHEREAS, While there are several diversity requirements in the curriculum, there are no campus
28 diversity learning objectives; therefore be it
29
30 RESOLVED: That the Diversity Learning Objectives shall be considered an addendum to the University
31 Learning Objectives; and be it further
32
33 RESOLVED: That satisfying the Diversity Learning Objectives shall be the responsibility of every
34 academic program.

Proposed by: Academic Senate Curriculum Committee
Date: December 19, 2007

DIVERSITY LEARNING OBJECTIVES

(December 19, 2007)

All students who complete an undergraduate or graduate program at Cal Poly should be able to make reasoned decisions based on a respect for diversity as defined in the Cal Poly Statement on Diversity, which is included in the catalog and posted on the Academic Programs web site. They should be able to:

1. Function as members of society and as professionals with people who have ideas, beliefs, attitudes, and behaviors that are different from their own
2. Demonstrate an understanding of the relationship between diversity, inequality, and social/political power both in the United States and globally
3. Demonstrate knowledge of contributions made by individuals from diverse and/or underrepresented groups to our local, national, and global communities
4. Understand that an integral element of learning and decision-making is consideration of diverse perspectives



ACADEMIC PROGRAMS

California Polytechnic State University, San Luis Obispo, CA 93407

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Academic Policies

CAL POLY STATEMENT ON DIVERSITY*

**The definition of diversity is specifically inclusive of, but not limited to, an individual's race/ethnicity, sex/gender, socioeconomic status, cultural heritage, disability and sexual orientation.*

At the heart of a university is the responsibility for providing its students with a well-rounded education, an education that fosters their intellectual, personal and social growth. For students preparing to embark upon work and life in the 21st century, a critical element of a well-rounded education is the ability to understand and to function effectively in a diverse and increasingly interdependent global society. As noted in a recent statement from the American Association of University Professors (AAUP), "the argument for the necessity of diversity is perhaps stronger in higher education than in any other context... The ultimate product of universities is education in the broadest sense, including preparation for life in the working world." In this regard, it is in the compelling interest of Cal Poly, the state, and the nation to provide our students with an education that is rich with a diversity of ideas, perspectives, and experiences.

Thus, diversity serves as a fundamental means to enhance both the quality and value of education. It cannot be a mere adjunct to such an education but must be an integral element of the educational experience, infused throughout the community (faculty, students, and staff), the curriculum, and the cocurricular programs of the University.

- As a University whose motto is "to learn by doing," Cal Poly explicitly understands the importance that experience brings to education. When students are exposed personally and directly to faculty, staff, and other students from diverse backgrounds, their stereotypes about "the other" are challenged. As the AAUP statement notes, such personal interaction gives students an understanding of the "range of similarities and differences within and among ... groups" that "no textbook or computer" can provide. For this reason, both the formal and informal classroom (i.e., the rich

learning experiences that occur for our students during their cocurricular activities), must be constituted in a way that reinforces the value of encountering and considering diversity.

- Moreover, diversity in the curriculum is a fundamental component of a well-rounded and beneficial education. The perspectives provided by the University are contingent upon the content and purpose of its courses. Since the curriculum is the principal expression of our educational goals and values, it must signal the importance of diversity to the Cal Poly mission, to the institutional culture, and to our teaching and learning environment in clear and unambiguous terms.

Thus, the University community (its students, faculty, and staff), the curriculum, and the co-curricular environment must be dedicated to the principle of ensuring that all of our students routinely encounter diverse people, ideas, and experiences.

Only through intellectual and first-hand personal exposure to diversity in its myriad forms-racial, ethnic, cultural, gender, geographic, socioeconomic, etc.-will students gain the understanding, empathy, and social skills that they will require to be effective, engaged citizens in an increasingly crowded and interrelated global community. The benefit of diversity is universal. Cal Poly's commitment to diversity signals an affirmation of the highest educational goals of this University, including mutual respect, civility, and engaged learning.

[Download a printable PDF version of Cal Poly's Statement on Diversity](#)

Related Links:

- [Academic Senate Resolution AS-506-98/DTF \(PDF\)](#)
- [Learning Objectives for Diversity in the Curriculum](#)
- [Diversity in the Curriculum Task Force Report, 2004](#)

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Academic Programs
California Polytechnic State University

Updated on: 11/7/06
Contact [Webmaster](#)

Adopted:

**ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA**

AS-___-08

**RESOLUTION ON EVALUATION OF
TEACHING ASSOCIATES**

1 WHEREAS, Gaining teaching experience is an important part of many graduate programs; and

2
3 WHEREAS, Teaching appointments are an important means of financial support for graduate
4 students; and

5
6 WHEREAS, The teaching skills of graduate student employees affect the quality of teaching and
7 learning in the classes they teach; and

8
9 WHEREAS, Cal Poly has not developed a policy regarding training, supervision, and evaluation
10 of Teaching Associates; i.e., graduate students who teach Cal Poly students; and

11
12 WHEREAS, Some colleges may not have developed policies and criteria for employment and
13 evaluation of their Teaching Associates; therefore be it

14
15 RESOLVED: That the Academic Senate of Cal Poly recommend the formation of an ad hoc
16 committee of Unit 11 representatives, faculty involved with graduate programs,
17 and appropriate administrators to develop a University-wide policy regarding
18 employment and evaluation of Teaching Associates; and be it further

19
20 RESOLVED: That the Academic Senate urge that these policies reflect both the CSU
21 classification and qualification standards for hiring students and appropriate
22 collective bargaining agreements governing Teaching Associates.

Proposed by: Academic Senate Faculty Affairs Committee
Date: November 2, 2007