

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**

**MINUTES OF**  
**The Academic Senate Executive Committee**  
**Tuesday, September 18, 2007**  
**01-409, 3:10–5:00 p.m.**

Preparatory: The meeting was called to order at 3:15 p.m.

- I. Minutes: none.
- II. Communications and Announcements: none.
- III. Reports:
  - A. Academic Senate Chair: Giberti announced the three main functions of the Executive Committee. (1) Advise the Provost of University happenings and consultative matters. (2) Serve as the “gatekeeper” for business going forward to the Senate. (3) Make appointments to Senate and University committees. Since what takes place in the Academic Senate affects all colleges, caucus chairs are encouraged to construct productive relationships with their deans to keep them informed.
  - B. President’s Office: Howard-Greene reported that President Baker will attend a two-day conference on STEM disciplines at Cal State Pomona. Baker will testify at a subcommittee hearing at an upcoming summit on securing our competitiveness in a global market.
  - C. Provost: Durgin announced the hiring of 60 faculty members with a number moving into Bella Montaña. Durgin also announced that fall enrollment ended up 2% over target.
  - D. Statewide Senate: Foroohar reported that statewide Senate had its first meeting on September 4 in Long Beach. One issue discussed was the possible increase of fees for MBA students to offset the cost of faculty salaries.
  - E. CFA Campus President: Saenz reported that the new contract allows for two methods of faculty grievance hearings to take place. In addition, CFA continues its commitment to work out procedures for equity-pay increases on all campuses.
  - F. ASI Representative: Souza announced the first annual “Night with your Neighbor” on September 28. Tony Guntermann, Chair of the ASI Board of Directors, along with the Executive Cabinet, is setting out to register 1,000 new voters before the primary elections.
  - G. Caucus Chairs: none.
  - H. Other: none.
- IV. Consent Agenda:
  - A. Approval of Academic Senate senators for 2007-2008.

- B. Appointment of committee members to the 2007-2008 Academic Senate committees:  
The following were approved:

COLLEGE OF EDUCATION

Research and Professional Development Committee      Steve Kane, GrdSt/Ed

COLLEGE OF ENGINEERING

Distinguished Teaching Award Committee      Saeed Niku, MechEngr

UNIVERSITY COMMITTEES

Resource Management Policy & Planning      Steve Rein, Stats

University Union Advisory Board      Brian Kennelly, ModL&L

- C. Appointment of Tom Trice (History) to General Education Governance Committee:  
Moved to Business Item D.

V. Business Items:

- A. Resolution on WU Grades (Schaffner, chair of the Instruction Committee): This resolution requests that faculty members only issue WU grades when no more than 10% of the graded course material has been completed and that detailed definitions of all grading symbols be available prior to entering grades. M/S/P to amend the resolution.
- B. Resolution on Consolidation of Academic Senate United States Cultural Pluralism Subcommittee and Curriculum Committee (Executive Committee): Withdrawn.
- C. Review and Consultation of job description for "Vice Provost for Strategic Initiatives and Planning" (Durgin): The Provost requested the assistance of the Executive Committee in writing the job description.
- D. Appointment of Tom Trice (History) to General Education Governance Committee:  
M/S/P to approve General Education Committee's nomination.

VI. Discussion Items:

- A. Identifying Fairness Board chair for 2007-08 (Giberti): A chair needs to be appointed to discuss two cases pending review and to work on clarification of policy.
- B. Task Force on Distinguished Teaching Awards Committee (Giberti): The Provost and President have agreed that there is a problem with the current procedures, since the College of Architecture and Environmental Design has not won an award in 25 years and is thus not represented on the committee. The possibility of creating a task force to look into this issue will be further discussed with the Distinguished Teaching Award and the Executive Committees.

- VII. Adjournment: The meeting was adjourned at 5:00 p.m.

Submitted by

Gladys Gregory  
Academic Senate