



CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California 93407  
ACADEMIC SENATE  
805.756.1258

MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE  
Tuesday, September 18, 2007  
01-409, 3:10 to 5:00pm

- 3:10 I. Minutes: none.
- II. Communications and Announcements:
- III. Reports:
- A. Academic Senate Chair: Academic Senate committee charges for 2007-08: (pp. 2-3)
  - B. President's Office:
  - C. Provost:
  - D. Statewide Senate:
  - E. CFA Campus President:
  - F. ASI Representative:
  - G. Caucus Chairs:
  - H. Other:
- IV. Consent Agenda:
- A. Approval of Academic Senate senators for 2007-08: (pp. 4-5).
  - B. Appointment of committee members to the 2007-2008 Academic Senate committees: (pp. 6-7).
  - C. Appointment of Tom Trice (History) to General Education Governance Committee.
- 3:30 V. Business Item(s):
- A. Resolution on WU Grades: Schaffner, chair of Instruction Committee, (pp. 8-9).
  - B. Resolution on Consolidation of Academic Senate United States Cultural Pluralism Subcommittee and Curriculum Committee: Executive Committee, . (pp. 10-12).
- VI. Discussion Item(s):
- A. Identifying Fairness Board chair for 2007-08.
  - B. Task Force on Distinguished Teaching Awards Committee: (pp. 13-18).
- 5:00 VII. Adjournment:

## SPECIAL CHARGES FOR 2007-2008 AS COMMITTEES

NB: existing charges are indicated in roman, deleted in strikethrough, and new in boldface. Significant charges are highlighted.

### Executive Committee

- Reform AS Constitution, Bylaws, and procedures.

### Budget and Long Range Planning

- University outcomes and creating success indicators in Spring 2006.
- Monitor proposed Capstone student housing project ~~low~~ priority.
- Review history of committee, develop plan for ongoing consultation, and report in Winter 2008.
- Assist Provost in reviewing existing budget formulas and report to Senate in Spring 2008.
- Contribute to ongoing process of strategic planning.

### Curriculum

- Review Prior Learning Assessment Proposal from Continuing Education and report in Fall 2007.
- Review USCP requirement in light of "Diversity in the Curriculum Task Force Report" (2004) and "Preliminary NSSE Data Report" (2007); report in Fall 2007.
- Work with GE to streamline course-approval process and report in Spring 2008.
- Review proposal for MS in Agriculture and report.
- Review proposal for MS Biomedical Engineering and report.

### Distinguished Scholarship Awards

- No special charges.

### Distinguished Teaching Awards

- No special charges.

### Faculty Affairs

- ~~Review~~ the Historical ~~Faculty~~ Trends Analysis report and report in ~~"/~~inter 2007.
- ~~Faculty~~ participation in shared governance. Report in Spring 2007.
- Review MPP hiring policies and report in Fall 2007.
- Review policies and criteria for hiring and evaluation of student employees; report in Fall 2007.
- Review policy on annual evaluation of deans and report in Winter 2008.
- Review policy on annual evaluation of department heads/chairs and report.
- Review CAP 500 and report in Spring 2007.

### Fairness

- Review proposed Academic Integrity Policy and new Academic Dishonesty Reporting Requirements in light of other related documents (CAM 684, relevant AS resolutions, Code of Students Rights and Responsibilities, Title 5 on Student Discipline) and report in Fall 2007.
- Revise Fairness Board procedures to reflect consolidation with Student Grievance Board and existence of Office of Student Rights and Responsibilities; report in Winter 2008.
- Review syllabus policy for grading procedures and report in Spring 2008.

#### Grants Review

- Publicize student research grants in Fall 2007.

#### Instruction

- Review the academic calendar and report in Fall 2007 (ongoing).
- Review WU policy and report in Fall 2007.
- Review Prior Learning Assessment Proposal from Continuing Education and report in Fall 2007.
- Study existing Cal Poly student evaluations in the context of CSU best practices with the intention of developing a campus policy on student evaluations; report in Spring 2008.

#### Research

- Work with Provost's task force to implement recommendations made in Spring 2007 and report in Spring 2008.

#### Sustainability

- Organize Earth Day events (ongoing).
- Consider broad range of alternatives for sustainability in curriculum, including but not limited to graduation requirement, and report by winter 2007.
- Consider possibilities for scholarship and sustainability, including campus conference and research center, and report in 2007 2008.
- Organize Focus the Nation event in Spring 2008?
- Organize charrette on sustainability learning objectives and report in Winter 2008.
- Help prepare for joint conference on sustainability in Summer 2008.

#### Ongoing charge for all committees:

- Review AS Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes in Fall 2007.

#### With Dan Howard-Greene

- Cull list of University committees.

09.05.07

CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California

ACADEMIC SENATE SENATORS

2007-2008

(by college/area)

COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN (6 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Barlow, Phillip	ConstMgt	62797	plbarlow	2008
Clay, Gary	LandArch	61372	gclay	2008
DiSanto, Thomas	Arch	61480	tdisanto	2009
Giberti, Bruno	Arch	62036	bgiberti	2008
Phillips, Stephen (CH)	Arch	65990	sjphilli	2009
Saliklis, Edmond	ArchEngr	67641	esalikli	2009

COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENTAL SCIENCES (6 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Amspacher, Bill	Agribus	65018	wamspach	2008
Delmore, Bob	AniSci	62254	rdelmore	2008
Hannings, Dave (CH)	HCS	62870	dhanning	2009
Spiller, Bob	AniSci	65073	rspiller	2008
Tilley, Marcia	Agribus	67512	mtilley	2009
VACANCY				2009

COLLEGE OF BUSINESS (5 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Burgunder, Lee	Acctg	61210	Iburgund	2009
Fisher, Eric	Econ	62964	efisher	2009
Floyd, Barry (CH)	Mgtmt	66551	bfloyd	2008
Geringer, Mike	Mgtmt	61755	mgeringe	2008
Olsen, Eric	IndTech	61754	eolsen	2008

COLLEGE OF EDUCATION (2 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Gentilucci, Jim (CH)	GradStudies	65373	jgentilu	2008
Magnusson, Shirley	TchrEduc	66420	smagnuss	2009

COLLEGE OF ENGINEERING (7 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
DeTurris, Dianne	AeroEngr	61515	ddeturri	2009
Freed, Tali	IndEngr	62544	tfreed	2008
Harris, Jim	ElecEngr	65708	jharris	2008
Jansen, Dan	C/EEEngr	62509	djansen	2008
Klisch, Stephen (lv F&WQ)	MechEngr	61308	sklisch	2009
Liu, Mei-Ling (CH)	CompSci	66460	mliu	2008
LoCascio, Jim	MechEngr	62375	jlocasci	2008
Widmann, Jim	MechEngr	67055	jwidmann	F&WQ
LoCascio, Jim (stwd sen)	MechEngr	62375	jlocasci	2010

**COLLEGE OF LIBERAL ART (8 representatives)**

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Cooper, Kevin	GraphComm	62146	klcooper	2008
Fern, Rachel	Philosophy	62044	rfern	2009
Laver, Gary	Psyc&CD	62865	glaver	2008
Machamer, Josh	Thea&Dnc	65560	jmachame	2009
McCormick, Katie	Art&Des	61164	kmccormi	2009
Rinzler, Paul	Music	65792	prinzler	2008
Russell, Craig	Music	61547	crussell	2008
Soares, John (CH)	Journalism	66145	jsoares	2009
Foroohar, Manzar (stwd sen)	History	61707	mforooha	2008

**COLLEGE OF SCIENCE AND MATHEMATICS (8 representatives)**

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Hagen, John	Chem&BC	61651	jhagen	2009
Jankovitz, Kris	Kines	62534	kjankovi	2008
Rein, Steve (CH)	Statistics	62941	srein	2009
Saenz, Rich	Physics	62447	rsaenz	2008
Schaffuer, Andrew	Stats	61545	aschaffn	2008
Shapiro, Jonathan	Math	61675	jshapiro	2008
Stankus, Mark	Math	61716	mstankus	2008
Villablanca, Francis	BioSci	62200	fvillabl	2009

**PROFESSIONAL CONSULTATIVE SERVICES (5 representatives)**

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Brown, Johanna (CH)	Library	61485	jbrown	2009
Duke, Juliette	Hsg&ResLife	66796	jduke	2009
Montelongo, Jose	Library	67492	jmontelo	2008
Montgomery, Wayne	Library	62057	wmontgom	2008
Vuotto, Frank	Library	66247	fvuotto	2008

**EX OFFICIO MEMBER (nonvoting member except part time employees rep and past senate Chair)**

<u>NAME</u>	<u>DEPT</u>	<u>@calpoly.edu</u>	
Baker, Warren	President	wbaker	ExOff
Durgin, Bill	Provost	wdurgin	ExOff
Guntermann, Tony	Student	agunterm	ExOff
Hannings, Dave	Horti&CS	dhanning	ExOff
Morton, Cornel	VP&SA	cmorton	ExOff
Noori, Mohammad	Dean	mnoori	ExOff
Saenz, Rich	Physics	rsaenz	ExOff
Souza, Brandon	Student	btsouza	ExOff
VACANCY			ExOff

**ACADEMIC SENATE COMMITTEES**  
**VACANCIES 2007-2008**

COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN

Faculty Affairs Committee

ORFALEA COLLEGE OF BUSINESS

Fairness Board

COLLEGE OF EDUCATION

Distinguished Scholarship Award (2007-2008 term)

Fairness Board (2007-2008 term)

Research and Professional Development Committee (2007-2008 term)

Steven Kane, GrdSt/Ed

COLLEGE OF ENGINEERING

Budget and Long Range Planning Committee

Distinguished Scholarship Award Committee

PROFESSIONAL CONSULTATIVE SERVICES

Curriculum Committee

Instruction Committee

Research and Professional Development Committee (2007-2008 term)

Sustainability Committee

**ACADEMIC SENATE COMMITTEE CHAIR**

Fairness Board

## UNIVERSITY-WIDE COMMITTEES

### Deans Admissions Advisory Committee

(2 Representatives/1 Vacancy - must serve on the Budget & Long-Range Planning Committee)

### Health Services Oversight Committee

(1 Representative/1 Vacancy - also serves on the Student Health Advisory Committee)

### Information Resource Management Policy and Planning Committee

(3 Representatives, 1 Vacancy)

Steve Rein, Stats

### Intellectual Property Review Committee

(Must be member of PCS, 2007-2010 term)

### Student Health Advisory Committee

(1 Representative/1 Vacancy - also serves on the Health Services Oversight Committee)

### University Union Advisory Board

(1 Representative, 1 Vacancy)

Brian Kennelly, ModL&L

**ACADEMIC SENATE  
OF  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California**

**AS- -07/  
RESOLUTION ON WU GRADES**

- WHEREAS, CSU Executive Order 792 provides guidelines for the use of the WU grade, but lacks sufficient detail to prescribe consistent application; and
- WHEREAS, Administrative grades such as WU should be issued in a consistent manner across the University; and
- WHEREAS, Many faculty are unaware or unclear of policies regarding the WU grade; and
- WHEREAS, The spirit of the WU grade is to provide a one-time mechanism for students to not be harshly penalized for not dropping a class by the drop deadline; and
- WHEREAS, Some failing students are being advised by campus personnel to request that faculty issue or change failing grades to WU; and
- WHEREAS, Historically faculty have been reminded of grading policies each quarter in the form of an attachment to paper grade sheets; therefore be it
- RESOLVED, That in addition to the policy outlined by EO 792, Cal Poly faculty only issue WU grades when a student has completed no more than an equivalent of 10% of the graded course material; and be it further
- RESOLVED, That the grading policies, including detailed definitions of all grading symbols used, be disseminated quarterly to all faculty prior to grade entry and be displayed on each web page used for grade entry either directly or via a link; and be it further
- RESOLVED, That these policies be implemented beginning Fall 2007.

Proposed by the Academic Senate  
Instruction Committee  
May 1, 2007



**Background:**

EO 792 defines the WU Grade as follows:

*WU (Withdrawal Unauthorized). The symbol 'WU' shall be used where a student, who is enrolled on the census date, does not officially withdraw from a course but fails to complete it. Its most common use is in those instances where a student has not completed sufficient course assignments or participated in sufficient course activity to make it possible, in the opinion of the instructor, to report satisfactory or unsatisfactory completion of the class by use of the letter grade (A - F). The instructor shall report the last known date of attendance by the student. The symbol "WU" shall be identified as a failing grade in the transcript legend and shall be counted as units attempted but not passed in computing the grade point average. In courses which are graded Credit/No Credit or in cases where the student has elected Credit/No Credit evaluation, use of the symbol "WU" is inappropriate and "NC" shall be used instead. The following statement shall appear in the campus catalog:*

*The symbol "WU" indicates that an enrolled student did not withdraw from the course and also failed to complete course requirements. It is used when, in the opinion of the instructor, completed assignments or course activities or both were insufficient to make normal evaluation of academic performance possible. For purposes of grade point average and progress point computation this symbol is equivalent to an "F."*

*If local campus policy prescribes other instances where this symbol may be used, the foregoing statement shall be extended to cover such instances.*

The full text of EO 792 is available online at: <http://www.calstate.edu/EO/EO-792.pdf>.

Adopted:

ACADEMIC SENATE  
of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA

AS- -07

RESOLUTION ON  
CONSOLIDATION OF ACADEMIC SENATE UNITED STATES CULTURAL  
PLURALISM SUBCOMMITTEE AND CURRICULUM COMMITTEE

- 1 WHEREAS, The Academic Senate United States Cultural Pluralism (USCP) Subcommittee  
2 was established in 1992 as a standing subcommittee of the Curriculum Committee  
3 for the initial review of courses proposed to fulfill the Cultural Pluralism  
4 baccalaureate requirement (AS-396-92); and  
5  
6 WHEREAS, The USCP Subcommittee has in effect operated as a separate standing committee  
7 with its own membership separate from the Curriculum Committee; and  
8  
9 WHEREAS, The service culture of the University is best served by a committee structure that  
10 is compact and robust; and  
11  
12 WHEREAS, The curriculum process as it is currently defined is responsible for developing  
13 recommendations regarding cultural pluralism as it relates to instruction; and  
14  
15 WHEREAS, The existing USCP standards are well defined and the number of new course  
16 proposals submitted to the USCP Subcommittee has dwindled (no new USCP  
17 course proposals were submitted during 2006-07); and  
18  
19 WHEREAS, According to the Academic Senate bylaws, the Curriculum Committee is  
20 responsible for developing recommendations regarding cultural pluralism as it  
21 relates to instruction; and  
22  
23 WHEREAS, The Curriculum Committee already reviews all courses proposed for USCP credit;  
24 and  
25  
26 WHEREAS, Review of existing USCP courses can be carried out in the context of normal  
27 program review; therefore be it  
28  
29 RESOLVED: That the Academic Senate United States Cultural Pluralism (USCP)  
30 Subcommittee be abolished; and be it further  
31  
32 RESOLVED: That the Academic Senate Curriculum Committee assume the responsibilities of  
33 the USCP Subcommittee effective immediately; and be it further

34 RESOLVED: That all references to the USCP Subcommittee be removed from the Academic  
35 Senate bylaws; and be it further  
36

37 RESOLVED: That other University documents including websites shall be revised immediately  
38 to reflect this change.

Proposed by: Academic Senate Executive Committee  
Date: May 1, 2007

## **Academic Policies**

### **UNITED STATES CULTURAL PLURALISM REQUIREMENT**

[List of USCP courses](#)

[Proposing a USCP Course](#)

#### **Policy**

Beginning with the 1994-97 Catalog, students are required to complete one USCP course. This requirement is fulfilled by courses in Major, Support, General Education (GE), or Free Elective category.

#### **Objectives**

- To bring greater multicultural perspective to all Cal Poly students;
- to foster greater understanding of cultural and ethnic differences in the United States and in relation to a wider world;
- to help students appreciate differing cultural values and assumptions and the "relativity of otherness;"
- to nourish tolerance for and enjoyment of cultural diversity; and
- to encourage American commonalities and continuities amidst diversity.  
([Academic Senate Resolution AS-361-91 \(PDF\)](#))

#### **Criteria**

United States Cultural Pluralism (USCP) courses fulfill the following criteria:

1. Emphasis on one or more of these four U.S. cultures: Asian American, African American, Hispanic American, American Indian;
2. Attention to general issues of gender, diversity, equity, ethnocentricity, and ethnicity; and the relationships to problems facing contemporary society, especially those resulting from racism, discrimination and cultural conflict;
3. Application of rigorous pedagogical, scholarly methods and standards as evidenced in substantive exams, reports, papers, and projects; and
4. Attention to critical thinking skills which will allow students to address cultural, racial, and gender issues in a sensitive and responsible manner and to evaluate their own attitudes and those of others.

[Academic Senate Resolution AS-395-92/CC \(PDF\)](#)

- 13 -

**Margaret Camuso**

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**Cc:** Academic Senate Executive Committee  
**Subject:** Distinguished Teaching Award  
**Attachments:** DTA by year and summary.doc; Procedures.doc

----- Forwarded Message

**From:** Bruno Giberti <bgiberti@calpoly.edu>  
**Date:** Thu, 09 Aug 2007 16:46:47 -0700  
**To:** Warren Baker <wbaker@calpoly.edu>, "wdurgin@calpoly.edu" <wdurgin@calpoly.edu>  
**Cc:** Dan Howard-Greene <dhwgreene@calpoly.edu>, Margaret Camuso <mcamuso@calpoly.edu>  
**Conversation:** Distinguished Teaching Award  
**Subject:** Distinguished Teaching Award

Bill and Warren,

I'm attaching two documents, "Distinguished Teaching Award Committee" and "Distinguished Teaching Award 1964-2006," which detail the procedures of the committee and the history of the award.

Regarding the procedures of the committee, I would point out the following:

- Only award recipients can serve as members of the committee.
- The committee determines its own policies and procedures with no oversight.
- Only students and alumni may submit nominations.
- Only full-time tenured faculty members are eligible for the award.

This is in contrast to the Distinguished Scholarship Award Committee, which represents all colleges plus PCS; accepts nominations from faculty, students, and alumni; makes all full-time faculty members eligible.

Regarding the history of the award, I would point out the following:

- The absolute totals by college are disproportionate; CLA has received 54 awards out of 135 and CSM has received 36.
- CAED has not received an award since 1983.
- Comparing percentage of enrollment to percentage of awards, CLA had 17% of enrollment as of Fall 2006 and 40% of awards; CSM had 10% of enrollment and 27% of awards.

The percentage of awards should probably be compared to percentage of FTEF, but Steve Reins in Statistics has assured me that these numbers point to a significant trend.

At the very least, I would recommend that the Distinguished Teaching Award procedures be revised in the following manner:

- All colleges should be represented on the committee with a preference for award winners.
- The procedures should be subject to approval by the Executive Committee.
- Faculty, students, staff, and alumni should be able to make nominations.
- All full-time faculty members should be eligible.

In addition, I would recommend that the procedures include some statement of equitability, i.e. a desire to honor faculty members from different ranks and colleges.

Furthermore, I would suggest that there should be comparability between the procedures of the Distinguished Teaching Award and the Distinguished Research Award. My plan would be to charge

- 14 -

Michael Geringer, chair of the Distinguished Teaching Award Committee, and Don Choi, chair of the Distinguished Scholarship Award Committee, to work together on a revision .

I would like your advice and support in addressing this matter. I have tried without success to persuade the Distinguished Teaching Award Committee to address these problems, and I am hoping that the members may be more amenable to a request from the President or the Provost.

Bruno

Professor Bruno Giberti, PhD  
Associate Department Head, Architecture Department  
805 756 2036 | 805 756 1500 fax

Chair, Academic Senate  
805 756 1258 | 805 756 7027

California Polytechnic State University  
One Grand Avenue  
San Luis Obispo CA 93407

----- End of Forwarded Message

9/10/2007

Distinguished Teaching Award 1964-2006

College	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	64-85
CAED					1			1		1					1					1			5
CAFES			1							1							2	1					6
CENG		1	1	1	1	1			1		1									2			9
CLA			1	1	1		2	1	2	1		2	3		2			2			2	1	21
CSM	1	1	1	1		1	2	1	1			1		3		3	2		3		1	2	24
OCOS							1																1
OTHER						1					1												2
	2	2	3	3	3	3	5	3	4	3	3	3	3	3	3	3	4	3	3	3	3	3	68

College	Grand Total																						Grand Total
	86	87	88	89	90	91	92	93	94	95	96	97	98	99	00	01	02	03	04	05	06	07	86-06
CAED																							0
CAFES							1					1			1	1	1		1				6
CENG	1		1										1	1	1				1	1			8
CLA	1	2	1	2	2	2	2	2	2	1	2	1	2	1		2	2	1		1	2	2	33
CSM		1	1		1	1			1	1	1							1	3			1	12
OCOS				1	1	1				1				1	1								5
OTHER	1							1				1											3
	3	3	3	3	3	4	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	67
																							135

S

College	Enrollment Fall 2006	% Enrollment	Awards (Including 06-07)	% Awards
CAED	1,965	10	5	4
CAFES	3,811	20	12	9
CENG	4,997	27	17	12
CLA	3,130	17	54	40
CSM	1,932	10	36	27
OCOS	2,572	14	6	4
OTHER	335	2	5	4
Total	18,722	100%	135	100%

## Distinguished Teaching Award Committee

Type of Committee: Academic Senate Standing Committee

Membership: The Distinguished Teaching Award (DTA) Committee will be composed of five General Faculty members from different colleges, when possible, and two students. The faculty members will be appointed by the Chair of the Academic Senate with the approval of the Executive Committee. These faculty members will be award recipients and will serve two-year staggered terms. Colleges that are not represented during a term of membership will be rotated onto the committee when a member needs to be replaced.

ASI Requirements: Two student representatives with at least junior standing, who are carrying at least seven quarter units, have completed at least three consecutive quarters and thirty-six quarter units at Cal Poly, and have a Cal Poly grade point average of at least 3.0.

Responsibilities: The DTA Committee will conduct the selection process and determine the policies and procedures to be used for judging potential candidates for the award. Nominations will be received during the fall quarter, and final selection will be made no later than the sixth week of spring quarter.

### DTA Nomination and Award Criteria:

Students or alumni may submit one or more nominations, which include the professor's name, department, and a supporting statement containing evidence of merit based upon the following criteria:

- Techniques that show excellence in teaching.
- Innovative instructional approaches.
- A high degree of interaction with students.
- High personal and professional standards.
- Well-organized activities, lectures, or labs.
- Teaching procedures that stimulate thinking and that contribute to student interest, enthusiasm, and achievement.
- A concern for students as individuals.
- Fair, rigorous methods for evaluating students' progress.
- Evidence of significant professional development as it relates to teaching excellence.

Please note: only full-time tenured faculty members who are teaching during the current academic year and who have not previously received the award are eligible for nomination.



**DTA Timeline and Process:**

There is a six-week nomination period, from the end of October to the beginning of December. All nominations are electronic. All nominations are considered if the faculty member is eligible, even if some of the information is lacking. Promotion of the nomination process is done through the Cal Poly home page, computer lab notices, My Cal Poly, Mustang Daily ads, solicited Mustang Daily articles, e-mail to students, alumni, and award recipients, announcements sent to department offices and student clubs, a posting in the DU, a listing on the ASI electronic bulletin board, and a mass e-mail reminder to students in December.

All nominations are screened by the Academic Senate Office to ensure eligibility. Eligible nominations are made available to DTA Committee members during finals week of fall quarter. Committee members review all nomination materials, and then the committee meets on Friday afternoon of the first week of winter quarter to select finalists and alternates. Letters (electronic and hard copy) are sent to finalists immediately after the meeting. Receipt by the Academic Senate Office of schedules and other requested winter quarter materials from finalists is expected by the end of January, and these materials are repacked for committee members within a week. Another collection of spring quarter materials is completed by the beginning of April and repacked for committee members within two days.

Visitation of finalists' classes commences at the beginning of the fifth week of winter quarter, and visitations continue through the end of the fifth week of spring quarter. It is recommended that each DTA Committee member visit each nominee at least once per quarter per course preparation, for at least one hour per visit.

The DTA Committee meets at the end of the fifth week of spring quarter to discuss results of the visitation process and to select proposed award winners (usually three). The names of recommended award winners are forwarded to President Baker no later than the sixth week of spring quarter. After approval by the President, letters are sent to winners and to other finalists.

**Revised 11/07/2006**

<u>Year</u>	<u>Name</u>	<u>Department</u>	<u>College</u>	<u>—Emeritus—</u>	<u>Currently Full-time</u>
1997-98	Culver, John	Political Science	Liberal Arts	Yes	No
1997-98	DeNatale, Jay	Civil & Environmental Eng.	Engineering	No	Yes
1997-98	Henry, David	Speech	Liberal Arts	No	No
1998-99	Frayne, Colette	Global Strategy & Law	Business	No	Yes
1998-99	MacCurdy, Carol	English	Liberal Arts	No	Yes
1998-99	Myers, Leonard	Computer Science	Engineering	Yes	No
1999-00	Geringer, Michael	Global Strategy & Law	Business	No	Yes
1999-00	Hallock, Brent	Soil Science	Agriculture	No	Yes
1999-00	Staley, Clint	Computer Science	Engineering	No	Yes
2000-01	Bergman, Sky	Art and Design	Liberal Arts	No	Yes
2000-01	Doub, Phillip	Food Science & Nutrition	Agriculture	No	Yes
2000-01	Martinez, William	Modern Languages & Literature	Liberal Arts	No	Yes
2001-02	Clark, Kevin	English	Liberal Arts	No	Yes
2001-02	McLamore, Alyson	Music	Liberal Arts	No	Yes
2001-02	Zohns, Mark	BioResource & Ag Engineering	Agriculture	No	Yes
2002-03	De Jong, Alvin	Biological Science	Science & Math	No	Yes
2002-03	Duffy, Bernard	Speech Communication	Liberal Arts	No	Yes
2002-03	Vanasupa, Linda	Materials Engineering	Engineering	No	Yes
2003-04	Moelter, Matt	Physics	Science & Math	No	Yes
2003-04	Smidt, Bob	Statistics	Science & Math	No	Yes
2003-04	Van Draanen, Nanine	Chemistry & Biochemistry	Science & Math	No	Yes
2004-05	DePiero, Fred	Electrical Engineering	Engineering	No	Yes
2004-05	Hampsey, John	English	Liberal Arts	No	Yes
2004-05	Headrick, David	Hort & Crop Science	Agriculture	No	Yes
2005-06	Nelson, Yarrow	Civil & Environmental Engineering	CENG	No	Yes
2005-06	Armstrong, Mary	English and Women's Studies	CLA	No	Yes
2005-06	Miller, Michael	Art & Design	CLA	No	Yes
2006-07	Fitzhenry, William	English	CLA	No	Yes
2006-07	Keeling, Elena	Biological Sciences	CSM	No	Yes
2006-07	Ryujin, Donald	Psychology	CLA	No	Yes