



CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE
805.756.1258

MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE
Tuesday, December 12, 2006
01-409, 3:10 to 5:00pm

***PLEASE NOTE WE WILL BE MEETING IN ADMINISTRATION BLDG, ROOM 409
REFRESHMENTS WILL BE PROVIDED***

- I. Minutes: Approval of minutes for Academic Senate Executive Committee meetings of October 17 and November 7, 2006 (pp. 2-6).
- II. Communication(s) and Announcement(s):
- III. Reports: *[Please limit reports to three minutes or less]*
 - A. Academic Senate Chair:
 - B. President's Office:
 - C. Provost:
 - D. Statewide Senate:
 - E. CFA Campus President:
 - F. ASI Representative:
 - G. Other:
- IV. Consent Agenda:
- V. Business Item(s):
CLOSED SESSION [Executive Committee members only]: conferral of honorary degrees: (Materials were forwarded electronically on December 6. Hardcopies will be available at the meeting. DO NOT print electronic copies received.)
- VI. Discussion Item(s):
 - A. **2006-2007 charges to Academic Senate committees (committee chairs to start providing verbal reports to the Academic Senate):** (pp. 7-9).
 - B. **Communication: how should caucus chairs and senators report to their departments/colleges?**
 - C. **Disposition of Faculty Dispute Review Committee:** Flores, chair of the Faculty Dispute Review Committee.
- VII. Adjournment:

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ACADEMIC SENATE

MINUTES OF
The Academic Senate Executive Committee
Tuesday, October 17, 2006
UU 220, 3:10–5:00 p.m.

Preparatory: The meeting was called to order at 3:15 p.m.

- I. Minutes: The minutes for the Academic Senate Executive Committee meeting of September 26, 2006, were approved.
- II. Announcements: This month's Social Hour, co-hosted by the President's Office and the College of Education, is scheduled for Thursday, October 26, from 4-6 p.m. in the Veranda Conference Room. The agenda for the next Academic Senate meeting will have the proposed Cal Poly Mission Statement and Learning Objectives as discussion items.
- III. Reports:
 - A. Academic Senate Chair (Giberti): The Chair attended the first meeting of the Access to Excellence steering committee. Access to Excellence is a statewide strategic planning effort to develop a successor plan to the *Cornerstones* initiative developed in the late 1990s. The focus of the meeting was to develop discussion domains and to formulate questions for campus conversations scheduled to begin in November. The Academic Senate is the likely place for such a discussion but will also include K-12 educators, members of advisory committees, staff, and administration. Background material is available online at:
http://www.calstate.edu/system_strategic_planning/resources.shtml.

Included at the above site is *A Test of Leadership: Charting the Future of U.S. Higher Education*, a report from the commission appointed by Secretary of Education Margaret Spellings, and *The National Center for Public Policy and Higher Education*, a national report card on higher education.
 - B. President's Office: none.
 - C. Provost: none.
 - D. Statewide Senate: none.
 - E. CFA Campus President (Saenz): contract mediation will start on November 9, 2006.
 - F. ASI Representative: none.
 - G. Other: none.
- IV. Consent Agenda: none.
- V. Business Items:
 - A. **Vacancies on Senate and University committees:** The following appointments were made:

<u>College of Agriculture, Food and Environmental Sciences</u>	
Intellectual Property Review Committee	Julie Evans, Agribusiness
<u>College of Architecture and Environmental Design</u>	

Faculty Affairs Committee
College of Science and Mathematics
Fairness Board

Graham Archer, Arch Engr
John Walker, Statistics

- B. **Resolution on Revision of Cal Poly Mission Statement** (Conn, Vice Provost for Academic Programs; Durgin, Provost; Giberti, Academic Senate Chair; and Opava, Dean for Research & Graduate Studies): The current Mission Statement dates back to 1994 when the *Cal Poly Strategic Plan* was adopted. The proposed Mission Statement (below) is the result of extensive consultation including an Academic Senate retreat. After the retreat, an authoring committee comprised of David Conn, Bill Durgin, Bruno Giberti, and Susan Opava prepared a final draft of the proposed Mission Statement. Members of the Executive Committee suggested the following changes:

Cal Poly fosters teaching, scholarship, and service in a learn-by-doing environment ~~where~~ through close students and faculty collaboration. ~~work closely together.~~ As a polytechnic university, Cal Poly emphasizes the application of theory to practice. As a comprehensive institution, Cal Poly provides a balanced education in the arts, sciences, and technology while encouraging cross-disciplinary and co-curricular experiences. As a community of life-long learners, Cal Poly values academic freedom in teaching, research, and discussion ~~free inquiry~~, cultural and intellectual diversity, mutual respect, civic engagement and social and environmental responsibility.

After much discussion, the following motion was approved: Send the Mission Statement to the Academic Senate as a discussion item. Send comments from the Academic Senate to the authoring committee. The Academic Senate will consider the final document in the form of a report that can be recommended to the President for approval.

- C. **Resolution on Revision of Cal Poly Learning Objectives** (Conn, Durgin, Giberti, and Opava) The following motion was approved: Send Learning Objectives to the Academic Senate as a discussion item. Send comments from the Academic Senate to the authoring committee. The Academic Senate will consider the final document in the form of a report that can be recommended to the President for approval.

VI. Discussion Items:

- A. **Academic Senate representative to the ASI Board of Directors:** A faculty member is still needed to represent the Academic Senate on the ASI Board of Directors.
- B. **2006-2007 charges to Academic Senate committees:** Due to lack of time, this item will be discussed at the next Executive Committee meeting.
- C. **Communication: how should senators report to their department/colleges:** Due to lack of time, this item will be discussed at the next Executive Committee meeting.

VII. Adjournment: The meeting was adjourned at 5:00 p.m.

Submitted by,


Gladys Gregory
Academic Senate

I. Minutes: none.

II. Communication(s) and Announcement(s): This month's Social Hour, hosted by the President's Office, is scheduled for Thursday, November 16, from 4-6 p.m. at the University House patio. The following reports were added to the agenda: report from Dave Hannings (Curriculum Committee) on curriculum proposals and report from Andrew Schaffner (Instruction Committee) on academic calendar and grade forgiveness.

III. Reports:

A. Academic Senate Chair: none.

B. President's Office (Howard-Greene): mid-term elections are being held today. Proposition 1D, the Public Education Facilities Bond Act of 2006, looks favorable.

C. Provost's Office (Dalton): A report on faculty exit data was presented in response to questions that were brought last spring. The report is available for viewing at <http://www.ipa.calpoly.edu/facrpt.pdf>. The report will be sent to the Academic Senate Faculty Affairs Committee for further review.

D. Statewide Senate: none.

E. CFA Campus President (Saenz): contract mediation will start November 9, 2006. Faculty members are eligible to teach summer quarter every third year, but due to the small summer program, a number of faculty members have not taught for the last few years. They will continue to stay on the eligibility list (to be published next week).

F. ASI Representative: none.

G. Other (Hannings, Curriculum Committee chair): The committee is making good progress reviewing curriculum proposals, but instead of putting all the proposals on the Consent Agenda at once, proposals will be brought to the Senate as each college is reviewed. An email will go out to all senators with the URL for viewing proposals and curriculum changes. Senators will have until November 20 to request that a proposal be pulled from the Consent Agenda. Written requests must be received by the Academic Senate office no later than Monday, November 20. If an item is pulled, then it becomes a Business Item and will be discussed as such. A curriculum Business Item will not require two readings.

IV. Consent Agenda: none.

V. Business Items:

A. **Vacancies: Academic Senate/Senate committees/University committees:** The following appointments were made:
COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENTAL SCIENCES
Faculty Affairs Committee Robert Spiller, AniSci (Replacement for Wolf)

COLLEGE OF BUSINESS

Budget & Long-Range Planning Committee

Student Grievance Board

COLLEGE OF EDUCATION

Curriculum Committee

Grants Review Committee

Research & Professional Development

US Cultural Pluralism Subcommittee

COLLEGE OF ENGINEERING

Faculty Affairs Committee

COLLEGE OF SCIENCE AND MATH

Budget and Long-Range Planning Committee

US Cultural Pluralism Subcommittee

ASI BOARD OF DIRECTORS

SENATORS

College of Science and Math

Professional Consultative Services

Keith Vorst, IT

Eric Olsen, IT

Roberta Herter, GrdSt/Ed

James Gentilucci, GrdSt/Ed

Elizabeth Truesdell, GrdSt/Ed

Steve Kane, GrdSt/Ed

James LoCascio, MechEngr

Jerry DeMers, Kinesiology

Kevin Taylor, Kinesiology

James LoCascio, MechEngr

Harvey Greenwald, Math

(Replacement for Kitts)

Tony Domingues, Adms & Recruitment

(Replacement for Breitenbach)

Juliette Duke, Housing & Res Life

(Replacement for Jelinek)

- B. **Appointment of Josef Kasperovich as Academic Senate representative for part-time academic employees:** M/S/P to approve the appointment.
- C. **Cal Poly Mission Statement** (Giberti, Academic Senate Chair): a process for presenting the Mission Statement to the President's Office needs to be agreed upon before we proceed. Comments received at the last Academic Senate meeting will be forwarded to the authoring committee for final word-smithing. After much discussion it was decided to agendize the resolution on Revision of Cal Poly Mission Statement with the following amendment:
RESOLVED: That the Academic Senate ~~endorse~~ recommend for approval the attached Cal Poly Mission Statement.
- D. **Cal Poly Learning Objectives** (Giberti, Academic Senate Chair): a process for presenting the Learning Objectives to the President's Office needs to be agreed upon before we proceed. Comments received at the last Academic Senate meeting will be forwarded to the authoring committee for final word-smithing. It was decided to agendize the resolution on Revision of Cal Poly Learning Objectives with the following amendment:
RESOLVED: That the Academic Senate ~~endorse~~ recommend for approval the attached Cal Poly Learning Objectives.
- E. **Academic Calendar** (Schaffner, Chair of Instruction Committee): when deciding on a calendar, Cal Poly has instructional goals stated in CAM that have to be achieved. The Instruction Committee felt this process entailed looking at different proposals and making sure that they are consistent with CAM. Instructionally, there were very few decisions that needed to be made. If Cal Poly is going to have a summer quarter, it needs to be as important as other quarters and should be given the same kind of priority. M/S/P to recommend for implementation the report submitted by the Academic Senate Instruction Committee.
- F. **Grade Forgiveness** (Schaffner, Chair of Instruction Committee): last year when the Resolution on Grade Forgiveness (AS-645-06) was approved, it did not include a timeline for implementation. The Instruction Committee was given the charge to determine a timeline that is workable and achieves the goals of the resolution. PeopleSoft is currently able to forgive a course, but a 16-unit cap cannot be implemented at this time. It would have to be done manually. The Instruction Committee recommended

that the implementation of the 16-unit cap be postponed until summer of 2009 to allow time for programmers to deal with the issue.

VI. Discussion Item (s):

A. **2006-2007 charges to Academic Senate committees:** the attached report will be emailed to all committee chairs.

B. **Communication: how should senators report to their department/colleges?** Due to lack of time, this item will be discussed at the next Executive Committee meeting.

VII. Adjournment: meeting was adjourned at 5:00 p.m.

Submitted by,

A handwritten signature in black ink, appearing to read 'Gladys Gregory', is written over the printed name.

Gladys Gregory
Academic Senate

AS COMMITTEE CHARGES FOR 2006-2007

Curriculum Committee

- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.
- Review relationship with USCP Committee and process of reviewing USCP courses; report to Academic Senate by end of spring 2006.

Distinguished Scholarship Award Committee

- Review criteria, develop written procedures, and post criteria and procedures online at AS website. Report to Academic Senate Executive Committee by end of fall 2006.
- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.
- Promote award at department and college levels (ongoing).

Distinguished Teaching Award Committee

- Review criteria, develop written procedures, and post criteria and procedures online at AS website. Report to Academic Senate Executive Committee by end of fall 2006.
- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.

Faculty Affairs

- Report on MPP hiring policies to Academic Senate by end of fall 2006.
- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.
- Review policy for annual evaluation of department heads/chairs and report to Academic Senate by end of winter 2007.
- Review the Historical Faculty Trends Analysis report and report to Academic Senate by end of winter 2007.
- Take action on resolution on policies and criteria for hiring and evaluation of student employees. Make recommendations to Academic Senate by end of spring 2007.

Faculty Club Committee

- Consider ways to enhance success of Social Hours by end of fall 2006.
- Coordinate with BUS 454 to develop business plan for Cal Poly Club by end of fall 2006.
- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.
- Work with Cal Poly Corporation to re-establish faculty/staff lunch area and report to Academic Senate by end of spring 2006.

Faculty Dispute Review Committee

- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.
- Review activity of Faculty Dispute Review Committee and report to Academic Senate on best way to handle faculty disputes by end of winter 2007.

Fairness Board

- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.
- Review proposed Academic Integrity Policy and new Academic Dishonesty Reporting Requirements in light of other related documents (CAM 684, relevant AS resolutions, Code of Students Rights and Responsibilities, Title 5 on Student Discipline) and report to Academic Senate by winter 2007.
- Review relationship with Student Grievance Board and Office of Student Rights and Responsibilities and report to Academic Senate by winter 2007.

Grants Review Committee

- Review efficiency of SFSG procedures, consider possibility of online applications, and report to Academic Senate by fall 2006.
- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.

Instruction Committee

- Consider implementation of AS-645-06, Resolution on Grade Forgiveness, and report to Academic Senate by fall 2006.
- Consider 2008-2009 calendar alternatives and report to Executive Committee by fall 2006.
- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.
- Review proposed Academic Integrity Policy and new Academic Dishonesty Reporting Requirements in light of other related documents (CAM 684, Executive Order 969, relevant AS resolutions, Code of Students Rights and Responsibilities, Title 5 on Student Discipline) and report to Academic Senate by winter 2007.
- Consider CSU Accessible Technology Initiative and report to Academic Senate by spring 2007.

Library Committee

- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.
- Evaluate relationship of Library Committee with ASI's proposed Student Advisory Committee, and report to Academic Senate by winter 2007.
- Review relationship with Fairness Board and Office of Student Rights and Responsibilities and report to Academic Senate by winter 2007.

Research and Professional Development Committee

- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.
- How do Cal Poly colleges and departments support scholarship? Conduct best-practices study of campus and report to Academic Senate by spring 2007.

Student Grievance Board

- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by fall 2006.
- Review relationship with Fairness Board and Office of Student Rights and Responsibilities and report to Academic Senate by winter 2007.

Sustainability Committee

- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.
- Consider broad range of alternatives for sustainability in curriculum, including but not limited to graduation requirement, and report to Academic Senate by winter 2007.
- Continue to organize Earth Day events (ongoing charge).
- Consider possibilities for scholarship and sustainability, including campus conference and research center, and report to Academic Senate in 2007-2008.

PENDING CHARGES

Budget and Long Range Planning Committee

- Review Academic Senate Constitution and Bylaws, online description of committees and membership, and any other relevant material on AS website; report any changes or recommendations for changes to Academic Senate Chair by end of fall 2006.
- University outcomes and creating success indicators by end of spring 2006.
- Monitor proposed Capstone student housing project - low priority.
- Future role of BLRP Committee.

Curriculum Committee

New BA Engineering Program.

US Cultural Pluralism

- Review relationship with Curriculum Committee and process of reviewing USCP courses; report to Academic Senate by spring 2006.
- Position paper regarding US Cultural Pluralism course syllabi.

UNIVERSITY COMMITTEES

Athletics Governing Board

Approval of change in membership requirements by spring 2006.