



CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California 93407  
ACADEMIC SENATE  
805.756.1258


MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE  
Tuesday, September 26, 2006  
UU220, 3:10 to 5:00pm

- I. Minutes: none.
- II. Communication(s) and Announcement(s):  
Nominees for Faculty Trustee: Caucus chairs, please circulate this information within your college (pp. 2-4).
- III. Reports:
  - A. Academic Senate Chair:
  - B. President's Office:
  - C. Provost's Office:
  - D. Statewide Senators:
  - E. CFA Campus President:
  - F. ASI Representatives:
  - G. Other:
- IV. Consent Agenda:
  - A. Approval of updated assigned time for 2006-2007: (p. 5).
  - B. Academic Senate committee appointments for 2006-2007: (p. 6).
  - C. ☐ University committee appointments for 2006-2007: (p. 7).
  - D. Appointment of remaining Senate committee chairs: (p. 7).
- V. Business Item(s):
  - A. [CONFIDENTIAL] Naming of building: (documents sent electronically).
  - B. Appointment of parliamentarian for 2006-2007.
  - C. Nomination of faculty member to the CSU committee reviewing a successor strategic planning initiative to *Cornerstones* (documents sent electronically).
- VI. Discussion Item(s):
  - A. Restructuring Academic Senate and University committees.
  - B. Handling of resolutions.
  - C. Should senators be responsible for providing reports (re Senate deliberations) to their departments/colleges?
  - D. Calendaring ExecCom and Senate meetings: (p. 8).
- VII. Adjournment:

September 15, 2006

To: Chairs, Campus Academic Senates

From: Marshelle Thobaben, Chair  
Academic Senate CSU



Subject: Nominees for Faculty Trustee

On behalf of the Academic Senate CSU, I request that you begin the process for seeking nominees for Faculty Trustee. Nominating materials must be received by December 18, 2006 and the Academic Senate CSU Faculty Trustee Recommending Committee will review campus nominations January 16-17, 2007. All senators will have an opportunity to review the confidential files of the candidates selected by the Recommending Committee at the Senate's January 18-19 and March 8-9, 2007 meetings. As required by law, the full Senate will make its selection(s) of at least two nominees for the post of faculty trustee at its March 8-9, 2007 meeting.

Criteria and procedures for the selection of the faculty trustee nominees are attached as well as required information for each nomination. Please note, we are requesting that one copy of each nominee's materials be sent to the Senate office no later than Monday, December 18. Please send to: Academic Senate CSU, 401 Golden Shore, Suite 139, Long Beach CA 90802-4210, attention: Ann Peacock.

#### Summary of Timetable:

December 18	Campus nominees' supportive material due to Academic Senate office, 401 Golden Shore, Suite 139, Long Beach 90802-4210
January 16-17	Senate Faculty Trustee Recommending Committee reviews documents; selects four candidates for review by full Senate
January 18-19	Full Senate reviews nomination materials
March 8-9	Full Senate elects two or more final candidates whose names will be forwarded to the Governor
Late Spring-Early Summer 2007	Governor appoints one candidate as CSU Faculty Trustee

FYI-The first faculty trustee was Robert Kully (Communication Studies, CSU Los Angeles), 1983-87; followed by Lyman Heine (Political Science, CSU Fresno), 1987-91; Bernard Goldstein (Biology, San Francisco State University), 1991-98; and Harold Goldwhite (Chemistry, CSU Los Angeles), 1998-2003. Kathleen Kaiser (Sociology, CSU Chico), 2003-2005, and Craig Smith (Communication Studies, Long Beach) is the current CSU faculty trustee. Professor Smith's term began July 1, 2005.

#### Attachments

c: Academic Senate CSU

CSU Campuses  
Bakersfield  
Channel Islands  
Chico  
Dominguez Hills  
East Bay

Fresno  
Fullerton  
Humboldt  
Long Beach  
Los Angeles  
Maritime Academy

Monterey Bay  
Northridge  
Pomona  
Sacramento  
San Bernardino  
San Diego

San Francisco  
San Jose  
San Luis Obispo  
San Marcos  
Sonoma  
Stanislaus

### **DUTIES**

- Faculty Trustee is a 12-month position. Duties include attending all Board of Trustee, Trustee Committee, Senate Plenary, and Senate Executive Committee meetings. The Faculty Trustee serves a two-year term and normally visits several campuses during their term to meet with faculty and discuss Board of Trustee actions.

### **CRITERIA FOR NOMINEES FOR FACULTY TRUSTEE**

- Candidates must be faculty members who are tenured at the California State University campus at which they teach currently and shall not hold any administrative positions other than department chair or equivalent.
- Candidates shall have demonstrated records of excellence in teaching, professional achievement, and university service.
- Candidates shall possess experience in academic governance in the California State University.
- The appointed faculty trustee shall not be a member of the Academic Senate of the California State University. Should the faculty trustee be a member of the Academic Senate CSU at the time of appointment, that person shall resign from the Senate.
- The Academic Senate CSU shall resolve questions as to definitions and eligibility.

### **PROCEDURES FOR SELECTING TRUSTEE NOMINEES**

- These procedures shall be initiated at least one full academic term in advance of the time that Faculty Trustee nominations are to be made.
- Each campus senate shall develop procedures for selecting eligible nominees. As at least one option, the procedures shall allow for nominations by petition. Each such nomination shall require the signed concurrence of at least 10% of the full-time teaching faculty or 50 such faculty members, whichever is less. The campus senate or council shall forward the names of all eligible nominees to the Academic Senate CSU by a date to be determined by the Academic Senate CSU.
- From each nominee, the local senate chair shall forward (1) the completed cover sheet, (2) a current vita structured to the eligibility criteria, (3) a statement of no more than 500 words expressing his or her views of the position, and (4) a narrative of no more than 250 words giving evidence of teaching excellence.
- The Academic Senate CSU Faculty Trustee Recommending Committee shall be composed of seven non-candidate faculty members as follows:
  - a. Five members shall be elected by and from the Academic Senate CSU in the manner of election as the at-large Executive Committee positions. No campus shall have more than one representative.
  - b. Their local senates shall select two additional members. These members shall be selected from two campuses, chosen by lot from the Academic Senate CSU, and from those campuses not represented by the five previously selected campuses. The qualifications for these two faculty members shall be the same as eligibility for election to the Academic Senate CSU according to its constitution and bylaws.

#### Criteria For Nominees For Faculty Trustee (cont.)

The Academic Senate CSU shall elect these five members of the nominating committee at the September meeting of the Academic Senate CSU in the academic year in which the term of the present faculty trustee is to expire. The two additional members shall be selected in time to permit the committee to have its full composition by the succeeding (November) meeting of the Academic Senate CSU. The first member elected by the Academic Senate CSU shall serve as chair of the committee.

The committee shall determine its own procedures for selecting candidates for nomination.

- The Faculty Trustee Recommending Committee shall screen the original list of nominees and develop recommendations with supporting information.

The committee shall present four candidates for nomination to the Senate. The nominee recommendations of the committee shall be made available to the Academic Senate CSU at the January plenary session. The confidential files of these candidates shall be made available for review in the Senate office to members of the Academic Senate CSU at that time and at the plenary session in which the determination of the nominees is made. Unless otherwise determined by vote of the Academic Senate CSU, selection of nominees for the post of faculty trustee shall be made at the March meeting of the Academic Senate CSU immediately preceding the end of the tenure of the incumbent faculty trustee.

- All academic senators of the Academic Senate CSU are eligible to vote.
- The Academic Senate CSU, acting in executive session, chaired by the Chair, Faculty Trustee Recommending Committee, shall designate the final (two or more) nominees by secret ballot in the following manner, conducting as many votes as necessary:

The Senate shall be provided with ballots containing the names of all the forwarded candidates in alphabetical order.

Each senator may vote for as many candidates as he or she wishes in each voting round. Candidates become nominees in the voting round in which he or she obtains approval of at least two-thirds of the ballots of eligible voters. At the close of each voting round the names of nominated candidates shall be eliminated from further voting consideration.

Voting shall be continued by the procedures indicated above until at least a sufficient number of candidates (two) have been nominated to meet the legal requirements.

When that condition obtains, the Senate shall determine by majority vote whether it wishes to continue balloting. If the Senate chooses to continue, one further round of voting, one time, shall take place. Any candidate not nominated by these regular procedures is again eligible for nomination at this time. Any candidate receiving two-thirds of the votes of eligible voters in this round of voting is declared a nominee.

- The Chair of the Academic Senate CSU shall forward the names of the designated nominees to the Governor.

## Assigned Time 2006-2007

(On May 22, 2006, the Provost's Office provided the Academic Senate with 8 additional WTUs to support the increased workload of Senate committee chairs)

Position/Committee	Name	2006-2007 WTUs	2005-2006 WTUs	2004-2005 WTUs	2003-2004 WTUs
Academic Senate Chair	Bruno Giberti	22.5	22.5	20	22.5
Academic Senate Vice-Chair	Frank Vuotto	4	4	4	4
Secretary	VACANT	0	0	0	0
Budget and Long-Range Planning Committee	VACANT	4	4	4	4
Curriculum Committee	Dave Hannings	12	12	12	12
Distinguished Scholarship Awards Committee	Don Choi	4	0	-----	-----
Distinguished Teaching Awards Committee	Michael Geringer	4	4	4	4
Faculty Affairs Committee	Manzar Foroohar	4	4	4	4
Faculty Dispute Review Committee	Paul Rinzler	0	0	0	0
Fairness Board	Greg Bohr	4	4	4	4
Grants Review Committee	Ken Griggs	4	0	0	0
Instruction Committee	Andrew Schaffner	4	4	4	4
Library Committee	Wayne Howard	0	0	0	0
Research □□Professional Development Committee	VACANT	4	4	4	4
Student Grievance Board	Francisco Flores	0	0	0	0
Sustainability Committee	Harvey Greenwald	0	0	-----	-----
US Cultural Pluralism	VACANT	0	0	0	0
Academic Council on International Programs	John Battenburg	4	4	4	4
	Total Assigned	74.5	66.5	64	66.5

## Aaaai Senate Committee aaaaaaiesfor aaaaaa

### COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENTAL SCIENCES

[Fairness Board](#)  
[Grants Review Committee](#)

### COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN

[Budget and Long Range Planning Committee](#)  
[Faculty Affairs Committee](#)

### COLLEGE OF BUSINESS

[Budget and Long Range Planning Committee](#)  
[Instruction Committee](#)  
[Student Grievance Board](#)  
[US Cultural Pluralism Subcommittee](#) aaaaaa

### COLLEGE OF EDUCATION

[Curriculum Committee](#)  
[Distinguished Scholarship Awards Committee](#)  
[Faculty Dispute Review Committee](#) aaaaaa term  
[Fairness Board](#)  
[Grants Review Committee](#)  
[Instruction Committee](#) aaaaaa term  
[Research and Professional Development Committee](#) aaaaaa term  
[Student Grievance Board](#) aaaaaa term  
[Sustainability Committee](#) aaaaaa term  
[US Cultural Pluralism Subcommittee](#)

### COLLEGE OF ENGINEERING

[Faculty Affairs Committee](#) aaaaaa

### COLLEGE OF LIBERAL ARTS

[Budget and Long Range Planning Committee](#)  
  
[Curriculum Committee](#)  
[Instruction Committee](#)

[Jenny Bennett](#) aaaaaa [Cohen](#) aaaaaa  
[Carolyn Stefan](#) aaaaaa [History](#)

### COLLEGE OF SCIENCE AND MATHEMATICS

[Budget and Long Range Planning Committee](#)  
[Fairness Board](#) aaaaaa term  
[Grants Review Committee](#)  
[US Cultural Pluralism Subcommittee](#)

### PROFESSIONAL CONSULTATIVE SERVICES

[Curriculum Committee](#) aaaaaa term  
[Faculty Affairs Committee](#)  
[Faculty Dispute Review Committee](#)  
[Instruction Committee](#)  
[Research and Professional Development Committee](#)  
[US Cultural Pluralism Subcommittee](#)

**ACADEMIC SENATE COMMITTEES CHAIR  
vacancies for**

Budget and Long Range Planning Committee

US Cultural Pluralism Subcommittee

**UNIVERSITY OF ILLINOIS COMMITTEES  
vacancies for**

**ASB Board of Directors**

Representative vacancy Requires Wednesday night attendance

**CAA and Honorary Editorial Coordination and Review Committee**

Representatives vacancy

**Student Health Advisory Committee**

Representative vacancy also serves on the Health Services Oversight Committee

**Students with Disabilities Advisory Committee**

Representatives vacancy 4-year term

08.23.06

## Academic Senate Calendar of Meetings

For

All Academic Senate and Executive Committee meetings are held in UU220 from 3:00 to 5:00pm unless otherwise noted.

### DATE

September 22, 2006 (1:00 to 5:30pm, UU220)

September 26

October 10

October 17

October 31

November 7

November 28

December 5

**December 11 - January 7, 2007**

January 9

January 23

January 30

February 13

February 20

March 6

March 13

**March 19 – April 1, 2007**

April 3

April 17

April 24

May 8

May 15

May 29

June 5

**June 11 - June 20, 2007**

### MEETING

Academic Senate Retreat

Executive Committee

Academic Senate

Executive Committee

Academic Senate

Executive Committee

Academic Senate

Academic Senate (if needed)

**Finals Week and Quarter Break**

Executive Committee

Academic Senate

Executive Committee

Academic Senate

Executive Committee

Academic Senate

Academic Senate (if needed)

**Finals Week and Quarter Break**

Executive Committee

Academic Senate

Executive Committee

Academic Senate

Executive Committee

Academic Senate

Academic Senate (if needed)

**Finals Week and Quarter Break**