



CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California 93407  
ACADEMIC SENATE  
805.756.1258

MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE  
Tuesday, March 28, 2006  
UU220, 3:10 to 5:00pm

- I. Minutes: Approval of the February 14, 2006 Executive Committee meeting minutes (pp. 2-3).
- II. Communication(s) and Announcement(s):
- III. Reports:
  - A. Academic Senate Chair:
  - B. President's Office:
  - C. Provost's Office:
  - D. Statewide Senators:
  - E. CFA Campus President:
  - F. ASI Representatives:
  - G. Other: Schaffner, chair of the Instruction Committee: Report on new scheduling time patterns
- IV. Consent Agenda:
- V. Business Item(s):
  - A. Appointment of Yang Liu (OCOB) to the Students with Disability Advisory Committee for 2005-2006.
  - B. Approval of Scott Steinmaus (BioSci/Horti&CropSci) as internal reviewer for Theatre & Dance program review.
  - C. Approval of Tali Freed (I&MEngr) as internal reviewer for Graphic Communication Institute program review.
  - D. Academic Senate committee appointments for 2006-2007: (pp. 4-11).
  - E. University committee appointments for 2006-2007: pp. 12-16).
  - F. Appointment of caucus chairs for 2006-2007: *please bring the name of next year's caucus chair for your college to this meeting!* (pp. 17-18).
  - G. Resolution on Course Syllabi: Academic Senate Executive Committee (pp. 19-21).
  - H. Resolution on Grade Forgiveness: Schaffner: chair of the Instruction Committee (pp. 22-23).
- VI. Discussion Item(s):
  - A. Ideas for increasing Senate participation
  - B. University Hour
  - C. Formation of Ad Hoc Committee on Campus Conference Center
- VII. Adjournment:

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**

**MINUTES OF**  
**The Academic Senate Executive Committee**  
**Tuesday, February 14, 2006**  
**VU220, 3:00-5:00 p.m.**

Preparatory: The meeting was opened at 3:15 p.m.

- I. Minutes: The minutes for the Academic Senate Executive Committee meeting of January 3, 2006 were approved.
- II. Communication(s) and Announcement(s): None.
- III. Reports:
  - A. Academic Senate Chair: (Hannings) The Social Hour, co-hosted by the President's Office and the College of Engineering, will be held Thursday, February 23, from 4-6 pm at Veranda Conference Room. Cornel Morton, Warren Baker, and Tylor Middlestadt will speak at the State of the Student Address, which will be held on Thursday, February 23, 2006. It is requested that all caucus chairs encourage their faculty members to review and submit the Faculty Interest Questionnaires that were distributed last week. Elections for 2006-2007 Senators are proceeding well but there continue to be vacancies.
  - B. President's Office: (Howard-Greene) The CSU is convening a summit on Math and Science Teaching and Education on March 2, 2006 in Southern California where President Baker has been asked to MC the event and provide a presentation on the subject. This will be a good opportunity to get all campuses across the system together to discuss the CSU efforts to increase the number of science and math teachers.
  - C. Provost Office: None.
  - D. Statewide Senators: None.
  - E. CFA Campus President: (Foroohar) The CFA Executive Board is sponsoring George Diehr, CFA Bargaining Team and Cal PERS Board Member who will be on campus on Thursday, February 23 from 6:15-7:30 pm in Phillips Hall to discuss bargaining, FERP, and the future of salary and pension. Please RSVP at CFA 756.2717 or email [cfa@calpoly.edu](mailto:cfa@calpoly.edu) in order to plan refreshments accordingly. CFA is in the process of revising its Bylaws by expanding the Executive Board membership. All board positions are up for election during the upcoming CFA chapter elections.
  - F. ASI Representative: (Middlestadt) ASI elections are coming up the first week in May and candidates are currently being recruited. The Cal State Student Association is taking applications for the 2007-2009 Student Trustee position; deadline for application is February 22, 2006. The ASI Board of Directors unanimously supported a resolution calling for a standard course syllabi from all faculty members. The ASI Board of Directors approved a resolution urging the Academic Senate to appoint a representative to the ASI Board of Directors. It is requested that faculty announce to all their students the State of the Student Address, which will take place on Thursday, February 23, 2006, and it is a great opportunity to find out what is going on at Cal Poly.
  - G. Other: None.
- IV. Consent Agenda: None.

V. Business Items:

- A. Academic Senate and University committee appointments Academic Senate committee chair appointments for 2005-200617: The following appointments were made and approved:

COLLEGE OF BUSINESS

Curriculum Committee

Dan Villegas

COLLEGE OF SCIENCE AND MATHEMATICS

Cultural Pluralism Requirement Subcommittee

Caixing Gu

Distinguished Scholarship Award Committee

Beth Chance

UNIVERSITY-WIDE COMMITTEES

Intellectual Property Review Committee

Roberta Herter

- B. Resolution on Textbook pricing: Foroohar, chair of the Faculty Affairs Committee. This resolution encourages faculty to consider price and the need for new editions when selecting textbooks as well as submitting their textbook requests by the set deadline to ensure the availability. MSP to agenda.

VI. Discussion Item (s):

- A. Presentation to Senate of Greek community assessment results. Hannings - The office of Greek Affairs conducted a survey where a large amount of data was collected comparing academic results of 1500 freshmen and 150 freshmen pledging fraternity. The result indicated that GPA did not vary much between the two groups. It was decided not to explore this issue any further.
- B. College of Education representation on the Academic Senate Executive Committee. Hannings - Giving the small size of their college, the Executive Committee decided to give them the option to attend the meetings if so desired.
- C. Faculty representation on Senate and universitywide committees. Hannings - ASI strongly requests that a representative be appointed to the ASI Board of Directors.
- D. New scheduling time patterns for fall 2006. Schaffner - 29% of Statistics courses are taught on a 3-day 70-minute format, which is pedagogical ideal for those courses and would not want to see that option eliminated. The Academic Senate Instruction Committee has not been able to discuss this situation. After much discussion, it was recommended that the Academic Senate Instruction Committee work with the universitywide Registration and Scheduling Committee to come up with an more efficient campuswide class schedule.

VII. Adjournment: meeting was adjourned at 5:00 p.m.

Submitted by,

  
Gladys Gregory  
Academic Senate

**COLLEGE OF AGRICULTURE**  
**Faculty Interest Questionnaires Received for**  
**Academic Senate Committee Vacancies for 2006-2008**

	<u><b>Department</b></u>	<u><b>Order of Preference</b></u>
<u><b>Budget and Long-Range Planning Committee</b></u> No Vacancy		
<u><b>Curriculum Committee</b></u> No Vacancy		
<u><b>Cultural Pluralism Requirement Subcommittee</b></u> No Vacancy		
<u><b>Distinguished Scholarship Award</b></u> No Vacancy		
<u><b>Distinguished Teaching Award</b></u> Tom Ruehr (Incumbent)	Earth □ SS	1 of 1
<u><b>Faculty Affairs Committee</b></u> No Vacancy		
<u><b>Faculty Dispute Review Committee</b></u> No Vacancy		
<u><b>Fairness Board</b></u>		
<u><b>Grants Review Committee</b></u>		
<u><b>Instruction Committee</b></u> John Harris (Incumbent)	NRM	1 of 1
<u><b>Library Committee</b></u> No Vacancy		
<u><b>Research and Professional Development Committee</b></u> No Vacancy		
<u><b>Student Grievance Board</b></u> No Vacancy		
<u><b>Sustainability Committee</b></u> No Vacancy		

\* Willing to chair if release time were available

**COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN**  
**Faculty Interest Questionnaires Received for**  
**Academic Senate Committee Vacancies for 2006-2008**

	<u>Department</u>	<u>Order of Preference</u>
<b><u>Budget and Long Range Planning Committee</u></b>		
<b><u>Curriculum Committee</u></b>		
Abe Quinn	ArchEngr	1 of 2
James Mwangi (Chair of ARCE Curriculum Committee)	ArchEngt	2 of 2
<b><u>Cultural Pluralism Requirement Subcommittee</u></b>		
<b><u>Distinguished Scholarship Award</u></b>		
No Vacancy		
<b><u>Distinguished Teaching Award</u></b>		
<b><u>Faculty Affairs Committee</u></b>		
No Vacancy		
<b><u>Faculty Dispute Review Committee (2006-2007 term)</u></b>		
<b><u>Fairness Board</u></b>		
<b><u>Grants Review Committee</u></b>		
No Vacancy		
<b><u>Instruction Committee</u></b>		
No Vacancy		
<b><u>Library Committee</u></b>		
Christy E. O'Hara	Lib and Arch	1 of 1
<b><u>Research and Professional Development Committee</u></b>		
Vicente Del Rio	C & R Plg	1 of 1
Abe Quinn	ArchEngr	2 of 2
James Mwangi	ArchEngr	1 of 2
<b><u>Student Grievance Board</u></b>		
No Vacancy		
<b><u>Sustainability Committee</u></b>		

\* Willing to chair if release time were available

No Vacancy

**COLLEGE OF BUSINESS**  
**Faculty Interest Questionnaires Received for**  
**Academic Senate Committee Vacancies for 2006-2008**

	<u>Department</u>	<u>Order of Preference</u>
<b><u>Budget and Long Range Planning Committee</u></b>		
<b><u>Curriculum Committee</u></b>		
Dan Villegas (Incumbent)	Ecan	1 of 1
<b><u>Cultural Pluralism Requirement Subcommittee</u></b>		
No Vacancy		
<b><u>Distinguished Scholarship Award</u></b>		
Rami Shani (Incumbent)	Mgt	1 of 1
<b><u>Distinguished Teaching Award</u></b>		
No Vacancy		
<b><u>Faculty Affairs Committee</u></b>		
Terri Swart <sup>□</sup> (Incumbent)	Mktg	1 of 1
<b><u>Faculty Dispute Review Committee</u></b>		
No Vacancy		
<b><u>Fairness Board</u></b>		
No Vacancy		
<b><u>Grants Review Committee</u></b>		
□enneth Griggs * (Incumbent)	Mgt	1 of 1
<b><u>Instruction Committee</u></b>		
<b><u>Library Committee</u></b>		
No Vacancy		
<b><u>Research and Professional Development Committee</u></b>		
Na Vacancy		
<b><u>Student Grievance Board</u></b>		
<b><u>Sustainability Committee</u></b>		

\* Willing to chair if release time were available

COLLEGE OF EDUCATION  
Faculty Interest Questionnaires Received for  
Academic Senate Committee Vacancies for 2006-2007

<u>Department</u>	<u>Order of Preference</u>
<u>Budget and Long Range Planning Committee</u> No Vacancy	
<u>Curriculum Committee</u>	
<u>Cultural Pluralism Requirement Subcommittee</u>	
<u>Distinguished Scholarship Award</u>	
<u>Distinguished Teaching Award</u> No Vacancy	
<u>Faculty Affairs Committee</u>	
<u>Faculty Dispute Review Committee (2006-2007 term)</u>	
<u>Fairness Board</u>	
<u>Grants Review Committee</u>	
<u>Instruction Committee (2006-2007 term)</u>	
<u>Library Committee</u> No Vacancy	
<u>Research and Professional Development Committee (2006-2007 term)</u>	
<u>Student Grievance Board (2006-2007 term)</u>	
<u>Sustainability Committee (2006-2007 term)</u>	

\* Willing to chair if release time were available

**COLLEGE OF ENGINEERING**  
**Faculty Interest Questionnaires Received for**  
**Academic Senate Committee Vacancies for 2006-2008**

	<u>Department</u>	<u>Order of Preference</u>
<b><u>Budget and Long Range Planning Committee</u></b>		
No Vacancy		
<b><u>Curriculum Committee</u></b>		
No Vacancy		
<b><u>Cultural Pluralism Requirement Subcommittee</u></b>		
No Vacancy		
<b><u>Distinguished Scholarship Award</u></b>		
No Vacancy		
<b><u>Distinguished Teaching Award</u></b>		
<b><u>Faculty Mfairs Committee</u></b>		
No Vacancy		
<b><u>Faculty Dispute Review Committee</u></b>		
Faysal <input type="checkbox"/> olkailah	AeroEngr	1 of 2
Saeed Niku (Incumbent)	MechEngr	1 of 1
<b><u>Fairness Board (2006-2007 term)</u></b>		
Jerome Breitenbach	ElecEngr	1 of 1
<input type="checkbox"/> iaomin Jin	ElecEngr	2 of 3
Faysal <input type="checkbox"/> olkailah	AeroEngr	2 of 2
Bryan Mealy	ElecEngr	1 of 3
<b><u>Grants Review Committee</u></b>		
No Vacancy		
<b><u>Instruction Committee</u></b>		
<input type="checkbox"/> iaomin Jin	ElecEngr	1 of 3
<b><u>Library Committee</u></b>		
<input type="checkbox"/> iaomin Jin	ElecEngr	3 of 1
Bryan Mealy	ElecEngr	3 of 3
FeiWang	ElecEngr	1 of 2
<b><u>Research and Professional Development Committee</u></b>		
No Vacancy		
<b><u>Student Grievance Board</u></b>		
No Vacancy		
<b><u>Sustainability Committee</u></b>		
Bryan Mealy	ElecEngr	2 of 3
<input type="checkbox"/> inda Vanasupa (maybe)	MatsEngr	1 of 1
Fei Wang	ElecEngr	2 of 2

\* Willing to chair if release time were available



**COLLEGE OF LIBERAL ARTS**  
**Faculty Interest Questionnaires Received for**  
**Academic Senate Committee Vacancies for 2006-2008**

	<u>Department</u>	<u>Order of Preference</u>
<b><u>Budget and Long Range Planning Committee</u></b>		
<b><u>Curriculum Committee</u></b>		
<b><u>Cultural Pluralism Requirement Subcommittee</u></b>		
No Vacancy		
<b><u>Distinguished Scholarship Award</u></b>		
<b><u>Distinguished Teaching Award</u></b>		
No Vacancy		
<b><u>Faculty Affairs Committee</u></b>		
Manāar Foroohar (Incumbent)	History	I of 1
<b><u>Faculty Dispute Review Committee</u></b>		
Paul Rinler (Incumbent)	Music	1 of 1
<b><u>Fairness Board</u></b>		
No Vacancy		
<b><u>Grants Review Committee</u></b>		
No Vacancy		
<b><u>Instruction Committee</u></b>		
<b><u>Library Committee</u></b>		
Barbara Mori (Incumbent)	SocSci	1 of 1
<b><u>Research and Professional Development Committee</u></b>		
Denise Daniels	Psyc CD	1 of 1
<b><u>Student Grievance Board</u></b>		
<b><u>Sustainability Committee</u></b>		
Steve Marx (Incumbent)	English	1 of 1

\* Willing to chair if release time were available

COLLEGE OF SCIENCE AND MATHEMATICS  
Faculty Interest Questionnaires Received for  
Academic Senate Committee Vacancies for 2006-2007

	<u>Department</u>	<u>Order of Preference</u>
<u>Budget and Long Range Planning Committee</u>		
<u>Curriculum Committee</u> No Vacancy		
<u>Cultural Pluralism Requirement Subcommittee</u> No Vacancy		
<u>Distinguished Scholarship Award</u>		
<u>Distinguished Teaching Award</u>		
<u>Faculty Affairs Committee</u> No Vacancy		
<u>Faculty Dispute Review Committee</u> Mike Sutliff (Incumbent)	Physics	1 of 1
<u>Fairness Board (2006-2007 term)</u>		
<u>Grants Review Committee</u>		
<u>Instruction Committee</u> No Vacancy		
<u>Library Committee</u> No Vacancy		
<u>Research and Professional Development Committee</u> Joanne Hunter	Physics	1 of 1
<u>Student Grievance Board</u> No Vacancy		
<u>Sustainability Committee</u> Harvey Greenwald (Incumbent)	Math	1 of 1

\* Willing to chair if release time were available

**PROFESSIONAL CONSULTATIVE SERVICES**  
**Faculty Interest Questionnaires Received for**  
**Academic Senate Committee Vacancies for 2006-2008**

	<u>Department</u>	<u>Order of Preference</u>
<b><u>Budget and Long Range Planning Committee</u></b> No Vacancy		
<b><u>Curriculum Committee</u></b> No Vacancy		
<b><u>Cultural Pluralism Requirement Subcommittee</u></b>		
<b><u>Faculty Affairs Committee</u></b>		
<b><u>Faculty Dispute Review Committee</u></b>		
<b><u>Fairness Board</u></b> Chris Parker-Kennedy (Incumbent)	DRC	1 of 1
<b><u>Grants Review Committee</u></b> No Vacancy		
<b><u>Instruction Committee</u></b> No Vacancy		
<b><u>Library Committee</u></b> Wayne Montgomery	Library	1 of 1
<b><u>Research and Professional Development Committee</u></b>		
<b><u>Student Grievance Board</u></b> Payan Saadat	Athletics	1 of 1
<b><u>Sustainability Committee</u></b> No Vacancy		

\* Willing to chair if release time were available

**Faculty Interest Questionnaires Received for  
UNIVERSITY-WIDE COMMITTEES  
Vacancies for 2006-2007**

	<u>Department</u>	<u>Order of Preference</u>
<u>Academic Advising Council</u>		
(2 Representatives/1 Vacancy)		
Matt Carlton - Incumbent	Stats	1 of 1
Carole Moore	Career Serv	1 of 1
Cynthia Moyer	NRM	1 of 1
Qiaoying Rong	GrphComm	1 of 4
<u>Accommodation Review Board</u>		
(2 Representatives/1 Vacancy)		
John Harris	NRM	1 of 1
Payam Saadat	Athletics	3 of 3
Qevin Taylor - Incumbent	Qine	1 of 2
<u>Advisory Committee on Workplace Violence</u>		
(1 Representative/1 Vacancy)		
Qiaoying Rong	GrphComm	3 of 4
<u>ASI Board of Directors</u>		
(1 Representative/1 Vacancy)		
<u>Athletics Governing Board</u>		
(3 Representatives/2 Vacancies)		
Cliff Barber	IT	1 of 1
Johanna Brown	Qibrary	3 of 3
Payam Saadat	Athletics	1 of 3
Jim Sena	Mgt	1 of 1
<u>Cal Poly Corporation/ Foundation Board of Directors</u>		
(2 Representatives/1 Vacancy - must be tenured)		
Bill Qellogg - See Attachment	AgEd/ C	1 of 1
<u>Cal Poly Housing Corporation Board</u>		
(1 Representative/1 Vacancy)		
Jonathan Beckett	AnSci	2 of 2
Jonathan Reich - Incumbent	Arch	1 of 1
Fei Wang	ElecEngr	3 of 3
<u>Cal Poly Plan Steering Committee</u>		
(3 Representatives/2 Vacancies)		
Johanna Brown	Qibrary	1 of 3
Gary Clay - Incumbent	QandArch	1 of 1
<u>Campus Fee Advisory Committee</u>		
(1 Representative/1 Vacancy)		
Fei Wang	ElecEngr	1 of 3
<u>Campus Safety and Risk Management Committee</u>		
(2 Representatives/1 Vacancy)		
Jerome Breitenbach	ElecEngr	1 of 1
Qiaoying Rong	GrphComm	2 of 4
<u>CAP Ad Hoc Editorial Coordination and Review Committee</u>		
(2 Representatives/1 Vacancy)		
Bryan Mealy	ElecEngr	2 of 2

	<u>Department</u>	<u>Order of Preference</u>
<u>Committee on University Citizenship</u> (2 Representatives/1 Vacancy) Saeed Niku	MechEngr	1 of 1
<u>Coordinating Committee on Aids and HIV Infection</u> (1 Representative/1 Vacancy)		
<u>Deans Admissions Advisory Committee</u> (2 Representatives/2 Vacancies – 1 must be from Budget and Long Range Planning Committee)		
Jonathan Beckett - Incumbent	AnSci	1 of 2
Member of the Budget and Long-Range Planning Committee		
Abe Elynn	Arch	20 of 2
Robert Morrison - Incumbent	Math	1 of 1
<u>Faculty Development Grants Review Committee</u> (1 Representative/1 Vacancy – must be tenured)		
Vicente Del Rio	CompSci	20 of 2
<u>International Education and Programs Council (IEP)</u> (1 Representative/1 Vacancy)		
Michael Geringer	Mgt	1 of 1
William Martine	ModSci	1 of 1
Wayne Montgomery	Library	1 of 1
James Mwangi	ArchEngr	20 of 3
<u>Instructional Advisory Committee on Computing (IACC)</u> (1 Representative/1 Vacancy)		
Joanne Hunter	Line	1 of 1
Frank Ruffess - Incumbent	CompSci	1 of 1
<u>Instructional Program Resources Allocation Committee (IPRAC)</u> (1 Representative/1 Vacancy)		
Johanna Brown	Library	20 of 3
Fei Wang	ElecEngr	20 of 2
<u>Student Health Advisory Committee</u> (1 Representative/1 Vacancy – also serves on the Health Services Oversight Committee)		
<u>Student with Disabilities Advisory Committee</u> (4 Representatives/2 Vacancies)		
Chiaoying Rong	GrphComm	40 of 4
Kevin Taylor - Incumbent	Line	20 of 2
<u>Sustainability Advisory Committee</u> (1 Representative/1 Vacancy)		
Vicente Del Rio	CompSci	1 of 2
Abe Elynn	Arch	10 of 2
Bryan Mealy	ElecEngr	10 of 2
James Mwangi	ArchEngr	30 of 3
Robert Pena	Arch	1 of 1
<u>University Diversity Enhancement Council</u> (2 Representatives/1 Vacancy)		
Barbara Gilbert	Counseling Svcs	1 of 1
James Mwangi	ArchEngr	1 of 3
Payam Saadat	Athletics	30 of 3
Madoka Watabe-Belk	FSN	1 of 1

Cal Poly Corporation (CPC) Known as the California Polytechnic State  
University Foundation Prior to February 1, 2006)  
Board of Directors

Expression of Intent and Willingness to Serve

Name: William C. Kellogg Jr. Phone: 756-2973  
Department: Agricultural Education and Communication College: Agriculture

A. Statement indicating consistent history of active involvement with an interest in University affairs. (Use additional sheet, if needed.)

I am currently in my 22nd year of teaching at Cal Poly. From 1994 to 2003 I served as a Director for the Cal Poly Foundation (now the Cal Poly Corporation). I consider it a real privilege to teach at Cal Poly and enjoyed my tenure on the Foundation Board of Directors. Throughout my teaching at Cal Poly I have served on numerous departmental, college, and university-wide committees. Through active involvement at all levels, I feel very knowledgeable about the university, the Cal Poly Corporation and the relationship we ought to have with the citizens of the state of California. (See Attached)

B. Statement of demonstrated ability to work productively as a member of a governing body. (Use additional sheet, if needed.)

Serving on the Foundation Board was an experience that I took very seriously. I attempted to prepare myself for each Board meeting by reading through the support materials and agendas. When additional information was needed to help clarify an issue, I usually called, in advance of the meeting, to pursue the answers I needed. When I first became a member of the Board, I asked to tour all of the operations of the organization to better understand the entire scope of the Foundation. There is a "learning curve" a Board members goes through after they have been appointed to the Board. (See Attached)

C. Statement indicating why membership on the Board is of interest. (Use additional sheet, if needed.)

The Cal Poly Foundation (now the Corporation) is an integral part of the successful operation of Cal Poly! It is one of largest, and best run, Auxiliary organizations in the California State University system. As a Board member and Trustee of the Corporation, I dedicate myself to being responsive to the needs of the university and attempt to use wisdom in making decisions that will hopefully provide for long-term fiscal viability of the organization. I believe one of my roles, as a Director, is to provide for the educational needs of not only today's Cal Poly students, but also those who (See Attached)

I AM WILLING TO ACTIVELY SERVE AS A FOUNDATION BOARD MEMBER FOR THE TERM OF OFFICE (three years, unless selected to a vacant unexpired term).

Signature: W. C. Kellogg Jr. Date: 3-5-06

I UNDERSTAND THE REQUIREMENTS, OBLIGATIONS, AND RESPONSIBILITIES OF DIRECTORS. (Please see Role of Board Member, attached.)

Signature: W. C. Kellogg Jr. Date: 3-5-06

**CORPORATION BOARD OF DIRECTORS  
EXPRESSION OF INTENT AND WILLINGNESS TO SERVE**

**William C. Kellogg Jr.**

Continuation of Written Responses:

A.

Selected university-wide committee involvement has included: Chair of the University-wide Professional Salary Step Increase (PSSI) committee (1996); Chair of the Academic Senate Elections Committee (1985-86); member of the Brock Center Policy Advisory Committee (1987-97); member of the University-wide Public Safety Advisory Committee (1988-89, 1991-92, 1995-96); Living and Learning Center Faculty Advisor (1994-97); University-wide Professional Leave Committee (1991-92); member of the Academic Senate Instruction Committee (1988-89); member of the Clinical Supervision Task Force (1985-86); Mentor, Cal Poly Mentoring Program (1988-89). Selected college-wide involvement has included: elected member of the College PSSI Review Committee (1995-96); selection committee member for Talley Farms Staff Award and Sunkist Faculty Award (1994); Vice Chair of the AdHoc Committee on College Structure; member of the College Peer Review (RPT) Committee- Chair in 1996, 98, and 2001 (1994-present); editor of the College of AgriCULTure Foundation Enterprise Program Informational brochure (each year); member of the Associate Dean Consultative Search Committee (1997); member of the UCTE RPT (Now the College of Education) Committee (1995-present; served as an advisor to the Latinos in AgriCULTure student organization (1992 to 2003) and Alpha Tau Alpha (1983-present); Campus Safety Committee (2005 to present), and College of Agriculture mentoring committee (2004 to present); serve as the AGED and Comm. department's Employment Equity Facilitator (1995-present). From 1994 to the present I have served on the Corporation's Investment Committee.

B.

I believe I am very informed of the entire scope of the operation and am posed to be a contributor on the Corporation Board as the "new organization" prepares to chart its course for the future. While serving on the Board I was activity involved on the Investment Committee, helping to assure for sound fiscal investments of the Foundation. I have been very impressed with both our off-campus investment managers, and our in-house trust and investment administration. I also served on a committee to help search for a new Bookstore Manager, the Director of Administration and Planning, and served on the committee to search for the new Executive Director for the Foundation. I have been a member of our Elder Board in my church and provided leadership for church ministries, as well as for overseeing the fiscal management of the non-profit organization. I am currently serving as the Chairman of the Deacons committee. I have served on numerous advisory councils for high school, countywide educational organizations, and university-level academic programs.

C.

will attend Cal Poly in the years to come. I believe my tenure on the Investment Committee will be helpful in overseeing the investments of the Corporation. I'm looking forward to working with Corporation personnel, and other Board members, to help lead the Corporation well into the decades ahead. I have a strong commitment to Cal Poly and our educational mission. As a student at Cal Poly over 30 years ago, I directly benefited from the Foundation through involvement in agriCULTural enterprise programs and many services of the Foundation. As a member of the faculty, I realize the important way the Corporation must interact with the academic programs in the Colleges. I fully endorse the "learn-by-doing" philosophy and believe the Foundation has the potential to be one of the

greatest resources for helping Cal Poly to keep on the cutting edge of quality teaching. In my role as an educator at Cal Poly, I work closely with many units of the Corporation (Le. financial accounts, Campus Dining, and the agricultural units), almost on a daily basis. I appreciate the service and support the Corporation has provided me personally, and believe that everyone in the Corporation is important to the organization. If selected to serve term on the Board, I will again commit myself to being informed of issues, doing my "homework," and always keeping the best interest of students, staff, and faculty in mind in every decision I make.

BK2219



03.16.06

CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California

ACADEMIC SENATE SENATORS

2006-2007

(by college/area)

COLLEGE OF AGRICULTURE (6 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Ahern, Jim	Agribus	65030	jahren	2007
Amspacher, Bill	Agribus	6501	wamspach	200
Delmore, Bob	AniSci	62254	rdelmore	200
Ruehr, Tom	Earth SS	62552	truehr	2007
Spiller, Bob	AniSci	65073	rspiller	200
VACANCY				2007

COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN (5 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Clay, Gary	LandArch	61372	gclay	200
Giberti, Bruno	Arch	62036	bgiberti	200
Neuenhofer, Ansgar	ArchEngr	61343	aneuenho	2007
Nuworsoo, Cornelius	CRPIg	62573	cnuworso	2007
Phillips, Stephen	Arch	65990	siphilli	2007

COLLEGE OF BUSINESS (5 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Burgunder, Lee (CH)	Acctg	61210	lburgund	2007
Floyd, Barry	Mgmt	66551	bfloyd	200
Geringer, Mike	Mgmt	61755	mgeringe	200
Olsen, Eric	IndTech	61754	eolsen	200
Wild, Rosemary	Mgmt	62695	rwild	2007

COLLEGE OF EDUCATION (2 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Chin, Elaine	TchrEduc	62032	echin	2007
Gentilucci, Jim	GradStudies	65373	jgentilu	200

COLLEGE OF ENGINEERING (7 representatives)

<u>NAME</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Freed, Tali	62544	tfreed	2007
Harris, Jim	6570	jharris	200
Jansen, Dan	62509	djansen	200
Klisch, Stephen	6130	sklisch	2007
Liu, Mei-Ling	66460	mliu	200
Locascio, Jim	62375	jlocasci	200
Marshall, David	6649	ddmarsha	2007

**COLLEGE OF LIBERAL ARTS (8 representatives)**

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Cooper, Kevin	GraphComm	62146	klcooper	2007
Glaver, Gary	Psych CD	62165	glaver	2007
Long, Todd	Philosophy	62015	tlong	2007
Macro, Ken	GraphComm	62257	kmacro	2007
Prinler, Paul	Music	65792	prinler	2007
Russell, Craig	Music	61547	crussell	2007
Soares, John	Journalism	66145	jsoares	2007
Trice, Thomas	History	62724	ttrice	2007
Foroohar, Manar (stwd sen)	History	61707	mforooha	2007

**COLLEGE OF SCIENCE AND MATHEMATICS (8 representatives)**

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Goers, John	Chem BC	61671	jgoers	2007
Kitts, Chris	BioSci	62949	ckitts	2007
Rein, Steve	Statistics	62941	srein	2007
Schaffner, Andrew	Stats	61545	aschaffn	2007
Shapiro, Jonathan	Math	61675	jshapiro	2007
Steinmaus, Scott	BioSci	65142	ssteinma	2007
Sutliff, Michael	Physics	62103	msutliff	2007
VACANCY				2007
Hood, Myron (stwd sen)	Math	62352	mhood	2007

**PROFESSIONAL CONSULTATIVE SERVICES (5 representatives)**

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Breitenbach, Stacey	CENGAdvCtr	61461	sbreiten	2007
Jelinek, Cindy	CSMAdvCtr	62615	cjelinek	2007
Montelongo, Jose	Library	67492	jmontelo	2007
Montgomery, Wayne	Library	62057	wmontgom	2007
Vuotto, Frank	Library	66247	fvuotto	2007

**EX OFFICIO MEMBERS (nonvoting members except part time employees rep and past Senate Chair)**

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	
Baker, Warren	President	President's Ofc	ExOff
Christy, Dave	DnsCncl	Dean, OCOB	ExOff
Detweiler, Robert	Int Provost	Provost's Ofc	ExOff
Morton, Cornel	VPSA	Student Affairs	ExOff

PART TIME EMPLOYEES REPRESENTATIVE

ACADEMIC SENATE PAST CHAIR

STUDENT

STUDENT

Adopted:

ACADEMIC SENATE  
of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA

AS-06

RESOLUTION ON COURSE SYLLABI

- 1 WHEREAS, Campus Administrative Policy requires that faculty provide a syllabus for each  
2 course that they teach; and  
3  
4 WHEREAS, Students have a need and a right to know the content, expectations, and  
5 assessment methods of the courses they are taking; therefore be it  
6  
7 RESOLVED: That every instructor shall make available to each student in her/his class, during  
8 the first class meeting, a written course syllabus providing: instructor's contact  
9 information, instructor's office hours and location, a list of required text(s) and  
10 supplementary material for the course, prerequisites for the course, expected  
11 learning outcomes for the course, methods and expectations for assessing  
12 (grading) student performance for the course, and other information the instructor  
13 deems necessary to assure the student's understanding of the nature and  
14 requirements for the course; and be it further  
15  
16 RESOLVED: That each instructor shall be required to spend a portion of the first meeting of the  
17 class discussing the course syllabus; and be it further  
18  
19 RESOLVED: That the above two Resolved clauses shall become part of Campus Administrative  
20 Policy; this policy shall be included in the Faculty Handbook; and this policy shall  
21 be communicated to all faculty at least once each year by the Provost or her/his  
22 designee.

Proposed by: Academic Senate Executive Committee  
Date: March 14, 2006



## MEMORANDUM

TO: Joe Vaccaro,  
Chairman of the Board

DATE: 2/3/06

FROM: Jared Samarin, College of Agriculture

COPIES:  
Rick Johnson, Executive Director  
Tylor Middlestadt, ASI President  
John Alavedo, College of Engineering

SUBJECT:

Resolution 06-09 ASI Supports Guidelines for Course Syllabi

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This memo is presented in accordance with the ASI bylaws and is intended to offer background to ASI Resolution 06-09. This resolution was written to provide student perspective to course syllabi use at Cal Poly we have cited as supporting documentation the Academic Senate resolution on course syllabi use as well as the guidelines established by the Senate's curriculum committee. This resolution was also drafted to provide support for the Academic Senate Resolution as well as describe the importance to students of a minimum standard for course syllabi.

Associated Students, Inc.  
California Polytechnic State University  
San Luis Obispo

Resolution 06-09

ASI Supports Guidelines for Course Syllabi

WHEREAS: Associated Students, Inc. (ASI) is the official voice of Cal Poly students, and

WHEREAS: The Cal Poly Academic Senate Instruction Committee has recommended approval of Guidelines for a Course Syllabus, and

WHEREAS: Course syllabi are integral to student success by providing important information about academic expectations, grading standards, and course requirements, and

WHEREAS: Course syllabi are a contract between the instructor and student regarding the above stated items, and

WHEREAS: There is not currently public access to course syllabi making it difficult for students to determine which courses best meet their individual educational objectives, and

WHEREAS: A consistent standard for course syllabi would enhance student success and progress, and

THEREFORE  
BE IT  
RESOLVED: ASI urges the Faculty of Cal Poly to establish and adopt a standard for course syllabi, and

FURTHERMORE  
BE IT  
RESOLVED: ASI recommends the guidelines include at a minimum: academic expectations, grading standards, and course requirements, and

FURTHERMORE  
BE IT  
RESOLVED: ASI urges that a written hard copy of the syllabi be distributed to all students enrolled in the course and made available upon request for review by administration, faculty, and students.

CERTIFIED as the true and correct copy, in  
witness thereof, I have set my hand and Seal of the  
Associated Students, Inc. this \_ day  
of \_\_\_\_\_, 2006.

ADOPTED at the regular meeting of the Board of  
Directors by \_\_\_\_\_ vote on  
\_\_\_\_\_, 2006.

\_\_\_\_\_  
ASI Secretary

\_\_\_\_\_  
ASI Chair of the Board

\_\_\_\_\_  
ASI President

Sponsored by: Jared Samarin, ASI Board of Directors, College of Agriculture  
John Azevedo, ASI Board of Directors, College of Engineering  
Todd Maki, ASI Board of Directors, College of Engineering

Adopted:

ACADEMIC SENATE  
of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA

AS- -06

RESOLUTION  
GRADE FORGIVENESS

- WHEREAS, Student success is a guiding principle in policy decisions and
- WHEREAS, Class space is limited and courses fill quickly and
- WHEREAS, Students may encounter situations that impede their ability to pass a course and
- WHEREAS, Some courses are well-recognized as particularly challenging and regularly have a low pass rate and
- WHEREAS, Academic advising is an important way to identify and provide guidance for failing students therefore be it
- RESOLVED: Students may repeat up to 6 units for grade forgiveness in courses that a grade of D, D-, F or WU was received and be it further
- RESOLVED: Any course is eligible for grade forgiveness one time only and be it further
- RESOLVED: Each quarter, advisors are encouraged to proactively contact and advise students who receive a failing grade in any course.

Proposed by: Academic Senate Instruction Committee  
Date: February 2, 2006

## BACKGROUND

Because of the new implementation of the PeopleSoft system, we now have a ripe opportunity to consider any changes to our existing repeat policies. Software programming changes are best made during this implementation phase, so if we are ever to consider revisiting our policies, now is the time.

Furthermore, it is the sense of the Academic Senate Instruction Committee that there has been too little in the way of active advising of failing students. With this resolution, we have the opportunity to voice that concern with suggestions for improvement.

### Current Policy (page 79, 2005-7 Catalog)

Undergraduate students may repeat a maximum of 20 units at Cal Poly for purposes of improving GPA. A course taken at Cal Poly or at another university or college in which a grade of D or less was received may be repeated at Cal Poly with the new grade recorded along with the prior grade. If the second grade is equal to or higher than the first, then the grade earned by repeating the course will replace the quality points, quality hours and earned hours which were previously earned. The original grade is "forgiven" from GPA computation, but both grades appear on the student's permanent record (transcript). With the exception of the reasons listed below, the repeat adjustment is made automatically at the end of the term in which the course is repeated. If a course is re-taken with credit/no-credit grading, the original grade will not be excluded from the GPA.

A repeat petition is required for the following reasons only:

- ☐ The course was originally taken at Cal Poly before Fall □□□□
- ☐ The course was originally taken at another institution
- ☐ The course has changed prefix or number
- ☐ The course was taken through Cal Poly Extended Education

Repeat petitions for the situations listed above must be turned into the Office of Academic Records by the end of the seventh week of the quarter in which the course is repeated.

If the student repeats a course in which a C- or higher grade was earned, both grades will be calculated in the grade point average, but the duplicate earned hours will not be counted toward the degree.