



CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California 93407  
ACADEMIC SENATE  
805.756.1258

MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE  
Tuesday, September 20, 2005  
UU220, 3:10 to 5:00pm

- I. Minutes:
- II. Communication(s) and Announcement(s):
- III. Reports:
  - A. Academic Senate Chair:
  - B. President's Office:
  - C. Provost's Office:
  - D. Statewide Senators:
  - E. CFA Campus President:
  - F. ASI Representatives:
  - G. Other: Sandra Ogren, VPIUniversity Advancement: Cal Poly Philanthropic Foundation
- IV. Consent Agenda:
- V. Business Item(s):
  - A. Academic Senate and University committee appointments/Senate committee chair appointments for 2005-2006: (pp. 2-4).
  - B. Approval of Senate assigned time for 2005-2006 (p. 5).
  - C. Approval of Academic Senate Calendar of Meetings for 2005-2006 (p. 6).
- VI. Discussion Item(s):
  - A. Amendment to *Constitution of the Faculty* membership formula (pp. 7-9).
  - B. Process for selection of Curriculum Committee members and bylaws wording to specifically state whether the PCS representative should be a "college advisor": Elrod, Curriculum Committee chair (pp. 10-11).
- VII. Adjournment:

# Academic Senate Committee Vacancies for 2005-2007

## COLLEGE OF AGRICULTURE

Curriculum Committee

Lynn Moody

**Department**

Earth&Soil

Faculty Dispute Review Committee

Dave Headrick

Hort&Crop

Library Committee

## COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN

Faculty Dispute Review Committee

**Department**

Instruction Committee

## COLLEGE OF BUSINESS

Fairness Board

**Department**

## COLLEGE OF EDUCATION

Cultural Pluralism Requirement Subcommittee

**Department**

Faculty Affairs Committee

Faculty Dispute Review Committee

Fairness Board

Grants Review Committee

Instruction Committee

Library Committee

Research and Professional Development Committee

Student Grievance Board

Sustainability Committee

## COLLEGE OF ENGINEERING

Curriculum Committee

**Department**

Fairness Board

Student Grievance Board

**COLLEGE OF LIBERAL ARTS**Fairness BoardDepartment**COLLEGE OF SCIENCE AND MATHEMATICS**Student Grievance BoardDepartment**PROFESSIONAL CONSULTATIVE SERVICES**Student Grievance BoardDepartment**UNIVERSITY-WIDE COMMITTEES  
Vacancies for 2005-2006/07****ASI Student Senate**

(1 Representative/1 Vacancy)

Gregg D. Doyle

Department

C&amp;R Planning

**CAP Ad Hoc Editorial Coordination and review Committee**

(2 Representatives/1 Vacancy)

**Council on Student Success**

1-year term to replace Jean M. Williams who is on sabbatical (must be faculty member)

**Faculty Development Grants Review Committee**

(1 Representative/1 Vacancy)

**Intellectual Property Review Committee**

(9 Representatives/8 Vacancies)

- Initial term; subsequent terms will be three years

CAED, 2005-2008

CAGR, 2005-2007\*

OCOB, 2005-2008

COE, 2005-2007\*

CENG, 2005-2008

CLA, 2005-2007\*

CSM, 2005-2008

PCS, 2005-2007\*

Bruno Giberti

Chair-Research &amp; Professional Development Comm., 2005-2006

**Student with Disabilities Advisory Committee**

(4 Representatives/1 Vacancy)

**ACADEMIC SENATE COMMITTEE CHAIRS****Budget and Long-Range Planning Committee**

Hal Johnston

Department

Construction Management

**Fairness Board****Student Grievance Board**

## **Intellectual Property Review Committee**

### Function

This committee is mandated under the University's Intellectual Property Policy. The committee is appointed by the President and reports to the Provost and Vice President for Academic Affairs. The function of the Committee is to review and monitor University activities on matters relating to the administration of this policy, to review proposed changes to the policy, and to participate in the future development of the policy. The Committee also administers a review process for the allocation of the University's net proceeds from intellectual property. When necessary, the Committee reviews invention disclosures and other information to evaluate the University's contribution to the development of particular intellectual properties,

In the event of disagreement among interested parties concerning interpretation or application of the Intellectual Property Policy, the Committee serves as the appellate body, advisory to the University President.

### Membership

The Committee shall be composed of eleven members, eight of whom shall be members of the faculty, without administrative appointments, and nominated by the chair of the Academic Senate. These eight appointees shall represent each college (College of Architecture and Environmental Design, College of Agriculture, Orfalea College of Business, College of Education, College of Engineering, College of Liberal Arts, College of Science and Mathematics) and Professional Consultative Services. The other three members shall include the Chair of the Academic Senate Research Committee, the Dean of Research and Graduate Programs, and a student representative nominated annually by the ASI President. The committee chair will be elected by the membership during the initial meeting, which will be convened by the Dean of Research and Graduate Programs. The chair shall serve a one-year term. Faculty appointees shall serve three-year terms.

### Meetings

The Committee will meet at least quarterly during the academic year and as often as necessary to carry out its functions.

Established June 2005

### Assigned Time 2005-2006

<b>Position/Committee</b>	<b>Name</b>	<b>2005-2006 WTUs</b>	<b>2004-2005 WTUs</b>	<b>2003-2004 WTUs</b>
Academic Senate Chair	Dave Hannings	20	20	22.5
Academic Senate Vice-Chair	Stacey Breitenbach	4	4	4
Secretary	-----			
Budget and Long Range Planning Committee	<i>Hal Johnston</i> (To be approved 9.20.05)	4	4	4
Curriculum Committee	Sue Elrod	12	12	12
Distinguished Teaching Award Committee	Michael Geringer	4	4	4
Faculty Affairs Committee	Manzar Foroohar	4	4	4
Faculty Dispute Committee	Paul Rinzler	0	0	0
Fairness Board	VACANT	4	4	4
Grants Review Committee	David Braun	0	0	0
Instruction Committee	Andrew Schaffner	4	4	4
Library Committee	Barbara Mon	0	0	0
Research & Professional Development Committee	Bruno Giberti	4	4	4
Student Grievance Board	VACANT	0	0	0
Sustainability Committee	Harvey Greenwald	0	-----	-----
US Cultural Pluralism	Michael Lucas	0	0	0
Academic Council on International Programs	John Battenburg	4	4	4
	<b>Total Assigned</b>	<b>64</b>	<b>64</b>	<b>66.5</b>

08.11.05

## **Academic Senate Calendar of Meetings For 2005-2006**

All Academic Senate and Executive Committee meetings are held in UU220 from 3:00 to 5:00pm unless otherwise noted.

DATE

September 20, 2005  
October 4  
October 11  
October 25  
November 1  
November 15  
November 29  
December 5 - January 2, 2006

MEETING

Executive Committee  
Academic Senate  
Executive Committee  
Academic Senate  
Executive Committee  
Academic Senate  
Academic Senate (if needed)  
Finals Week and Quarter Break

January 3  
January 17  
January 24  
February 7  
February 14  
February 28  
March 7  
March 13 - March 26, 2006

Executive Committee  
Academic Senate  
Executive Committee  
Academic Senate  
Executive Committee  
Academic Senate  
Academic Senate (if needed)  
Finals Week and Quarter Break

March 28  
April 11  
April 18  
May 2  
May 9  
May 23  
May 30  
June 5 - June 9, 2006

Executive Committee  
Academic Senate  
Executive Committee  
Academic Senate  
Executive Committee  
Academic Senate  
Academic Senate (if needed)  
Finals Week

Adopted: April 12, 2005

ACADEMIC SENATE  
of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA

AS-632-05

RESOLUTION ON AMENDMENT TO THE  
*CONSTITUTION OF THE FACULTY*  
(REPRESENTATION FOR THE COLLEGE OF EDUCATION)

1 WHEREAS, On June 4, 2004, the Academic Senate approved AS-616-04/RD&BK,  
2 *Resolution on the Proposal to Rename the University Center for Teacher*  
3 *Education to the College of Education*; and  
4

5 WHEREAS, On June 28, 2004, President Baker approved this resolution; and  
6

7 WHEREAS, The *Constitution of the Faculty* specifies that a minimum of three senators  
8 represent each college in the Academic Senate; and  
9

10 WHEREAS, The College of Education currently has only fourteen faculty members;  
11 therefore be it  
12

13 RESOLVED: That the Academic Senate of Cal Poly conduct a General Faculty  
14 referendum to amend Article III.1.a of the current *Constitution of the*  
15 *Faculty* as follows:  
16

17 Article III, Section 1: Academic Senate Membership  
18

19 a. Colleges with fewer than 30 faculty members shall elect two senators.  
20 All other ~~Each~~ colleges shall elect three senators, plus one senator for each  
21 30 faculty members or major fraction thereof. Any academic unit not  
22 housed within a college, which is otherwise not represented within the  
23 Academic Senate, shall have an opportunity to obtain representation in the  
24 Senate and/or University committees through a petition to the Academic  
25 Senate Executive Committee. The unit, upon petition, may be allocated  
26 one senator for each 30 full time faculty members or major fraction thereof  
27 who are solely affiliated with that unit.

Proposed by: Academic Senate Executive Committee  
Date: January 25, 2005

January 27, 2005

## FORMULA USED TO DETERMINE NUMBER OF COLLEGE POSITIONS ON THE ACADEMIC SENATE

Article III.1.a&b of the *Constitution of the Faculty*:

College representation: Each college shall elect three senators, plus one senator for each thirty faculty members or major fraction thereof. Any academic unit not housed within a college, which is otherwise not represented within the Academic Senate, shall have an opportunity to obtain representation in the Senate and/or University committees through a petition to the Academic Senate Executive Committee. The unit, upon petition, may be allocated one senator for each thirty full time faculty members or major fraction thereof who are solely affiliated with that unit.

PCS representation: One senator per each fifteen members, or major fraction thereof.

The number of college/PCS representatives in a given year is based on the prior year's number of full time faculty since these are the only numbers available at the time of election.

<u>College</u>	<u># of FT faculty 2003-04</u>	<u>Ratio of faculty to # of Senate reps</u>	<u># senators</u>
CAGR	109	1 senator for every 15.5 faculty members	7
CAED	76	1 senator for every 15.2 faculty members	5
OCOB	62	1 senator for every 12.4 faculty members	5
COE	18	1 senator for every 18.0 faculty members	1
CENG	119	1 senator for every 17.0 faculty members	7
CLA	154	1 senator for every 19.3 faculty members	8
CSM	154	1 senator for every 19.3 faculty members	8
PCS	63	1 senator for every 12.6 faculty members	5

<u>College</u>	<u># of FT faculty 2004-05</u>	<u>Ratio of faculty to # of Senate reps</u>	<u>#senators</u>
CAGR	102	1 senator for every 17.0 faculty members	6
CAED	66	1 senator for every 13.1 faculty members	5
OCOB	49	1 senator for every 9.4 faculty members	5
COE	14	1 senator for every 14.0 faculty members	1
CENG	118	1 senator for every 16.6 faculty members	7
CLA	142	1 senator for every 17.0 faculty members	8
CSM	140	1 senator for every 16.6 faculty members	8
pes	76	1 senator for every 15.1 faculty members	5



January 12,2005

**EXCERPTS FROM THE *CONSTITUTION OF  
THE FACULTY and the BYLAWS OF THE ACADEMIC SENATE***

Article III.1 of the *Constitution of the Faculty* (Academic Senate Membership):

- a. Each college shall elect three senators, plus one senator for each thirty faculty members or major fraction thereof. Any academic unit not housed within a college, which is otherwise not represented within the Academic Senate, shall have an opportunity to obtain representation in the Senate and/or University committees through a petition to the Academic Senate Executive Committee. The unit, upon petition, may be allocated one senator for each thirty full time faculty members or major fraction thereof who are solely affiliated with that unit.
- b. Designated personnel in Professional Consultative Services (excepting directors) shall be represented in the Academic Senate by the formula of one senator per each fifteen members, or major fraction thereof: (1) full time probationary or permanent Librarians; and (2) Full time probationary or permanent (a) Counselors; (b) Student Services Professionals [SSPs] I-, II-, and III-academically related; (c) SSPs III and IV; (d) Cooperative Education lecturers; (e) physicians; and (f) full time coaches holding a current faculty appointment of at least one year.

Article I.B.S of the *Bylaws of the Academic Senate* (College Caucus):

All of the senators from each college or Professional Consultative Services shall constitute the caucus for that college or Professional Consultative Services. Part time academic employees shall not be part of any college caucus.

Article VII.A of the *Bylaws of the Academic Senate* (Executive Committee Membership):

The Executive Committee shall consist of the officers of the Senate who serve the committee in like capacity, plus one senator from each college and one from Professional Consultative Services elected by the appropriate caucus. The CSU academic senators, the immediate past chair of the Academic Senate, and the Provost/Vice President for Academic Affairs or her/his designee are ex officio members. The Provost/Vice President for Academic Affairs is a nonvoting member. A quorum shall consist of the majority of the voting members.

Adopted: May 31, 2005

ACADEMIC SENATE  
of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA

AS -636-05

RESOLUTION ON ACADEMIC SENATE  
CURRICULUM COMMITTEE MEMBERSHIP

- WHEREAS, Curriculum review is a critical responsibility of the Academic Senate, and
- WHEREAS, Knowledge of a college curriculum committee's deliberations is extremely valuable to the deliberations of the Academic Senate Curriculum Committee, and
- WHEREAS, Knowledge of the issues, policies and requirements used by the Academic Senate Curriculum Committee in reviewing course and curriculum packages is valuable to the review of proposals by college curriculum committees, and
- WHEREAS, It takes considerable time to become knowledgeable of the issues, policies and requirements associated with course and curriculum development and review, and
- WHEREAS, The review of course and curriculum proposals often spans multiple academic years, and
- WHEREAS, There is a considerable loss of institutional knowledge when the Academic Senate Curriculum Committee loses a member, and
- WHEREAS, The curriculum review process is complex and time consuming, and
- WHEREAS, The curriculum review process would be more efficient if there were a direct link to college curriculum committees, therefore be it
- RESOLVED: That the Academic Senate Curriculum Committee membership be changed to require that General Faculty representatives be the current chair or a current member of their respective college curriculum committees, and be it further
- RESOLVED: That Academic Senate bylaws section I.2.a be amended to reflect this change; and be it further
- RESOLVED: That the Academic Senate strongly encourage the Provost, departments, and/or colleges provide assigned time or appropriate support and resources for curriculum committee chairs and/or faculty serving on the Academic Senate Curriculum Committee, and be it further
- RESOLVED: That the Academic Senate strongly encourage Academic Senate Curriculum Committee members to serve a minimum of two years.

Proposed by: Academic Senate Curriculum Committee  
Date: April 21, 2005  
Revised: May 11, 2005  
Revised: May 31, 2005

**Amended Academic Senate Bylaws - Changes Proposed by Resolution (see underlined)**

I. COMMITTEE DESCRIPTIONS

**2. Curriculum Committee**

a. **Membership**

General Faculty representatives shall be either 1) current chair of their college curriculum committee or 2) a current member of their college curriculum committee. The ex officio members of the Curriculum Committee shall be the Provost/Nice President for Academic Affairs or designee, the Dean of Research and Graduate Programs or designee, the Dean of Library Services or designee, a representative from Academic records, and an ASI representative.

b. **Responsibilities**

The Curriculum Committee shall develop recommendations regarding academic master planning and curriculum, academic programs, University requirements for graduation, general education, cultural pluralism, and library oversight as it relates to instruction. Members will meet at least quarterly and as needed. The chair shall be responsible for the coordination of the curriculum review with the Provost/Nice President for Academic Affairs office.

The Chair of the Curriculum Committee shall meet regularly with the Chair of the Instruction Committee, Chair of the Program review and Improvement Committee, and the Chair of the Academic Senate.