

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**

**MINUTES OF**  
**The Academic Senate Executive Committee**  
**Tuesday, November 5, 2002**  
**UU220, 3:00-5:00 p.m.**

Preparatory: The meeting was opened at 3:14 p.m.

- I. Minutes: The minutes for the Executive Committee meeting of October 15, 2002 were approved without change.
- II. Communication(s) and Announcement(s): a) Request for campus recommendations for honorary doctoral degrees: Any nominations should be forwarded to Dan Howard-Greene for consideration. b) The election of faculty to the College of Architecture and Environmental Design dean's search committee has been completed. The elected faculty are as follows: From colleges other than CAED - Steve Kaminaka, BioResource and Ag Engineering and Carolyn Stefanco, History. From within the CAED – Bill Epstein, Construction Management, Jake Feldman, Architectural Engineering, Walt Tryon, Landscape Architecture, and Howard Weisenthal, Architecture. Those appointed by the Provost – Margot McDonald, Associate Professor from Architecture and Bonnie Konopak, Dean for UCTE. c) John Ashbaugh, History department, has been selected as the part-time representative to the Academic Senate. Ashbaugh will be introduced at the next Senate meeting.
- III. Reports:
  - A. Academic Senate Chair: (Menon) a) As part of the effective implementation follow-up for AS-574-01/MH (Academic Senate Resolution on explicit RTP criteria, clear statement of expectations and effective mentoring for probationary faculty), I am pleased to report to you that Anny Morrobel-Sosa and I conducted a Dean's Council workshop on October 23<sup>rd</sup> that was well received by the Provost and College Deans. We appreciate the excellent research and presentations completed by Anny on best RPT practices nationwide, which has resulted in an excellent set of readings for these RPT workshops. In addition to the Dean's Council presentation, we are conducting similar workshops with Department Chairs at each College Council, at the invitation of the respective Dean. At each of these workshops I have re-affirmed the Senate position that "there is no higher priority than the nurturing of our young faculty on whom we depend for the continuing academic excellence of Cal Poly programs". b) I am pleased to report that I participated as an invited guest at the November 4<sup>th</sup> meeting of the Academic Senate Instruction Committee deliberations on ways to improve the timely completion rates of senior projects, as one element of campus-wide efforts for student success and improvements in Cal Poly graduation rates. There are substantial differences between colleges and programs. The Academic Senate Instruction Committee will look at ways in which to improve student progress and will return to the Senate with some guidelines. c) The Academic Senate meeting of November 19<sup>th</sup> will be presided by Vice-Chair Del Dingus, because I will be away in Salt Lake City, Utah to make a presentation to the Utah Board of Equalization November 19-20<sup>th</sup>.
  - B. President's Office: (Howard-Greene) we are waiting for the election results; especially prop 47 and its consequences. The revised policy for Free Speech is now publicly available at the CAP web site under draft policy. Any comments in regards to this policy should be sent to Dan Howard-Greene.
  - C. Provost Office: (Zingg) A policy on biased incident reports, which will clarify the procedures and protocol on how to deal with incidents such as the gay and lesbian group painting of the P or the distribution of racial flyers will be completed soon. The president's outline in September on student success, diversity, and campus climate has created two new task force groups. In honor of

the 10<sup>th</sup> anniversary of Cal Poly Division 1 athletic programs, a full internal review will be taking place. The Athletic Governing Board does not sponsor this review but they will be involved in this study and the scale and scope of the review will be worked out before the end of the quarter. The selection of faculty for the CAED dean search committee is now completed and the initial review of applicants will begin before the end of the quarter. Cal Poly has requested a 2.3% reduction in enrollment for next year. This enrollment reduction will roll us back to the number of students 2 years ago and will enable us to work closely with students enrolled and funding available.

- D. Statewide Senators: (Menon) Jackie Kegley, Chair of the Statewide Academic Senate, has been nominated for the position of CSU Faculty Trustee. An offer was made to support Bob Cherny, from San Francisco State University, but he declined the nomination.
- E. CFA Campus President: (Manzar) The Board of Trustees has now approved the proposed budget for next year, but the Chancellor still has the option to modify it. The good news about the approved budget is that for the first time in the history of CFA a proposed amendment was discussed and was supported by some trustees, although it failed to get majority approval.
- F. ASI Representative: None.
- G. Other: None.

IV. Consent Agenda: None.

V. Business Items:

- A. **Universitywide committee vacancies for 2002-2003:** no appointment was made but all caucus chairs were asked to try to find a representative.
- B. **Appointment of internal reviewer (Larry Gay) for Graphic Communication Department program review:** M/S/P to approve the appointment Larry Gay as the internal reviewer for Graphic Communication Department.
- C. **Curriculum proposals for BUS 396, 397, 398:** Hannings, Chair of the Curriculum Committee. The Curriculum Committee recommends the disapproval of the three courses. The dean for the College of Business is appealing the Curriculum Committee's recommendation. M/S/P to agendize the proposal with the stipulation that the Curriculum Committee will submit a con statement and the College of Business will submit a pro statement to the Academic Senate prior to the next meeting.
- D. **Approval of Academic Calendar for 2004-05:** Breitenbach, Chair of the Instruction Committee. Breitenbach mentioned that the Instruction Committee looked at both proposal and the faculty representatives talked to their colleges about the proposed academic calendars. With the exception of one committee member the committee recommends the approval of proposal #1. M/S/P to accept the committee's recommendation to approve proposal #1.

VI. Discussion Item (s):

VII. Adjournment: meeting was adjourned at 4:05 p.m.

Submitted by

Gladys Gregory  
Academic Senate