



CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California 93407  
ACADEMIC SENATE  
805.756.1258

**MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE**  
**Tuesday, October 15, 2002**  
**UU220, 3:00 to 5:00pm**

- I. Minutes: **Approval of minutes for the September 24, 2002 Executive Committee meeting** (pp. 2-4).
- II. Communication(s) and Announcement(s):
- III. Reports:
  - A. Academic Senate Chair:
  - B. President's Office: **Howard-Greene: Status of CAP revision on freedom of speech rights and guidelines.**
  - C. Provost's Office:
  - D. Statewide Senators:
  - E. CFA Campus President:
  - F. ASI Representatives:
  - G. Other:
- IV. Consent Agenda:
- V. Business Item(s):
  - A. **Academic Senate committee vacancies for 2002-2004:** (p. 5).
  - B. **Universitywide committee vacancies for 2002-2003:** (p. 5).
  - C. **Selection of internal reviewers for Graphic Communication Department and Music Department accreditation/program review:** (p. 6)
  - D. **Nomination for Faculty Trustee 2003-2004:** (pp. 7-11).
- VI. Discussion Item(s):
  - A. **Pre-tax parking fee payment:** Should Cal Poly adopt a resolution on this issue? (pp. 12-13).
  - B. **Academic Senate's role in responding to President Baker's call to action re student success, diversity, and civility.**
- VII. Adjournment:

CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California 93407  
ACADEMIC SENATE

MINUTES OF  
The Academic Senate Executive Committee  
Tuesday, September 24, 2002  
VU220, 3:00-5:00 p.m.

Preparatory: The meeting was opened at 3:14 p.m.

1. Minutes: The minutes for the Executive Committee meeting of May 21, 2002 and Academic Senate meetings of May 7, May 28, June 4, 2002 were approved without change.
- II. Communication(s) and Announcement(s):
  - A. Academic Senate Executive Committee members 2002-2003: Added to the list were ASI representatives Doug Paasch from Agricultural Engineering and Dan Schrupp from Political Science.
  - B. Academic Senate members 2002-2003: Caucus chairs were asked to check the information for accuracy and requested to fill any vacancies immediately.
- III. Reports:
  - A. Academic Senate Chair: (Menon) The budget outlook for the academic year 2002-2003 remains uncertain. The current situation is in accord with the "May revise" which includes minimal cuts, but we can expect more cuts after the November election. A trustee's request for 2003-2004 budget, which was provided at the Statewide Senate meeting, was handed out as an information item (see attachment). Cal Poly has hired just under 50 new tenure track faculty members this year, which is about the same number as previous years and can be expected to continue for some years ahead. The Academic Senate's resolution on RPT criteria, which makes expectations clear for probationary faculty members was timely and the Academic Senate is continuing to ensure its implementation. The 2003-2005 catalog approval process will take much of our time this quarter. During the summer, all Academic Senate committee's charges for the upcoming year were reviewed and approved. A CSU Task Force on facilitating graduation is moving very rapidly and likely to present recommendation to the CSU this academic year. A reminder that this Thursday is the Convocation from 11-12 at the Performing Arts Center with socialization opportunities before and after. New caucus chairs were introduced: Ron Brown from the College of Science and Math, John Harris from the College of Agriculture, and Wayne Montgomery from PCS.
  - B. President's Office: (Howard-Greene) The Governor approved a state budget with \$750 million in unallocated cuts which will have to be allocated to state agencies, but at this time we do not know the full impact it will have on the CSU. The November elections include issues such as Prop 47- the education bond. This is significant for Cal Poly because it contains funds for the construction of a new building for Engineering and for the College of Architecture and Environmental Design. The statewide Academic Senate as well as Cal Poly has expressed support for this proposition. Convocation is scheduled for Thursday. Faculty and staff are invited to attend. The purpose of this Convocation is for the campus community to recognize outstanding teachers and staff as well as other individuals. Another traditional purpose is for the president to address the campus community about issues of importance and to begin a dialogue. The President will spend some time providing the university with campus updates on the issues of student success, diversity, and civility.
  - C. Provost Office: (Zingg) This year Cal Poly has a robust enrollment situation where enrollment target was exceeded by a couple of percentage points. Some of the reasons for this are not entirely surprising; some being largely unmanageable and relating to the economy and post September 11 issues. The number of students for Fall quarter is 18,350, which is slightly more than last year, but

even with mandated budget cuts and excluding revenues generated from college-based fees; we will have more funds available. Colleges will receive additional enrollment growth funds that are pennant, not one time. It is very important in budget discussions to keep the college-based fee separate from other state sources. There are strict accountability dimensions of college-based fees where all recipients are under tight scrutiny, with respect to the principle of shared governance, consultation, and accountability expectations. Web pages for each college and ITS provide up-to-date information about fee revenues. Consequence of the campus-based fees are already seen by the increase of unit load of students. We are continuing to work on the RPT resolution and a work session involving deans, Academic Senate representatives, faculty representatives, Faculty Affairs Committee Chair, and others will convene to look at data received from each department and to assess what they tell us in regards to clarity and consistency. The president will lead a discussion on the issues related to our values. Among the values that the president will talk about are those that represent the right rules of conduct, reason, civility, community, and respect.

- D. Statewide Senators: (Hood) The Statewide Academic Senate Faculty Affairs committee is working on a whistle-blower policy to protect the faculty. Another issue coming up, is one in response to Governor Davis' individual campus policy on hate crimes and free speech. The issue of change on enrollment policy was up before the Trustees last week, which allows each campus to define its local area. (Foroohar) ACR 73, a bill that passed last year, will increase the proportion of tenure/tenure track faculty to 75%. An implementation report for ACR 73 was written over the summer and will serve as a road map for the next eight years. Chancellor Reed gave a talk, two weeks ago, where he presented a proposed budget for 2003-2004 where funding to implement ACR 73 is not available. 2003-2004 CSU Support Budget is attached.
- E. CFA Campus President: (Foroohar) CFA is involved in a major campaign for the PERS Board election of Professor George Diehr from San Marcos. CFA staff will stop by all faculty offices to remind everyone to vote.
- F. ASI Representative: (Schrupp) ASI's training is the first week in October and goals and objectives for the coming year will be developed and we will be able to present a more united voice from all students.
- G. Other: None.

IV. Consent Agenda: None.

V. Business Items:

- A. **Academic Senate committee vacancies for 2002-2004:** The following appointments were made:

**COLLEGE OF AGRICULTURE**

**Committee**

Faculty Awards Committee  
Student Grievance Board

**Representative**

Phillip Doub  
Bill Amspacher

**COLLEGE OF BUSINESS**

**Committee**

Student Grievance Board

**Representative**

Dan Williamson

**COLLEGE OF LIBERAL ARTS**

**Committee**

Faculty Awards Committee  
  
Student Grievance Board

**Representative**

Sky Bergman  
Craig Russell  
Bill Fitzhenry

- B. Universitywide committee vacancies for 2002-2003: The following appointments were made:  
Conflict of Interest Independent Review Committee - Ed Sullivan, C&E Engineering  
University Union Advisory Board - Del Dingus, Earth & Soil Science
- C. Approval of Academic Senate Calendar of Meetings for 2002-2003: M/S/P to approve the Academic Senate calendar of meeting for 2002-2003
- D. Approval of Academic Senate Assigned Time for 2002-2003: M/S/P to approve the Academic Senate assigned time for 2002-2003 noting that Tom Ruehl" is replacing Michael Geringer as chair of the Faculty Awards Committee.
- E. Timelines and procedures for review of proposed curriculum changes for 2003-2005: Hannings, Chair of the Curriculum Committee. New Degree proposals are not included in this process. Program changes will go through an outline of discussion steps for first and second reading procedures at the October 1 meeting. Individual changes to curriculum and courses will be placed on the consent agenda on October 29 unless a request to pull them is made in writing or by email to the Academic Senate office before October 15. Those programs pulled will be listed as business items on the October 29 agenda. [Note: This process was later modified at the full senate meeting on October 1, 2002 see minutes of that meeting for details.] ☐
- F. Resolution on Support for Proposition 47 (Kindergarten-University Public Education Facilities Act of 2002): Hood, This resolution conveys to the public the sentiment of the Academic Senate of Cal Poly for support of proposition 47. This follows the request of the Statewide Academic Senate, to prepare a resolution in support of proposition 47 and to convey it to the local community. M/S/P to agendaize.
- G. Dean Search Advertisement for the College of Architecture and Environmental Design: Reich, The provost and the president will be meeting with the College of Architecture and Environment Design to discuss the new Dean's position. Please note that the advertisement is a draft.

VI. Discussion Item (s):

VII. Adjournment: meeting was adjourned at 5 p.m.

Submitted by



Gladys Gregory  
Academic Senate

**ACADEMIC SENATE COMMITTEES  
VACANCIES FOR 2002-2004**

**COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN**

**Department**

Faculty Affairs Committee

Faculty Awards Committee

Fairness Board

Library Committee

Research and Professional Development Committee

**COLLEGE OF BUSINESS**

**Department**

Curriculum Committee

US Cultural Pluralism Subcommittee

**COLLEGE OF ENGINEERING**

**Department**

Faculty Awards Committee

**COLLEGE OF LIBERAL ARTS**

**Department**

Faculty Dispute Review Committee

**UNIVERSITY-WIDE COMMITTEES  
Vacancies for 2002-2003**

**Department**

**ASI Facilities and Operations Committee**  
(1 Representative/1 Vacancy)

**Margaret R. Camuso**

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**From:** Unny Menon  
**Sent:** Tuesday, October 08, 2002 12:39 PM  
**To:** Susan Currier  
**Cc:** Druci A. Reese; Craig H. Russell  
**Subject:** Re: Need to recommend one internal reviewer each for GrC and Music Accred/Prog Review

Susan - The music faculty are recommending the following Cal Poly faculty for possible internal reviewers.

Ron Brown (Physics)  
Del Dingus (Soil Science)  
Goro Kato (Mathematics)  
Linda Vanasupa (Materials Engineering)

Druci

scurrier@calpoly.edu wrote:

>  
> We need to send to Unny Menon, Chair of Senate a **list** of names of  
> possible internal (on campus but not in yr own departments) reviewers  
> from which they'll select one for each of yr programs for the "program  
> review" part of yr accreditation review.  
>  
> Best,  
> Susan  
>  
> Susan Currier, Associate Dean  
> College of Liberal Arts  
> Cal Poly  
> San Luis Obispo, CA 93407  
>  
> Phone: (805) 756-2706  
> Fax: (805) 756-5748



ACADEMIC SENATE  
of  
THE CALIFORNIA STATE UNIVERSITY

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401 Golden Shore, Suite 139 Long Beach, California 90802-4210  
562-951-4015 email: [jkegley@csub.edu](mailto:jkegley@csub.edu) FAX 562-951-4911

**MEMORANDUM**

**To:** Chairs, Campus Academic Senates

**Date:** September 9, 2002

**From:** Jacquelyn Ann K. Kegley, Chair  
Academic Senate CSU

**Subject:** Nominees for Faculty Trustee

On behalf of the systemwide Academic Senate, I hereby request that you begin the process for seeking nominees for Faculty Trustee. The Academic Senate CSU Faculty Trustee Recommending Committee will be elected at the Senate's November 7-8 plenary session; nominating materials will be received by December 6, and the committee will review campus nominations January 21-22. All senators will then have an opportunity to review the confidential files of the candidates selected by the Recommending Committee at the Senate's January 22-23 meetings; the full Senate then make its selection(s) for the post of faculty trustee at its March 6-7, 2003, meetings.

Criteria and procedures for the selection of the faculty trustee nominees is attached as well as the list of required information for each nomination. Please note that we are requesting four copies of each nominee's supportive material sent to the Senate office no later than Friday, December 6. Please send to: Academic Senate CSU, 401 Golden Shore, Suite 139, Long Beach CA 90802-4210, attention: Deborah Hennessy.

Summary of Timetable:

November 7-8	ASCSU elects Faculty Trustee Recommending Committee
December 6	Campus nominee's supportive material due to Academic Senate office, 401 Golden Shore, Suite 139, Long Beach 90802-4210
January 21-22	Senate Faculty Trustee Recommending Committee reviews documents; selects four candidates for review by full Senate
January 23-24	Full Senate reviews nomination materials
March 6-7	Full Senate elects two or more final candidates whose names will be forwarded to the Governor
Late Spring-Early Summer 2003	Governor appoints one candidate as CSU Faculty Trustee

FYI--The first faculty trustee was Robert Kully (Communication Studies, CSU Los Angeles), 1983-87; followed by Lyman Heine (Political Science, CSU Fresno), 1987-91; Bernard Goldstein (Biology, San Francisco State University), 1991-98. Harold Goldwhite (Chemistry, CSU Los Angeles) is the current CSU faculty trustee; Professor Goldwhite's first term began July 1, 1998.

JAKK:dwh  
Enclosures  
cc: Academic Senate CSU

**ACADEMIC SENATE  
of  
THE CALIFORNIA STATE UNIVERSITY**

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401 Golden Shore, Suite 139 , Long Beach, California, 90802-4210 • 562-951-4010/4015

*Office of the Chair*

CRITERIA FOR NOMINEES FOR FACULTY TRUSTEE

1. Candidates must be faculty members who are tenured at the California State University at which they teach currently and shall not hold any administrative positions other than department chair or equivalent.
2. Candidates shall have demonstrated records of excellence in teaching, professional achievement and university service.
3. Candidates shall possess experience in academic governance in the California State University.
4. The appointed faculty trustee shall not be a member of the Academic Senate of the California State University. Should the faculty trustee be a member of the Academic Senate CSU at the time of appointment, that person shall resign from the Senate.
5. Questions as to definitions and eligibility shall be resolved by the Academic Senate CSU.

PROCEDURES FOR SELECTING TRUSTEE NOMINEES

1. These procedures shall be initiated at least one full academic term in advance of the time that Faculty Trustee nominations are to be made.
2. Each campus senate shall develop procedures for selecting eligible nominees. As at least one option, the procedures shall allow for nominations by petition. Each such nomination shall require the signed concurrence of at least 10% of the full time teaching faculty or 50 such faculty members, whichever is less. The campus senate or council shall forward the names of all eligible nominees to the Academic Senate of the California State University by a date to be determined by the Academic Senate CSU.
3. The local senate chair shall forward for each nominee the completed faculty trustee nomination form and a current vita structured to the eligibility criteria, a one-page statement from the nominee expressing his or her views of the position, and a statement of commitment to serve. Names, addresses, and telephone numbers of five references shall be provided by the nominee.
4. The Academic Senate CSU Faculty Trustee Recommending Committee shall be composed of seven non-candidate faculty members. Five members shall be elected by and from the Academic Senate CSU in the manner of election to the at-large Executive Committee positions. No campus shall have more than one representative. Two additional members shall be selected by their local senates from two campuses chosen by lot from those not represented by the first five. The qualifications for these two faculty members shall be the same as eligibility for election to the Academic Senate according to its constitution and bylaws.

The Academic Senate of the California State University shall elect these five members of the nominating committee at the September meeting of the Academic Senate CSU in the academic



year in which the term of the present faculty trustee is to expire. The two additional members shall be selected in time to permit the committee to have its full composition by the succeeding (November) meeting of the Academic Senate CSU. The first member elected shall serve as chair of the committee.

The committee shall determine its own procedures for selecting candidates for nomination.

5. The Faculty Trustee Recommending Committee shall screen the original list of nominees and develop recommendations with supporting information.

The committee shall present four candidates for nomination to the Senate. The nominee recommendations of the committee shall be made available to the Academic Senate CSU at the January plenary session. The confidential files of these candidates shall be made available for review in the Senate office to members of the Academic Senate CSU at that time and at the plenary session in which the determination of the nominees is made. Unless otherwise determined by vote of the Academic Senate CSU, selection of nominees for the post of faculty trustee shall be made at the March meeting of the Academic Senate CSU immediately preceding the end of the tenure of the incumbent faculty trustee.

6. All academic senators of the Academic Senate CSU are eligible to vote.

7. The Academic Senate CSU, acting in executive session, chaired by the Chair, Faculty Trustee Recommending Committee, shall designate the final (2 or more) nominees by secret ballot in the following manner, conducting as many votes as necessary:

The Senate shall be provided with ballots containing the names of all the forwarded candidates in alphabetical order.

Each senator may vote for as many candidates as he or she wishes in each voting round. Candidates become nominees in the voting round in which he or she obtains approval of at least two-thirds of the ballots of eligible voters. At the close of each voting round the names of nominated candidates shall be eliminated from further voting consideration.

Voting shall be continued by the procedures indicated above until at least a sufficient number of candidates (two) has been nominated to meet the legal requirements.

When that condition obtains, the Senate shall determine by majority vote whether it wishes to continue balloting. If the Senate chooses to continue, one further round of voting, one time, shall take place. Any candidate not nominated by these regular procedures is again eligible for nomination at this time. Any candidate receiving two-thirds of the votes of eligible voters in this round of voting is declared a nominee.

8. The Chair of the Academic Senate CSU shall forward the names of the designated nominees to the Governor.

ACADEMIC SENATE  
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401 Golden Shore, Suite 139 , Long Beach, California, 90802-4210 •  
562-951-4010

Office of the Chair

<b>DEADLINE FOR MATERIALS</b> <b>December 6, 2002</b>
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INFORMATION REQUIRED FOR FACULTY TRUSTEE NOMINATION

Each candidate for the position of faculty trustee must submit a statement:

that he/she is a tenured, teaching faculty member with no administrative position other than department chair or equivalent;

of intent to serve the full two-year term if appointed by the Governor;

of one-page length concerning her/his view of the position of faculty trustee;

of experience in academic governance; (may cross-reference with item 11 below to avoid duplication).

Each candidate shall submit the names, addresses and telephone numbers of five references.

Candidates must submit vitae or resumes which shall include, as a minimum, the information requested on the guide below.

See *Criteria*, AS-3-87/X, arch 4, 1988

Information submitted shall include the following:

1. Name
2. Department/Campus
3. Campus address (include office)
4. Campus telephone number
5. Home address
6. Home telephone number (with area code)
7. Academic training (please list all colleges/universities, degrees and years received)
8. Academic honors, grants and awards (include dates)
9. Employment Record
  - a. Academic
  - b. Other

10. Professional activities
11. Service
  - a. Department
  - b. School or equivalent
  - c. College/university level
  - d. Other university service (including systemwide)
  - e. Community (both immediate and extended)
12. Evidence of teaching excellence (Please note: The criteria require that candidates have demonstrated records of excellence in teaching, professional achievement, and university service.)

PLEASE SEND **FOUR** COPIES OF ALL MATERIALS TO:

Deborah Hennessy  
Academic Senate CSU  
401 Golden Shore, Suite 139  
Long Beach, CA 90802-4210

All materials must be received in the Academic Senate CSU office  
**no later than 5 pm, Friday, December 6, 2002.**  
Materials received after this time cannot be considered.

Thank you.

**Margaret R. Camuso**

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From: Unny Menon  
'Sent: Tuesday, October 01, 20024:52 PM  
fo: campussen  
Cc: truml; forum  
Subject: Pre-Tax Parking Fee Payment Resolution

Greetings:

At its meeting this afternoon, the Cal State, San Bernardino Faculty Senate adopted the following resolution:

FSD 02-01

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE

**RESOLUTION CONCERNING PRETAX PARKING PAYROLL DEDUCTIONS**

WHEREAS: With the exception of Unit 3 employees, all employees of the California State University who pay for parking through payroll deduction are permitted to pay such fees with pretax dollars; and

WHEREAS: Permitting faculty to pay for parking through payroll deduction with pretax dollars would benefit faculty at little or no cost to the California State University; and

WHEREAS: No convincing rationale has been offered for denying CSU faculty the opportunity to pay for parking with pretax dollars; now, therefore, be it

RESOLVED: That the Faculty Senate of California State University, San Bernardino, join the Academic Senate of the California State University in urging the California Faculty Association and the Board of Trustees to reach agreement to permit Unit 3 employees who pay for parking through payroll deduction to pay for such fees with pretax dollars.

**ACADEMIC SENATE  
of  
THE CALIFORNIA STATE UNIVERSITY**

AS-2584-02/FA  
September 12-13, 2002

**Including Unit 3 Employees in the Program to  
Pay for Parking with Pretax Dollars**

**RESOLVED:** That the Academic Senate of the California State University (CSU) urge the California Faculty Association and the Board of Trustees to reach agreement to permit Unit 3 employees who pay for parking through payroll deduction to pay for such fees with pretax dollars.

*RATIONALE: With the exception of Unit 3 employees, all CSU employees who pay for parking through payroll deduction are permitted to pay such fees with pretax dollars. Paying for parking with pretax dollars will benefit both faculty as well as the CSU. Specifically, a faculty member in a combined state and federal tax bracket of 36% who pays \$140.00 annually for parking would save over \$50.00 per year. The CSU would benefit since allowing faculty to pay for parking with pretax dollars would encourage more faculty to pay for parking on a 12-month rather than an academic year basis. This would result in increased revenues to the parking fund.*

**APPROVED UNANIMOUSLY - September 13, 2002**