

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**

**MINUTES OF**  
**The Academic Senate Executive Committee**  
**Tuesday October 16, 2001**  
**UU 220, 3:00 to 5:00**

Preparatory: the meeting was opened at 3:10 p.m.

- I. Minutes: The minutes from the September 25, 2001 Executive Committee meeting were approved as presented.
- II. Communications and Announcements: None.
- III. Reports:
  - a. Academic Senate Chair Report: None.
  - b. President's Report: (Howard-Greene) - The state is behind in revenue collection by about \$1.1 billion dollars and the projected deficit could reach \$5 billion by year's end. The Government is announcing, in advance, the possible need to cut budget expenses but nothing is definite yet. No decision has been made yet on how the budget shortfall could or will affect Cal Poly.
  - c. Provost's Report: (Hanley) - The FAQ on the issue of responsible computer use has about 8 additions to its policy including questions such as who has authority and under what circumstances. The FAQ answers faculty questions on how policy applies to computer policy. ITS does not have the practice of reviewing files while repairing computers but it may become necessary at times. Additional steps are being taken to develop real, clear, and detailed forms to activate the process of work to be done on faculty workstations and to allow faculty to remove files if necessary. Technicians however are obligated to report to their supervisor the discovery of any illegal computer use during the normal course of providing faculty assistance. More information will be provided at a later time.
  - d. Statewide Senate: None.
  - e. CFA: None.
  - f. ASI: (Kipe) - Reported that the ASI Board is working on the November Fee-Increase referendum information campaign. The student vote will be conducted on November 14-15.
  - g. Other: None.
- IV. Discussion Item:

(Greenwald) Made three requests on behalf of the Academic Senate to the Provost and the President regarding to enrollment. (1) The Academic Senate should have real input on enrollment decisions. (2) Information on decisions need to disseminated to departments and ASI on a timely fashion. (3) Deadline for requesting housing should coincide with enrollment deadline. (Hood) Mentioned that President Baker's response deals with figures but reality is really having an impact on campus and the community. Previously passed resolutions, by the Academic Senate, have been ignored and growth should be done in a responsible way. (Dalton) Began her presentation by mentioning that the issue of housing should not be discussed without a representative from Student Affairs present, particularly when discussing issues of deadlines and contracts. Dalton explained that enrollment is a complicated issued specially when trying to estimate the number of returning students. Growth must be managed in a planned responsible manner to take into account both housing and physical plant capacity. The methods used to predict "show rates" are not always accurate and need refining. High demand for our programs creates pressure to grow.

V. Business Items:

- a. **Academic Senate and university-wide committee vacancies:** The following appointments were made:

Academic Senate Committees

Terri Swartz Curriculum Committee

John Rogers Grants Review Committee

University-wide Committees

Rakesh Goel Conflict of Interest Review Committee

Senators

Abe Lynn CAED

Academic Senate representatives are still needed for the IACC and PACE committees. Menon requested that caucus chairs help in the search for candidates and send him any recommendations.

- b. **Approval of advertisement and election of representatives to the Consultative Committee for the Selection of Dean for the CAGR:** A ballot for selecting representative to the Search Committee for the Dean of Agriculture was conducted. Larry Gay (Industrial Technology) and Sharon Fujitani (Library) were selected.
- c. **Reappointment to the Instructional Advisory Committee on Computing (IACC):** An Executive Committee representative for the IACC committee is needed.
- d. **Approval of new MS in Agribusiness:** Hannings, Curriculum Committee Chair, presented a proposal for a MS program in Agribusiness. This was agendized for the next Academic Senate meeting.
- e. **Approval of new MS in Polymers and Coatings:** Dr. Dane Jones from Chemistry and Biochemistry, proposed the new MS program from Science and Math. This proposal was agendized with the conditions that the proposal indicates that the MS in Polymers and Coatings is a pilot program and a consultation with Materials Engineering be completed and documented by the next Academic Senate meeting. Dr. Jones will follow up with a report.
- f. **Reactivation of the Foundation Oversight Committee:** It was decided to reactivate this committee in order to initiate conversations with Frank Mumford, Foundation's Executive Director. The Academic Senate Chair will follow-up with obtaining appointments to the committee.
- g. **Resolution on Name Change for Extended Studies:** This resolution which requests a name change to better reflect the programs currently being offered was agendized. The Director of Extended Studies needs to be present at the Academic Senate meeting when the proposal is discussed.

VI. Discussion Item(s):

- c. **Input to William Siembieda re the Consultative Committee for Selection of Vice President for Administration and Finance:** Professor David Peach reported that there are five candidates for the VP for Administration and Finance position (Fox, Overmyer, Ross, Kelly, Appleton). All candidates will be on campus for interviews and open forums during the next couple of weeks. Several questions and suggestions by the Executive Committee were proposed to be asked of each candidate.

VII. Meeting adjourned at 5:00 pm.

Submitted by:

  
Gladys Gregory  
Academic Senate