

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE
805.756.1258

MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE
Tuesday, September 25, 2001
UU218, 3:00 to 5:00pm

- I. Minutes:
Approval of minutes for Academic Senate meetings of May 8, May 15, May 29, and June 5, 2001 (pp. 2-10).
- II. Communication(s) and Announcement(s):
2001-2002 Carry Over Charges for Academic Senate Committees (p. 11).
- III. Reports:
  - A. Academic Senate Chair:
  - B. President's Office: **President Baker** will be reporting on the budget and other matters affecting Cal Poly and the CSU.
  - C. Provost's Office:
  - D. Statewide Senators:
  - E. CFA Campus President:
  - F. ASI Representatives:
  - G. Other:
- IV. Consent Agenda:
- V. Business Item(s):
  - A. **Academic Senate and university-wide committee vacancies:** (p. 12).
  - B. **Selection of campus representative to the Academic Council on International Programs (ACIP):** (see candidate applications included with this agenda).
  - C. **Assigned time for Academic Senate officers and committee chairs:** (p. 13).
  - D. **Resolution on Calendar System:** (to be distributed).
  - E. **Resolution on Department Name Change for Soil Science Department:** Rice, Chair for Soil Science Department (pp. 14-19).
  - F. **Resolution on Department Name Change for Psychology and Human Development Department:** Hellenbrand, Dean for the College of Liberal Arts (pp. 20-22).
  - G. **Resolution of Commendation for Frank Lebens:** (pp. 23-24).
  - H. **Reactivation of the Foundation Oversight Committee:** (p. 25).
- VI. Discussion Item(s):
- VII. Adjournment:

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF
The Academic Senate
Tuesday, May 8, 2001
UU220, 3:00-5:00 p.m.

- I. Minutes: The minutes for the Academic Senate meeting of April 10 and April 17, 2001 were approved without change.
- II. Communication(s) and Announcement(s): none.
- III. Reports:
  - A. Academic Senate Chair: (Hood) Has been meeting with groups of administrators discussing the issue of a quarter versus semester calendar. President Baker's view is that Cal Poly must have good rationale for whatever position it takes on this issue. A "Frequently Asked Questions" brochure will be sent out to the campus asking each department and college how they think the change will affect their program. The entire process should be completed by October 15, 2001. Linda Dalton, Vice Provost for Institutional Planning, added that President Baker needs arguments and evidence with solid data to back them up.
  - B. President's Office: none.
  - C. Provost Office: none.
  - D. Statewide Senators: (Gooden) The statewide Academic Senate is looking at a resolution on stand alone Ed.D. degrees. Cal Poly's Academic Senate members voted not to support this resolution.
  - E. CFA: (Foroohar) The CFA has filed a formal complaint against the CSU for not bargaining in good faith. One of the reasons for filing this complaint is the refusal by CSU to provide CFA with needed information to bargain effectively.
  - F. ASI Representative: (Love) ASI is working on ways to obtain students' input on the issue of a quarters vs. semesters calendar.
  - G. Other: (Hood) Presented College of Agriculture Dean Joseph Jen with a framed resolution commending him for his nomination as Undersecretary of U.S. Department of Agriculture (Education, Research, and Economics).
- IV. Consent Agenda: none.
- V. Business Items:
  - A. **Resolution on the Budgetary Impact of Enrollment on Instruction:** second reading, Kann (Writing Program). This resolution addresses the problem of teaching writing-intensive courses when class size is larger than 25-35 students. Senator Keith Stowe (physics) presented an amendment in which the faculty would be responsible for setting and maintaining academic standards and giving faculty the right to refuse any measures that might compromise academic integrity but failed. Senator Foroohar's (History) amendment to add two resolve clauses failed.
M/S/P to change the title to read "Resolution on Budgetary Impact of Enrollment on Writing Intensive Instruction"

M/S/P to modify the first resolved as follows:

That Cal Poly redirect funds to meet the budgetary shortfall resulting from the increased enrollment expected for the Fall of 2001 so as to support the fundamental writing-intensive general education of its students at enrollments consistent with the recommendations and goals of the new General Education program. These redirected funds shall not affect the base funding for any college, ~~or for~~ UCTE, or any academically related unit including the library; and be it further

M/S/P to approve resolution as amended.

- B. Resolution on Commencement:** second reading, Breitenbach, chair of Instruction Committee. This resolution would require students to complete all graduation requirements prior to participating in graduation ceremonies. Discussion, as a second reading, will continue at the next Academic Senate meeting.

VI. Discussion Item (s): none.

VII. Adjournment: meeting was recessed at 5pm until next Tuesday, May 15.

Submitted by:


Gladys Gregory
Academic Senate

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF
The Academic Senate
Tuesday, May 15, 2001
UU220, 3:00-5:00 p.m.

This meeting is a continuation of the May 8 Academic Senate meeting.

- I. Minutes: none.
- II. Communication(s) and Announcement(s): none.
- III. Reports:
  - A. Academic Senate Chair: none.
  - B. President's Office: none.
  - C. Provost Office: (Zingg) The increase in energy cost and lower tax revenues has created a problem for the May revise of the state budget. This budget, which is not in its final form, is an increase over last year's budget but is still grim and has both long and short-term implications. Some CSU campuses are considering offering a 4-day class schedule in order to conserve energy during the summer.
  - D. Statewide Senators: (Hood) The Statewide Academic Senate passed a resolution chastising Chancellor Reed for his poor behavior specially for his lack of responsible communication on bargaining. (Gooden) The CSU Academic Senate passed a resolution allowing the CSU campuses to offer independent Ed.D. degrees and (Kersten) further stated funds for these programs will most likely come from current undergraduate and masters programs.
  - E. CFA campus president: (Fetzer) The CSU Northridge "Sundial" published a letter by Chancellor Reed denying faculty discontent and stating that unhappy faculty members are only a minority among the CSU campuses.
  - F. ASI Representative: (Love) Introduced the following students: Samuel Aborne, Michael Rumsey, and Brian Pennino as guests to the meeting.
  - G. Other: none.
- IV. Consent Agenda: none.
- V. Business Items:
  - B. **Resolution on Commencement:** second reading, Breitenbach, chair of Instruction Committee. This resolution would require students to complete all graduation requirements prior to participating in graduation ceremonies.
M/S/P to approve Harvey Greenwald's (Caucus Chair – CSM) amendment to replace the second resolved clause with the following:
RESOLVED: That it shall be the policy of Cal Poly that for a student to participate in graduation ceremonies, the student must satisfy at least one of the following:
    - 1. The student shall have completed all degree requirements and not have participated in a graduation ceremony previously.
    - 2. The student shall currently be enrolled in classes that would complete all of the student's degree requirement.
    - 3. The student shall be registered for classes for the following term that would allow the student to complete all of his/her degree requirements.

Reg Gooden, Statewide Senator, proposed an amendment to delete #3 from Greenwald's amendment but the amendment failed.

Simon Evnine, Senator, presented the following friendly amendment to the first resolved:

RESOLVED: That students shall be made aware that participation by students who are not scheduled to complete ~~have not completed~~ all degree requirements is contradictory to the spirit of academic integrity and of the commencement ceremony; and be it further

M/S/P to approve resolution.

- C. **Resolution on Incomplete "I" Agreements:** second reading, Breitenbach, chair of Instruction Committee. This resolution strongly encourages the use of the "I" Agreement form to ease the process of converting an "I" grade to a letter grade. There was some discussion and minor modifications to the form.

M/S/P to approve resolution.

- D. **Resolution on Name Change for the Academic Senate Faculty Ethics Committee:** first reading, Greenwald, member of the Faculty Ethics Committee.

M/S/P to move the resolution to a second reading.

Hood, Academic Senate Chair, suggested a friendly amendment to modify the title of the resolution to read as follows: "Resolution on Procedures and Name Change for the Academic Senate Faculty Ethics Committee."

M/S/P to approve resolution.

VI. Discussion Item (s): none.

VII. Adjournment: meeting was adjourned at 4:50 pm.

Submitted by:


Gladys Gregory
Academic Senate

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF
The Academic Senate
Tuesday, May 29, 2001
UU220, 3:00-5:00 p.m.

Preparatory: the meeting was opened at 3:15 p.m.

- I. Minutes: none.
- II. Communication(s) and Announcement(s): none.
- III. Reports:
  - A. Academic Senate Chair: none.
  - B. President's Office: (Baker) two main issues to report on, budget and calendar. (1) The CSU budget breaks down as follows:
    - 0.9% for mandatory cost increases
    - 2.4% for student enrollment growth of 8700 FTE in the system (at about \$7100 each-Cal Poly's cost is \$9000)
    - 0.6% for year-round buy-out of summer programs
    - 1.6% for employee compensation
    - 1.4% for the Governor's teaching fellowships and K-12 teacher training
    - 1.3% for increased natural gas cost
    - 0.4% for technology build out (equipping buildings funded from bonds)
    - 0.4% miscellaneous
  - (2) A meeting in which College Deans and Department Heads will meet to draft a Frequently Asked Questions brochure and discuss the principles of calendar conversion took place last week. Department chairs will now prepare a document listing the pros and cons of semester/quarter systems including compelling reasons for either way. The expectation is to get information back from all departments early next Fall and then decide with the Academic Senate what course of action to take.
  - C. Provost Office: none.
  - D. Statewide Senators: none.
  - E. CFA Campus President: (Fetzer) the bargaining team will be meeting on campus this Thursday and Friday in 38-114. All faculty members are invited to attend these procedures and observe. Thanks to all the nominations received, the Distinguished Lecturer Award has been expanded from 3 to 5 recipients.
  - F. ASI Representative: none.
  - G. Other:
    - 1. **Instructional Advising Committee on Computing:** (Grimes) reported on activities of the IACC during the 2000-2001 academic year as well as the activities of the Faculty/Staff Development Working Group. More information on the IACC can be found at www.multimedia.calpoly.edu/iacc/. More information on the Faculty/Staff Development Working Group can be found at www.academics.calpoly.edu/ctl/
    - 2. **Campus Fees:** (Aborne) postponed until the next Academic Senate meeting.

3. **Athletics:** (Wenzl, faculty representative to the Athletics Governing Board) commented on the activities of the Athletics Governing Board including the review of the mission statement, gender equity, and the 2000-2001 Budget.

IV. Consent Agenda: none.

V. Business Items:

- A. **Resolution on Energy Efficiency and Sustainable Design and Construction Principles for Cal Poly Buildings, Landscape, and Infrastructure:** Lucas, CAED caucus chair, first reading. This resolution, which addresses the nature of resources, architectural practices, cost evaluation, and design, asks the Cal Poly Administration to work with the Chancellor's Office to change state regulations on construction and cost guidelines.
M/S/P to move the resolution to a second reading.
M/S/P to adopt the resolution.
- B. **Resolution Concerning Class Size:** Stowe, Academic Senate Senator, first reading. This resolution addresses faculty's concern with the quality of instruction with increased enrollment. This resolution was agendized and will return as a second reading item at the next Academic Senate meeting.
- C. **Resolution on the Environment:** Apfelberg, Greenwald, and Wolf, first reading. This resolution, which includes language from two other reports and address a variety of environmental issues on campus has been reviewed and approved by Ed Johnson (Energy and Utilities Manager) and Matt Roberts (Director of Contract and Procurement Services). This resolution was agendized and will return as a second reading item at the next Academic Senate meeting.
- D. **Resolution on University Code of Product Labor Principles and Standards:** Apfelberg, Greenwald, and Wolf, first reading. This resolution extends labor standards to internal contracts and purchasing procedures.
M/S/P to move to a second reading.
M/S/P to delete the first whereas clause.
~~WHEREAS, — Cal Poly is committed to the principles of fair trade; and~~
M/S/P to adopt the resolution.
- E. **Resolution on RTP Criteria and Retention of New Faculty:** Hood, Academic Senate Chair, first reading. A request came from the statewide Academic Senate asking campuses to pass a resolution requiring departments to review current criteria used for RTP to incorporate new demands being placed on faculty. M/S/F to move resolution to a second reading.
M/S/P to table discussion until the next Academic Senate meeting.
- F. **(Added Item) Resolution on Department Name Change for the Physical Education and Kinesiology Department:** Physical Education and Kinesiology Department, first reading. This resolution requests a name change in order to better reflect the programs currently being offered by the department. This resolution was tabled until time certain at the next Academic Senate meeting.

VI. Discussion Item (s): none.

VII. Adjournment: meeting was adjourned at 5 p.m.

Submitted by


Gladys Gregory
Academic Senate



CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF
The Academic Senate
Tuesday, June 5, 2001
UU220, 3:00-5:00 p.m.

Preparatory: the meeting was opened at 3:15 p.m.

I. Minutes: none.

II. Communication(s) and Announcement(s): Introduction of new Senators.

College of Agriculture

New College Caucus – Jim Ahern

New Senators – John Beckett, Del Dingus (Academic Senate Vice-Chair), Jay Noel

College of Architecture and Environmental Design

New College Caucus – Jonathan Reich

New Senators – Mike Boswell, Jonathan Reich, VACANCY

College of Business

New College Caucus – Mary Beth Armstrong

New Senators – Mary Beth Armstrong, Zaf Iqbal

College of Engineering

New College Caucus – Dianne Deturris

New Senators – Dianne Deturris, Rakesh Goel, Unny Menon (Academic Senate Chair)

College of Liberal Arts

New College Caucus – Joe Lynch

New Senators – Manzar Foroohar, Gary Laver, Joe Lynch, Penny Osmond, Paul Rinzler

College of Science and Mathematics

New College Caucus – Harvey Greenwald

New Senators – Susan Elrod, Harvey Greenwald, Susan Puhl, 2 VACANCIES

Professional Consultative Services

New Caucus – Stacey Breitenbach

New Senators – Barbara Andre, Wayne Montgomery

III. Reports:

A. Academic Senate Chair: none.

B. President's Office: (Howard-Greene) On June 4, the *Mustang Daily* published an article on students and alcohol abuse as this is the number one health concern on our campus. This article provided evidence of the problem and steps being taken at Cal Poly and the community to alleviate this problem.

C. Provost Office: (Zingg) Cal Poly faculty members will be seeing a memo from President Baker with questions and steps for considering the calendar change. Hannings, Academic Senate Vice-Chair was introduced and made a motion to approve a resolution commending Myron Hood for serving as Chair of the Academic Senate for three years. The resolution passed by acclamation and Hood was presented a plaque and a framed copy of the resolution.

D. Statewide Senators: none.

E. CFA Campus President: (Foroohar) CSU and CFA bargaining sessions were held on campus last Thursday and Friday but the progress is slow and not going well since the parties are far

apart on reaching an agreement. Some of the benefits requested by CFA include an increase in compensation for department chairs and health care benefits for part-time lectures.

F. **ASI Representative:** (Love) An evaluation of student representation on the Senate and on committees is available.

G. **Other:**

1. **Campus Fees:** (Aborne) a review of the committee's activities for the year was discussed by the ASI president.
2. **ACIP:** (Martinez) campus representative for the Academic Council on International Programs, Martinez, mentioned to the Senate that the number of students participating in international programs has increased during the past couple of years. A crosshatch for the entire CSU showing the number of students participating in each program was presented.
3. **DAAC:** (Wehner) a year-end report for the Dean's Admissions Advisory Committee was distributed.

IV. Consent Agenda: none.

V. Business Items:

- A. **Resolution Concerning Class Size:** Stowe, Academic Senate Senator, second reading. This resolution addresses faculty's concern with the quality of instruction with increased enrollment. M/S/P to adopt the resolution.
- B. **Resolution on Department Name Change for the Physical Education and Kinesiology Department:** Physical Education and Kinesiology Department, second reading. This resolution requests a name change to better reflect the programs currently being offered by the department. M/S/P to adopt the resolution.
- C. **Resolution on the Environment:** Apfelberg, Greenwald, and Wolf, second reading. This resolution, which includes language from two other reports and address a variety of environmental issues on campus, has been reviewed and approved by Ed Johnson (Energy and Utilities Manager) and Matt Roberts (Director of Contract and Procurement Services). M/S/F to delete the first three WEHREAS clauses. M/S/P to adopt resolution.
- D. **Resolution on RTP Criteria and Retention of New Faculty:** Hood, Academic Senate Chair, first reading. A request came from the statewide Academic Senate asking campuses to pass a resolution requiring departments to review current criteria used for RTP to incorporate new demands being placed on faculty. M/S/F to refer back to the original resolution. M/S/P to move this resolution to a second reading. M/S/F to table this resolution until the Fall quarter. M/S/P to adopt resolution.

VI. Discussion Item (s): none.

VII. Adjournment: meeting was adjourned at 5 p.m.

Submitted by


Gladys Gregory
Academic Senate

09.06.01

2001-2002 CARRY OVER CHARGES FOR ACADEMIC SENATE COMMITTEES

Budget and Long-range Planning Committee

- Improved marginal cost estimates
- Operational methods to Monitor Academic Quality
- How to predict and control enrollment fluctuation
- State budget reviews
- Resolution on Resources for New Academic Program (fall 00)
- Develop criteria to be used for Accountability Report

Curriculum Committee

San Diego State University Senate – Distance Education Policy (fall 00)

Faculty Affairs

Responsible Communication

Fairness Board

Should committee merge with Fairness Board or become an ad hoc committee? (By end of Fall 01)

Instruction Committee

- Question of policy about "synthetic-majors," in some programs
- Final Exam Schedule (Greenwald/Arseneau)
- A+ grades
- CR/NC Grading
- Re-examination of restriction on number of units taken out of residence in the senior year
- Graduation unit cap for undergraduates
- Add/Drop deadlines
- Effect of the master plan on increased enrollment (low priority)

Research and Professional Development

University policy for the use of human subjects in research

Student Grievance Committee

Should committee merge with Fairness Board or become an ad hoc committee? (By end of Fall 01)

ACADEMIC SENATE COMMITTEES
Vacancies for 2001-2002

College of Architecture and Environmental Design

Grants Review Committee

College of Business

Grants Review Committee

CHANGE OF COMMITTEE CHAIR
Vacancy for 2001-2002

Budget and Long Range Planning Committee

Replacement for Stephen Kaminaka

Harvey Greenwald
 (FR only)

UNIVERSITY-WIDE COMMITTEES
Vacancies for 2001-2002

Academic Council for International Programs

(1 Representative/1 Vacancy)

Department

Athletics Governing Board

(3 Representatives/1 Vacancy)

Myron Hood

Mathematics

Cal Poly Plan Steering Committee

(3 Representatives/1 Vacancy)

Dan Levi

Navjit Brar

Psych&HD
 Library

Deans Admissions Advisory Committee

(2 Representatives/1 Vacancy)

Kent Morrison

Mathematics

Information Resource Management Policy and Planning Committee

(3 Representatives/1 Vacancy)

Lynn Hamilton

Agribusiness

Student Health Advisory Committee

(1 Representative/1 Vacancy)

University Union Advisory Board

(1 Representative/1 Vacancy)

Del Dingus

Soil Science

Assigned Time 2001-2002

Position/Committee	Name	2001-2002 WTUs	2000-2001 WTUs
Academic Senate Chair	Unny Menon	24	26.5
Academic Senate Vice-Chair	Del Dingus	4	4
Secretary			
Budget and Long Range Planning Committee	VACANT	4	4
Curriculum Committee	Dave Hannings	12	12
Faculty Affairs Committee	Walt Bethel	4	4
Faculty Awards Committee	Susan McBride	4	4
Faculty Ethics Committee	Lezlie Labhard		
Fairness Board	Del Dingus	4	4
Grants Review Committee	David Braun		
Instruction Committee	Stacey Breitenbach	4	4
Library Committee	Debora Schwartz		
Research & Professional Development Committee	Ed Sullivan	4	
Student Grievance Board	George Beardsley		
US Cultural Pluralism	Michael Lucas		
	Total Assigned	64	

Adopted:

**ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA**

**AS-__-01/
RESOLUTION ON
DEPARTMENT NAME CHANGE FOR
SOIL SCIENCE DEPARTMENT**

- 1 WHEREAS, The Soil Science Department has requested the name of its department be
2 changed to **Earth and Soil Sciences Department** to better reflect the program the
3 department is currently offering; and
4
5 WHEREAS, The request for this name change has been approved by the Interim Dean for the
6 College of Agriculture (CAGR), the CAGR Department Heads Council, the
7 Academic Senate CAGR caucus, and is pending approval by the Academic Deans
8 Council; therefore, be it
9
10 RESOLVED: That the name of the Soil Science Department be changed to the **Earth and Soil**
11 **Sciences Department.**

Proposed by: The Soil Science Department
Date: September 25, 2001

State of California
Memorandum



To: Unny Menon, Chair
Academic Senate

Date: September 1, 2001

From: Paul J. Zingg 
Provost and Vice President for Academic Affairs

Copies: David Wehner
Thomas Rice
Warren J. Baker
David Conn

Subject: Request to Review—Departmental Name Change
from the Soil Science Department

Enclosed is a request from Dr. Thomas Rice, Chair of the Soil Science Department, to change the name of the Soil Science Department to the Earth and Soil Sciences Department. Also included is a memo of support from Interim Dean David Wehner that indicates the unanimous vote of support of the Department Heads from the College of Agriculture.

I would appreciate it if the Academic Senate would review this request as soon as possible after the start of the Fall Quarter. I will be simultaneously having this request reviewed by the Academic Deans' Council.

Thank you, and should you have any questions regarding this issue, please do not hesitate to contact Dr. Rice directly.

Enclosures

16
RECEIVED

State of California

AUG 31 2001



MEMORANDUM

PROVOST AND VICE PRESIDENT
FOR ACADEMIC AFFAIRS

To: Paul Zingg
Provost and Vice President for Academic Affairs

Date: 8/29/01

File:

From: Dave Wehner
Interim Dean

A handwritten signature in cursive script, appearing to read "Dave Wehner".

Copies: T. Rice

Subject: Soil Science Department name change

The College of Agriculture enthusiastically supports the request of the faculty in Soil Science to change the name of the Department to Earth and Soil Sciences. The academic department heads in the College voted unanimously on August 24, 2001 to support this request.

As you know, the Earth Sciences major represents a multi-disciplinary approach to undergraduate education with participation by the Colleges of Agriculture, Science and Math, and Liberal Arts. We now need to provide more exposure to the new program by incorporating the name of the major into the Department name.

Please let me know if you need any additional information concerning this request.



CALIFORNIA POLYTECHNIC STATE UNIVERSITY
SAN LUIS OBISPO, CA 93407

Soil Science Department

RECEIVED

AUG 16 2001

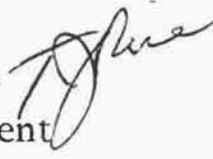
PROVOST AND VICE PRESIDENT
FOR ACADEMIC AFFAIRS

MEMORANDUM

DATE: August 13, 2001

TO: Paul Zingg, Provost
Academic Affairs

Copy: Unny Menon,
Linda Dalton
David Conn

FROM: Thomas J. Rice, Chair
Soil Science Department 

SUBJECT: Soil Science Department Name Change

This memo is to inform you of our intent to change the name of the Soil Science (SS) Department to the "Earth and Soil Sciences Department." Since the recent implementation of the Earth Sciences (ERSC) major, we have had over twenty (20) transfers into ERSC and will have 30-40 ERSC majors during Fall Quarter, 2001. Based on these enrollment projections and our department strategic plan, this department name change better identifies our future direction.

Attached you will find letters of support from the Soil Science Advisory Council (SSAC) and from the Professional Soil Scientists Association of California (PSSAC). If you have any comments, please contact me.

Terry D. Cook, CPSS/SC
Soil Consultant

3214 Lillard Drive
Davis, CA 95616.4909
916.753.1062

July 3, 2001

Thomas J. Rice, Ph.D., C.P.S.S.
Professor and Department Chair
Soil Science Department
California Polytechnic State University
One Grand Avenue
San Luis Obispo, CA 93407

Dear Dr. Rice:

I am writing this letter in support of the name change of the Soil Science (SS) Department to the "Earth and Soil Sciences Department." I believe this change will reflect the recent implementation of the Earth Sciences (ERSC) major to the Soil Science Department. The department is moving in the right direction to provide the needs of societal and environmental changes that have occurred in the last several years. This change will bring Cal Poly abreast with other colleges and universities here in California, as well as in other states. The new ERSC name will reflect a curriculum of soil science and the relationship of soils, landscapes, and the environment. The proposal to change to the "Earth and Soil Sciences Department" is a logical, proactive move that demonstrates the breadth of the instruction given through this department.

It will be quite a change for me, having graduated from the Soil Science Department in 1956. Since graduating in Soil Science I have over 35 years with the USDA Soil Conservation Service (SCS) in California, Washington, DC, and internationally. Since 1991, I have been a practicing private soil consultant. My education, especially the "learn by doing" philosophy, has been the essential cornerstone of my career. Through the original efforts of Drs. Logan, Dickson, Dean, subsequent staff members, and now the current staff chaired by Dr. Rice, the Earth and Soil Science programs provided by Cal Poly are unique in the United States, as well as internationally. The new name change will enhance Cal Poly's recognition as a leader in soil science instruction.

As a member of the Professional Soil Scientist Association of California (PSSAC), National Society of Consulting Soil Scientist, Soil Science Society of America, American Society of Agronomy, and the International Union of Soil Science, as well as Chair of the Soil Science Advisory Counsel (SSAC) at Cal Poly, I firmly believe that this name change is an excellent choice.

It has been a pleasure to give back a small measure of my time and effort to support the profession of soil science and Cal Poly's soil science program. I look forward to many more years of working in the profession and with the students and faculty of your Department.

Sincerely,



Terry D. Cook, Chair SSAC
Soil Consultant
3214 Lillard Drive
Davis, CA 95616-4909
Tel/Fax: 503-753-1092
Email: SoilConsult@aol.com





Professional Soil Scientists Association of California

July 3, 2001

Thomas J. Rice, Ph.D., C.P.S.S.
Professor and Department Chair
Soil Science Department
California Polytechnic State University
One Grand Avenue
San Luis Obispo, CA 93407

Kerry D. Arroues, C.P.S.S.
Supervisory Soil Scientist
USDA - Natural Resources Conservation Service
680 Campus Drive, Suite E
Hanford, CA 93230
Phone: 559-584-9209, Ext. 113
E-mail: Kerry.Arroues@ca.usda.gov

Dear Dr. Rice,

I am writing this letter in support of the name change of the Soil Science (SS) Department to the "Earth and Soil Sciences Department." I believe this change will add to the high esteem that the Cal Poly Soil Science Department currently enjoys. This change would bring Cal Poly more in line with other institutions, such as the Department of Land, Air and Water Resources at the University of California, Davis. The Soil Science Department curriculum at Cal Poly currently encompasses much more than the study of soils. The proposal to change to the "Earth and Soil Sciences Department" is a logical, proactive move that demonstrates the breadth of the instruction given through this department.

I have had the privilege of supervising more than 20 Cal Poly students and graduates during my 26 years of work on soil surveys here in California. The high standards that your institution has set in the Soil Science Department can be recognized even further with the proposed name change to the "Earth and Soil Sciences Department." As the President-elect of the Professional Soil Scientists Association of California and a member of the Soil Science Advisory Counsel at Cal Poly, I firmly believe that this name change is an excellent choice.

I look forward to many more years of working with the students and faculty of your Department.

Sincerely,

A handwritten signature in cursive script that reads "Kerry D. Arroues". The signature is written in dark ink and is positioned above the printed name.

Kerry D. Arroues

Adopted:

**ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA**

**AS-__-01/
RESOLUTION ON
DEPARTMENT NAME CHANGE FOR
PSYCHOLOGY AND HUMAN DEVELOPMENT DEPARTMENT**

- 1 WHEREAS, The Psychology and Human Development Department has requested the name of
2 its department be changed to **Psychology and Child Development Department**
3 to better reflect the program the department is currently offering; and
4
5 WHEREAS, The request for this name change has been approved by the Dean for the College
6 of Liberal Arts (CLA), the CLA Department Chairs Council, the Academic Senate
7 CLA caucus, and is pending approval by the Academic Deans Council; therefore,
8 be it
9
10 RESOLVED: That the name of the Psychology and Human Development Department be
11 changed to the **Psychology and Child Development Department**.

Proposed by: The Psychology and Human
Development Department
Date: September 25, 2001

Post-it* Fax Note	7671	Date	11/12/01	# of pages	1
Unny		From	Mary W		
Acad Sen		Co.	Acad Prog		
1258		Phone #	5475		
7027		Fax #			

Psychology & Human Development

Memo

To: CLA Dean Harry Hellenbrand

From: Shawn Burn, Psychology & Human Development Department Chair

Date: 11/18/99

Re: Request for Departmental Name Change

On November 9, 1999, The Psychology & Human Development faculty voted to change our department's name to Psychology & Child Development. This change is desirable because:

1. We no longer offer a human development major and the name is therefore outdated.
2. We offer a child development major. These students feel disenfranchised by the fact that the departmental name does not reflect their major.
3. The new name better reflects the professional identities of our faculty. The majority of our faculty identify themselves as specializing in either psychology or child development.
4. The department's current name is the source of some confusion both on and off campus since we do not offer a human development degree and do have a child development degree program.

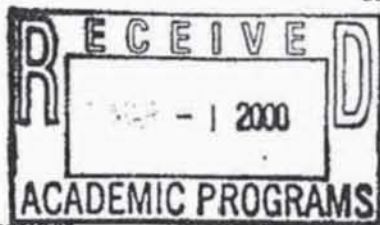
According to Mary Whiteford, the change of a department name is a campus administrative process and does not involve the Chancellor's office. The approval process: CLA Dean and CLA Curriculum Committee must first approve; the request is then sent to the Provost for recommendations by Academic Deans and the Academic Senate.

*fine, S,
makes perfect
sense -*

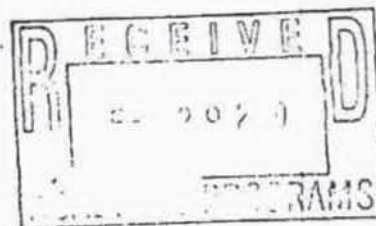
Harry
Harry Hellenbrand

MEMORANDUM**CAL POLY**

California Polytechnic State University



DATE: 23 Feb 00



TO: David Conn, Vice Provost
Undergraduate Programs

VIA: Douglas Keesey, Chair
Academic Senate Curriculum Committee

VIA: Susan Currier, Associate Dean *SC*
College of Liberal Arts

COPY: Shawn Burn

FROM: Tal Scriven, Chair *TS*
CLA Curriculum Committee

SUBJECT: Approval of the 2001 Curriculum Package from the Department of
PSYCHOLOGY AND CHILD DEVELOPMENT

Accompanying this memo is the package mentioned above. This package has been subjected to extensive review and revision and now passes on to you with our recommendation that the changes specified therein be implemented in the university's catalogue.

As to the proposal for a new Child Development minor program, it should be noted that this program will only formalize existing enrollment patterns. At present, a contingent of Liberal Studies majors pass through the courses in this program as an "emphasis area." The addition of the minor will allow these students to get recognition on their transcripts for having completed this organized series of courses.

Post-It® Fax Note	7671	Date	9/13	# of pages	1
To	Margaret Connors	From	Mary W		
Co./Dept.	Ac Senate	Co.	Acad Prog		
Phone #	1258	Phone #	5475		
Fax #	7027	Fax #			

Adopted:

**ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA**

**AS-____-01/AS
RESOLUTION OF
COMMENDATION FOR FRANK LEBENS**

1 WHEREAS, Frank Lebens has served as vice president for administration and finance since
2 1991; and
3

4 WHEREAS, His decade of extraordinarily able and effective leadership coincided with a period
5 of enormous organizational change and daunting budgetary challenges for the
6 University, and caps 26 years of distinguished service to Cal Poly; and
7

8 WHEREAS, He has served as a key member of the University's senior administrative team,
9 helping to develop and implement University policy. He has provided general
10 management of fiscal services; budget planning and administration; campus
11 support services; facilities planning, operation and maintenance; environmental
12 health and safety, police, fire and emergency operations; and human resources
13 management. He has also provided oversight of and liaison with campus auxiliary
14 organizations; and
15

16 WHEREAS, Under his leadership:

- 17 • The Administration and Finance Division was reorganized, combining the
18 former Business Affairs Division and Facilities Planning, Facilities
19 Services and Human Resources and Employment Equity;
- 20 • A division strategic plan was developed, a streamlined management and
21 organization structure established and an innovative "Balanced Scorecard"
22 assessment system implemented;
- 23 • With the CSU System's delegation of previously central functions to the
24 campuses, the division took the lead in implementing campus-
25 administered budget management, capital outlay, housing and parking
26 programs;
- 27 • A new campus Master Plan was developed and an ambitious \$207.4
28 million capital outlay program implemented, including such landmark
29 projects as the Cohan Performing Arts Center, the Recreation Center, the
30 Utilidor project, the Orfalea College of Business's new building and the
31 Sports Complex;
- 32 • Many new services were put into place, such as integrated facilities and

energy management systems, direct vendor pay, a new business analysis function, a community policing program, online purchase requisitioning, modernized reprographics services, a campuswide risk management program and emergency operations plan, and automated personnel functions;

- The division initiated implementation of the CSU Common Management Systems' (CMS) fiscal and personnel components; and

WHEREAS, Over the years, Frank played critical statewide leadership roles, including chairmanship of the CMS initiative, charter chairmanship of the CSU Risk Management Authority, and numerous leadership roles with CABO, the organization of CSU Chief Administrators/Business Officers; and

WHEREAS, Prior to becoming vice president, he served Cal Poly as associate vice president for academic resources in the Academic Affairs Division, university budget officer and assistant to the director of personnel relations; and

WHEREAS, He received numerous awards, including the Educational Equity Award (1990), the Outstanding Staff Award (1978), and the Outstanding MBA Award (1972), and the Navy Commendation Award and

WHEREAS, Frank has earned the lasting gratitude of the University for his many contributions over nearly three decades of outstanding service; therefore, be it

RESOLVED: That this resolution be presented to Frank Lebens in recognition of his many accomplishments and contributions; and, be it further

RESOLVED: That the Academic Senate express its sincere appreciation for his distinguished service to the University; and be it further

RESOLVED: That Frank Lebens be wished a long, joyous, and prosperous retirement.

Proposed by: The Academic Senate
Date: September 25, 2001

-25-
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF
The Academic Senate Executive Committee
Tuesday, July 21, 1998
38-114, 3:00-5:00pm



A request has been made to reactivate the Ad Hoc Committee on Foundation that was initially approved by the Academic Senate Executive Committee on July 21, 1998 (see below). A committee was formed to draft a resolution establishing the committee, its charge, and its membership; but this was never completed. A fuller discussion of the prior committee will be presented to the ExecCom at its September 25 meeting.

V. Business Items:

- A. **Approval of the 1998-1999 Calendar of Meetings:** was M/S/P unanimously.
- B. **Formation of an ad hoc committee on Foundation:** President Baker has indicated his acceptance of an advisory committee on the Foundation that would advise him regarding the use of Foundation funds. The committee would report to him not to the Foundation. Policy and priorities of discretionary funds would be items of advisement.

Possible committee membership would include: the two faculty representatives to the Foundation Board of Directors; the two student representatives to the Foundation Board of Directors; one representative each from the Budget and Long Range Planning Committee, Grants Committee, and Academic Senate Executive Committee; the President or designee (ex officio position); a Foundation representative (ex officio position); and a staff representative.

Discussions by this committee may have to be implemented in a more timely manner than the Senate allows. When this occurs, the committee should bring matters to the Executive Committee for its discussion. Kersten stated the membership should be reviewed by legal counsel since there may be restrictions on the number of committees certain Board officials can serve on. This committee should be put into effect via a resolution. The charge to draft the resolution will be sent to the Budget and Long Range Planning Committee. Chair Hood asked to be the Executive Committee's representative to this committee. M/S/P by consensus that Chair Hood appoint the members of the Ad Hoc Advisory Committee on Foundation.