Information from the Personnel Office, the Payroll Services Office, and the Registrar's Office lists the following dates during the 1976 Winter Quarter which are of interest to faculty and staff:

January 7........Wednesday..............Winter Quarter classes begin
January 14........Wednesday..............Last day to enroll for Winter Quarter
January 27........Tuesday..............Last day to withdraw from classes
January 30........Friday..............Payday for January pay period
February 12........Thursday..............Lincoln's Birthday - State holiday
February 16........Monday..............Washington's Birthday - State and academic holiday
February 25........Wednesday..............End of seventh week
March 1........Monday..............Payday for February pay period
March 15........Monday..............Last day of classes
March 16-19........Tuesday-Friday..............Final examination period
March 19........Friday..............End of Winter Quarter
March 20-24........Saturday-Wednesday..............Academic holiday
March 25-26........Thursday & Friday..............Registration for Spring Quarter
March 29........Monday..............Spring Quarter classes begin
March 31........Wednesday..............Payday for March pay period

REPORT TO THE GOVERNOR/LEGISLATURE ON PERSONNEL MATTERS

Copies of the "Annual Report to the Governor and The Legislature on Personnel Matters in The California State University and Colleges" for 1975 have been issued to the Academic Senate and Staff Senate, and placed in the university Library. This report has been submitted to the Governor and all members of both houses of the Legislature in accordance with the provisions of Education Code Section 24201.1.
ACADEMIC MASTER PLAN CLEARED

President Robert E. Kennedy recently received the report of the CSUC Board of Trustees approval of the Academic Master Plan, 1976-77 through 1980-81 for Cal Poly. The Board action, which approved the final campus recommendations, will now be reviewed by the California Postsecondary Education Commission. The approved Master Plan, which is subject to further review on campus, now includes the following programs and implementation dates:

Newly Projected Programs: 1977-78 - BS, Civil Engineering
Continued Projections: 1977-78 - BS, Crafts Design
Postponed Projections: to 1977-78 - BS, Animal Technology
                    to 1978-79 - BS, Pest Management
                    MS, Landscape Architecture
                    to 1979-80 - MS, Statistics
                    MS, Architectural Engineering
                    to 1980-81 - MS, Construction Engineering

The following programs were removed from the previous Academic Master Plan: BS, Measurement Science, MS, Physics, and BS, Behavioral Science. Removal from the plan is not necessarily a permanent decision. Should demand warrant and necessary resources to support the program be available, the program can be recommended for reinstatement.

Prior to the campus implementation of the BS in Civil Engineering, related Engineering programs will be reviewed; it is anticipated that the existing BS in Transportation Engineering will be incorporated in the proposed Civil Engineering program.

Annual review of the Academic Master Plan for 1977-78 through 1981-82 is about to begin at the department and school levels and will be submitted to the Chancellor's office by the middle of April. President Kennedy pointed out that campus plans are being reviewed at the state levels more rigorously than ever before. Not only must there be firm justification of demand by students and demonstration of the need for graduates, but there has to be a detailed explanation of just how the new program will be supported with the resources anticipated. When the total enrollment of the university remains constant, enrollments in a new program must be off-set by reduced enrollments in other programs.

BICENTENNIAL TIME-LINE

A proclamation is ordered read in every court, town meeting, and pulpit in Mass.: "Power resides always in the body of the people, and it never was nor can be delegated to one man or a few." Philadelphia citizens turn back a ship loaded with 600 chests of tea. The vessel returns to London without having unloaded its cargo.
DUMKE'S STATEMENT ON BUDGET

Chancellor Glenn S. Dumke has issued the following statement in connection with the 1976-77 Governor's Budget for the California State University and Colleges:

"Governor Brown's budget is responsive to basic needs of The California State University and Colleges in 1976-77. It is another tight budget, one that is reflective of the country's present economic circumstances, but it is generally supportive of the ongoing requirements of the CSUC. Allocations are proposed to the Legislature in three categories. Approximately $576.3 million is proposed for support purposes, $23.2 million for capital outlay and $27.4 million for salary improvements.

"Provisions are made in the support category of the Governor's Budget for the equivalent of 293,410 full-time students, an increase of 9,405 from that budgeted in the current year. The cost per full-time equivalent (FTE) student would be $2,407 or $60 higher than in 1974-75. Undoubtedly this would continue to represent one of the lowest costs among comparable colleges and universities in the United States. Increases in the totals are due chiefly to inflation and increased enrollment.

"Twenty-eight capital outlay projects given high priority by our Board of Trustees are included in the Governor's Budget. These represent 60 per cent of the projects proposed by the Board of Trustees, compared with 31 per cent contained in the initial Governor's Budget presented to the Legislature a year ago for the current 1975-76 fiscal year. Also included are $4 million for minor construction and $500,000 to remove architectural barriers to the physically handicapped.

"The proposed salary improvement allocation is the equivalent to an overall 5.2 per cent increase for faculty and staff members. This allocation generally parallels the increases proposed by the Governor for all State employees. CSUC personnel would receive some benefit and possibly further salary improvements through a separate budget provision applicable to all employees of the State.

"Some differences exist between proposals for CSUC support funding, capital outlay and employee salary improvements as presented on behalf of the Board of Trustees and those submitted to the Legislature by Governor Brown.

"I am pleased that a new statewise emphasis on Educational Opportunity Programs involving the various higher education segments is being proposed by the Governor. The 50 per cent, or $3.4 million, EOP funding increase for The California State University and Colleges will greatly assist the admission of low-income students on our campuses. This is timely and appropriate in the light of current economic conditions.

"Similarly, I am pleased that there are provisions for additional personnel to aid in the rapidly growing area of computer-assisted instruction and for the employment of public safety personnel on the smaller campuses. Though it will involve a relatively minor fee increase, the inclusion of additional positions in the Governor's Budget will greatly help our campuses in the administration of student financial aids.

"We have attempted since the beginning of the decade to regain recognition of the graduate teaching function as requiring a lesser student load factor for faculty members. We have also sought greater assistance in the effective administration of instructional programs. These, and other omissions from our requests in the proposals now before the Legislature, remain valid goals that will be pursued. In addition, the holding of library acquisition expenditures to existing levels undoubtedly will create difficulties at certain campuses, as will the general exclusion on the start of new capital outlay projects.

(continued on page 4)
SERVICES AVAILABLE FOR DISABLED STUDENTS

Disabled Student Services provides a wide spectrum of services to disabled students attending Cal Poly. This program is committed to and involved in meeting the unique needs of those exceptional students who are a hidden minority on campus. Following are some of the services offered:

Pre-Registration is provided for students with severe mobility problems. Contact the D.S.S. Office at Ext. 2476, University Union 217.

Special Parking is available to students in wheelchairs, and those with severe mobility problems. See the coordinator of D.S.S. in University Union 217.

Advisement directed toward orientation to university life is offered. Information and referrals are made to appropriate medical, academic, social, financial, and administrative offices and/or services available on campus.

Referrals are provided to appropriate state and federal programs which assist the handicapped, as well as to other local off-campus resources. Some of these agencies include the State Department of Rehabilitation, Visual Service Center, Social Security Office, Welfare Department, and Employment Development Department.

Reader Pool with names and phone numbers of readers is available for blind and legally blind students.

Orientation Programs are provided on an individualized and group basis.

Testing Assistance for exams will be provided, with 48 hours notice, when students require more time, readers, or space scheduling. Contact D.S.S., University Union 217.

Peer Counseling is offered to those students who have questions about academic, employment, daily living, and personal problems. Rap groups are available for those who are interested. Contact D.S.S in University Union 217 or Counseling Center at Ext. 2511.

Facility Scheduling is available to those students who have inaccessible classrooms. Contact the Education Services Office for the class you need changed. Then contact Don Coats, Ext. 2157, to finalize arrangements. If you run into problems, contact D.S.S. coordinator.

Other non-routine services which the student cannot provide for himself, but which is within the competence of the Disabled Student Services, will be furnished.

"MOM'S DAY" TO BE HELD

The Cal Poly Woman's Club is sponsoring the third annual "Mom's Day" on campus to be held Saturday (Feb. 7). Registration will be from 9 am to 12 noon in Chumash with a continental breakfast and Panhellenic auction followed by a fashion show in the Cal Poly Theatre at 1:30 pm and an open house and tea at 3:30 pm in the Home Economics living room. An evening variety show will be held at 8 pm in the Cal Poly Theatre. Dads are welcome to attend.

DUMKE'S COMMENTS (continued from page 3)

"In a total perspective, however, the budget presented to the Legislature January 10 conveys a thoughtful consideration of fundamental requirements of The California State University and Colleges. We look forward to working with the legislative and administrative branches of State government in the final formulation of an appropriate funding program for 1976-77." (The budget referred to by Dr. Dumke in this comment is detailed in an attachment to this issue of Cal Poly Report.)
W-2 FORMS AVAILABLE LATER THIS WEEK

W-2 Forms for 1975 for all state employees prepared by the state controller's office have arrived on campus. Local processing should be completed and the forms delivered to departments for distribution by Friday (Jan. 23).

The "Wages, tips and other compensation" box includes all wages and special amounts paid by Controller's payroll warrants bearing issue dates of 1/1/75 through 12/31/75. Within these issue dates, the following should be noted:

December 1974 pay period salary warrants with issue dates of 1/1/75 are included but December 1975 pay period salary warrants with issue dates of 1/1/76 are excluded from 1975 W-2 Forms.

Retroactive salary increase amounts for July 1973 through April 1974 pay periods are included. Contrary to previous information received on campus, the interest on these amounts is also included under taxable wages (but excluded from FICA wages).

Bonus pay amounts are included.

For Foundation and ASI personnel, interest on retroactive payments will not be in the W-2, but will be reported separately, as interest, on an information return, Form 1099. It is the opinion of the State Franchise Tax Board and the legal staff of the Chancellor's Office that the interest is taxable as income by the federal government and the State of California.

W-2's and 1099's issued by the Foundation will be available to student employees and others for pick-up at the University Union Cashier on and after Friday (Jan. 23). W-2's issued by the state may be picked up by student assistants in Adm. 109 on and after Friday (Jan. 23).

SLIDE PRESENTATION ON BIBLIOGRAPHICAL TOOLS

Two of the major multidisciplinary and interdisciplinary citation indexes in use by the libraries of every major university in the United States and available in the Cal Poly Library are the Science Citation Index and the Social Sciences Citation Index. Both retrieval systems enable the users to apply a wide variety of search strategies to any given topic. Combined, these indexes offer a very broad coverage of the journal literature in many subject fields in both the sciences and the humanities. The Science Citation Index covers the literature of science, medicine, agriculture, technology, and certain aspects of the behavioral sciences. The Social Sciences Citation Index covers the literature of the social, behavioral, and related sciences, including education, political science, etc.

Techniques for fast and effective literature searches using these indexes will be presented by Mr. Eugene Kapaloski of the Institute for Scientific Information on Thursday (Jan. 29) at the Cal Poly Theatre. Four presentations designed for faculty members and students have been scheduled as follows:

10:00 a.m. Social Sciences Citation Index
11:00 a.m. Science Citation Index
2:00 p.m. Social Sciences Citation Index
3:00 p.m. Science Citation Index

It is hoped that faculty members will encourage their students to attend these presentations. For further information contact Eileen Pritchard (Library) concerning the Science Citation Index and Lane Page (Library) concerning the Social Sciences Citation Index, both at Ext. 2340.
FACULTY REMINDER-THIRD WEEK CLASS LISTS

Hazel J. Jones (Vice President for Academic Affairs) reminds faculty that corrected class lists are due by 5 pm on Wednesday (Jan. 28). Procedures this quarter will be the same as for Fall Quarter. Faculty should submit class lists directly to department offices; department heads should see that the corrected class lists are delivered to the Records Office by 10 am Thursday (Jan. 29) morning. If earlier submissions can be made, the Records Office will start processing immediately.

Accuracy of the class lists is critical since maintenance of the master student file, correct billing for fees, and reconciliation of student fees, are all dependent on accurate input from class lists. Faculty members must submit all class lists, including those on which no changes are required:

- Line out names of students who have dropped, but leave the student identification numbers in readable form.
- Add the names and student identification numbers of students who are attending class but are not listed on the printout.
- Check for accuracy: instructor's name, class location, and time.
- Sign and date each class list.
- Submit the original and one copy of each class list to the department office on or before 5 pm on Wednesday (Jan. 28).

EXTENSION PROPOSALS ASKED FOR SPRING

Department heads are now being asked to submit Extension course offerings for the 1976 Spring Quarter. Faculty are urged to request an assignment. Forms for proposing extension courses may be picked up in Adm. 314, or by phoning Ext. 2053. The actual assignment must be approved by the department head, the school dean, and the associate dean, continuing education. The form must be returned to the Continuing Education Office no later than Friday, (Jan. 30) in order to be included in the extension announcements for the Spring Quarter.

Cal Poly's extension services area encompasses all of Santa Barbara, San Luis Obispo, and the southern part of Monterey Counties. Extension courses are normally held at on and off-campus locations in the late afternoon, evening, or weekend. Extension students seem to prefer specific "how-to-do-it" courses rather than the more theoretical courses.

Approximately $120,000 has been expended in extension faculty salaries since the inception of the program in 1969, and the program has registered over 10,000 individual course enrollments since its inception. The current instructor salary and student fee schedule is as follows:

Student Fees:  
- Per lecture unit .................. $20
- Per activity unit .................. $26
- Per lab unit .................. $40

Faculty Salaries:*Per lecture unit .................. $332/260
- Per act unit .................. $431/338
- Per lab unit .................. $498/390

*Two ranges are indicated, the higher for Professor/Associate Professor; the lower for Assistant Professor/Instructor
CYCLISTS REMINDED OF LAW

All faculty, staff, and student cyclists are reminded of the following provisions of the California Vehicle Code pertaining to cycles and cyclists. They are the law:

Every person riding a bicycle upon a roadway has all the rights, and is subject to, all the duties of the driver of an automobile. Some of these are stopping at stop signs, granting right of way to automobiles and pedestrians, stopping before crossing sidewalks, and stopping for "Stop" and "Go" lights (CVC Section 21200).

No person shall operate a bicycle on a roadway unless it is equipped with a brake which will enable the operator to make one braked wheel skid on dry, level, clean pavement (CVC Section 21201a).

No person shall operate on the highway any bicycle equipped with handlebars so raised that the operator must elevate his hands above the level of his shoulders in order to grasp the normal steering grip area (CVC Section 21201b).

No person shall operate upon any highway a bicycle which has been modified or altered in such a way as to cause the pedal in its lowermost position to be more than 12 inches above the ground (CVC Section 21201c).

Every bicycle operated upon any highway during darkness shall be equipped with a lamp emitting a white light visible from a distance of 300 feet in front of the bicycle and with a red reflector on the rear of a type approved by the Department which shall be visible from a distance of 300 feet to the rear when directly in front of lawful upper beams of headlamps on a motor vehicle. A lamp emitting a red light visible from 300 feet to the rear may be used in addition to the red reflector (CVC Section 21201d).

Every person operating a bicycle upon a roadway shall ride as near the right-hand curb or edge of the roadway as practicable, exercising due care when passing a standing vehicle or one proceeding in the same direction. The only exception is when riding on a one-way street with two or more traffic lanes, then a bicycle may be operated as near the left-hand curb or edge of the roadway as practicable. This exception does not apply on divided highways where opposing traffic lanes are separated by a center strip, barrier or other divider (CVC Section 21202).

No person riding upon any bicycle, coaster, roller skates, sled or toy vehicle shall attach the same or himself to any street car or vehicle on the roadway (CVC Section 21203).

A person propelling a bicycle shall not ride other than upon or astride a permanent and regular seat attached thereto (CVC Section 21204a).

No person operating a bicycle upon a highway shall permit any person to ride on the handlebars (CVC Section 21204b).

No person operating a bicycle shall carry any packages, bundle or article which prevents the operator from keeping at least one hand upon the handlebars (CVC Section 21205).

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Typewritten copy intended for the next issue of Cal Poly Report must be received prior to 12 noon on Friday (Jan. 23) in the Public Affairs Office, Adm. 210. Copy intended for Cal Poly Dateline is due in the Public Affairs Office by 12 noon on Tuesday (Jan. 27).
LOCATIONS TO BE DIALED VIA REGULAR LONG DISTANCE

Donald M. Vert (Procurement and Support Services Officer) announced that he has received a new list of telephone prefixes which should be dialed as regular long distance calls (not via ATSS lease lines) from 8 am to 12 noon and 1 pm to 5 pm Monday through Friday. ATSS should be used for these locations (except for local calls) during other hours, including 12 noon to 1 pm. The list, which follows, supersedes the one which is in the Campus Directory.

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WHO...WHAT...WHEN...WHERE???

James M. Quinn (Men's Physical Education) attended the National Judging Symposium Dec. 19-21 for gymnastics. This symposium covered the latest trends in judging intercontinental gymnastics and was held at San Francisco State College.

Hershel L. Apfelberg (Graphic Communications) was the luncheon speaker at a recent meeting of the Western Packaging Association held in San Mateo. The subject of his talk was "graphics in Today's Market Place". Mr. Apfelberg also discussed Cal Poly's educational approach to packaging, a new option in Graphic Communications.
SUPPORT STAFF VACANCIES LISTED

Vacant support staff positions have been announced by Robert M. Negranti (Staff Personnel Officer). Descriptions of the positions and other vacancies are posted outside the Personnel Office, Adm. 110, ext. 2236. Contact the Personnel Office to obtain an application. This university is subject to the requirements of Executive Order 11246 and is an Affirmative Action Employer. All interested persons are encouraged to apply. The positions are:

Equipment Technician I ($518.50-$630.50/month) (half time, temporary until June 30, 1976), Metallurgical and Welding Engineering Department, School of Engineering & Technology. Duties & responsibilities include repair and maintenance of existing metallurgical lab equipment and fabrication of new lab equipment as directed; supervision of student labor. Requirements: one year of recent experience using, maintaining and repairing metallurgical laboratory equipment; graduation from high school. Applicants in good physical health, with ability to take initiative and ability to work with minimum of supervision desirable. Closing date: January 27, 1976.

Building Service Engineer ($1127-$1305/month), Plant Operations, Business Affairs Division. Under general direction, maintains, services, repairs and inspects heating, ventilating, plumbing, electrical, mechanical, and air conditioning systems and the mechanical, electrical and electronic controls associated with such systems. Requirements: three years of experience in the operation, maintenance and repair of boiler, heating, ventilating and air conditioning equipment involving the use of automatic controls; must possess a high degree of mechanical skill equivalent to the journeyman level in one or more basic trades, such as, plumbing, pipesetting, electrical, air conditioning or steam fitting. Hours: 8:00 a.m.–4:30 p.m. Closing date: January 27, 1976.

Clerical Assistant II-A ($603-$734/month), Library (Public Services, Circulation Section), Academic Affairs Division. Duties & responsibilities include staffing main loan desk, supervision of keypunch operation, assisting with the processing of returned materials, and other duties as assigned. Requirements: high school graduate, one year of clerical experience, typing 45 wpm, and must have taken the General Clerical Test. Flexible 40-hours work week (some weekend and evening hours). Closing date: January 27, 1976.

Clerical Assistant II-A ($603-$734/month), Library (Public Services, Learning Resources & Curriculum Section), Academic Affairs Division. Temporary-help position until June 30, 1976. Duties & responsibilities include charging and discharging books, processing books and other instructional materials, general typing, assisting patrons in the use of audio visual equipment, and other clerical duties as assigned. Requirements: high school graduate, one year of clerical experience, typing 45 wpm, and must have taken the General Clerical Test. Flexible 40-hours work week (some evening and weekend hours). Closing date: January 27, 1976.

Clerical Assistant 1-B ($589-$716/month), General Office, Business Affairs Division. Duties & responsibilities include typing, taking dictation, transcribing machine dictation, xeroxing and general office support for all campus areas. Substituting in other offices for absent secretaries is a major part of the duties. Requirements: high school graduate, typing 40 wpm, shorthand 80 wpm, must have taken the General Clerical Test. Closing date: January 27, 1976.

OFF-CAMPUS POSITION VACANCIES

Information on the administrative position vacancies listed below can be obtained from the Placement Office, Adm., 213, ext. 2501:

Hartnell College, Salinas, CA - Associate Dean of Instruction-Careers. Successful teaching and administrative experience required. Recent experience in commercial agriculture highly desirable. Application deadline: February 16.

CSUC, Office of the Chancellor, Los Angeles - Senior Systems Analyst (salary range: $20,784 - $25,260). Position requires Master's degree, classroom experience at college level, four years system design and development experience in educational environment. A PhD. and CSUC experience highly desirable. Potential applicants should call Dr. Gene Geisler (Division of Information Systems).

CSU, Fresno - Dean of the School of Graduate Studies (salary range: $27,492 - $33,420). Must possess an earned doctorate and minimum of five year graduate teaching. Ability to provide creative and innovative leadership in the development of outstanding academic programs, research projects, and other related educational activities. Applications must be received by February 1.
VACANT FOUNDATION STAFF POSITIONS

The Foundation is accepting applications for the following open position(s) as announced by J. L. Fryer, Personnel OFFICER. Interested applicants may apply at the Foundation Personnel Office, University Union Bldg., #212; Ext. 1121. Cal Poly Foundation is subject to the requirements of Executive Order 11246 and is an Affirmative Action Employer. All interested persons are encouraged to apply.

**Quatodian ($646-$786), Facility Service Department.** Person to work in dormitory. Must be knowledgeable in the proper use of commercial custodial cleaning equipment, and all related custodial procedures required. Must have the ability to maintain an effective relationship with co-workers and students. Applicants must have completed at least eight grades. Closing date: January 30, 1976.

**Cafeteria Worker "C" ($2.50 - $3.18 per hr.), Food Service Department.** Person skilled in the preparation of salads to act as assistant to Pantryman. Duties include salad making and supervision of other employees. Experienced person preferred. High school graduate. Closing date: January 27, 1976.

**Cafeteria Worker "A" ($2.20 - $2.39 per hr.), Food Service Department.** Primary duties include performance of general cafeteria work, setup, preparation, cafeteria line service, serving of food and ability to operate simple kitchen equipment, other general duties as required. Must be able to follow oral and written instructions. High school graduate preferred. Closing date: January 27, 1976.
TRUSTEES' SUPPORT BUDGET

The Board of Trustees in October 1976 approved a request for $582,032,756 from the 1976-77 State General Fund. This request, through subsequent action by the Trustees and referrals by the Chancellor, was amended in November to $584,813,624.

The amended $584,813,624 Support Budget request is $4,951,608 greater than 1975-76 appropriations. This would provide for enrollment of 239,410 full-time equivalent (FTE) students. The cost per FTE student would be $2,442, or $60 higher than 1975-76.

The FTE student-faculty ratio would be 17.8/1, unchanged from 1975-76.

An additional $7,952,766 is requested to improve existing levels of support. Items comprising this portion of the budget are termed Program Change Proposals, and are characterized as representing the most critically needed improvements or restorations of previously established levels of budgetary support. These items are as follows:

- 14.7 positions to assist in complying with federal, state, and administrative directives covering the design, implementation, monitoring and evaluation of affirmative action programs. $ 295,525
- 12 environmental health and safety program positions. This program seeks to abate hazards and risks associated with growing use of technical, mechanical and electrical equipment and the handling of radioactive materials and radiation-producing devices, which have contributed to mounting costs of worker's compensation and industrial disability leaves. 225,570
- 102.9 positions for financial aid administration. (These positions would be funded by an approximate $4 fiscal year increase in the Student Services Fee.) (1,265,079)
- 23 positions to assist in complying with credentialing procedures for public school teachers established by legislative enactment of the Ryan Act. (Continued on Page Two, Column One)
- 26.5 positions to recognize minimum staffing requirements attributable to the rapid growth in the use of computers for instructional purposes. 377,981

The amended $584,813,624 Support Budget request is $4,951,608 greater than 1975-76 appropriations. This would provide for enrollment of 239,410 full-time equivalent (FTE) students. The cost per FTE student would be $2,442, or $60 higher than 1975-76. The FTE student-faculty ratio would be 17.8/1, unchanged from 1975-76.

GOVERNOR'S BUDGET

The Governor's Budget, presented to the Legislature in January, contains $576,326,165 in support funding for The California State University and Colleges in 1976-77. This amount would come from the State General Fund.

The Governor's Budget is $36,464,149 greater than 1975-76 appropriations. This would provide for enrollment of 239,410 full-time equivalent (FTE) students. The cost per FTE student would be $2,407, or $60 higher than 1975-76. The FTE student-faculty ratio would be 17.8/1, unchanged from 1975-76.

Of the $576,326,165 proposed appropriation, $572,285,365, or 99.3 per cent, is to maintain most existing program requirements in 1976-77, including provisions for inflation and a projected enrollment increase of 9,405 FTE students.

An additional $4,040,800 is proposed to improve present levels of support, including $3,437,575 for the State Educational Opportunity Program and the remainder for certain Program Change Proposals recommended by the Board of Trustees. These are:
- 102.9 positions for financial aid administration. ($1,265,079)
- 26.5 positions to recognize minimum staffing requirements attributable to the rapid growth in the use of computers for instructional purposes. 377,981
- 14 police officer positions for smaller campuses, insuring a minimum of two officers on duty during every shift on all 19 campuses. 225,244

Personnel costs comprise approximately 82.2 per cent of the 1976-77 Governor's Budget for The California State University and Colleges, excluding separately proposed increases of $27,402,000 indicated in the table at the top of Page One. The total number of positions would be 29,825. Of these, 13,427 would be instructional faculty and 16,398.8 would comprise support staff. In 1975-76 the budgeted number of positions for instructional personnel is 12,900.6, for support staff 15,655.

Approximately 16.4 per cent of 1976-77 expenditures are proposed as operating expenses, and 1.4 per cent for equipment purchases.
- 39.9 positions plus special equipment to make educational programs and services fully available to disabled students on the 19 campuses.
- 15.5 faculty development positions. Trained professionals would assist senior faculty and department chairmen to upgrade the teaching effectiveness of faculty members.
- 269 positions to permit restoration of an average 10 weighted teaching units as full-time workload for faculty members in graduate instruction. The current equivalent of 12 weighted teaching units has applied since 1970-71 to instruction at both graduate and undergraduate levels.
- 47 positions to assist academic deans in instructional administration.
- Support for instructionally related activities previously financed by student body fees. Activities include cultural performances and exhibits, forensics and publications.
- 14 peace officer positions for smaller campuses, insuring a minimum of two officers on duty during every shift on all 19 campuses.
- 66.4 technical and clerical positions to improve support for instructional programs.
- 20 positions for special campus instructional programs: Inter-Disciplinary Clinic at CSU, Fresno ($142,386), and Small Business Career Opportunity Center, CSPU, Pomona ($29,422).

Personnel costs comprise approximately 82.3 per cent of 1976-77 proposed General Fund expenditures for The California State University and Colleges, excluding separately proposed increases of $43,722,480 indicated in the table at the top of Page One. Net General Fund positions would be 30,292.8. Of these, 13,637.5 would be instructional faculty and 16,655.3 would comprise support staff. In 1975-76 the budgeted number of positions for instructional personnel is 12,900.6 and the number of support staff is 15,655.

Approximately 16.3 per cent of 1976-77 expenditures are proposed as operating expenses, and 1.4 per cent for equipment purchases.

CAPITAL OUTLAY APPROVED FOR THE CALIFORNIA STATE UNIVERSITY AND COLLEGES IN THE 1976-77 GOVERNOR'S BUDGET

<table>
<thead>
<tr>
<th>PLANNING AND MINOR CAPITAL OUTLAY</th>
<th>BUILDINGS</th>
<th>EQUIPMENT</th>
<th>UTILITIES AND SITE DEVELOPMENT</th>
<th>OUTDOOR PHYSICAL EDUCATION</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>Statewide</td>
<td>$4,990,000</td>
<td></td>
<td>$407,000</td>
<td>$954,000</td>
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<td><strong>Totals</strong></td>
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<td><strong>$4,436,000</strong></td>
<td><strong>$635,000</strong></td>
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*Category includes funds to remove architectural barriers to the physical handicapped.
Cal Poly is Admitted to the NASA-Ames Consortium. Cal Poly has been recently approved as a participating institution in the NASA-Ames Consortium Agreement. Over thirty universities and colleges from Hawaii to the East Coast are presently parties to the Consortium. The agreement provides opportunities for the reciprocal use of services, personnel, equipment, and facilities between the multi-disciplinary NASA-Ames Research Center at Moffett Field, California, and participating institutions.

The emphasis in Consortium/Ames activities is on collaborative activities. Under the cooperative program, specific project "Interchange Agreements" are developed for the mutual benefit of the participating University and the Center. Through such Interchange Agreements, the University may be reimbursed by NASA-Ames for its direct expenses in participating in collaborative activity. Interchanges provide support averaging $10,000.

Interchange may be initiated either by the Center or Cal Poly. Collaborative research projects are possible in astronautics, aeronautics, life sciences, physical sciences, or social sciences. Opportunities for faculty and students to work at the Ames Research Center are coordinated through the Consortium auspices. In addition, interchanges may be created which permit the University to use NASA-Ames personnel as instructors and lecturers as well as NASA-Ames equipment and facilities.

Cal Poly's membership in the Consortium provides us an excellent opportunity for research activity since the program is ideally suited to campuses such as our own. San Jose State University, for instance, has made good use of its membership. In the last six months of 1975 alone, it negotiated over 15 agreements with NASA-Ames.

For further information contact the Research Development Office, Administration 317.

* * *

Proposal Writing Seminars to be Offered in Winter Quarter. Seminars in proposal writing will be offered this quarter by the Coordinator, Research Development.

Each two hour session will cover the essentials of the proposal writing process and will address such topics as the basic sources of funding, the characteristics of successful proposals, the writing and budgeting of proposals, and the internal review process prior to submission to an agency.

The sessions are open to all who are interested in learning more about the proposal writing process.

Dates and locations are as follows:

February 5, 1976    10:00 - 12:00    Administration 301
February 6, 1976    12:00 - 2:00    Agriculture 241

* * *

Fellowships for Women Working on Dissertations: A list of fellowships for women doing dissertation research and writing is available in the Research Office. Although the list emphasizes support for women pursuing dissertation work, many of the opportunities are general and provide support for men as well.

* * *
AID Expanded Program of Economic Analysis for Agricultural and Rural Sector Planning. AID hopes to engage numbers of social scientists, primarily agricultural economists, from universities to work with "less well developed countries" (LDC's). The activities would be operated under the authority of Title XII ("The Famine Provision Act of 1975") and are now in the planning stages. The expanded program is not a contract or grant program, but will operate with universities in a cooperative agreement.

AID hopes to attract social scientists, mostly economists and planners, to strengthen the capabilities of LDC's to identify and analyze policies, programs, and projects to promote their agricultural and rural development. The program intends to build capabilities in LDC's for planning and programming necessary for decision making. Formal requests for consideration in the program should be submitted by JANUARY 31, 1976. For further information contact the Research Office, Administration 317.

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DEADLINES

FEBRUARY

6 NSF Faculty Fellowship's in Science Applied to Societal Problems

MARCH

1 Social Science Research Council
1 National Science Foundation
1 Smithsonian Institution
1 Social Science Research Council
1 The Spencer Foundation

Inter-American Research Training Seminars
NATO Senior Fellowships
Woodrow Wilson International Center for Scholars
Latin American & Caribbean Studies Grants
Support of disciplined studies on educational development of children, social and economic effects of education, solutions to hindrances of educational development
Support grants for institutional, administrative and physical facilities
Education Projects Grants
Music - General Program
Work Experience Internship Program
Theatre - Theatre for Youth

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Summer Seminars for College Teachers - March 1 Deadline. The National Endowment for the Humanities is again sponsoring summer seminars for college teachers. The purpose of the Summer Seminar program is to provide college teachers with opportunities to work with distinguished scholars in their fields at major universities during the summer of 1976. The seminars are intended for teachers in the smaller private and state colleges and in the two-year colleges who are concerned primarily with improving their knowledge of the subjects they teach. Through research, reflection, and discourse with the seminar director and their colleagues in a seminar atmosphere, the college teacher will sharpen their understandings and improve their ability to transmit their understandings to college students.

For guidelines, application forms and a list of institutions offering summer seminars contact the Research Development Office, Administration 317.

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