James R. Landreth (Director of Business Affairs) has announced that bonus salary payments will be available to many eligible employees before Christmas. The bonus will be the first half of the $400 authorized for employees in classes whose current maximum salary level is at or below $753 per month. With certain exceptions, state employees who have served in one of the following job classifications during the period July 1 through Dec. 31, will receive up to a maximum of $200 bonus (before deductions):

Youth Summer Aid, Helper/Aid, Clerical Assistant I (Range A and B), Clerical Assistant II (Range A), Telephone Operator, Intermediate Account Clerk, Resident Assistant, Student Assistant, Student Trainee, Work Study (except ASI, Foundation, or off-campus), Graduate Assistant (Range C and D), Book Repairer, and Clinical Aid.

Many bonus payment warrants for University employees will automatically be prepared by the State Controller's office, and will be available prior to Christmas. However, in some instances, the campus must submit special documentation. Where this is the case, the bonus probably will not be available until sometime in Jan. If an employee falls into one of the following categories, a delay must be anticipated:

Employees holding multiple positions, employees receiving temporary disability payments, employees with some break in service during the period July 1 through Dec. 1., Resident Assistants, Graduate Assistants, Work Study students working directly for the University.

Eligible student assistants will receive a prorated bonus based on 21¢ per hour worked. Their

(Continued on Page 2)
AG LEADERSHIP CONFERENCE SLATED

Thirty young California agriculturalists, chosen for their leadership potential, will embrace leadership development, effective speaking and public relations when they attend a seminar of the Agricultural Leadership Program at Cal Poly from Thursday through Saturday (Dec. 18-20). The program, now in its sixth year, is sponsored by the Agricultural Education Foundation, an industry-supported, non-profit organization which has as its goal the broadening of the educational experience of young agriculturists.

Participants attend seminars at four universities, gain cultural experiences, and travel within the United States and abroad in the program which is intended to develop leadership participation by agricultural representatives at the community, state, and national levels. The 30 participants, who were nominated for participation by farm organizations throughout the state, will begin their seminar at Cal Poly with a discussion of "Press Relations, Press Releases, and Press Conferences."

Leadership development discussions and sessions on speaking effectively will also be featured. The seminar will also include luncheons and dinners at which participants give five-minute presentations utilizing principles learned in the discussion sessions. Participating universities, in addition to Cal Poly, are California State Polytechnic University, Pomona; University of California at Davis; and California State University, Fresno.

BONUS PAYMENTS FOR CHRISTMAS... (Continued from page 1)

The first bonus payment will be based on hours worked from July 1 through the Nov. payroll month. This bonus will probably be paid prior to Christmas. The second bonus payment will be based on hours worked from the December payroll month through the May payroll month, and a third bonus payment will be made during July, for hours worked during the June payroll month. Most COD employees are eligible and will receive the bonuses, since they are in the Helper Aid job classification. However, their maximum eligibility for the entire year is only $300, since their employment may not exceed 9 months.

The basic eligibility period (except for student assistants) is July 1 through Dec. Those employees who had leave without pay or who began/terminated employment, will receive a pro-rated bonus. Employees in eligible job classifications, who worked overtime and received premium pay, will also be furnished retroactive overtime adjustments. Some of these adjustments may be available prior to Christmas; those requiring campus documentation should not be expected prior to Jan.

Bonus payroll warrants which get prepared automatically, without campus documentation, are tentatively scheduled for release Friday (Dec. 19) at 12 noon, and will be distributed in the same manner as regular payroll. The second half of the $400 bonus payable to employees in job classifications other than student assistant will be based on an eligibility period of Jan. 1, through May 31 and will be paid during the latter part of June. Additional information may be requested by contacting Doris Anderson (Payroll Services Supervisor) at Ext. 2605.

DECEMBER SALARY WARRANTS WILL BE AVAILABLE ON DECEMBER 31

December salary warrants for faculty and staff of the university will be available at 4 pm on Wednesday (Dec. 31), the last day of the pay period. Warrants batched by department may be picked up at the Cashier's Office, Adm. 131-E, and those picked up on an individual basis may be picked up in the Business Affairs Division Office, Adm. 114, after that time.
TRUSTEES ASK STAFF SALARY INCREASES

The California State University and College Board of Trustees voted on Wednesday (Nov. 26) to recommend to the legislature a minimum increase of 5 percent plus additional increases for lower-salaried workers. The actual recommended percentages, by occupation, are shown in the chart:

<table>
<thead>
<tr>
<th>Occupational Groupings</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>Lower Level Clerical Classes (I &amp; II)</td>
<td>12.5%</td>
</tr>
<tr>
<td>Office Machine Operating Classes (I &amp; II)</td>
<td>12.5%</td>
</tr>
<tr>
<td>Custodial Classes</td>
<td>10.0%</td>
</tr>
<tr>
<td>Middle Level Clerical Classes (III)</td>
<td>12.5%</td>
</tr>
<tr>
<td>Duplicating Classes</td>
<td>10.0%</td>
</tr>
<tr>
<td>Laborer/Groundworker &amp; Related Classes</td>
<td>12.5%</td>
</tr>
<tr>
<td>Upper Level Clerical Classes (IV)</td>
<td>12.5%</td>
</tr>
<tr>
<td>Lower Level Technical Support Classes</td>
<td>10.0%</td>
</tr>
<tr>
<td>Automotive Equipment Operating Classes</td>
<td>7.5%</td>
</tr>
<tr>
<td>Protective Services Classes</td>
<td>5.0%</td>
</tr>
<tr>
<td>Fiscal, Management &amp; Staff Services Classes</td>
<td>5.0%</td>
</tr>
<tr>
<td>Building Trades and Crafts Classes and Upper</td>
<td>5.0%</td>
</tr>
<tr>
<td>Level Technical Support Classes</td>
<td></td>
</tr>
<tr>
<td>Nursing Classes</td>
<td>5.0%</td>
</tr>
<tr>
<td>Medical Officer Classes</td>
<td>0.0%</td>
</tr>
<tr>
<td>Executive Classes</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

Average Percentage Increase: 8.59%

The Trustees also urged the Governor and legislature to appropriate funds sufficient to provide for fringe benefits for administrative, support staff and other classes equivalent to those granted other state employees as a part of the state's total equivalent compensation, and further resolved that funds be requested of the Governor and the legislature for fiscal year 1976-77 in an amount sufficient to support a 7-cent-per-hour increase in payment of shift differentials.

FEE WAIVER PROGRAM REMINDER

The fee waiver program has been in effect for the past three quarters. Full-time permanent and probationary Cal Poly employees in state funded positions are eligible to participate. Those employees desiring to enroll in either work-related or career development classes for the Winter Quarter under the fee waiver program are encouraged to contact the Personnel Office as soon as possible. All enrollment request forms under the fee waiver program must be completed and returned to the Personnel Office no later than Dec. 17. For additional information, call Robert M. Negranti (Staff Personnel Officer) at Ext. 2236.
RECORD PRODUCED OF POLY BAND EUROPEAN CONCERT

A stereo record album containing a live recording of the Cal Poly Symphonic Band's triumphant performance this past summer in Vienna will be available about Dec. 15, through the Cal Poly Alumni Association. The album contains the actual recorded broadcast of the Cal Poly band's major concert, heard by millions of Europeans on both sides of the Iron Curtain, over Austrian national and regional radio networks as well as Radio Free Europe. The album also includes a brief narrative introduction describing the band's participation in the 1975 International Youth and Music Festival.

Price of the record is $5.55 including tax, handling and mailing. It may be purchased from the Cal Poly Alumni Association (Adm. 210). The symphonic band toured five West European countries and a number of major cities, including Paris, Vienna, Innsbruck, Munich, Cologne, and Amsterdam. The band represented all North American universities and the Festival in Vienna. For further information, contact Steven G. Riddell, (Coordinator, Alumni Services) at Ext.

ALTERNATE ENERGY PAPERS SOUGHT

A call for papers dealing with alternate fuel sources has been issued by the American Institute of Aeronautics and Astronautics (AIAA) for a symposium scheduled for Thursday, Friday, and Saturday (Mar. 25 to 27) at the Vandenberg Inn at Santa Maria. Frank J. Hendel (Aeronautical Engineering), chairman of the symposium, has issued the call on behalf of AIAA's Vandenberg Section and its student subsection at Cal Poly. Dr. Hendel said the symposium is a good opportunity for educators as well as students to share their all important ideas on alternate fuel sources.

Abstracts of papers selected will be published in a book of abstracts that will be available at the symposium. The abstracts submitted will be looked over by a 12-person Review Committee, eight of them members of the faculty of Cal Poly's School of Engineering and Technology, who will then decide which papers will be invited for the symposium. He said papers dealing with the state of the art, research and development, and current surveys of alternate liquid and gaseous fuels, either for propulsion on the ground, in the air, and in the water, or for power and heat generation, are being sought.

Each abstract should have a 100-word descriptive conclusion plus a sketch or sketches of flow diagrams, equipment, and/or graphs. In lieu of sketches, the abstract may be increased to 500 words. Also scheduled during the symposium are sessions on alternate resources for gasoline, fuel oil and fuel gas, jet fuel, diesel oil, fuel for launch vehicles, research and development in synthetic fuels, and polluting consideration in alternate fuels. Nuclear fuels will not be discussed in this symposium. Abstracts should be mailed as soon as possible (but not later than Feb. 1) to Dr. Hendel.

SOCIAL SECURITY RATES FOR 1976 REVEALED

Information has been received from Public Employees Retirement System, Social Security Division, that the maximum taxable earnings for calendar year 1976 has been set at $15,300. The Social Security tax rate on taxable earnings will continue unchanged for employees and employers each at 5.85%. This results in an increase in the benefits computation base as well. It has also been announced that the retirement annual earnings test for 1976 is $2760, or $230 per month, which is an increase of $20 per month over 1975. These actions by the Federal Commissioner of Social Security are taken in accordance with the annual "escalator" provisions added to the Federal law in 1973, which also made possible the 8% raise in Social Security benefits in June, 1975.
"High Hopes" is the title of the combined float entry of the two Cal Poly State Universities for the 1976 Tournament of Roses Parade on Thursday (Jan. 1) in Pasadena. With "America, Let's Celebrate" as its theme, the parade will be presented before an in-person audience of between 1 and 2 million persons on Colorado Blvd. in Pasadena and an international television audience of well over 100 million.

Raymond E. Davis III, chairman of the Associated Students, Inc., Rose Float Committee, said the name for the float that will represent the two universities was selected last spring as a means of expressing the spirit that has helped make America what it is today. The Cal Poly students' float will feature a small boy and his pet bassett hound who have paused for rest and refreshment after a hard day of play. Humor is provided by the effort of the boy to keep his pet from eating his ice cream cone.

The chassis and main frame, which measure 50 feet in length, 18 feet in width, and 16 feet in height, are being assembled in Pomona and students in San Luis Obispo are putting the finishing touches on the component parts which will be added to the float to complete the scene. The components, including a snail, an inch worm, and a butterfly which have moving parts, will be completed by Friday, Dec. 12, when they will be moved to Pomona and final construction of the float will begin.

Target date for completion of construction will come on Tuesday, Dec. 23. Late that night, the float will be driven to a large building in Pasadena where a cocoon consisting of chickenwire and a sprayed plastic film will be applied. The flowers will be placed in protective cans, loaded in a refrigerated truck and taken to Pasadena. Those not needed for the Cal Poly float will be taken to the Los Angeles Flower Market to be sold or traded for other flowers or plants still needed to complete the float.

Davis said about 100 students from both San Luis Obispo and Pomona will be involved in the final construction and decoration effort in Pomona and Pasadena. Cal Poly floats have gained a reputation as leading innovators in the float building industry. Both the use of hydraulic steering and the use of separate engines for motive power and for operation of animation were ideas originated by Cal Poly students. Equally strong is the tradition of success the students have developed. They have won a total of 12 major awards and have won divisional awards all other years they have entered. Nine of the past 10 years have seen them among the Pasadena parade's major winners.

**GOVERNOR BROWN COMMENDS POLY BAND**

Governor Edmund G. Brown, Jr. has added his own commendation to those received by the university for the Symphonic Band's performances at the 1975 International Youth and Music Festival in Vienna. The governor used a telegram sent to President Robert E. Kennedy to praise members of the band and William V. Johnson (Music), Director of Bands, for "this outstanding cultural achievement and the good will created by the students' participation at the festival in Vienna."

The telegram, which was received and read during the Band-O-Rama Concert last Friday (Dec. 5) evening, resulted from contacts made by the immediate past president of the A.S.I., Scott Plotkin. Now the legislative advocate for the California State University and Colleges Student Presidents Association, Plotkin attended the concert and presented the governor's message.
CHRISTMAS HOLIDAY OPEN HOURS FOOD SERVICE

According to Everette S. Dorrough (Director, Foundation Food Services) the following hours of operation will be observed:

Vista Grande Cafeteria . . . . Closed after lunch, Friday (Dec. 12)
Reopens for Breakfast, Wednesday (Jan. 7) at 7 am

Vista Grande Restaurant . . . . Closed Sunday (Dec. 14) through Saturday (Jan. 3)
Reopens Sunday (Jan. 4) at 11 am

Snack Bar . . . . . . . . Closed at 1 pm Saturday (Dec. 13)
Reopens Monday (Jan. 5) at 7 am

Burger Bar . . . . . . . . Closed Sunday (Dec. 14) through Saturday (Jan. 3)
Reopens Sunday (Jan. 4) at 12 noon

Ice Cream Parlour . . . . . . . Closed Friday (Dec. 12) through Sunday (Jan. 4)
Reopens Monday (Jan. 5)

Student Dining Hall . . . . . Closed after Dinner, Saturday (Dec. 13) through Tuesday (Jan. 6)
Reopens Wednesday (Jan. 7) at 6:30 am

Sandwich and Donut Annex . . . . Closed Saturday (Dec. 13) through Tuesday (Jan. 6)
Reopens Wednesday (Jan. 7)

Staff Dining Room . . . . . . . . Open 8 am to 3:30 pm Monday through Friday
Except closed after 1 pm Wednesday (Dec. 24) and all day Thursday (Dec. 25) and closed after 1 pm
Wednesday (Dec. 31) and all day Thursday (Jan. 1)

Vending Administration
Building and Cellar . . . . . . Same as Staff Room

TRAINING COURSES WILL BE OFFERED

Donald L. Shelton (Director of Personnel Relations) has announced that two training courses will be offered to campus supervisors during the 1976 Winter Quarter. Both courses are sponsored as part of the Specialized Training program and coordinated through the University's Continuing Education Office.

The "Affirmative Action for Supervisors" course is an integrated program designed to stimulate an appreciation for the concept of affirmative action and to acquire an awareness of the interrelated issues. This course is scheduled on Fridays from 10 am to 12 noon in the Health Center Conference Room. Owen Servatius (Business Administration) will serve as instructor for the "Effective Supervisory Action" course. This course is designed to aid first-line supervisors by exploring all areas of supervision. Specific emphasis will be placed on areas and problems which confront supervisors at Cal Poly. This course will be offered on Mondays from 10 am to 12 noon in the Health Center Conference Room.

Extension course credit is being offered on an optional basis to enrollees willing to pay $16 for each of the two unit courses. Those first-line supervisors interested in participating in the course should contact their Dean/Division Head for additional information.
CSUC STUDENTS STUDYING IN 11 COUNTRIES

Now located on 23 foreign university campuses, students representing all of the 19 California State University and Colleges campuses are experiencing the newness of living outside the United States. Many of them have completed an intensive language study program and are now deeply involved in their academic coursework. About one-third of the students live in dormitories, some live with families, and others rent accommodations which suit their personal and family needs. The resident director at each of the study centers reports that the students again this year are highly qualified for their year abroad and that in general all is going well.

Student life in a foreign country and university is not really an easy undertaking, but according to most of the 3,518 International Programs alumni the academic knowledge gained and the practical lessons learned can be the experience of a lifetime, and one they will look back on with fondness and appreciation. Cal Poly has more students in the program than any other campus. They are located as follows:

<table>
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<tr>
<th>CSUC Campus</th>
<th>Denmark</th>
<th>France</th>
<th>Germany</th>
<th>Italy</th>
<th>Sweden</th>
<th>United</th>
<th>New Zealand</th>
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NOTED ANTI-WHALER WILL SPEAK

Rex Wyler, official photographer for the Greenpeace V and Greenpeace VI voyage which halted the harvest of the killer whale by Russian crews, will tell through words and pictures the story of the confrontation at Cal Poly on Thursday (Dec. 11). The public is invited to the program, which is being sponsored by the Ecology Action Club at Cal Poly. Admission will be free.

Wyler, a former Californian now making his home in Vancouver, Wash., accompanied the Greenpeace mission during its 11,000-mile, 60-day search for the Russian whaling fleet off the coast of California. When the fleet was located, members of the Greenpeace crew, manning rubber lifeboats, placed themselves between the whales and the Russian harpooners. Still and motion pictures recorded the confrontation and the Russian slaughter of whales. The Russian fleet, the 350-foot factory ship "Vostok" and nine 150-foot harpoon boats, beat a hasty retreat to escape the photography, according to the Greenpeace newspaper, Greenpeace Chronicles. At the 1975 meeting of the International Whaling Commission in London, England, Russia agreed to dismantle one of its two whaling fleets.
DEAN SELECTION COMMITTEE CHOSEN

The completed membership list for the consultative committee for the selection of a dean of science and mathematics is as follows:

Science and Mathematics
- Norman L. Eatough (Chemistry)
- Thomas E. Hale (Mathematics)
- Aryan I. Roest (Biological Sciences)
- Arthur Z. Rosen (Physics)
- Daniel F. Stubbs (Computer Science)

Agriculture and Natural Resources
- Leslie J. Vanoncini (Agricultural Management)

Architecture and Environmental Design
- Wesley S. Ward

Business and Social Sciences
- Reginald H. Gooden (Political Science)

Communicative Arts and Humanities
- James W. Simmons (English)

Engineering and Technology
- James R. Golden (Industrial Engineering)

Human Development and Education
- William W. Armentrout (Education)

Also included in the committee are the ASI Representatives, Larry West and Katy Weber. The committee has chosen Norman Eatough as its Chair. Applications for the dean position should be submitted to Hazel J. Jones (Vice President for Academic Affairs) by March 1, 1976.

LIBRARY HOURS ANNOUNCED

The University Library will maintain the following schedule from Sunday (Dec. 14) to Tuesday (Jan. 6):

- December 14: closed
- December 15-18: 8 am to 5 pm
- December 19-28: closed
- December 29-31: 8 am to 5 pm
- January 1: closed
- January 2: 8 am to 5 pm
- January 3-4: closed
- January 5-6: 8 am to 5 pm

The Library will be closed from Friday (Dec. 19) to Sunday (Dec. 28) due to an electrical energy shutdown. Regular hours will be resumed on Wednesday (Jan. 7).

PERS REPRESENTATIVE TO VISIT CAMPUS

A Public Employees' Retirement System representative will visit campus on Feb. 18, 19 & 20; Apr. 7, 8 & 9; and June 2, 3 & 4. Those employees contemplating retirement within twelve months of any of the above mentioned dates are encouraged to schedule an appointment for a personal visit (together with spouse, if desired) with the representative.

To schedule a meeting with the PERS representative, contact the Personnel Office at least 30 days in advance of the desired appointment date. PERS will then confirm the appointment date, time and place directly with the employee. For questions, contact Robert M. Negranti (Staff Personnel Officer) at Ext. 2236.
Candidates for positions on the faculty of the university are presently being sought, according to Donald L. Shelton (Director, Personnel Relations). Those interested in learning more about the positions are invited to contact the appropriate dean or department head. This university is subject to the requirements of Executive Order 11246 and is an Affirmative Action Employer. All interested persons are encouraged to apply. Following is a description of the available positions:

**Lecturer, Range B ($848-$1032/quarter), Education Department, School of Human Development & Education.** Part-time position for Winter Quarter only. Duties & responsibilities include teaching a 3-units course, Ed 521, Teaching the Culturally Different graduate education. Preference given to candidates with the doctorate. Deadline to apply is December 23, 1975.

**Lecturer, Range B ($848-$1032/quarter), Education Department, School of Human Development & Education.** Part-time position for Winter Quarter only. Duties & responsibilities include teaching a 3-units course, Ed 525, Group Guidance, graduate education. Preference will be given to candidates with the doctorate. Deadline to apply is December 23, 1975.

**Lecturer, Range A or B ($769-$840/quarter), Ethnic Studies Department, School of Human Development & Education.** Part-time position for Winter Quarter only. Duties & responsibilities include teaching one course on Asian American Cultural Heritage. Candidates should possess a Master's degree and must have had previous experience teaching at the College or University level. Application must be received by December 25, 1975.

**Lecturer, Range A ($962-$1170/quarter), Ornamental Horticulture Department, School of Agriculture & Natural Resources.** Position for Winter and Spring Quarters, 1976 only. Duties & responsibilities include teaching courses in Nursery Practice, Plant Materials and Bonsai. Candidates must have at least a B.S. in Ornamental Horticulture and preferably commercial experience in the field. Applications must be received by December 20, 1975.

**Lecturer ($848-$1032/quarter), School of Communicative Arts & Humanities.** Duties & responsibilities include teaching one section of Hum 270, Contemporary Ideas. Candidates must have graduate work in two or more disciplines, college teaching experience and doctorate. Part-time position for Winter and Spring Quarters, 1976 only. Closing date for receiving applications is December 15, 1975. Contact Bernice Loughran.

**Assistant/Associate Professor ($12,732-$19,752/annually), Business Administration Department, School of Business & Social Sciences.** Duties & responsibilities include teaching in Accounting at undergraduate and graduate level. Candidates should possess a doctorate. Position available in September. Closing date: April 1, 1976.

**Professor ($20,736-$25,212/annually), Business Administration Department, School of Business & Social Sciences.** Duties & responsibilities include teaching in Accounting at undergraduate and graduate level. Candidates should possess a doctorate. Position available in September. Closing date: April 1, 1976.

**Assistant/Associate Professor ($12,732-$19,752/annually), Business Administration Department, School of Business & Social Sciences.** Duties & responsibilities include teaching in Management at undergraduate and graduate level. Candidates should possess a doctorate. Position available in September. Closing date: April 1, 1976.

(continued on page 10)
FACULTY POSITIONS... (continued from page 9)

Lecturer, Range B ($848-$1032/quarter), Education Department, School of Human Development & Education. Part-time position for Winter Quarter only. Duties & responsibilities include teaching a 3-units course, Ed 335, The Learning Process. Preference will be given to candidates with the doctorate. Deadline to apply is December 23, 1975.

Lecturer, Range B ($565-$688/quarter), Education Department, School of Human Development & Education. Part-time position for Winter Quarter only. Duties & responsibilities include teaching a 2-units (1 lec., 1 act.) course, Ed 436, Diagnosis, Prescription, and Evaluation of Learning. Preference will be given to candidates with the doctorate. Deadline to apply is December 23, 1975.

Lecturer, Range B ($848-$1032/quarter), Education Department, School of Human Development & Education. Part-time position for Winter Quarter only. Duties & responsibilities include teaching a 3-units course, Ed 438, Instructional Processes. Preference will be given to candidates with the doctorate. Deadline to apply is December 23, 1975.

Lecturer, Range B ($848-$1032/quarter), Education Department, School of Human Development & Education. Part-time position for Winter Quarter only. Duties & responsibilities include teaching a 3-units course, Ed 470, Asian-American Education. Preference will be given to candidates with the doctorate. Deadline to apply is December 23, 1975.

Lecturer, Range B ($848-$1032/quarter), Education Department, School of Human Development & Education. Part-time position for Winter Quarter only. Duties & responsibilities include teaching a 3-units course, Ed 503, Guidance Services, graduate education. Preference will be given to candidates with the doctorate. Deadline to apply is December 23, 1975.

Lecturer, Range B ($848-$1032/quarter), Education Department, School of Human Development & Education. Part-time position for Winter Quarter only. Duties & responsibilities include teaching a 3-units course, Ed 424, Organizing and Teaching Multiple Subjects. Preference will be given to candidates with the doctorate. Deadline to apply is December 23, 1975.

Lecturer, Range B ($848-$1032/quarter), Education Department, School of Human Development & Education. Part-time position for Winter Quarter only. Duties & responsibilities include the 3-equated units course, Ed 440, Student Teaching (Supervision). Preference will be given to candidates with the doctorate. Deadline to apply is December 23, 1975.

Professor ($20,736-$25,212/annually), Business Administration Department, School of Business & Social Sciences. Duties & responsibilities include teaching in Management at undergraduate and graduate level. Candidates should possess a doctorate. Position available in September. Closing date: April 1, 1976.

Type font elements for IBM Selectric typewriters that have broken teeth and can no longer be used are being collected by the Public Affairs Office. Campus offices that wish to dispose of broken type elements are asked to forward them via campus mail or bring them to the Public Affairs Office, Adm. 210.
Vacant support staff positions have been announced by Robert M. Negranti (Staff Personnel Officer). Descriptions of the positions and other vacancies are posted outside the Personnel Office, Adm. 110, ext. 2236. Contact the Personnel Office to obtain an application. This university is subject to the requirements of Executive Order 11246 and is an Affirmative Action Employer. All interested persons are encouraged to apply. The positions are:

**Clerical Assistant II-B** ($649-$789/month), Dean's Office, School of Engineering & Technology. Duties & responsibilities include keeping accurate records on students in the department; preparing correspondence; answering phones; assisting students in routine advisement matters; preparing materials for articulation agreements and annual conference; arranging prescheduling activity for students; reviewing Petitions for deviations or special considerations; making travel arrangements for Associate Dean and Cooperative Education Coordinator. Requirements: high school graduate; one year of clerical experience, preferably in a University system; typing 45 wpm; shorthand 90 wpm; and must have taken the General Clerical Test. Closing date: December 16, 1975.

**Clerical Assistant II-A** ($603-$734/month), Business Administration Department, School of Business & Social Sciences. Duties & responsibilities include typing course outlines, tests, letters, seminar and meeting material for faculty; duplicating materials; assisting in Department Head's office when necessary; answering telephone calls; and other work as required. Requirements: high school graduate; one year of clerical experience; typing 45 wpm; and must have taken the General Clerical Test. Applicants with ability to work with people in busy setting; good telephone manners; and ability to make priority decisions desirable. Closing date: December 16, 1975.

**Custodian** ($646-$786/month), Custodial Section, Business Affairs Division. Duties & responsibilities include sweeping, scrubbing, mopping, waxing and polishing floors; cleaning rooms, labs, shops, lavatories, locker rooms, blackboards, windows, venitians blinds; replacing lamps in light fixtures; safeguards building and equipment from unauthorized use; moving furniture and equipment; making minor repairs and adjustments in labs, classrooms and auditoriums; and assisting in setting up for special activities. Requirements: completion of the eighth grade; one year of custodial experience. Hours: 10:30 p.m. to 7:00 a.m. Closing date: December 16, 1975.

**Supervising Groundworker II** ($1012-$1231/month), Grounds Section, Business Affairs Division. Duties & responsibilities include landscaping and grounds maintenance program and inspecting contract landscaping projects for compliance with specifications; supervises the work of grounds employees and student assistants; designs and lays out minor landscape projects; supervises the maintenance, repair and installation of irrigation systems; prepares grounds maintenance budget; and other duties as required. Requirements: high school graduate; one year of experience as a Supervising Groundworker I in California State service or two years of supervisory experience in planting and cultivating flowers, trees, lawns, shrubs and general grounds maintenance work at public parks, large institutions or in commercial landscape work. Closing date: December 30, 1975.

The return of excess supplies of inter-campus mail envelopes is being requested by the Duplication Center. Offices and departments that have quantities of the envelopes in excess of their needs are asked to return them to the Duplication Center, Adm. 129.
Mead R. Johnson (English) attended a Technical Writing study group of the National Council of Teachers of English in San Diego from Nov. 24 through 26.

Laurence F. Talbott (Industrial Technology) has been named to a nation-wide blue ribbon panel of three judges to select a candidate for the annual Man-of-the-Year award. The award was bestowed by FACTORY Magazine.

Arthur H. Frietzsche (English) is author of an extended review of Richard Dillon's Siskiyou Trail: the Hudson's Bay Fur Company Route to California, in the November 1975 issue of WESTERN AMERICAN LITERATURE.

Patricia A. Saam (Head, Home Economics) has been appointed to the California Apricot Board as alternate public member by L. T. Wallace, State Director of Food and Agriculture. In this position, she will present consumer viewpoints and insights to the Board's nationwide advertising and promotion programs.

Bianca Rosenthal (Foreign Languages) and Arthur H. Frietzsche (English) represented Cal Poly at the 73rd Annual Meeting of the Philological Association of the Pacific Coast, held in San Jose on (Nov. 26 and 27).

Robert V. Hudson (Head, Journalism) chaired a session of the West Coast Journalism Historians Conference at Cal State University Northridge the final Nov. weekend.

Ed J. Zuchelli (Journalism) was master of ceremonies at a Cuesta College Boosters' dinner on Dec. 3 in the Laguna Jr. High cafeteria. The event was a fund-raiser for the cross country and football teams.

Walter E. (Walt) Elliott, John H. Winfrey, Theodore C. Foster, and Mary A. Norton (all Physics) produced an animated optical illusions display which can be seen in the outdoor covered patio area between the C and D wings of the Science Building. Also, Drs. Elliott and Winfrey demonstrated various optical phenomena to students at Ocean View School in Arroyo Grande on Nov. 25.

* SCHEDULED UTILITY SHUTDOWNS

Robert R. Adams (Chief of Plant Operations) has announced the following shutdowns:

Campus-Wide Steam Shutdown: A campus-wide steam shutdown is scheduled from Thursday (Dec. 18) 12 midnight to Sunday (Dec. 21) at 4 pm. This shutdown is necessary for the Engineering Services Section of the Plant Operations Department to make needed repairs to boiler feed valves and blow-off valves, repair and replace steam lines to master controls, and repair boiler feed water differential control valves.

Campus-Wide Electrical Shutdown: A campus-wide electrical shutdown is scheduled for Sunday (Dec. 21) from 12 noon to 4 pm. This shutdown is necessary for Collins Electric Company, the contractor for the new 12,000 volt primary feeder, to do some additional work on the new 12,000 KVA electrical switch gear located in the Mustang Sub Station.

Library Addition Electrical Shutdown: An electrical shutdown is scheduled for this portion of the Library from Friday (Dec. 19) at 8 am to Wednesday (Dec. 24) at 5 pm. This shutdown is required to change the transformers in the Library Addition from 4,160 volts to 12,000 volts. This work is being done by Collins Electric Company, the contractor for the new 12,000 volt primary electrical feeder.
OFF-CAMPUS POSITION VACANCIES

Information on the administrative position vacancies listed below can be obtained from the Placement Office, Adm. 213, ext. 2501:

University of Oklahoma, Norman - Provost, Norman Campus. Earned doctorate or equivalent terminal degree; must possess a range of talents and qualifications.

California State University and Colleges, Office of the Chancellor - Director for professional Development (salary range: $25,752 - $31,296). An earned Ph. D. and experience with faculty development programs. Position open until filled.

University of Oregon, Eugene - Vice President for Academic Affairs and Provost. Person chosen will assume major leadership role in maintaining a superior faculty and quality environment.

San Francisco State University - Associate Vice President, Academic Programs (salary range $27,492 - $33,420). An earned doctorate, scholarly achievement and administrative experience in higher education. Deadline: January 15, 1976.

West Chester State College, West Chester PA - Dean School of Education, Chief Administrator (salary range: $26,875 - $34,132 for twelve months). Earned doctorate in Education with administration leadership.

California State University, Northridge - Dean of Continuing Education (salary range: $27,492 to $33,420). Doctorate as well as competence in teaching and scholarship with administrative experience in budget development and management. Deadline: January 31, 1976.

BICENTENNIAL TIME-LINE

A colonial clergyman writes to Lord Dartmouth that women "are not only willing their sons and brothers should turn out,...but also declare that they will give them up and themselves likewise." Parliament enacts a bill entirely closing the 13 Colonies to trade with any part of the world after March 1, 1776. Sam Adams to James Warren: "The fear of the peoples abusing their liberty is made an argument against their having the enjoyment of it; as if anything were so much to be dreaded by mankind as slavery." Benedict Arnold and Richard Montgomery attack Quebec. End of 1775.

Meanwhile in California, having received news of the Indian attack on the Mission San Diego, Capt. Rivera leaves Monterey with troops to put down the rebellion. The Anza expedition camps just north of the present Riverside County Line to celebrate Christmas. Later, suffering a great loss of cattle and pack animals, the Anza expedition threads its way through Coyote Canyon, down Bautista Canyon (identified as San Patricio) and camps at Pia de Loma.
UNION FEE WILL RISE

Students returning to Cal Poly for the Winter Quarter will pay a $3 greater University Union fee when they register. Roy Gersten, business affairs director for the University Union and the A.S.I., announced that the Chancellor's office of The California State University and Colleges had approved a fee increase proposal for the union for the remainder of this academic year and for 1976-77.

The fee increase had been proposed by the 21-member University Union Board of Governors to offset a possible $62,000 - $65,000 deficit in operating expenses in 1976-77, and possibly greater deficits in succeeding years. It is the first increase since establishment of the maximum permissible union fee in 1966. Gersten explained that increased operating costs, particularly utility rates, required increasing revenues. With enrollment at a steady state, revenues can be increased only by increasing the fee each student pays to underwrite the operation of the union and to repay the loan made for its construction.

Under the approved fee increase, students will pay a $10 union fee in the 1976 Winter Quarter and an $8 fee in the 1976 Spring Quarter. The previous fee was $7 for the Winter Quarter and $6 for the Spring Quarter. The fee rate approved for the 1976-77 year is $7 for Summer Quarter, $10 for Fall Quarter, $9 for Winter Quarter and $9 for Spring Quarter.

VEHICLES FOR SALE

Donald M. Vert (Procurement & Support Services Officer) has announced the following vehicles for sale at the Cal Poly Transportation Services yard:

1. Dodge Pickup '59
2. International Metro Panel '63
3. Chevrolet Pickups '59 (1 4-Wheel Drive)
4. Ford Pickup '61
5. Dodge 4-Wheel Drive '53-'62

All units will be sold "as is, where is." Bids will be accepted and vehicles may be inspected at Transportation Services between 8 am and 5 pm Monday (Dec. 8) through Friday (Dec. 12). The state reserves the right to reject any and all bids. Bid forms are available at the Transportation Services Office.

EXTENSION/SUMMER SESSION REVIEWED

Cal Poly has an active Extension program that coordinates and offers a wide variety of programs and classes during the year to persons in the general community. The Continuing Education office listed a total of 125 courses in 1974-75, on and off campus with an enrollment of 2,213 students. In addition, there were 191 persons enrolled in 260 on-campus courses through Extension on a "space-available" basis.

Courses are generally offered for specific groups employed in a variety of occupations including teaching, governmental agencies, business, and industry. Extension is a self-support program with fees of $20 per lecture unit; $26 per activity unit; and $40 per lab unit. The lineup of courses also includes a number of credit/no-credit short courses, weekend courses and workshops in addition to the traditional classroom program.

The university also offers a Summer Session which attracted 598 students last summer with most of the courses intended for teachers. Information on 1975-76 Extension or Summer Session course offerings can be obtained from the Continuing Education office by calling Ext. 2053.
NSF - Comprehensive Assistance to Undergraduate Science Education. Copies of the final guidelines for NSF's new program, Comprehensive Assistance to Undergraduate Science Education, have arrived. The closing date has been changed to February 16, 1976. Other closing dates later in the year may be announced, and new guidelines are expected to be published for these.

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NSF - Educational Program Restructuring. The National Science Foundation has just published its Guide for Preparation of Proposals, Educational Program Restructuring (E-76-10), and seeks proposals for this program. Guidelines are available in Administration 317.

The purpose of Educational Program Restructuring (EPR) is to encourage the development, testing, and evaluation of new or unconventional approaches to all aspects of science instruction at the undergraduate level. EPR consists of two major program areas: Pre-Service Teacher Education (PSTEP), and Restructuring the Undergraduate Learning Environment (RULE). PSTEP is concerned with improving education of college students who plan to become science teachers; RULE seeks to encourage colleges and universities and their science faculties to attempt significant changes in their undergraduate instructional programs in the sciences.

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USOE - Foreign Language and Area Studies Research Program. The Office of Education is seeking proposals for studies and surveys to determine the need for increased or improved instruction in modern foreign languages and related fields needed to provide a full understanding of the areas, regions, or countries in which such languages are commonly used, to conduct research on more effective methods of teaching such languages and such fields, and to develop specialized materials for use in training students and language teachers.


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USOE - Potential Research Areas During FY 1976. The Office of Education has issued a list of potential project areas for which it may issue Requests for Proposals (RFP's) during FY 1976. The project areas are:

(1) Evaluation of ESAA Special Mathematics Projects  
(2) Implementation Evaluation of Project Information Packages  
(3) Evaluation of ESAA Non-Profit Organization Programs  
(4) Evaluation of the Capacity Building Strategy under the ESEA Title VII Bilingual Education Program (Curriculum Development & Teacher Training)  
(5) Development of Performance Criteria in the Guaranteed Student Loan Program
USOE - Potential Research Areas During FY 1976 (continued)

(6) An Evaluation of Demonstration Models for the Special Programs for Students from Disadvantaged Backgrounds
(7) Study of Student Costs for Program Implementation Purposes (FY 1976)
(8) A Study of the Educational Opportunity Center Program
(9) A Study of State Approval Agencies
(10) Evaluation of the Effectiveness of the State Studies Incentive Grant
(11) Assessment of Vocational Education Facilities and Construction Resources
(12) Study of Library Networks and Cooperative Programs
(13) An Assessment of Indian Education Act Projects (PL 92-318)

For further information write: U. S. Office of Education, Grant and Procurement Management Division, 400 Maryland Avenue, SW, Room 1077, Washington, DC, 20202.
Attention: J. Skillen.

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Forthcoming Deadlines

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