Purchasing freeze on selected items

The State Department of General Services has published a Management Memo and Supplements designed to limit, as a part of the post-Proposition 13 effort to respond to constraints on fiscal resources, the purchase of selected office equipment and supply items. The Chancellor's Office of the CSUC has notified the campuses that they are expected to implement these limitations. Exception may be made only where critical or emergency situations exist whereby the items are essential to the instructional or support functions of the campus.

The prohibited items are:

1. Office furniture - all types, including shelving, lockers, cabinets, storage bins.
2. Office equipment, except office copiers, i.e., Xerox, IBM.
3. Office filing equipment - all types except microfilm equipment.
4. Stationery items - various.

On an exception-to-policy basis, the above items may be purchased if accompanied by a department head/Dean approved justification and subsequently certified as an emergency or critical situation by the Procurement and Support Services Officer or, in some cases, the Director of Business Affairs. These prohibitions apply to all types of procurement, whether by sub-purchase order, purchase estimate, contract, price schedule, etc. NO PETTY CASH VOUCHERS FOR STATIONERY ITEMS CAN BE ACCEPTED.

Stationery items which are listed in the Campus Supply Catalog may still be ordered from that source. Purchase of other prohibited stationery items requires an approved justification and certification. Exempt from all the above restrictions are all non-state funded programs (i.e., Dormitory Revenue Fund, Parking Revenue Fund, Trust Fund, Continuing Education, etc.); however, the funding source must be clearly identified and a related explanation provided with the purchasing documentation. Contact the Purchasing Office concerning any questions.

Trustee chairman opposes bargaining bill

A collective bargaining bill for higher education employees has been attacked by Roy T. Brophy, Chairman of the CSUC Board of Trustees. "It is saddening and ironic," he charged, "that wasteful spending of this type, which will endanger the quality of education on our campuses, is still being pursued in a period when savings have been mandated in government by Proposition 13."

The $2.4 million in direct costs of implementing the plan, Brophy said, is readily calculated for the CSUC starting in the 1979-80 fiscal year if the Legislature and Governor Brown approve Assembly Bill 1091. "However," he stressed, "the actual costs will be much greater each year for taxpayers to finance the full panoply of union activities that divert faculty and staff from the function of education."

Brophy said The California State University and Colleges would need to hire additional personnel in labor relations, legal, administrative and clerical positions, as well as pay for at least 75 unit representatives, or shop stewards, to be released from regular duties to participate in bargaining activities and contract policing. These costs either will have to be absorbed by the already financially hard-pressed CSUC or added to future budgets where they will reflect doubtful benefits to taxpayers, Brophy said.

The Board of Trustees on three occasions, the most recent of which was last month, voted opposition to collective bargaining. AB 1091, which the Trustees specifically oppose, was narrowly approved by the Senate Education Committee Aug. 9. Brophy noted that the Board of Trustees has not closed the door to considering other collective bargaining bills.
10-12 pay plan has been approved

Recently, the CSUC Board of Trustees approved a plan whereby certain clerical and technical employees could adjust their time base from 12 to 10 months. Permanent or probationary employees working either full-time or part-time in the instructional program (within academic schools or departments) may request two months off (in a non-work status) per calendar year at the same time retaining permanency rights and all fringe benefits. In implementing this program at Cal Poly, positions may be designated as "10-12," working Sept. 1 through June 30 with July and Aug. of each year off. This new program allows employees to work 10 months and earn a 10-month salary, which is spread equally over 12 monthly payments. Employees will, under this program, accrue vacation and sick leave and receive the State's contribution to the cost of their health plan for the entire 12 months. All payroll warrant deductions, both voluntary and involuntary, will continue. Only clerical and technical employees in the instructional program are eligible to participate. The classes eligible to enter this voluntary 10-12 pay plan are: Clerical Assistants I, II, III, and IV; Departmental Secretary I, II, and III; Secretary; Senior Secretary; Technical Assistant I and II; Equipment Technician I and II; and Stage Technician I and II. Any employees interested in participating in this program should discuss the possibility of reducing their time base to ten months with their supervisor, department head, and dean.

If an employee desires to participate in this program but is not in an instructional department which has designated 10-month positions and/or is not one of the above mentioned classifications, an Application for Promotion or Transfer (Personnel Form 103) should be submitted to the Personnel Office, Adm. 110. 10-12 vacancies will be announced in Cal Poly Report as they occur. For additional information, contact Robert Negraniti (Staff Personnel Officer) at Ext. 2236.

Food Service hours during break

Listed below are the Food Service locations that are open during the Summer Quarter break.

Friday, Sept. 1 only (closed Saturday, Sunday and Labor Day)
- Staff Dining Room: 7:30 am to 10:00 pm
- Vending Cellar: 8:00 am to 4:00 pm
- Vending Administration Building: 8:00 am to 4:00 pm

Tuesday, Sept. 5 through Sept. 15
- Staff Dining Room: 7:30 am to 10:00 pm
- Vending Cellar: 7:00 am to 4:00 pm
- Vending Administration Building: 8:00 am to 4:30 pm

Saturday, Sept. 16 only
- Burger Bar: 7:00 am to 12:00 pm
- Vista Grande Restaurant: 11:00 am to 9:00 pm

Sunday, Sept. 17 only
- Snack Bar: 7:00 am to 4:00 pm
- Burger Bar: 10:00 am to 12:00 midnight
- Vista Grande Restaurant: 9:00 am to 9:00 pm
- Ice Cream Parlour: 11:00 am to 8:00 pm

Monday, Sept. 18 through Friday, Sept. 22
- Snack Bar: 7:00 am to 4:00 pm
- Burger Bar: 10:00 am to 12:00 midnight
- Vista Grande Restaurant: 11:00 am to 8:00 pm
- Ice Cream Parlour: 11:00 am to 8:00 pm
- Staff Dining Room: 6:30 pm to 10:00 pm

Saturday, Sept. 23 and Sunday, Sept. 24 only
- Burger Bar: 10:00 am to 12:00 midnight
- Snack Bar: 7:00 am to 4:00 pm
- Ice Cream Parlour: 11:00 am to 8:00 pm
- Vista Grande Restaurant: 11:00 am to 8:00 pm
- Vista Grande Cafeteria: 11:00 am to 7:30 pm

Monday, Sept. 25 (Fall Quarter classes begin)
- Resume regular Fall Quarter Food Service schedule

Use of State vehicles

A recent directive received from the Department of General Services by James R. Landreth (Director, Business Affairs) requests the cooperation of all persons using State vehicles. The directive reads in part: "State drivers are urged to use self-service pumps at service stations to the extent possible without sacrificing safety and proper vehicle maintenance. The state operates more than 16,000 passenger vehicles, and gas station purchases are estimated to be six million gallons of gasoline annually. There is substantial difference in the costs of self-service versus full-service gasoline. Considering total state purchases, the potential savings from using self-service pumps can be significant. Drivers are urged and encouraged to assist in reducing the state's cost for gasoline."

Clear your lockers!

All faculty and staff members having lockers in Crandall Gym or the P.E. Gymnasium locker rooms are reminded to return rented locks, clothing and towels, and to remove personal locks and items on or before the last day of classes. Failure to do so will necessitate the removal of lock and clothing from locker by P.E. staff.

Vehicle bids requested

The following vehicles are for sale by Cal Poly as is, where is, by sealed bid. Vehicles may be inspected at the Transportation Services yard and bids submitted from Aug. 21 through Aug. 26, 8 am to 4 pm. Cal Poly reserves the right to reject any and/or all bids:

<table>
<thead>
<tr>
<th>Vehicle #</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>27</td>
<td>1963 Ford 1-ton stake bed</td>
</tr>
<tr>
<td>37</td>
<td>1958 Chevrolet ½ ton pickup</td>
</tr>
<tr>
<td>66</td>
<td>1956 Chevrolet ½ ton pickup</td>
</tr>
<tr>
<td>77</td>
<td>1972 AMC Matador 4-door sedan</td>
</tr>
<tr>
<td>82</td>
<td>1974 Plymouth 4-door sedan</td>
</tr>
<tr>
<td>83</td>
<td>1974 Plymouth 4-door sedan</td>
</tr>
<tr>
<td>85</td>
<td>1974 Plymouth 4-door sedan</td>
</tr>
<tr>
<td>86</td>
<td>1974 Plymouth 4-door sedan</td>
</tr>
<tr>
<td>154</td>
<td>1961 Chevrolet ½ ton pickup</td>
</tr>
<tr>
<td>none</td>
<td>Electric flatbed pickup from OH</td>
</tr>
</tbody>
</table>
STAFF VACANCIES

Vacant support staff positions have been announced by Robert M. Negrant, Staff Personnel Officer. Descriptions of the positions and other vacancies are posted outside the Personnel Office, Adm. 110, Ext. 2226. Contact the Personnel Office to obtain an application. The University is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All interested persons are encouraged to apply.

Slide Curator I or II, $1,042-$1,437/month. School of Architecture and Environmental Design. Duties and responsibilities: General operations of the Slide Library. Thorough knowledge of architecture, art, and art history. Equivalent to one or two years with experience in curatorial or public library work or one or two years of experience teaching architecture or art history. Requirements: Equivalent to graduation from a 4-year college or university in art, art history, architecture or library science (with courses in art history or architecture). Must type 45 wpm. Closing date: 9-7-78.

Photography Equipment Technician, $987-$1,187/month, 10-12 position, Sept. 1 through June 30. Art Department. Duties and responsibilities: Maintain and repair photography equipment; supervise students and other duties of photography lab as required. Requirements: Prefer bachelor's degree with minimum of one year in maintaining, repairing job-related equipment. Closing date: 9-7-78.

Tractor Laborer/Operator, $1,147-$1,257/month. General Farm. Duties and responsibilities: Construction and maintenance on the Cal Poly farm. Supervision plus general farm work. Requirements: Equivalent to one year of experience in operation and care of heavy tractors and mechanical attachments or comparable farm or highway equipment. Possession of a California driver's license valid for operation of any combination of vehicles. Closing date: 9-7-78.

Foundation Vacancies

The Foundation is accepting applications for the following open position as announced by J.L. Feyer, Personnel Officer. Interested applicants may apply at the Foundation Personnel Office, University Union Building, Room 212, 546-1121. Cal Poly Foundation is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All interested persons are encouraged to apply.

Audio-Visual Writer, $980-$1,190/month. Vocational Education Productions. Duties: Preparation of scripts for sound filmstrips used in vocational agriculture classrooms; editing for clarity the writing of technical personnel, and/or adapting text material to script format. Requirements: Bachelor's degree; experience in agricultural journalism highly desirable, but the ability to present technical ideas in an imaginative, visual format is more important. Closing date: 9-15-78.

Assistant to the Director, $5.00/hour, temporary academic year, subject to program funding. Reading Clinic. Assist the director in organizational and supervisory duties; some clerical duties. Requirements: Knowledge of the Cal Poly Reading Clinic, its philosophy and procedures; ability to deal with problems of both adults and children; M.A. in reading preferred. Closing date: 9-7-78.

School of Business seeks associate dean . . .

The School of Business invites applications and nominations for the position of Associate Dean, which will be filled from within the university. All full-time tenured members of the School of Business are eligible. Applications and nominations should be presented in writing or in person to Robert K. Coe, Dean, School of Business.

The Associate Dean will assume primary responsibility for administering the MBA program, assisting the Dean across the board in school matters, and representing the school in the absence of the Dean. The Associate Dean will work closely with the Dean, department heads, and other university staff and administrative offices. The position is 1/2 administration and 1/2 teaching. Those who are interested may seek additional information about the duties, responsibilities, and potential of the position from Dean Coe.

All candidates will be reviewed by the Dean in consultation with the department heads of the School of Business. The recommendations of the Dean will be forwarded via the Academic Vice President to the President who will make the appointment.

All nominations and applications should be initiated by Sept. 21, 1978. The appointment should be made on or before Oct. 1, 1978.
Owen L. Servatius, Management, was the commencement speaker at the Allan Hancock College graduation ceremonies on June 14 in Santa Maria.

George J. Hasselrn, Dean, Architecture and Environmental Design, is serving as advisor to the Sonoma City Council to choose an architect to design a civic center for the City of Sonoma.

Ilene F. Rockman, Library, has had an article titled "Censorship: Are You Prepared to Resist It?" published in the April 1978 issue of The Record, published by Kappa Delta Pi, education honorary association.

Victor A. Buccola, Director of Athletics, has been appointed to the NCAA Division II West Coast Football Selection Committee.

Norman D. Alexander, Director, Library, and Ilene F. Rockman, Library, attended the 97th annual American Library Association conference in Chicago June 23-27. Dr. Alexander chaired the Standards Committee and Rockman was selected to chair the 1979 Catalog Use Committee of the Reference and Adult Services Division.

Panagiotis A. Papakyriazis, Economics, recently presented a paper titled "Experimental Design in Econometrics: The Simultaneous Equations Problem" at the annual Joint Meeting of the American Economic Association and Econometric Association, held in New York City.

Andrew D. Jones, Head, Civil Engineering, was co-chairman of the Third Annual Conference on Rural Public Transportation held at Michigan Technological University, Houghton, Michigan, June 28-30. Principal speakers included Charles Bingham, Deputy Administrator, Federal Urban Mass Transportation Administration, as well as speakers from other Department of Transportation offices, representatives from HEW and the Department of Labor.

David R. Saveker and Maurice L. Wilks, both Architecture and Environmental Design, were the official delegates from the Cal Poly Chapter of the American Association of University Professors to the AAUP sixty-fourth annual convention, which was held at Yale University.

Charlotte B. Burns, Ornamental Horticulture, has been selected to attend a workshop on women's roles in the development of international agriculture by the U.S. Department of State, Agency for International Development. The workshop will be held in Washington, D.C. Aug. 6-28. In order to be selected, participants had to be nominated for the workshop by their universities.

James H. Nash, Director of Health Services, has been reappointed as clinical assistant professor of family, community, and preventative medicine at Stanford University. Dr. Nash, who has held this non-paying position at Stanford since 1969, said it involves his supervising medical students on field work assignments and his participation in seminars and other activities at the university hospital in Palo Alto. He will continue his duties at Cal Poly.

Ivan Sanderson, Manager, El Corral Bookstore, served on the faculty of the Management Seminar which was sponsored by the National Association of College Stores and held in Stanford July 23-29.

Roger Osbaldeston, Architecture and Environmental Design, presented a lecture at the Department of Landscape Architecture at the University of California, Berkeley on July 17 titled "The Historical Relationships Between Landscape Architecture, Architecture and the Other Arts."

Francis H. Hendricks, Architecture and Environmental Design, has been nominated for the position of President-Elect of the Associate Collegiate Schools of Planning.

Joseph N. Weatherby Jr., Political Science, recently won a blue ribbon for first place with his fudge at the San Luis Obispo County Fair in Paso Robles.

Bill Jacobs, Animal Science, has been selected as judge for the Register of Merit Hereford Event at the big Western Show, Filer, Idaho. This ROM is one of only 12 held in the nation. Jacobs coaches the Cal Poly livestock judging team.

Gerry Wagner, Dairy Herdsman, has been appointed to the state board of directors of the California Holstein Association. Wagner is currently president of the Gold Coast Holstein Club.

Robert J. Huot, English, spoke to junior and senior English classes about the early history of our language at Atascadero High School.

Starr Jenkins, English, has published an article in the July 19 San Francisco Examiner titled "How Proposition Could go National." It proposes a "tax limitation amendment" to the U.S. Constitution which would prevent all jurisdictions together from taxing individuals more than a set percent of their income. The article led to a talk show interview of the author by Jim Eason of KGO Radio, San Francisco on July 31.

Nancy Jorgensen, Counseling Center, was an invited participant at a conference "Non-traditional Careers for Women," held July 23-27, at U.C., Davis. In addition to small group workshops and panel discussions, Ms. Jorgensen was given hands-on experience in laboratories in Civil Engineering and Geology.

Donald R. Floyd, Social Sciences, participated in a seminar titled "Mountain Meadows," sponsored by the Yosemite Historical Society at various sites in Yosemite National Park July 24-28.

Cindy Oebker, El Corral Store, has completed the first half of the Management Seminar Program sponsored by the National Association of College Stores recently held at Stanford University.

Panagiotis A. Papakyriazis, Economics, has been notified that his paper titled "Recursive Experimental Design for Econometric Research and Control: The Matrix Maximum Principle of Pontryagin for Dynamic Regression Models" has been accepted for presentation at the European Meeting of the Econometric Society to be held in Geneva, Switzerland between Sept. 4 and 9.

Arthur S. Cary, Physics, served as a member of the 1978 panels which evaluate applications in the National Research Council Postdoctoral Research Associate- ship Programs. An invitation to serve as a panelist is a recognition of outstanding professional accomplishment.