FACULTY OFFICE BUILDING MOVES FORWARD

Bids for the Faculty Office Building are scheduled to be opened on campus on Thursday (Sep. 8) at 2 pm. The project was recently approved for bid advertising by the State Public Works Board - the last approval step necessary prior to construction. The project provides for 150 individual faculty office spaces, eight department head complexes, a school dean's office and other miscellaneous supporting areas.

The building will be erected on the site currently being used as a construction yard by the contractor for the Clyde P. Fisher Science Hall. Subsequent to bid opening, the contract award procedure usually takes approximately six weeks. Anticipating an acceptable bid, the project could be under construction late in October with an expected completion date of spring, 1979.

POLY PROGRESS ON HANDICAP AID

Cal Poly's commitment to nondiscrimination on the basis of handicap was advanced an additional step earlier this summer when President Robert E. Kennedy appointed E. Douglas Gerard (Executive Dean) as university-wide coordinator and chairman of a committee to further insure that there will be no discrimination on this campus on the basis of handicap. The specific appointment of a coordinator was required by recent action of the Department of Health, Education, and Welfare promulgating Section 504 of the Rehabilitation Act of 1973. That particular section of the act sets forth certain criteria and compliance dates affecting the availability of all university programs to the physically handicapped. An extensive information program will be undertaken very early in this coming Fall Quarter to apprise all members of the campus community of the commitment of the university.

A program of modification of physical facilities has been under way as funding availability permitted since the summer of 1973. Since that time, some $728,000 of State and State/Federal funds have been used to modify curbs, sidewalks, entrance doors, campus restrooms, drinking fountains, and to schedule construction of elevators specifically to assist physically handicapped individuals. While such actions go a long way in complying with the Rehabilitation Act of 1973, additional moves related to total program accessibility must now be undertaken. Such a program will require the cooperation of each member of the campus.

LANDSCAPE ARCHITECTURE REACCREDITED

Reaccreditation of the landscape architecture degree program at Cal Poly, by the American Society of Landscape Architects (ASLA) has been announced by President Robert E. Kennedy. President Kennedy received word of the action from ASLA President Benjamin W. Gary, Jr., and said that the Landscape Architectural Accreditation Board upheld the recommendation of a site evaluation team that the Cal Poly program be granted Full Accreditation status.

Gary used his letter to congratulate the university on its commitment to educating competent landscape architects whose growing knowledge "has done much to enhance the viability of many areas where men have encroached upon natural settings." The site evaluation team's report also praised the Cal Poly program's maturity and vitality as indicated by its close and favorable associations with other disciplines.

Also noted by the report were the dedication and diversity of training, experience, and background of the faculty; the strong support of the university and School of Architecture and Environmental Design for the program; and the strong leadership being given by Program Leader John F. Gillham. George J. Hasslein (Dean, Architecture and Environmental Design) said the ASLA action is an extension of the confidence first expressed by the society when it granted an initial accreditation in 1975 when the university's degree program in landscape architecture was but three years old.
DIRECT BANK DEPOSIT OF PAYROLL CHECKS

All faculty and staff who do not already do so are encouraged to have their payroll checks delivered directly to the bank for deposit, James A. Landreth, (Director of Business Affairs) has announced. All of the commercial banks in the city of San Luis Obispo now send a courier to pick up payroll checks on payday. This means that the checks (and the backer) are physically at the bank and ready to process more quickly than if employees pick up their own checks and go directly to the bank and deposit them. The bank mails a copy of the deposit slip, along with the payroll check backer, directly to the home address. Typically, this deposit receipt and payroll check backer will arrive at the home the day following payday.

The University Cashier will now also accept requests to have payroll checks sent directly to an out-of-town bank. Such requests will be honored, subject to the University Cashier being able to make satisfactory working arrangements with the bank. The check is placed in the mail on payday, however, the university cannot accept responsibility for the delivery time by the U.S. Postal Service to an out-of-town bank. Much of the mail that leaves the campus goes first to the U.S. Postal Service Center in Goleta before it is redistributed, therefore, the postal delivery time to some outlying communities is longer than might be expected.

If an employee banks with an out-of-town bank which has an office in San Luis Obispo, the most practical alternative may be to have the payroll check delivered directly to the in-town branch of the bank and for you to make arrangements for an inter-branch transfer to the out-of-town bank.

A form (Financial Operations Form FO 77-14) to authorize the direct deposit of payroll checks is available in the office of the Director of Business Affairs (Adm. 114). One of these forms should be completed and delivered to the University Cashier before the 18th of any month to begin having payroll checks sent directly to the bank.

Faculty and staff not now using this service will probably be pleased with both the convenience and the privacy associated with having payroll checks sent directly to their bank. At least one bank in San Luis Obispo offers a service charge free checking account to all Cal Poly employees who have their payroll checks directly deposited. Approximately 750 faculty and staff already have their checks sent directly to their San Luis Obispo bank. Employees not taking advantage of this service now, are encouraged to do so.

CAMPAIGN PARKING RULES REITERATED

Fall Quarter and annual academic year parking permits for staff will go on sale Friday (Sep. 2) according to James A. Landreth (Director of Business Affairs). All faculty and staff who do not already do so are encouraged to make arrangements to pay for parking through the university's payroll withholding plan. While a small cash payment is usually required to start a 9-month plan, the advantages include the fact that the issuance of an annual permit eliminated the need to buy parking each quarter, scrape away old permits, and affix new ones.

Designated zone parking will be in effect starting in the Fall Quarter. Payroll participants will be virtually assured of receiving a permit which corresponds with their choice of zone. Participants in one of the payroll withholding plans can still purchase alternate parking for extra vehicles for cash; 9-month plan participants can purchase a Summer Quarter parking permit for cash on an as-needed basis.

A payroll withholding plan is easy to start. Employees should go to Payroll Services Office in Adm. 109 and get the required forms. When filled out they should be taken to the University Cashier and the required payment made. Future annual permits will be delivered by mail.

Details about the new zone parking program have been directly mailed to faculty and staff at their home addresses. Necessary forms have also been sent to start payroll withholding for the payment of parking fees. The process may be started by mailing the required payment and the necessary forms to the University Cashier in Adm. 131-B.

SALARY WARRANTS AVAILABLE AUGUST 31

August salary warrants for faculty and staff of the university will be available at 3:00 pm on Wednesday (Aug 31). Warrants batched by department may be picked up at the Cashier's Office, Adm. 131-E, and those picked up on an individual basis may be picked up in the Business Affairs Division Office, Adm. 114, after that time.

Typewritten copy intended for the next issue of Cal Poly Report must be received prior to 12 noon on Monday (Sep 12) in the Public Affairs Office, Adm. 125. Copy Intended for Cal Poly Dateline is due in the Public Affairs Office by 12 noon on Wednesday (Sep 21).

DATELINE CORRECTION

The date of Admissions Day was wrong in the Aug. 8 issue of Dateline. The correct date is Friday (Sep. 9). Have a nice 3-day weekend!
Arrival of two loads of prefabricated collectors at a site near Fresno has officially signaled the start of construction of one of the nation's first solar energy gathering systems for commercial food dehydration. The half-acre installation is being built by Cal Poly under a $545,000 contract with the U.S. Energy Research and Development Administration (ERDA). It is the second phase of a development project begun in mid-1976 by a team of Cal Poly faculty members representing various disciplines.

Project Leader Edgar Carnegie (Agricultural Engineering) said the installation will be the nation's largest solar air heating system. It will use about a half an acre of solar collectors to gather the sun's energy to be stored in 12,500 cubic feet of rocks housed in a silo. The construction phase of the Cal Poly project is scheduled for completion next May, according to Leo Devlin, construction site coordinator for the Cal Poly Foundation, which is managing the project, and Gary Weisenberger, who is supervising construction at the site in Fresno.

Devlin is a construction industry veteran experienced in contracting and construction management and Weisenberger is a member of Cal Poly's agricultural engineering faculty. Crews at the site in Fresno have now begun installation of the collectors. The storage silo, ducts for moving the heated air, and associated subsystems, including instrumentation, will all follow.

Carnegie said the initial phase of the three-phase Cal Poly effort lasted nine months. Completed at a cost of $268,889, it involved a thorough system analysis and design of a solar collection system to fit the site and operational requirements of the facility. Phase III of the project, tentatively scheduled to begin in June 1978 and continue for 12 months, will involve a thorough evaluation of the solar collection and storage system in a commercial food drying operational season. That part of the Cal Poly effort has a projected price tag of $250,000.

Carnegie said interest in the possibility of using solar energy for food dehydration has been accelerated since 1974 when the nation's food dryers were notified that natural gas will not be available for their use after 1979. Natural gas has been the primary source of heat utilized in processing the more than $450 billion in dried fruit and vegetables that are processed each year in California.

DALE EVANS WILL ENTERTAIN

Dale Evans, internationally known actress, author, recording artist, and "Queen of the Cowgirls," will present her one-woman show at Cal Poly on Sunday (Nov. 20). Scheduled for 8 pm in Chumash Auditorium, the event is being sponsored by the Student Council of the School of Agriculture and Natural Resources.

"An Evening with Dale Evans" is a performance of inspiring entertainment that, in this case, will be a very special performance. The profits, which normally would go to the campus organization sponsoring the concert, will instead be earmarked for use by Cal Poly Disabled Student Services Organization.

Miss Evans, who is married to Roy Rogers, started with him in a long series of western motion pictures in the 1940's and 50's, and later acted with him in a television series in the 1950's. She is the author of numerous best-selling books, and she records both original songs and gospel music on a regular basis. Tickets for "An Evening with Dale Evans" are available at the University Union ticket office, at $3.50 for students (with valid ID) and $4.50 for the general public.

COMPUTER CENTER HOURS FOR SEPTEMBER

The Computer Center will be open to process student and faculty programs during normal university work hours through Sunday (Sep. 25). For the week of Sep. 26-30 the center will be open from 8 am to 10 pm. These hours will apply to the keypunches, documentation, and input/dispatch bins in Computer Science 101 and 102-103.

LIBRARY EXHIBIT

The Library exhibit for August 1977 focuses on The Art of Photography. On display are black and white photographs of people around the world taken by Sharon Schmeltzle, a staff member in the Reserve Book Room of the Library. Several books relating to the subject including "A Greek Portfolio," by Costantlne Manos; "A Retrospective Monograph for the Year 1915-1968," by Paul Strand; "Fifty Year," by Edward Weston; and "Faces of Our Time," by Josuf Karsh are also on display.

STAFF MEMBER APPOINTED TO GOVERNOR'S ADVISORY BOARD

Governor Edmund G. Brown Jr., has appointed Nancy A. Jorgensen (Counseling Center) to serve on the Atascadero State Hospital Advisory Board. Ms. Jorgensen will attend board meetings and work with the director of the hospital in making policy decisions. She has been a counselor at Cal Poly since 1968.
1977-78 EMPLOYEE ORGANIZATION
OFFICERS ELECTED

Word has been received from the presidents of the various campus organizations listing officer's rosters for the coming year. They Are:

AAUP - American Association of University Professors

President - Charles T. Andrews (Acctg)
Vice President - Kempton L. Huehn (Math)
Secretary - Robert L. Hoover (Soc. Sci)
Treasurer - Jacob Feldman (Arch & E D)

ACSUP - Association of California State University Professors

President - Warren R. Anderson (EL/EE)
Vice President - Al Andreoli (Aero)
Secretary-Treasurer - Dominic B. Perello (Econ)

CFA - California Faculty Association (Coalition of AAUP, CSEA, CCUFA)

Faculty representatives from this campus:
Warren R. Anderson (EL/EE)
Charles R. Andrews (Acctg)
Dominic B. Perello (Econ)

CCUFA - California College and University Faculty Association

President - Dominic Perello (Econ)
Vice President - vacant
Secretary - Ruth H. James (HE).
Treasurer - Jack B. Jones (Ed)
Membership Chair - James W. Reed (Sp)
State Representative - Richard V. Jones (Ed)

CSEA - California State Employees' Association

President - Valerie Steinman (Fin. Oper.)
Vice President - Mary Ann Lefebvre (Fin. Oper.)
Secretary - Dell Ortega (Lib)
Treasurer - Jerri Hobberlin (Payroll)

UPC - United Professors of California

President - Paul Murphy (Math)
Vice President - Randolph Grayson (Bio. Sci.)
Secretary - Michael O'Leary (Soc. Sci.)
Treasurer - Lloyd Beecher (Hist.)

Cal Poly University Club

President - Luther Hughes (Soll Sci)
Vice President - Ethel Spry (ASI)
Secretary - Robert Hoover (Soc Sci)
Treasurer - James G. Neelands (Phys)

Cal Poly Wives Club

President - Dantz Anderson (Mrs. Warren)
Vice Presidents - Betty Nielsen (Mrs. Kelth)
Nancy Katekaru (Mrs. James)
Secretary - Brenda Hughes (Mrs. Luther)
Treasurer - Sue Adams (Mrs. William)

Section Coordinator - Carol Huff (Mrs. Earl)
Parliamentarian - Leora Schroeder (Mrs. Walter)
Historian - Mary Ellen Andrews (Mrs. Charles T.)
Member-at-large - Ruth Holtz (Mrs. Walter), Sue Rickard (Mrs. Herman), Verna Smith (Mrs. R. Elberton)

Publicity - Esther Landreth (Mrs. James)
Newcomers Chairman - Olive Vinande (Mrs. Robert)
Budget and Finance - Kathy Golden (Mrs. James)

Retired Faculty/Staff Club

President - Milo Whitson
Vice President - Albert Redstone
Secretary-Treasurer - Mary Lee Green
Publicity - J. Phillip Bromley
Projects Chairperson - Jennebelle Leach

BOOK ON PUPPETS PENNED BY MALKIN

"In America puppets and puppetry are all too often looked upon as a cute little thing just for children," according to Michael R. Malkin (Speech Communication). "Traditional and Folk Puppets of the World," Dr. Malkin's recently released book elevates puppetry from the world of juvenile entertainment to a level with other traditional theatrical forms, judged more sophisticated.

"The book is a historical work on a very peculiar art form," Dr. Malkin explained. "But it's not just history. It includes the methods of manipulation, the mechanics, the styles of manipulation, and how the puppets are constructed. "People don't realize the high level of skill needed to be a puppeteer," said the internationally known puppetmaster. "It's only beginning to be re-discovered as an art form here in the United States."

Dr. Malkin, a member of Cal Poly's Speech Communication Department faculty since 1974, has an extensive background in puppetry and other forms of theatre. He has toured and performed on stage and television with puppets throughout North America. His articles on puppetry have appeared in numerous publications including Dramatics, Teacher, Antiques Journal, Puppetry Journal, and the Puppet Post, and he has written a puppet play called "The Unpredictable Mr. Punch."

A graduate of Tufts University in Massachusetts, Dr. Malkin has recently completed a sound filmstrip on two traditional puppetry characters. The 14-minute program is called "Punch and Judy, The History of a Popular Entertainment." Dr. Malkin is coordinating arrangements for the 38th national festival of the Puppeteers of America which will be held at Cal Poly from August 14-19. Sponsored by the Puppeteers of America and Cal Poly, the festival will feature workshops, seminars, and performances by outstanding puppet and theatrical talent from across the country and around the world.
CANDIDATES FOR FACULTY POSITIONS BEING SOUGHT

Candidates for positions on the faculty of the University are presently being sought, according to Donald L. Shelton, Director of Personnel Relations. Those interested in learning more about the positions are invited to contact the appropriate dean or department head. This University is subject to all laws governing affirmative action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendment Act. All interested persons are encouraged to apply.

Lecturers, $4752-$5712/quarter - based on a 15-unit teaching load; salary varies with teaching load and experience, Education Department, School of Human Development and Education. Part-time openings for Fall, Winter, and Spring 1977-78, to teach the following classes: Ed 203, Reading Improvement; Ed 335, The Learning Process; Ed 424, Organizing and Teaching Multiple Subjects; Ed 436, Diagnosis, Prescription, and Evaluation; Ed 438, Instructional Processes; Ed 439, Supervised School Experience; Ed 430, Student Teaching; Ed 440, Student Teaching; Ed 443, Curriculum and Methods in Elementary School Language Arts; Ed 510, School Finance and Business Management; Ed 511, School Law; Ed 512, School Administration; Ed 513, Federal, State, County, and District School Administration; Ed 525, Group Guidance; Ed 588, Administration or Supervision Field Work; Ed 546, Supervised Field Experience, Guidance and Counseling. Doctor's degree preferred. Send resume to Dr. Walter P. Schroeder, Head, Education Department. Closing date: 9/15/77.

Part-time Lecturers, $10,860-19,692/year, salary quoted is for full-time and will be adjusted according to assignment and qualifications, Crop Science Department, School of Agriculture and Natural Resources, anticipates openings for part-time faculty during the 1977-78 academic year qualified to teach a wide range of courses in the Crop Science and Fruit Science areas. Positions available Fall, Winter, and Spring Quarters 1977-78. Degree in Fruit Science or Crop Science preferred; minimum requirement is advanced standing in Crop Science or Fruit Science with experience. Closing date: 9/1/77.

Lecturer, $4752-$5712/quarter, salary is for full-time assignment and will be adjusted accordingly, Physics Department, School of Science and Mathematics. The department is seeking to compile a list of individuals who wish to be considered for possible part-time lecturer positions during the 1977-78 academic year. Duties: teaching of lower and upper-division classes of introductory Physics. Doctorate preferred. Closing date: 9/3/77.

Lecturer, $4752-$5712/quarter, dependent upon qualifications, based on 15-unit teaching load and will be adjusted according to assignment, Child Development Department, School of Human Development and Education. Part-time positions available for the academic year 1977-78. Positions available September 1977. Duties include teaching lower and upper-division courses in the family studies area and supervising student interns in family agency settings. Masters degree or equivalent and relevant university-level teaching and/or supervisory experience required. Closing date: 9/2/77.

Lecturer, $4752-$5712/quarter, dependent upon qualifications, based on 15-unit teaching load and will be adjusted according to assignment, Child Development Department, School of Human Development and Education. Part-time position available for the academic year 1977-78. Position available September 1977. Duties include teaching one section of Afro-American Preschool Child. Masters degree or equivalent and relevant university-level teaching experience required. Closing date: 9/2/77.

SUPPORT STAFF VACANCIES LISTED

Vacant support staff positions have been announced by Robert M. Negrantl, Staff Personnel Officer. Descriptions of the positions and other vacancies are posted outside the Personnel Office, Adm. 110, ext. 2236. Contact the Personnel Office to obtain an application. The University is subject to the requirements of Executive Order 11246 and is an Affirmative Action and Title IX Employer. All interested persons are encouraged to apply. The positions are:

Clerical Assistant II-B, $779-871/month, Academic Senate. Duties: serves as secretary to Chair of Academic Senate and Chairman of all senate committees; manages Academic Senate Office; arranges and attends all Academic Senate and Executive meetings; in charge of distributing minutes, agendas, and other written materials; and fields inquiries dealing with Senate business or policies. Requirements: high school graduate, one year of clerical experience, type 45 wpm, and must have taken the General Clerical Test. Closing date: 8/26/77.

Clerical Assistant II-A, $729-871/month, Social Sciences Department, Division of Social Sciences. Duties: order supplies and keep accurate accounts and ledgers of same; keep Senior Project library up to date; keep records of textbook requests; keep log of student petitions; and various clerical functions. Requirements: high school graduate, one year of clerical experience, type 45 wpm, and must have taken the General Clerical Test. Closing date: 8/26/77.

Telephone Operator, $729-871/month, General Office (Switchboard), Business Affairs Division. Duties: greet public at Switchboard/Information Desk; operate Centrex telephone system; answer questions regarding location of personnel, offices, special events, etc.; perform light clerical work; and issue Visitor Parking Permits. Requirements: high school graduate, one year of clerical experience, and must have taken the General Clerical Test. Hours: 40 hours per week, Monday through Friday, except alternate Saturday mornings or every third Saturday morning. Closing date: 8/26/77.

Associate Administrative Analyst (Systems Supervisor, $1591-1918/month, Computer Center, Administrative Affairs Division. Duties: major responsibility for Computer Center hardware and operating systems development, acquisition, performance evaluation, and maintenance. Supervise small staff of systems programmers and equipment technicians. Requirements: four years of responsible and directly related technical experience, advanced degree, and demonstrated communications skills. Closing date: 8/26/77.

Clinical Assistant II-A, $364.50-$435.50/half-time position, Computer Science and Statistics, School of Science and Mathematics. Duties: preparing technical education materials, including typing and line drawings; maintaining department files, receptionist duties; monitoring department calculator laboratory; and answering students' questions. Requirements: high school graduate, one year of clerical experience, type 45 wpm, and must have taken the General Clerical Test. Closing date: 9/9/77.

Nurse Practitioner, $1322-1591/month, Health Center, Student Affairs Division. Duties may include performing complete physical examinations; diagnosing common illnesses and injuries; requesting laboratory tests and x-rays; interpreting test results; treating common illnesses and injuries and other various nursing duties. Requirements: Nurse Practitioner Certification from an accredited course and current, valid California State Registered Nurse license. Two positions available. One 9-month position (work schedule: Saturday through Wednesday, 3:30 p.m. - 12:00 midnight). One 10-month position (work schedule: Friday through Tuesday, 8 a.m. - 5 p.m.). Closing date: 8/30/77.

 Programmer II, $1411-1699/month, Computer Center, Administrative Affairs Division. Duties: administrative programming in structured COBOL. Program development, debugging, documentation. Maintenance of production programs and related files. Requirements: college graduate with related degree and two years experience in computer programming. Demonstrated communication skills. Working knowledge of accounting, statistics, and general office practices, and formal courses directly applicable to these areas desirable. Closing date: 8/26/77.

VACANT FOUNDATION STAFF POSITIONS

The Foundation is accepting applications for the following open positions as announced by J. L. Fryer, Personnel Officer. Interested applicants may apply at the Foundation Personnel Office, University Union Building, Room 212, 546-1121. Cal Poly Foundation is subject to the requirements of Executive Order 11246 and is an Affirmative Action and Title IX Employer. All Interested persons are encouraged to apply.

General Merchandising Supervisor, $867-1039, Bookstore. Duties: Buying gifts, sundries, candy and snacks, stationery, and monogrammed sportswear; supervising sales personnel; display and advertising program. Assist with annual inventory. Requirements: B.S. in business or retailing; 2 years experience as a buyer. Experience may substitute for formal education. Applications accepted through 9/1/77.

Cook, $4.84-5.85 per hour, Food Service Department. Duties: Prepare food items; assist with serving activity; maintain sanitary and safe working conditions; assist in the maintenance of a standardized recipe system and supervise student assistants. Requirements: High school education or equivalent and a minimum of three years cooking experience, preferably on a college campus. Applications will be accepted through 9/1/77.

Cafeteria Worker “C”, $3.05-3.75 per hour, 9-month position, variable schedule, Food Service. Duties: Responsible for cashing and cash handling; provide consistent and professional food service to campus customers; maintain effective relationships with public; supervise employees. Catering and other related duties as required. Requirements: High school graduate; cashing, banquet and catering experience required. Must possess a current, valid California Driver’s License. Applications accepted through 9/1/77.

Cafeteria Worker “C”, $3.05-3.75 per hour, Three Positions, Food Service. Duties: General cafeteria work; food preparation; operating kitchen equipment; handling cash; preparation of reports and supervision of other employees. Requirements: High school graduate with one full year of experience in a similar position. Applications accepted through 9/1/77.

Cafeteria Worker “A”, $2.73-2.93 per hour, Food Service. Duties: Provide consistent and professional table service to patrons of Vista Grande Restaurant; responsible for and assist in the cleanliness of restaurant area and equipment; responsible for and must understand cashing and cash handling procedures in a restaurant. Requirements: High school graduate with a minimum of one year of experience working in a table service restaurant as a waitress/waiter. Applications accepted through 9/1/77.

Cafeteria Worker “A”, $2.73-2.93 per hour, Food Service, Two Positions. One full-time, one half-time. Duties: Perform general cafeteria work; serving of food; operating kitchen equipment; maintaining areas in a sanitary condition and other general food service duties as required. Requirements: High school graduate and one year of experience working in a cafeteria preferred. Applications accepted through 9/1/77.

Cafeteria Worker “A”, $2.73-2.93 per hour, half-time variable schedule, 9-month position, Food Service. Duties: Provide consistent and professional food service in Staff Dining Room, responsible for and assist in area and equipment cleanliness. Catering deliveries and other related duties as required. Requirements: High school graduate; food handling experience preferred; must understand cashing/cash handling procedures; possess current, valid California Driver’s License. Applications accepted through 9/1/77.