The Board of Trustees of The California State University and Colleges took the following actions at its meeting July 13, 1977:

- Authorized salary increases of 5 percent for all faculty and other academic employees, effective July 1, 1977. Increases for Extension faculty will be effective September 1, 1977, and for Summer Session faculty will be effective with the 1978 Summer Session.

- Authorized salary increases for administrative support staff and other personnel ranging from 5 percent to 8.5 percent, effective July 1, 1977. Funding for fringe benefits for academic and nonacademic employees was not provided in the final 1977-78 State Support Budget, but such funds are being proposed in separate legislation.

- Resolved that the Board continue its opposition to collective bargaining in higher education and to the Berman Bill (Assembly Bill 1091); further requested the Chancellor to take whatever steps he deems appropriate to eliminate or minimize the adverse effects on the quality of the CSUC of this and any other collective bargaining legislation introduced.

- Approved a change in name for California State College, Dominguez Hills, to California State University, Dominguez Hills, subject to approval by the California Postsecondary Education Commission; further resolved that the campus meets the criteria and compliance levels established for university status.

- Amended Title 5 of the California Administration Code to allow faculty at quarter system campuses to participate in the Preretirement Reduction in Time program by reducing their time base to two-thirds or one-third in addition to the reduction to half-time presently authorized.

(continued on page 3)

Nearly 120 different varieties of seed-grown annual flowers and seed-grown vegetables are on display at the Ornamental Horticulture Department’s All-American Selections Display Garden. The 5,000-square-foot garden features the best new varieties of North American vegetables and flowers, emphasizing bedding plants, hanging baskets, vegetables, and container plants. It is one of only four in California and 65 throughout North America. Self-guided tours of the garden are open to the public from 8:30 am to 4:30 pm on Mondays through Saturdays through Sept. 15. Admission is free.

The all-American garden was planted and landscaped, and is being maintained, by ornamental horticulture students as part of a learn-by-doing special problems class for which they receive two to four units of credit. They are especially proud of the five AAS medal winners for 1978 -- Dianthus ‘Snowfire,’ Zinnia ‘Red Sun,’ Zinnia ‘Cherry Ruffles,’ Zinnia ‘Yellow Ruffles,’ and Zinnia ‘Peter Pan Cream.’ These five varieties are on display at the Cal Poly garden but won’t be available to home gardeners, as seeds, until early in the 1978 season.

Dairy science students from Cal Poly were among the big winners at the American Dairy Science Association-Student Affiliate Chapter national convention held recently at Iowa State University. Ole Meland of Redding was honored as the nation’s outstanding dairy student and Neil Lanning of Eagle Point, Ore., and Corwin Holtz of Santa Rosa were winners of $100 each for their undergraduate paper presentations. Meland and Lanning received their bachelor’s degrees in dairy science last month and Holtz expects to complete his studies at Cal Poly next June. In addition, the Los Lecheros Dairy Club was honored as the nation’s outstanding campus dairy club.
MORE PUPPETRY -- AND IT'S FREE

A series of free public puppet performances has been announced in connection with the National Festival of the Puppeteers of America which will take place on campus this month. These free performances are in addition to the previously announced public performances in the Cal Poly Theatre and will take place in the plaza of the Old Mission in downtown San Luis Obispo.

At noon on Thursday (Aug. 11) Steve Hansen will perform. Hansen, from Emeryville, is a one-man puppet theatre. Carrying his own stage on his shoulders and his puppetteers attached to hooks on his belt, Hansen walks from place to place performing as he goes. The Pocket People from South Carolina will perform at 2 pm on Friday (Aug. 12) in a performance recommended especially for small children.

At 4 pm on Saturday (Aug. 13) Betsy Brown and Bill Sousa will present "Alta California 200 Years Ago" with their group, El Teatro de los Puppets. This story of Father Serra's mission-founding trek will be performed for the first time in front of one of the early California missions. Jerry Bickel of Tampa, Fla., will perform in the Mission Plaza on Sunday (Aug. 14) at 2 pm. An outstanding puppeteer from the Los Angeles area, Jim Gamble, will perform at 2 pm on both Wednesday (Aug. 17) and Friday (Aug. 19).

All these performances are open to the public free of charge. Additional public performances, to take place in the Cal Poly Theatre, will feature internationally acclaimed puppeteers from the United States, Canada, West Germany, and Israel. Information about performance times and tickets can be obtained by telephoning the festival box office, Ext. 2486.

FALL QUARTER FEE WAIVERS

Forms are available in the Personnel Office to enroll in either work-related or career development courses under the fee waiver program for Fall Quarter. Employees may be eligible to participate in this program subject to the following guidelines:

- Be a full-time, permanent, or probationary employee. This excludes part-time employees and temporary (those in limited term appointments for less than one year) full-time employees, as well as graduate assistants and student assistants. Employees in employment categories funded from sources other than CSUC, such as Foundation, A.S.I., and Comprehensive Employment Training Act, are not eligible to participate in this program.
- Be approved for courses by the immediate supervisor, dean/division head, and appropriate vice president. Fees for courses taken through the Continuing Education Program (Extension Courses) may not be waived under this program. The following fees may be fully waived: application fee, campus services card fee, and student services fee. The following fees may be reduced to $1.00: facility fee, Associated Students' fee, and University Union fee. All other charges will be at the regular rate.
- Be enrolled in either work-related courses or career development courses. Eligible employees working full-time may have fees waived for enrollment in up to 6 units per quarter and may take one course during working hours. For work-related courses, applicants must complete Admissions forms as necessary, but are not required to submit transcripts and/or admissions tests scores and are not required to matriculate. Applicants are considered "transitory" and acceptance is for one quarter only. In order to register the following quarter, you must obtain all approvals once again. For career development courses, all applicants must submit transcripts and test scores. Admission will be in accordance with established basis of admission, including exception admissions, and the Permit to Register will be governed by rules governing all permits. Transfer students will be provided with an evaluation of their transfer work. Applicants must refile a Form 133 each quarter with Personnel in order to obtain a waiver of fees. Applicants need not submit a new application for admission each quarter.
- To apply for a waiver of University courses for Fall Quarter, 1977, full-time employees should:
  - Pick up an application for waiver of fees for university courses, Form 133, and individual development plan, Form 135, in the Personnel Office, Adm. 110.
  - Complete and return both forms to the Personnel Office after obtaining appropriate supervisory signatures.
- Complete application for admission as necessary.

With Fall Quarter approaching, it is necessary that these forms be completed and returned to the Personnel Office as soon as possible but no later than Thursday (Sept. 1).

For questions, contact Robert M. Negranti (Staff Personnel Officer) Ext. 2236.

Cal Poly Report - August 4, 1977
HEP PROGRAM GRADUATES 87

Eighty-seven young men and women who have completed their study in the High School Equivalency Program (HEP) at Cal Poly since last September were recognized in ceremonies held recently. The federally funded program, which is operated by the Cal Poly Foundation under contract with the U.S. Department of Labor, is designed to assist youth from migrant and seasonal farm worker families in preparation for the General Educational Development (GED) Examination.

During their stay at the university, HEP participants attend classes in such fields as mathematics, science, grammar, literature, social studies, and career education. Antonio Garcia, director of the program, said it is one of 14 HEP operations across the nation. Its purpose is to prepare its graduates for jobs, job training, or college or university study. Garcia invited those interested in learning more about HEP to contact him by writing to "HEP Cal Poly, San Luis Obispo, Calif., 93407," or calling Ext. 2188. Information about the program can also be obtained at any local office of the state Employment Development Department.

CANDIDATES FOR FACULTY POSITIONS BEING SOUGHT

Candidates for positions on the faculty of the university are presently being sought according to Donald L. Shelton, Director of Personnel Relations. Those interested in learning more about the positions are invited to contact the appropriate dean or department head. This university is subject to all laws governing affirmative action and equal employment opportunity including but not limited to Executive order 11246 and Title IX of the Education Amendment Act. All interested persons are encouraged to apply.

Lecturer, $4752-$5712/quarter, salary quoted is for full-time assignment and will be adjusted accordingly. Home Economics, School of Human Development and Education. Part-time positions anticipated for Fall and/or Winter and/or Spring Quarters of 1977-78. Duties include teaching in one of the following areas: 1) Foods and/or Senior Projects; 2) Nutrition and/or Senior projects; 3) Creative Textiles and/or Senior Projects; 4) Equipment and/or Senior Projects; 5) Interior Design and/or Senior Projects; 6) Management, Consumer Resources and/or Senior Projects; 7) Clothing and/or Senior Projects; 8) Senior Projects. Preference will be given to candidates with doctorate. Only applicants with a Master's Degree in Home Economics from an accredited university or college will be considered. Closing date: 8-15-77.

Lecturers, $4752-$7208/Quarter, salary quoted is for full-time and will vary with teaching load and experience. Part-time positions, Management, School of Business. The department is seeking to compile a list of individuals who wish to be considered for part-time lecturer positions for the 1977-78 academic year. Quarter-by-quarter assignments will be made from this list. Positions may be available in the general areas of Industrial Relations, Management, and Management Information Systems. Individuals who feel they would be able to teach one or more courses offered by the management Department should submit an application listing each course that they wish to be considered for. Master's degree in appropriate discipline required. Ph.D. preferred. Experience (private or public) in related discipline desired. Applications will be accepted through August 29, 1977. Submit resume to Dr. Earnest C. Miller, Acting Head, Management Department. Further information available from (805)586-1301.

Lecturer, $14,256-$18,792/academic year, depending on qualifications, Accounting, School of Business. Full-time positions for 1977-78 to teach accounting courses. Doctorate or ABN's near completion, with degree or major in accounting; teaching, research, publication and professional service desirable; minimum of MBA/CPA or CMA preferred. Opening in September 1977. Closing date: 8-15-77.

Lecturer, $1267-$1523/quarter, dependent upon qualifications, Accounting, School of Business. Part time positions available for Fall Quarter (and possibly Winter and Spring Quarter). Duties include teaching 4 hours per week in introductory financial and managerial accounting courses. Preference given to persons with minimum of master's degree. CPA or CMA and appropriate teaching and professional experience. Closing date: 8-5-77.

TRUSTEES' ACTIONS REPORTED (continued)

Amended Title 5 of the California Administration Code to provide tenured faculty members who are under the mandatory retirement age of 67 the opportunity to take early retirement under either the Public Employee Retirement System or the State Teachers Retirement System and to return to limited teaching service until the mandatory retirement age is reached.

Scheduled a meeting of the Committee on Gifts and Public Affairs for June 28, 1978, at California Polytechnic State University, San Luis Obispo.

PERS REPRESENTATIVE ON CAMPUS

A representative of the Public Employees Retirement System will be on campus in Adm. 301 between 9:30 am and 11 am on Wednesday (Aug. 17) to answer general questions on the retirement system.

Conserve Energy
Vacant support staff positions have been announced by Robert M. Negranti, Staff Personnel Officer. Descriptions of the positions and other vacancies are posted outside the Personnel Office, Adm. 110, Ext. 2236. Contact the personnel Office to obtain an application. The university is subject to the requirements of Executive order 11246 and is an Affirmative Action and Title IX Employer. All interested persons are encouraged to apply. The positions are:

Clerical Assistant II A, $729-$871/month, President's Office. Temporary-help, nine-month position. Duties include: making multiple copies of correspondence and reports, mail distribution, typing camera-ready copy for the Campus Administrative manual from draft copy; handling special mailings; becoming familiar with filing system and filing accurately; providing receptionist and phone-answering service in the office. Requirements: high school graduate, five years of clerical experience, type 45 wpm, and must have taken General Clerical test. Closing date: 8-26-77.

Clerical Assistant II-A, $729-$871/month, History, School of Communicative Arts and Humanities. Duties: typing, duplicating, and collating instructional material; filing; operating office machines; assisting with receptionist duties. Requirements: high school graduate, one year of clerical experience, type 45 wpm, and must have taken the General Clerical Test. Closing date: 8-12-77.

Clerical Assistant II-A or II-B, $729-$931/month, School of Architecture and Environmental Design. Duties include: receptionist duties such as sorting and distributing mail, answering telephone and assisting students, faculty and visitors with general information regarding the school and university; typing, maintaining school catalogs, maintaining faculty schedule cards, typing job descriptions, and proofing work of other typists. Requirements: high school graduate, one year of clerical experience, type 60 wpm, and must have taken the General Clerical Test. College or business college background preferred. Clerical Assistant II-B applicants must take shorthand at 90 wpm. Closing date: 8-12-77.

Technical Assistant II, $944-$1131, Chemistry, School of Chemistry, School of Science and Mathematics. Duties include: dispensing chemicals and equipment from stockroom window; inventory; supervision of student assistants; solution preparation. Requirements: high school graduate, one year of experience as a Technical Assistant I or two years of experience in work related to college chemistry laboratory courses. Completion of at least one year of college chemistry laboratory courses is desired. Closing date: 9-2-77.

Custodian, $759-$906, Dorm Revenue Fund Custodial, Business Affairs Division. Duties include: preparing residence halls for workshops and conferences during summer months and for return of students in fall. Typical tasks are washing furniture, ceilings, walls, restrooms, and light fixtures; moving furniture; shampooing carpets and upholstery; distributing linens; making beds; and other duties as required. Requirements: equivalent to completion of eight grade, and one year of full-time experience as a custodian. Knowledge of methods, materials and chemical disinfectants used in custodial work and ability to read and write the English language. Closing date: 8-12-77.

Clerical Assistant II-A, $729-$871/month, Educational Opportunity Program, Student Affairs Division. Duties include: typing for staff members, maintaining student files, acting as receptionist, assisting the Department Secretary, to perform daily tasks in aiding students, and various other clerical functions. Requirements: high school graduate, one year of clerical experience, type 45 wpm, and must have taken the General Clerical Test. Ability to use dictaphone and relate to low-income and ethnic students and the community desired. Bilingual-bicultural person also desired. Closing date: 8-12-77.

A.S.I. VACANCY ANNOUNCEMENTS

The Associated Students, Inc. is accepting applications for the following open positions. Interested applicants may apply at the ASI Business Office, Room 202, University Union, 546-1281. The ASI is subject to the requirements of Executive Order 11246 and is an Affirmative Action and Title IX Employer.

Clerical Assistant II-A, $729-$871/month, Academic Year Position - Secretary for the Student Officer's Office: Position offers expected variety of secretarial/receptionist duties, including but not limited to general clerical, filing, typing, recording minutes of meetings, etc. Requirements: high school education with minimum one year of clerical experience, 45 wpm typing, must have passed General Clerical Test. Applicant must possess necessary personality, desire and ability to work with students. Student spouses are particularly encouraged to apply. Applicants accepted through 8-15-77.

Clerical Assistant II-A, $364.50-$415.50/month, Half-time position in ASI Business Office. General clerical duties including but not limited to operating calculator, reconciling ticket sales accounts, operating xerox 2400, typing financial data, relieves other clerical personnel during break periods, reconciles monthly bank statements. Requirements: high school education with minimum one year of clerical experience, 45 wpm typing, possess good English composition skills, mathematical ability and accuracy, desire and attitude to work with students, must have passed the General Clerical Test. Student spouses are particularly encouraged to apply. Applications will be accepted through 8-15-77.

WHO...WHAT...WHERE...WHEN??

Nancy A. Jorgensen, Counseling Center, attended a workshop on facilitating change sponsored by the School of Education, University of Michigan at the University of Nevada, Reno on July 11-14.

Dan Bertozzl Jr., Business Administration, attended a seminar, held in Fresno on June 25, on "Trade Secrets and Unfair Competition in the Business Sector." The seminar provided a review of recent developments in trade secret and unfair competition law in California. The seminar was co-sponsored by the California Continuing Education of the Bar and the University of California.

William E. Krupp, Engineering Technology, prepared a paper, "Ground Fault Detection" for the spring conference of the Society for Engineering Education in South Dakota. The paper was presented by W. Arnold Finchum, Head, Engineering Technology.

Wallace H. Burt, Accounting, was awarded a fellowship to attend the Special Accounting-Computer Seminar, "Auditape" in San Francisco, July 13-15.

Ivan L. Sanderson, Manager, El Corral, will be teaching at the annual N.A.C.S. Management Seminar at Stanford University, July 23-30. The seminar is directed to bookstore managers in the western United States and Canada.

Steven H. Yoneda, Athletics, attended the annual convention of the National Athletic Trainers Association June 12-15. The clinical sessions and national business meetings were held in Dearborn, MI.

OFF CAMPUS POSITION VACANCIES

Information on the administrative position vacancies listed below can be obtained from the Placement Office, Adm. 213, Ext. 2501.