ACSUP health insurance information

To assist Cal Poly employees with their health insurance coverage, the Personnel Office is running a series of four articles focusing on filing health insurance claims. This is the final article and deals specifically with filing a medical claim for those individuals insured by the ACSUP (Association of California State University Professors) Health Plan that is underwritten by the American National Insurance Company.

The ACSUP Health Plan covers basic benefits, major medical benefits, dental benefits, vision care benefits and outpatient prescription drug benefits. All State University and College personnel, academic and non-academic, are eligible for membership. Claim forms are required for filing both a medical as well as a dental claim.

MEDICAL CLAIMS (including vision care, basic and major medical benefits)

1. The insured must complete the front of the claim form. If you wish the benefit payments to be made directly to the provider, complete the assignment section at the bottom of the page.

2. The physician completes the reverse side of the claim form or the insured can attach an itemized bill showing this information.

(continues on page 3)

CAL POLY REPORT
California Polytechnic State University
San Luis Obispo, California 93407

April 23, 1981
Volume 32, Number 30

49TH ANNUAL POLY ROYAL
APRIL 24 AND 25, 1981

With less than a day left before the opening ceremonies, Poly Royal 1981 is in its last stages of preparation. The yearly campus event, which boasts attendance in excess of 100,000 people (even during the famous gas crunch a few years ago), will open at 10 am on Friday (Apr. 24) and continue through the end of the Poly Royal Rodeo Saturday night.

This is the 49th Poly Royal, with the theme "Experiencing New Frontiers," and on the verge of the event's golden anniversary, members of the Poly Royal Executive Board (comprised entirely of student volunteers) pause to reflect on Cal Poly's rich past with an eye to its promising future. The event, which began as a "country fair on a college campus" has been staged annually except during the World War II years.

The students have selected Robert E. Kennedy (President Emeritus) as the 1981 honored guest. Dr. Kennedy guided the university from 1967 until his retirement in 1979. In fact, he was named to succeed the late president Julian A. McPhee by the system's trustees on the day before the 1967 Poly Royal. His appearance at that event was his first public appearance as President. Dr. Kennedy will be hosted throughout the weekend at a number of lunches and banquets, and will be formally recognized at the opening ceremonies, and at the Poly Royal Rodeo.

Response to the rodeo has been so great this year that a third performance has been scheduled on Saturday night. The championship intercollegiate event will be held Friday night at 7 pm, Saturday at 1:30 pm, and Saturday at 6 pm in Collett Arena. Tickets are $5.50 advance and $6.50 at the gate for reserved seats; $4.50 general admission, $3.50 for students and $2.50 for children under 12. Cal Poly will compete in the rodeo against teams from Hartnell College in Salinas; California State University, Fresno; Cal Poly Pomona; Pierce College, Woodland Hills; Central Arizona College, Casa Grande; University of Arizona; and Cochise Community College, Douglas, Ariz.

Food concessions and carnival attractions, along with the popular departmental displays, will open on Friday immediately following the opening ceremonies, around 10:30 am. Among the foods offered this year are such American standards as barbecued beef sandwiches, hot dogs and hamburgers, root beer floats, and a pancake breakfast. For the more daring, there will be deep-fried artichoke hearts; shishkabob; teriyaki beef sticks; Vietnamese eggrolls; and Mexican, Arab, Pilipino, and Japanese specialties prepared by members of the student groups.

Saturday will be a day for special feasting. At 8 am, in the amphitheatre behind the Cal Poly Theatre, Circle K will offer its annual pancake breakfast—all the pancakes you can eat, complemented by sausage, orange juice, and coffee. In the afternoon Delta Sigma Phi will sell its popular Santa Maria style barbecue from 11 am to 5 pm in Poly Grove. The barbecue is tri-tip steak, with salad, juice or coffee, bread, and beans.

Every department on campus will throw open its doors for the weekend, and students spend hundreds of hours preparing striking displays that will reveal much about the majors and academic disciplines at Cal Poly. In doing so, the departments compete campuswide for attention in such categories as best overall exhibit, most in keeping with this year's theme, etc. Winners are announced Saturday afternoon.

The growling force of huge customized tractors will be featured in the Tractor Pull on the airstrip both days. These and hundreds of other activities are planned for the weekend by member committees of the ASI Poly Royal Board which has responsibility for planning and presenting Poly Royal.

"EXPERIENCING NEW FRONTIERS"
SUMMER KEYBOARD INSTRUMENT WORKSHOP

A five-day keyboard instrument workshop will be held on the Cal Poly campus Aug. 4 through 8, 1981. Technical sessions will focus on modern and historical harpsichords and pianofortes. The sessions will be devoted to the action, regulation, repair, and maintenance of these instruments. Specialists in performance practices and the historical development of keyboard instruments will also offer instruction during the workshop.

Enrollment will be limited to 20 participants, eight of whom may bring keyboard instruments with them. Jointly sponsored by the Cal Poly Music Department and Frank Hubbard Harpsichords Inc., Boston; the workshop will coincide with the 11th annual San Luis Obispo Mozart Festival. The festival will include ten concerts and recitals featuring well-known artists.

Hendrik Broekman, technical director for the harpsichord company, will lead the workshop's technical sessions. Broekman is a performer as well as an instrument craftsman. Ronald V. Ratcliffe (Music), workshop coordinator, is recognized as an authority on historic keyboard instruments and as a performer.

Other contributors to the lecture demonstrations and presentations will be Gilbert Blount and James Bonn of University of Southern California, baroque flutist Charlotte Crockett, Janne Irvine Newman, fortepianist, Christina Orr-Cahall of Cal Poly's art faculty, and craftsman David Winston. Dr. Orr-Cahall is scheduled to become chief curator of art for the Oakland Museum on July 1.

The cost for the Workshop is $225 plus housing which is available on campus to those who desire it. The pre-registration fee is $50, payable to the Cal Poly Foundation. For more information, write to the "Music Department" or telephone Ext. 2607.

April payday

April salary warrants for faculty and staff of the university will be available at 3:30 pm on Thursday (Apr. 30), the last day of the pay period. Warrants batched by department may be picked up at the Cashier's Office, Adm. 131-E, and those picked up in the Business Affairs Office, Adm. 114, after that time.

CYBER training planned

Continuing the CYBER training for Cal Poly staff and faculty, Control Data Educational Services will be presenting two courses on CYBER facilities on campus May 4 through 8 and May 11 through 15. These courses are offered as a segment of the training agreed to in the contract for procurement of the CDC computer hardware.

CYBER Record Manager Advanced Access Methods [length: 5 days]

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<tr>
<td>May 4-8</td>
<td>M, W, Th, F</td>
<td>9 am - noon, 1 pm - 4 pm</td>
<td>AG 241</td>
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<tr>
<td>May 5</td>
<td>Tues.</td>
<td>9 am - 11 am, 1 pm - 4 pm</td>
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Control Data CYBER Record Manager (CRM) is a group of routines that provide an interface between user programs and the operating system. These routines that read and write files on hardware devices. The file processing capabilities of CYBER Record Manager are divided into two categories: The Basic Access Methods (BAM) and the Advanced Access Methods (AAM). The term BAM refers to the CYBER Record Manager routines that process sequential and word addressable file organizations. The term AAM refers to the CYBER Record Manager routines that process indexed sequential, direct access, and actual key file organizations.

This course covers the concept and use of CRM Advanced Access Methods (AAM) and how it interfaces with the user and the operating system. The AAM File Organizations are discussed in depth from a user's point of view. The student gains practical experience through a problem-oriented workshop. (User in this context refers to applications programmers).

Suggested prerequisteis: NOS Job control and CRM Basic Access Method

CYBER Query Update and DDL [length: 5 days]

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<tr>
<td>May 11-15</td>
<td>M, W, Th, F</td>
<td>9 am - noon, 1 pm - 4 pm</td>
<td>Arch 224</td>
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<tr>
<td>May 12</td>
<td>Tues.</td>
<td>9 am - 11 am, 1 pm - 4 pm</td>
<td>AG 241</td>
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Query Update is a nonprocedural interactive system that performs data storage and retrieval operations. These search, retrieval, update, and display operations can be performed through commands called directives. Files can be joined in relations so that data from more than one file can be displayed to the user with a single query. Query Update provides a report writing capability, allowing the user to format output.

This lecture/laboratory course provides the student with the ability to develop, maintain, and manipulate a data base using Query Update and DDL. (User in this context refers to the end user of the data, i.e. recipients of computer processing printouts and applications programmers).

Enrollment:

Enrollment is limited to approximately 30 participants for each of the five day classes. To place names of prospective participants on a list, call the Computer Center at Ext. 2004 by the Wednesday preceding the start date for each class. Confirmation of enrollment will be made on Thursday, based on the number of persons requesting the class and a fair representation from Administrative and Instructional departments. Only Cal Poly staff and faculty are eligible to attend these classes.

Enrollment in the course entitles the participant to applicable CDC manuals and handouts distributed in the course. If enrollment in either of these courses is anticipated, user departments may wish to postpone manual orders germane to these subjects placed with CDC.
Athletic Advisory Commission members named

President Warren J. Baker has endorsed the nominations sent to him, and has appointed 14 individuals to membership on the restructured Athletic Advisory Commission. The commission appointments will be made annually by the university president from nominations submitted as indicated below. The Commission will elect its own chairman. Appointments will not include staff members of the Intercollegiate Athletics program or students participating on an intercollegiate team.

The Commission membership now includes: Three faculty representatives (James Simmons, Judy Saltzman, and Don Morgan) selected from nominations by the chairman of the Academic Senate; three representatives from the Associated Students, Inc. (Marcelle Alldaffer, Mike Gennier, and one to be nominated), selected from nominations by the ASI President; one representative (Robert Coe) from the academic affairs area selected from nominations by the vice president for academic affairs; one representative (Howard West) from the administrative affairs area selected from nominations by the executive vice president and one representative (Denny Byrne) from the student affairs division selected from nominations by the dean of students.

In addition, the following individuals are designated as ex-officio non-voting members: Vic Buccola (Director, Intercollegiate Athletics), Evelyn Pellaton (Associate Director, Intercollegiate Athletics), Richard Heaton (Associate Director, Intercollegiate Athletics) Jim Railey (Head, Physical Education), Dave Ciano (Title IX Coordinator), and Fred Clogston (Faculty Athletic Representative).

The Commission, an advisory body to the president, will have the following responsibilities: (1) Conducting a yearly review of both short and long range plans of the intercollegiate athletic program including acquisition and allocation of resources; (2) reviewing the relationship between the Physical Education department and the Intercollegiate Athletics department; (3) reviewing and making recommendations as appropriate to insure that the intercollegiate athletics program provides equity of opportunity for men and women; (4) reviewing the academic status and progress of Intercollegiate athletes toward a degree, and recommending any special programs designed to aid athletes in their educational pursuits, and (5) reviewing the athletic recruitment program.

The Commission will meet quarterly during the academic year, and at least once a year with the president.

DENTAL CLAIMS (cont. from page 1)
The dental claim form needs to be given to the dentist for completion. For dental claims over $200, a "treatment plan must be submitted by the dentist to American National prior to the commencement of such treatment."

All employees insured by ACSUP will be issued identification cards indicating their group number. Until this card is received, the group number to use is G788. Medical and Dental claims must be submitted to: American National Insurance Company, 12888 N. Verdugo Road, Glendale, CA 91206. Telephone inquiries can be directed to American National at (213) 244-8491.

BILLS FOR PRESCRIPTIONS
One prescription card through the Pharmaceutical Card System, Inc. (PCS) will be issued for each family. Present your PCS card to a participating pharmacy and pay the $1 deductible (a list of participating pharmacies is available in the Personnel Office).

If you need to have a prescription filled prior to receiving your PCS card, you must complete a prescription drug claim form. You will be required to pay for your prescription in full and will then be reimbursed.

Copies of each of the necessary claim forms are available in the Personnel Office. For general health insurance information or for questions regarding the above procedure, contact Barbara Melvin or Sandy Skinner in the Personnel Office, Ext. 2236.

Cal Poly blood drive

Each quarter the Health Center co-sponsors a drive to stock Cal Poly's blood bank account. The account is made available to all students, staff, faculty and immediate family members. As co-sponsors, members of the following organizations donate time and energy in organizing the blood drive: Alpha Upsilon Fraternity, Cal Poly Wives' Club, Kappa Delta Sorority, and the Student Health Advisory Council.

The Spring Quarter campus blood drive will be held in Chumash Auditorium on Thursday (Apr. 30) from 9 am to 2 pm. All students, staff and faculty are urged to donate. Refreshments will be served to donors. No appointment is necessary.

Of the 19 campuses in the California State University and Colleges system which have held similar referendums for this purpose, only the Long Beach campus has voted to raise its fee for programs and services 75 percent over a four-year period. The election was called by the ASI. In a referendum to raise the fee, held Wednesday and Thursday (Apr. 8 and 9), 3,928 of Cal Poly's 15,949 enrolled students turned out, or 24.6 percent. Of that number, 2,609 voted to raise their fee from $20 per year to $35 per year by the 1984-85 academic year (Fall through Spring quarters). That's 66.4 percent in favor as opposed to 1,319 students, or 33.6 percent, against the increase.

Of the 19 campuses in the California
Poly Royal security of facilities

All Cal Poly faculty and staff are reminded of the importance of being concerned for the security of university facilities. Poly Royal will begin at 10 am on Friday morning (Apr. 24) and will continue until Sunday morning. As all are aware, the event is basically a student-planned and student-managed activity, but it is also this university’s official “open house” to the general public. With thousands of visitors to the campus, security of facilities and equipment is particularly difficult.

Each faculty and staff member is requested to volunteer to his or her department head to serve for a period of time during Poly Royal within their departmental area to assist in providing the maximum of security for all equipment and facilities. Any suspicious actions, such as “proposed” movement of equipment by other than properly identified and authorized personnel, should be questioned on the spot and reported immediately to the University Police Department, Ext. 2281.

However, the assistance of departments in providing adequate manpower for each departmental area during the hours when facilities are open to the public will minimize the security risk. When departmental areas are to be closed after Friday and Saturday visitations are concluded, personnel on duty should take special care to see that all visitors are out of the facility before the area is vacated and locked by department personnel.

Books at High Noon

Starr Jenkins (English) will be the speaker at Books at High Noon on Tuesday, (Apr. 28). He will review the book, “The Third World War, August 1985,” by Sir John Winthrop Hackett.

Dr. Jenkins earned his M.A. at Stanford and his B.A. and Ph.D. degrees from the University of New Mexico, where his major field of concentration was, American studies, as it is here at Cal Poly. He has had experience working with both the U.S. Forest Service and Park Service, worked as a freelance writer and photographer, and has taught high school. He has been a member of the Cal Poly faculty since 1961.

Dr. Jenkins’ publications include a book, “Profiles of Creative Political Leaders: American statesmen who were great writers,” and a play, “Morelos of Mexico: Man of Hopes.” Books at High Noon is sponsored by the University Library and is presented on Tuesdays at noon in the Staff Dining Room. All faculty, staff, and students are invited to attend.

CAR for Summer and Fall Quarters

CAR forms will be prepared (preprinted with student name and social security number) for all continuing students eligible to enroll for either the Summer or Fall quarters; the forms which are not used for Summer can be used for Fall Quarter Registration. For students who intend to enroll for both quarters, additional CAR forms will be prepared early Summer Quarter for Fall registration. Dates are listed below:

Apr. 21 - CAR materials for all continuing students delivered to departments.

Apr. 23 - Summer Quarter CAR materials distributed by Departments to students planning to attend Summer Quarter. (Forms which are not used for Summer registration should be retained for use during Fall registration).

May 13 - Summer Quarter CAR materials due from students. (Last day to pay fees).

June 4 - Fall Quarter CAR materials should be distributed to those students who are planning to attend Fall but not Summer Quarter. (Students registering for Fall Quarter who desire to submit their CAR materials and pay fees before leaving campus should be advised that no processing will take place before July 29).

June 22 - Late registration begins for Summer Quarter.

Aug. 5 - Fall Quarter CAR materials due from all students. (Last day to pay fees).

Sep. 21 - Late registration begins for Fall Quarter.

Questions may be directed to Laura Huffman or Linda Madrigal at the CAR Office, Adm. 222A or Ext. 2816.

Outstanding Staff nomination

Attached to this edition of “Cal Poly Report” is a nomination form for the selection of Outstanding Staff Employee for the 1980-81 academic year. To nominate a support staff employee, use the attached form. All forms must be returned to Stella Nuncio, chairwoman of the Outstanding Employee Award Selection Committee, Learning Resources and Curriculum, Library, 216A. Forms should be returned as soon as possible, but no later than Friday (May 15).

HOW ABOUT TRIMESTERS?

The Long Range Planning Committee of the Academic Senate requests information from those with experience in the trimester system. Comments on instruction, curricula, costs, flexibility, effectiveness, advantages, and disadvantages, may be directed to James Simmons, Ext. 2475, or to any member of the committee.
Faculty Book Published

A member of the Management Department faculty is the author of a book on corporate operations that has just been published by a Columbus, Ohio, firm. Titled "Corporate Strategy and Planning," the book by Rolf E. Rogers was released recently by Grid Publishing Inc., which specializes in books for the fields of business and science.

Dr. Rogers, a member of the faculty since 1975, said the purpose of the new volume is to provide students, managers, and planners with a systematic approach to corporate strategy formulation, analysis, and planning. Designed for courses in strategy, planning, decision making, and business policy, it emphasizes the importance of strategy and planning in the management process through use of systematic analysis of factors involved in strategy development and planning.

Dr. Rogers, who taught at University of Alberta in Canada for five years before moving to Cal Poly, became inter-nationally known in the mid-1970's for his research in organizational and managerial stress. A graduate of University of Washington, where he earned his master's and doctor's degrees, he is a member of the Academy of Management and American Sociological Association, and is listed in most of the standard biographical reference books.

The new book is the fourth Dr. Rogers has written. "Max Weber's Ideal Type Theory" (Philosophical Library), "The Political Processes in Modern Organizations" (Exposition University Press), and "Organizational Theory" (Allyn and Bacon) were published in 1969, 1971, and 1975, respectively. Dr. Rogers is also at work on this fifth book, "Organization and Management Theory." Being written with Dr. Robert McIntire, head of Cal Poly's Management Department, it is scheduled for publication next year.

STAFF VACANCIES

Vacant support staff positions have been announced by Robert M. Negranl, Staff Personnel Officer. Descriptions of the positions and other vacancies are posted outside the Personnel Office, Adm. 110, Ext. 2236. Contact the Personnel Office to obtain an application. The University is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All interested persons are encouraged to apply.

Data Entry Operator, Financial Operations, $958-$1145/month. Duties: Operate key-punch machine/verifier (029 and 129) to punch and verify information on 80 column cards; assist in updating data entry documentation; control of card inventory; student assistant training. Requirements: Six months keypunch/verifier experience on IBM machines; ability to punch not less than 7000 strokes per hour with an error rate not more than .5%; follow written and verbal instructions; willingness to work under noisy conditions. Must have taken the General Clerical Test by the closing date of: 5-8-81

General Manager—Campus Newspaper (Administrative Assistant I), Journalism Department, $1648-$1984/month. Duties: Responsible for financial control and advertising sales of four-times-a-week tabloid (weekly in summer); budget preparation, contract negotiation with printers, financial management reports, training/supervision of student ad sales staff. Requirements: Equivalent to graduation from a four-year college and minimum of two years progressively responsible business management experience. Controller or ad management background desirable. Position available July 1, 1981. Closing date: 5-22-81

Student Affairs Officer III, 12-month (Assistant Director of Activities for Program Development), Activities Planning Center, Student Affairs Division, $20,616-$24,826/year; position available August 15, 1981. Duties: Responsible for training volunteer students in development of organizational skills in the planning of education, social and ethnically related programs for the University community. Must be knowledgeable in field of student development theory and models, and current trends in higher education, particularly in student affairs. Will assist the Director in designing and implementing staff development programs for department personnel; other job responsibilities may include advising student government, programming ethnic groups, coordination of workshops, and supervising graduate student interns. Requirements: Bachelor's degree required, plus five years experience; Master's degree highly desirable plus four years experience in student activities or related area. Apply to: Ms. Holly Smith, Chairwoman, Selection Committee, Activities Planning Center. Closing date: 5-15-81

FACULTY VACANCIES

Candidates for positions on the faculty of the University are presently being sought, according to Donald L. Shelton (Director of Personnel Relations). Those interested in learning more about the positions are invited to contact the appropriate dean or department head. This University is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All interested persons are encouraged to apply.

Assistant Professor, Education Department, School of Human Development and Education, $17,964-$21,600/year, depending upon qualifications and experience. Duties and responsibilities include teaching special education courses for the severely handicapped specialist credential and the supervision of special education students in the field work. Position available September 14, 1981. An earned doctorate with an appropriate specialization in special education from an accredited college or university is required. Additional requirements include successful special education teaching experience in public or private schools; and demonstrable competence in classroom teaching strategies for severely/profoundly handicapped, autistic, and/or emotionally disturbed student. Closing date: 5-29-81

(cont. on page 6)
FACULTY VACANCIES
(cont. from page 5)

Lecturer, Home Economics, School of Human Development and Education, Salary commensurate with qualifications and experience. Teaching in Foods/Equipment Undergraduate Research areas of Home Economics. Position available September 1981 (1981-82 academic year). Ph.D. preferred but will consider candidates with master’s degree with specialization in the area. Prior university teaching experience preferred. Closing date: 5-22-81

Lecturers, Chemistry Department, School of Science and Mathematics, $5464-$6563/quarter, based on a 15-unit teaching load; salary varies with teaching load and experience. Duties include teaching undergraduate chemistry lectures and laboratories. Prefer Ph.D. in chemistry, biochemistry, or chemical engineering as well as professional and teaching experience. Positions available Fall, Winter, Spring and Summer Quarters, 1981-82. Closing date: 6/1/81.

Lecturers, English Department, School of Communicative Arts and Humanities, $5,988-$7,200/quarter; based on 15-unit teaching load with adjustment in accordance with actual number of units assigned. Possible part-time positions for Fall, Winter, and Spring Quarter for the 1981-82 academic year and Summer Quarter 1982. Duties include teaching freshman composition. A Master’s degree in English is required. Experience in teaching composition is preferred. Closing date: 5-15-81

Lecturers, English Department, School of Communicative Arts and Humanities, $1,825.60-$1,996.80/quarter; based on 6-unit teaching load assignment. Possible part-time positions for Fall, Winter, and Spring Quarters for the 1981-82 academic year and Summer Quarter 1982. Concurrent enrollment in the department’s graduate program is required. Duties include teaching freshman composition. Closing date: 5-15-81

The Foundation is accepting applications for the following open positions, announced by J.L. Fryer, Personnel Officer. Interested applicants may apply at the Foundation Personnel Office, University Union Building Room 212, 546-1121. Cal Poly Foundation is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All qualified persons are encouraged to apply.

Intermediate Account Clerk, Business Office, $5464-$1130/mo. Assist in processing accounts payable and cash disbursement control; prepare vendor purchase orders; perform vendor and account analysis. Requirements: One year experience performing accounts payable or related business functions, type 45 wpm; high school equivalent. Closing date: 5-4-81

Cal Poly Report copy intended for the next issue should be submitted in typewritten form to Betty Holland, Adm. 210, Ext. 2576, prior to 12 noon on Mondays.

Cal Poly Dateline is compiled by the Public Affairs Office, Adm. 401, Ext. 2246, and is published on Mondays. Typewritten copy intended for the next issue should be submitted to Cathy Burt, Adm. 401, prior to 12 noon on Wednesday.


FOUN DATION VACANCIES

Information on the administrative position vacancies listed below can be obtained from the Placement Office, Adm. 213, Ext. 2501.

California State University, Sonoma, Dean, School of Natural Sciences. Application deadline: May 1, 1981.

California State University, Fullerton, President. Application deadline: March 13, 1981 to May 1, 1981.

California State College, Stanislaus, Director of Community & School Relations. Application deadline: May 18, 1981.

California State University, Sonoma, Dean, of the School of Humanities. Application deadline: March 30, 1981.

California State University, Sonoma, Dean, of the School of Social Sciences. Application deadline: April 10, 1981.

OFF-CAMPUS VACANCIES

WHO...WHAT...WHEN...WHERE???

Rodney G. Kelf, Environmental Engineering, was the keynote speaker at the Automated Buildings Controls Seminar in Los Angeles conducted by Johnson Controls, Inc. This seminar, attended by building owners, building managers, contractors, and engineers dealt with the reduction of building operating costs, installation techniques for automatic temperature controls and a variety of building automation systems.

Timothy Gaskin, Ornamental Horticulture, attended a one-day conference at Asilomar on Icicle Plant scale and its Biological Control. The severe damage to roadside iceplant plantings in central and southern California and the control of this pest by introduced parasites were discussed.

Walt Elliott, Physics—on leave, completed recently the short course “Claims and Disputes under Government Contracts and Subcontracts—Preparations, Negotiations, and Procedures” sponsored by The National Contract Management Association, Buena Park, California. Dr. Elliott serves currently both as Scientific Group Technical Administrator and as Research Scientist for National Technical Systems, Inc., a corporation with federal, state, and private-sector contracts for applied research and new technology development.

John Snetsinger, History, reviewed Gann’s book, Truman, American Jewry, and Israel, 1945-1948, in the most recent volume of The American Historical Review.


Sam Spoden and Randy Donant, Activities Planning Center, co-authored an article titled, “Volunteerism a Vehicle...Human Development the Force” published in the February, 1981, issue of The Bulletin of the Association of College Unions-International. The article is on the relationship between human development theory and motivation, and its application in working with college student volunteers. Spoden is Assistant Director of Activities, and Donant, formerly of Activities, is now Director of Activities for the University of Massachusetts at Amherst.

Larry Rathbun, Head, Agricultural Education, was awarded honorary membership in the Future Homemakers of America Home Economics Related Occupations at their State Convention in Sacramento Apr. 6. Dr. Rathbun has coordinated the annual regional officer leadership training program, supervised the association’s financial accounts, and conducted workshops for home economics teachers throughout the state.

Shirlene Soto, History, was a featured speaker at the March 28 conference “Women’s Issues from a Cross-Cultural Perspective,” held at CSU, Northridge.
For consideration of an OUTSTANDING STAFF EMPLOYEE AWARD, a staff nominee should be a truly dedicated and loyal employee—one exhibiting expertise in job performance and willingness to assist others enthusiastically. He or she should take initiative in trying to make a department more efficient and productive. The candidate's relationship with fellow employees, faculty members, and students should be outstanding. He or she should be University and community oriented.

Nominees must be permanent, full-time employees during the year of nomination (September to September) and be in at least the 3rd year of employment. Former recipients of the award are not eligible.

Nominations may be made by any individual staff or faculty member, or department or division head of the University.

I nominate for the 1980-81 OUTSTANDING STAFF EMPLOYEE AWARD:

Nominee

Section, Department, or Division

I feel the above named person is deserving of this award for the following reason(s). [Use back of page if desired.]

Signature (Nominator)

Printed or typed name (Nominator)

DEADLINE: May 15, 1981

RETURN TO: Stella Nuncio, Chair of the Outstanding Employee Award Selection Committee, Learning Resources and Curriculum, Library, Room 216A