Trustees adjust employee salaries

Trustees of The California State University and Colleges have allocated 1979-80 salary increase appropriations enacted by the Legislature July 20, for the system's more than 40,000 employees. The increases, including equity adjustments, range from 10 to 20.5 percent. Instructional faculty, the largest affected group, will receive a 14.35 percent increase. Detailed percentages were published in last week's special edition of Cal Poly Report.

Chancellor Glenn S. Dumke expressed appreciation to Sacramento officials for making possible the first general salary increases to CSUC personnel in two years. "The Legislature's action is a recognition that The California State University and Colleges represent a major asset for citizens of this state," Chancellor Dumke said. "We are grateful for this demonstration of trust that our campuses will fulfill the difficult responsibilities they confront in 1979-80." Implementation of the salary program was approved by the Committee on Faculty and Staff Affairs acting under a delegation of authority voted earlier this month by the full Board of Trustees.

Shaw to head construction

The managing director of Middle East operations for an international construction firm headquartered in New York City will become head of the Construction Department at Cal Poly in mid-September. Appointment of Ronald P. Shaw, 47, to lead Cal Poly's degree program in construction was announced by Acting President Dale W. Andrews.

Shaw's selection for the position was recommended by Hazel J. Jones, (Vice President for Academic Affairs), George J. Hasslein (Dean, Architecture and Environmental Design) and a faculty committee. He will succeed James A. Rodger, who had been acting head of the Construction Department since it was formed in a reorganization of the School of Architecture and Environmental Design last year. Rodger will return to his former duties as a member of the university faculty this fall.

The new Cal Poly department head has over 20 years of experience in the construction industry, most recently as managing director of Middle East operations for Ford, Bacon and Davis Inc. Before that, Shaw was vice president for international operations and vice president and manager of operations for the Middle East for Fluor-Colnon Corp., Houston, and director of a variety of projects for Fluor Utah, Inc., San Mateo. He was involved earlier in engineering and management capacities for Bechtel Corp., San Francisco; Kaiser Engineers, Inc., Oakland; and C.F. Braun and Co., Alhambra.

During his years in the construction industry, Shaw has been involved in a variety of projects in the Western United States, as well as in the United Arab Emirates, Kuwait, Australia, South Africa, Brazil, Canada, Indonesia, the Philippines, Venezuela, India, and the West Indies. Included have been a coal mining, processing and port facility for Conzinc Riotinto of Australia; an oil-from-coal project for the South African Coal, Oil and Gas Corporation, Ltd.; a proposed tar sands project for Shell Canada, Ltd.; a copper project for the Cyprus Bagdad Copper Company in Arizona; the proposed Gag Island nickel project in Indonesia; the Sulgao nickel project in the Philippines for Marinduque Mining; and the Mt. Newman iron project in Western Australia.

A graduate of University of Arizona and Stanford University, where he earned his bachelor's and master's degrees in civil engineering, Shaw is a member of the Project Management Institute, the American Arbitration Association, and Phi Kappa Phi and Tau Beta Pi, both honorary societies. The Cal Poly Construction Department provides coursework for the only bachelor's degree program in construction offered in California.

Trustees' actions reported

The Board of Trustees of The California State University and Colleges took the following actions at its meeting July 17-18, 1979:

- Amended Title 5 of the California Administrative Code to increase the student application fee from $20 to $25 beginning in fall 1980.
- Authorized the Chancellor to apply for 1,195.5 acres of surplus federal land located at Camp San Luis Obispo, near California Polytechnic State University, San Luis Obispo, at no cost to the state.
- Appointed Trustees Roy T. Brophy and Dean S. Lesher as CSUC representatives to the California Post-Secondary Education Commission for 1979-80.
Health insurance orientation

This is a reminder that two orientation sessions to discuss the various health insurance plans available to staff and faculty have been scheduled for Tuesday and Wednesday (Aug. 7-8). One session will be held on Tuesday (Aug. 7) at 12 noon and the other session will be held on Wednesday (Aug. 8) at 2 pm. Both sessions will be in Science North 215 and will last approximately one hour. Appointments are not necessary. All employees interested in the health insurance plans are encouraged to attend. A similar session will also be held in the fall for employees unable to attend one of the current sessions.

The main emphasis of this orientation session will be to review the Padres Group Health Plan. This is a health maintenance organization (HMO) and it has been made available to Cal Poly employees effective Aug. 1. However, employees currently enrolled in a health insurance plan cannot change to this plan or any other plan until an open enrollment period. This year's open enrollment period is scheduled to be held from Sep. 15 through Oct. 31, with the effective date of enrollment Dec. 1.

A general review of all the health insurance plans plus an updated comparison chart will also be available at the orientation sessions. Any questions should be directed to Barbara Melvin Personnel Office, Ext. 2236.

Lost and found/surplus property

There will be a sale of all unclaimed "lost and found" articles and all surplus property articles on Tuesday (Aug. 21) between 8:30 am and 3 pm in the university warehouse building #70. Tuesday will be used for the receiving of bids. Bids will be compiled on Wednesday (Aug. 22) and lists of highest bidders will be posted on campus. All highest bidders will pick up items on Thursday (Aug. 23) only, between 8 am and 3 pm. Friday (Aug. 24) will be used for 2nd and 3rd highest bidders to claim items not claimed by highest bidders. Second highest bidders will claim items between 8 am and 11:30 am and third highest bidders will claim items between 12:30 pm and 3 pm. Clothing, books, jewelry, calculators, typewriters, electronic equipment, chairs, drafting tables, wheel chair, ozalid machine, truck lift gate, and various miscellaneous items will be available. The university reserves the right to reject any and all bids. A six percent sales tax will be added to all bid prices. For questions, call Ext. 2321.

Retirement coffee for M. Wilmot

Margaret Wilmot (Library) will be retiring on Friday (Aug. 10) having served Cal Poly for 29 years. A reception will be honoring her in the Patio, near the older part of the Library, on Friday (Aug. 10) from 1:30 pm to 3:30 pm. All faculty, staff, and friends are invited to join with us in wishing her well in her retirement. Those who would like to attend her retirement dinner at "This Ole House" on Monday (Aug. 13) contact Judi Pinkerton at Ext. 2287, Judy Swanson at Ext. 2864 or Rosemary Cameron at Ext. 2415, for details.

Public invited to one-act play

"The Party" a one-act comedy by Slawomir Mrozek, will be performed by Cal Poly students Carl Cherry, Greg McConnell and David Stein on Thursday (Aug. 9) at 8 pm in Davidson Music Center 212. Admission is free and the public is invited to the play, which is being directed by Margie Kelley, a junior majoring in speech communication.

Old-fashioned band concert

The first of two old-fashioned outdoor concerts to be presented by the Cal Poly Summer Concert Band will begin at 6 pm on Friday, (Aug. 10) in the university amphitheater behind the Cal Poly Theatre. Being rehearsed for the performance of the 50-member ensemble is a program of music by contemporary composers. William B. Johnson (Music) director of bands and conductor of the summer band, said Felix Hauswirth, conductor of the Zurich Youth Band of Switzerland, would join him on the podium as guest conductor.

Programmed for the outdoor concert are "Light Cavalry Overture" by Van Suppe; "How the West was Won" as arranged by Robert Hawkins; "Fiddler on the Roof" by Jerry Bock; "First Suite for Band" by Alfred Reed; "His Honor March" by Henry Fillmore; "Block M. March" by Jerry Bilik; "Jubilateamusick" by Albert Benz; and a selection of marches from Switzerland. Johnson, who has just returned from a sabbatical leave during which he studied the modern band movement in Europe, urged those planning to attend the Aug. 10 concert to bring lawn chairs, blankets, and even picnic dinners.

H.E.P. graduates

One hundred four young people who have completed their studies in the High School Equivalency Program (HEP) at Cal Poly since last September were recognized in ceremonies held recently. The federally funded program, which is operated by the non-profit Cal Poly Foundation under contract with the U.S. Department of Labor, assists youths from migrant and seasonal farm worker families in preparation for the General Education Development (GED) Examination.

During their stay at the university, HEP participants attend special classes in such fields as mathematics, science, grammar, literature, social studies, and career education. Antonio Garcia, director of the Cal Poly program, said the goal of the program is to place its graduates in jobs, job training programs, or college or university study. It is one of 14 such programs in the nation.
Visitors to Poly from around the world

Sixty-eight young agriculturalists from around the world studying American agricultural methods will attend a four-day seminar at Cal Poly, beginning Monday (Aug. 6). The Overseas Agricultural Seminar is sponsored by the International Farmers Association for Education under the auspices of the California Farm Bureau. It will continue through Thursday (Aug. 9).

The agriculturalists, who have come from four Latin American countries, France, The Netherlands, South Africa, the People's Republic of China, and Rumania, are in the United States for a year-long program of living and working on California farms. While at Cal Poly, the visitors will attend seminars on such subjects as field crops, livestock, fruits and vegetables, pest control, ornamental horticulture, and solar dehydration. They will also tour the agricultural units at Cal Poly and make several field inspections.

After the four-day seminar, instructed by faculty members of Cal Poly's School of Agriculture and Natural Resources, the participants will return to California farms to apply the knowledge they have learned at Cal Poly.

Lazere will speak on Mozart

Donald Lazere (English) will present a lecture titled "Mozart’s Eternal Laughter" at 1 pm, Friday (Aug. 3) in conjunction with the San Luis Obispo Mozart Festival. The lecture is being sponsored by the Committee on Arts and Letters and will be held in University Union 220. Dr. Lazere will survey the life and music of Mozart by the great authors of world literature and will analyze the classical comic spirit in Mozart's music and in the libretto of his operas by Lorenzo da Ponte.

Dr. Lazere holds graduate degrees in world literature from the University of California at Berkeley, Columbia University and the University of Paris and is the author of the book, "The Unique Creation of Albert Camus," published by Yale University Press. His articles on theater, music, and popular culture have been published by several newspapers including the New York Times and the Los Angeles Times. He is also the coordinator for the humorous "DoubleSpeak Awards" staged annually by the National Council of Teachers of English Committee on Public DoubleSpeak. The public is invited and admission will be free.

San Francisco Excursion coming

Faculty and staff are invited to join Cal Poly Alumni and friends Aug. 25-26 in a San Francisco weekend excursion. The group will leave from the campus parking lot (across the street from Vista Grande Restaurant) on Grand Ave. at 7:30 am Saturday, Aug. 25 and drive via bus directly to Candlestick Park for a Giants versus Cubs baseball game. After the game the group will check into the Hotel San Francisco, near the downtown Civic Center, a few blocks away from the Market Street cable car turnstile and BART station. That night participants can choose from among the nightlife of Fisherman's Wharf, Ghirardelli Square, or the new Pier 39 attractions for the evening's entertainment.

The following morning the participants will take a two-hour leisurely Sunday brunch bay cruise before returning to San Luis Obispo. The excursion includes: round trip bus to San Francisco, ticket for the Giants versus Cubs game, one night's hotel accommodation, and Sunday brunch bay cruise. Cost of the trip is $65 per person (double occupancy hotel accommodations). Reservations must be made by Friday (Aug. 10). For further information contact Steven Riddell or Virginia Thomas at Ext. 1261.

FACULTY VACANCIES

Candidates for positions on the faculty of the University are presently being sought, according to Donald L. Shelton (Director of Personnel Relations). Those interested in learning more about the positions are invited to contact the appropriate dean or department head. This University is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All qualified persons are encouraged to apply.

Lecturers, $4,752-$5,712/quarter, dependent upon qualifications; salary rate is based on full-time and will be adjusted according to assignment, Agricultural Management Department, School of Agriculture and Natural Resources. Possible part-time positions available for 1979-80 to teach in one or more of the subject areas of Agricultural Management. M.S. required, Ph.D. preferred in agriculture economics, business administration, or agricultural education with agricultural management training. Closing date: 8-17-79.

Part-Time Coach, $1,594-$1,922/quarter; based upon qualifications and experience, Physical Education Department, School of Human Development and Education. Part-time position available September 1979 for an Assistant Women's Basketball Coach. Bachelor's and Master's Degree preferred. Coaching experience as well as appropriate professional experience is important. Direct all correspondence to Dr. Vic Buccola, Director of Athletics. Closing date: 8-10-79.

Part-Time Coach, $598-$721/quarter; based upon qualifications and experience, Physical Education Department, School of Human Development and Education. Part-time position available September 1979 for an Assistant Men's Tennis Coach. Bachelor's and Master's Degree preferred. Coaching experience as well as appropriate professional experience is important. Direct all correspondence to Dr. Vic Buccola, Director of Athletics. Closing date: 8-10-79.

Part-Time Coach, $599-$741/quarter; based upon qualifications and experience, Physical Education Department, School of Human Development and Education. Part-time position available September 1979 for a Men's Tennis Coach. Bachelor's and Master's Degree preferred. Coaching experience as well as appropriate professional experience is important. Direct all correspondence to Dr. Vic Buccola, Director of Athletics. Closing date: 8-10-79.
STAFF VACANCIES

Vacant support staff positions have been announced by Robert M. Negrant, Staff Personnel Officer. Descriptions of the positions and other vacancies are posted outside the Personnel Office, Admin. 110, Ext. 2236. Contact the Personnel Office to obtain an application. The University is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All qualified persons are encouraged to apply.

Computer Operator, $915-1096/month, part-time, 10/11 pay plan, computer center. Duties and responsibilities include: under supervision, operate electronic digital computer systems equipment. Requirements: one year experience operating medium to large multi-user batch computer systems with tapes and disks and controlling job stream via console commands, or two years specialized education in data processing. Equivalent to completion of A.A. Degree preferred. Experience with time sharing and remote job entry highly desirable. Variable hours of work. Closing date: 8/17/79.

Clerical Assistant II-D, $324.50-388/month, half-time, 10/12 pay plan, Social Sciences Department. Duties and responsibilities include: typing tests and correspondence; maintaining senior project file and card catalog; sending letters to honor students and checking telephone bills for department; receptionist duties and answering telephone. Requirements: one year of clerical experience, type 45 wpm, shorthand 80 wpm, and must have taken the General Clerical Test. Hours: 1-5 pm, Monday through Friday. Closing date: 8/17/79.

Readvertisement

Intermediate Account Clerk, $729-871/month, temporary-help assignment, Financial Operations. Duties include: disburse student aid; process payroll advance receipts, student withdrawals, emergency loans; audit, update, prepare registration and exit interview lists, loan collection media; provide telephone and walk-in assistance. Requirements: one year of experience in keeping and reviewing financial records, and must have taken the General Clerical Test. Type 35 wpm and 10-key calculator proficiency preferred. Closing date: 8/17/79.

Readvertisement

Registered Nurse I, $6.50-7.81/hour, intermittent, 9-month position, Health Center. Duties and responsibilities include: observe, interpret, record, and report patient's symptoms, reactions, and behavior; prepare patients for medical exams and treatment; assist in physical exams and administering inoculations, vaccines, and treatments; supervise student assistants and clinical aids. Requirements: must possess a valid California license. One year's nursing experience is desirable. Hours: 4 pm to 12 midnight, two evenings a week in After-Hour Clinic and Infirmary. Closing date: 8/17/79.

1) Programmer II/ 2) Associate Systems Software Specialist, $1,411-1,946/month, plus anticipated salary increase; one or two positions available, Computer Center. Closing date: 8/17/79.

1) Programmer II - Thorough knowledge of data processing techniques and procedures; general knowledge of statistical methods, basic mathematical concepts and principles of organization; and working knowledge of office methods and procedures. Requirements: ability to analyze data; prepare concise, clear and complete reports; and perform duties requiring a high degree of mental concentration. College graduate with two years of experience in computer programming.

2) Associate Systems Software Specialist - Operating systems support for OS-HASP, RSTS and UNIX, Sys Gens, maintenance, and performance evaluation. Telecommunications for mini-micro network. Consult with users. Participate in the design and implementation of pending new computer systems. Requirements: college graduate with three years progressively responsible related experience.

FOUNDATION VACANCIES

The Foundation is accepting applications for the following open positions as announced by J.L. Fryer, Personnel Officer. Interested applicants may apply at the Foundation Personnel Office, University Union Building, Room 212, 546-1121. Cal Poly Foundation is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All interested persons are encouraged to apply.

Assistant Clerk/Cashier, $729-871/month, subject to cost-of-living increase, Business Office. Duties: Cash checks; receive payments from students, faculty and staff; perform related cashiering duties as required. Requirements: High School diploma with a minimum of one year related teller experience; ability to use 10-key adding machine, typewriter, and balance change funds. Must be quick, accurate and have the ability to relate effectively with the public. Closing date: 8-16-79.

Clerical Assistant II-A, $729/month, subject to cost-of-living increase, temporary replacement for maternity leave thru 2-29-80, Personnel Office. Duties: Receptionist; receives, logs and files incoming applications; maintains employee, applicant and correspondence files; types correspondence and reports; assists with general clerical functions in the office. Requirements: One year of clerical experience, high school diploma or equivalent, minimum typing speed of 45 wpm. Closing date: 8-16-79.

Vending Cashier, $3.10-3.75/hr., Fulltime, summers off, subject to cost-of-living increase, Food Service. Responsible for accepting cash, filling vending machines and ordering supplies. Requirements: High School diploma or equivalent, cashiering and vending experience preferred. Closing date: 8-16-79.

OFF-CAMPUS VACANCIES

Information on the administrative position vacancies listed below can be obtained from the Placement Office, Adm. 213, Ext. 2501.

California State University, Hayward, Dean, School of Education. Deadline: Sept. 15, 1979.

California State University, Chico, Dean, School of Agriculture and Home Economics. Deadline: Dec. 19, 1979.