GrC to get new leader

Harvey R. Levenson, chairman of the Division of Graphics, Design, and Communication at La Roche College, Pittsburgh, Pa., has been named head of Cal Poly's Graphic Communications Department.

Levenson's appointment was announced by President Baker, based on the recommendations of Tomlinson Fort Jr., vice president for academic affairs; Jon Ericson, dean of the School of Communicative Arts and Humanities; and a faculty search committee. Levenson will assume his new duties Aug. 15.

The new department head will be replacing Guy Thomas Jr., department head for the past two years. Thomas will return to full-time teaching duties in the department.

Levenson, 41, has been at La Roche College since 1976. Previously, he was associate director of the Technical Services Department of the Graphic Arts Technical Foundation of Pittsburgh from 1968-76. He also worked as art director for Khen Klassics Advertising Inc., New York City.

Poly’s senior employee to retire Aug. 15

Howard C. Brown, whose career as educator and school dean spanned 40 years at Cal Poly, has announced his retirement effective Aug. 15. Brown has been a member of the Ornamental Horticulture Department for 32 years, 22 of those years as department head. He relinquished his department head duties in 1976 to become dean of the School of Agriculture and Natural Resources, a position he held for five years before he returned to teaching duties in the department.

He is widely known and recognized by both the state and national ornamental horticulture industries. His love of teaching has resulted in close relationships with undergraduates and alumni of the department and school and has brought him several awards.

While Brown was dean of the 3,500-student School of Agriculture and Natural Resources, he also served as a member of California's State Board of Food and Agriculture.

Answers to questions about disaster plan

For a number of years the university has had an Emergency Disaster Preparedness Plan which outlines appropriate actions to be taken by certain university personnel during critical situations which affect the safety of the university community. As part of the updating process of the plan, a number of questions have been raised. In an effort to correct some misconceptions, the Cal Poly Report prints below a series of the most-asked questions with answers. If you have additional questions that you would like answered, please send them to Cal Poly Report, Adm. 401.

Q. What is the impetus for the current work being done on the Disaster Preparedness Plan?
A. First, it should be recognized that the university has had a disaster plan since the early 1960s. The 1963 issue of the Employees Handbook (the predecessor to the current Campus Administrative Manual) includes the following statement relative to the disaster plan:

"The Cal Poly Disaster Plan provides an organization known as the Disaster Committee which shall be called into action when the chief of maintenance determines its services are needed during an emergency which regular campus security units cannot be expected to handle successfully ... The plan sets forth the organization of the Disaster Committee, the duties of its members, and describes the regulations and procedures under which it functions."

Subsequent to the earthquake near Santa Barbara in the late 1970s, along with incidents on several other campuses, the Chancellor's Office directed that each of the campuses in The California State University review and, as appropriate, revise its disaster plan. The current Disaster Preparedness Plan is the result of that review and revision.

Q. What are the circumstances under which the Cal Poly Disaster Preparedness Plan would be implemented?
A. As is noted in the introduction to the plan, it would be implemented only if:

1) The Governor of California proclaims a declaration of extreme state of emergency that affects the university and/or the state, or
2) When a countywide emergency is declared on the order of the Board of Supervisors or the county Director of Emergency Services, or
3) When the University President or his designee deems it necessary to declare a local emergency to safeguard lives and property and maintain the orderly conduct of education on campus.

(continued on p. 3)
**Hanks to leave Cal Poly**

Charles Hanks, head of Cal Poly’s Mathematics Department since 1972, has announced he will retire Aug. 15 after 29 years of teaching and coaching at the university.

In addition to teaching math, Hanks served on numerous universitywide committees and was golf coach from 1966 to 1968. He served as acting dean of the School of Science and Mathematics in 1975-76. He also was active in the U.S. Coast Guard Reserve.

President Baker, in a letter acknowledging Hanks’ impending retirement, commended the mathematician for exemplifying “the kind of results-oriented leadership that provides the backbone of this University.

The Mathematics Department will honor Hanks at a Madonna Inn dinner June 3.

**Summer library hours**

Regular hours

(June 20 - Aug. 28)*

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<thead>
<tr>
<th>Day</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Monday-Thursday</td>
<td>7:30 am - 8 pm</td>
</tr>
<tr>
<td>Friday</td>
<td>7:30 am - 5 pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>Closed</td>
</tr>
<tr>
<td>Sunday</td>
<td>1 pm - 5 pm</td>
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</tbody>
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Final examination hours

(Aug. 28 - Sept. 2)

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Sunday</td>
<td>1 pm - 10 pm</td>
</tr>
<tr>
<td>Monday-Thursday</td>
<td>7:30 am - 10 pm</td>
</tr>
<tr>
<td>Friday</td>
<td>7:30 am - 5 pm</td>
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</table>

Quarter Break Hours

(Sept. 3 - 18)*

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Saturday-Sunday</td>
<td>Closed</td>
</tr>
<tr>
<td>Monday-Friday</td>
<td>8 am - 5 pm</td>
</tr>
</tbody>
</table>

*Library will be closed July 4 and Sept. 5.

Automated Retrieval and Interlibrary Loan Department

Monday-Friday 7:30 am - 5 pm

Special Collections and Archives Department

Monday-Friday 9 am - 4 pm

**DSS tram service schedule**

The Disabled Student Services on-campus tram does not operate during finals week or quarter break. Tram service resumes the first week of each quarter.

Staff and faculty with permanent or temporary disabilities are eligible to use the tram. Rides are available on an on-call basis or may be scheduled ahead.

**Andrews will be honored**

The Administrative Affairs Division will host a reception honoring Dale Walker Andrews, the university’s executive vice president, on Tuesday, June 7, from 2 to 4 pm in the Staff Dining Room.

Andrews is retiring from the university on July 5 after 33 years of service. All faculty and staff are invited.

**Guest parking permits available for summer**

Faculty members who will not be teaching during the summer or staff members on the 10/12 plan can obtain guest parking permits in the Business Affairs Office, Admin. 114. These permits make it possible to visit the campus without purchasing a Summer Quarter parking permit. Guest permits are also available year round for faculty and/or staff on leave or non-teaching quarters.

**Minicomputer demonstration**

Dictaphone Corp. will be demonstrating their Model 6000 Mini Computer on Tuesday, June 7, and Wednesday, June 8. The schedule for the two-day demonstration to be held at the Architecture Building, Room 224, is as follows:

Tuesday — 9 am, noon, 3 pm.
Wednesday — 8:30 am, 11:30 am, 2:30 pm.

The demonstrations will be conducted in three-hour intervals to allow Dictaphone enough time to show their equipment and answer questions. All faculty and staff members are encouraged to attend and to be on time.

Please sign up to attend by calling Ray Macias at ext. 2234 no later than noon on Monday, June 6.

**Lamb for sale**

A limited amount of "locker lamb" is for sale as a result of an enterprise project. The lamb was cut, wrapped and frozen earlier in the year and is being offered for sale at the reduced price of $1.20/lb, on a carcass weight basis (about 40-55 lbs). Interested persons may call Bob Vance at ext. 2660.

**Foundation Board meeting**

The Board of Directors of the Cal Poly Foundation will hold a regular meeting on Friday, June 10, at 9 am in Adm. 409 on the Cal Poly campus. This is a public meeting. For further information about this meeting or to obtain a copy of the meeting agenda, contact Al Amaral (Executive Director, Cal Poly Foundation) in Fisher Science Hall 290 or call ext. 1131.
Disaster plan Q. and A.

It should be noted that in either of the first two instances, the response by Cal Poly would be under the overall direction of the county through the county Emergency Operations Center (EOC). This means that, in these instances, decisions on evacuation, what routes to follow and what destination points to use would be made under the direction of the county. Only in the third instance would the campus "operate on its own" in making such determinations.

For all events and circumstances other than those outlined in items 1), 2) and 3), the campus will respond under current Public Safety Department procedures and, where needed, current mutual aid agreements.

Q. President Baker has approved the framework of a revised Cal Poly Disaster Preparedness Plan and has directed that implementing procedures be developed. Has this plan been formally forwarded to the state Office of Emergency Services for approval? If not, will it be, and if so, when?

A. First, the plan has not been submitted. Drafts of some of the implementing procedures have been developed and submitted to the staff of the state Office of Emergency Services for review and comment. Second, the plan will be forwarded for formal approval as soon as those implementing procedures required by the state Office of Emergency Services format and content guidelines have been completed. Basically, these guidelines require finalization of checklists and determinations of campus buildings relative to adequacy for sheltering. It is estimated that this work will be completed and the plan submitted to the state Office of Emergency Services for approval within six weeks to two months.

Q. What process is being utilized to determine whether campus buildings are adequate for providing shelter?

A. A contract has been issued to a private, external firm specializing in this type of building evaluation to assess five major campus buildings as a first step. Funding for this contract is being provided by the state Office of Emergency Services. Depending upon the assessment of these five buildings and their capacity and capabilities, other buildings will be evaluated as required.

Q. What is the relationship between an "approved" disaster plan for Cal Poly and the licensing of the Diablo Canyon Nuclear Power Plant?

A. There is no direct relationship. Since Cal Poly is beyond the 10-mile zone as established by the Nuclear Regulatory Commission, the development of a campus Disaster Preparedness Plan is not involved. However, the state Office of Emergency Services has expanded the 10-mile planning zone and does require the development of a nuclear power plant incident component in disaster plans for all state agencies within the expanded zone of any nuclear power plant in California, including Cal Poly as it relates to Diablo Canyon.

Q. What is the status of training programs for various emergency workers?

A. Two actions have occurred since President Baker approved the framework of the Disaster Preparedness Plan. First, all individuals who might be called upon in an emergency have been identified. Second, two separate training programs — one for a nuclear power plant incident and a second for other emergencies — have been developed. The state Office of Emergency Services has developed a training program for a nuclear power plant incident, and earlier this month university personnel participated in a "training of trainers" session. Those individuals now will assume responsibility for scheduling and providing on-going training sessions for identified campus personnel.

The Department of Public Safety will assume responsibility for scheduling and providing training for other emergencies. In addition, there is continuous on-going training for all University Police and Fire Department staff. Finally, a number of drills to test the plan continually and to identify needed changes will be scheduled. This training — like all education programs — will have to be on-going.

Q. What plans are being made to provide information on the plan to the campus community?

A. As noted in President Baker's April 14 memo, the Public Affairs Department has been charged with the responsibility of developing an overall informational/educational plan for the campus by September. It is anticipated that this program will have a heavy emphasis on residence hall occupants and the faculty and staff.

Just as with other safety programs, such as the Rape Awareness program, the Bicycle Safety program, etc., because of the annual turnover of virtually all residence hall students and the significant turnover of faculty and staff, any informational program will have to be based upon repetition and continuity.
Dateline
($) - Admission Charged
(1) - Admission Free

FRIDAY, JUNE 3
Last day of classes for Spring Quarter.

Exhibit: "Mark-Making," the works of artists concerned with the spontaneity and immediacy of making marks, continuing through Sunday (June 12). UU Galerie. Sponsored by the Fine Arts Committee. Public invited. (1)

Film: "Rocky III." Chumash Auditorium, 7 and 9:30 pm. Public invited. ($)

SATURDAY, JUNE 4
Golf: University Club annual tourney. Morro Bay Golf Club, noon. Current and retired faculty and staff invited. ($)

MONDAY, JUNE 6
Final exams begin, continuing through Friday (June 10).

For Fall Quarter: Class schedule available. CAR materials available in departments for students not attending Summer Quarter. Advising begins in departments.

THURSDAY, JUNE 9
Reception: Universitywide retirement reception. Chumash Auditorium, 3 - 5 pm. Hosted by President Baker. Faculty and staff invited. (!)

SATURDAY, JUNE 11
End of Spring Quarter.
End of university year (faculty only).

Commencement: Nearly 4,000 candidates for bachelor's and master's degrees and technical certificates will be honored during the 77th Annual Commencement. Mustang Stadium, 10:30 am.

Outings: Trips planned during quarter break -- white water rafting on the Owyhee River in Oregon, canoeing down the Rio Grande in Texas, and backpacking in the Caribou Wilderness in Northern California. Sponsored by ASI Outings. Sign up in the Escape Route. Faculty, staff and students invited. ($)

SUNDAY, JUNE 12
Academic holiday for faculty and students, continuing through Sunday (June 19).

MONDAY, JUNE 13
Last day to clear holds to prevent disenrollment for Summer Quarter.

MONDAY, JUNE 20
Summer Quarter classes begin.

Position Vacancies

Vacant staff positions at Cal Poly University and the Cal Poly Foundation are announced in this column and are posted outside the respective offices. Contact those offices (State: Adm. 110, 805-546-2236—Foundation: University Dining Complex, 805-546-1121) for applications and additional position details. Both Cal Poly and the Foundation are subject to all laws governing affirmative action and equal employment opportunity. All interested persons are encouraged to apply.

CLOSING DATE: 6-9-83
Warehouse Receiving Supervisor/Assistant (Foundation), $1022-1517/mo., salary range placement is dependent upon qualifications.

CLOSING DATE: 6-17-83
Supervising Property Clerk II, Financial Operations, $1409-$1684/mo., temporary position (approximately June 1, 1983 to Nov. 30, 1983).

Clerical Assistant II-A/B, Physics Department, $1031-1283/mo.

Clerical Assistant II-C, Student Health Center, $859-1031/mo., 10/12 pay plan.

NOTICE OF EXTENSION
CLOSING DATE: 6-10-83
Head Resident II, Housing Department, $1283-1523/mo. 24 hour/day live-in position.

NOTICE OF EXTENSION
CLOSING DATE: 6-24-83
Radiation Safety Officer, Department of Public Safety, $2256-2721/mo.

Candidates for positions on the faculty of the University are presently being sought, according to Donald L. Shelton (Director of Personnel Relations). Those interested in learning more about the positions are invited to contact the appropriate dean or department head. The University is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All interested persons are encouraged to apply.

CLOSING DATE: 6-10-83
Lecturers, Music, salary commensurate with experience and qualifications. Part-time for class instruction in woodwinds, piano and voice, and Music Theory I lecture class for 1983-84 academic year. Duties include teaching advanced copy and art preparation for printing production. Industry experience, bachelor's degree and thorough knowledge of mass printing processes required. Master's degree and teaching experience preferred.

CLOSING DATE: 7-22-83
Lecturer, Graphic Communications, salary $23,976-36,540/academic year, dependent upon qualifications and experience. Position available for the 1983-84 academic year. Duties include teaching advanced copy and art preparation for printing production. Industry experience, bachelor's degree and thorough knowledge of mass printing processes required. Master's degree and teaching experience preferred.

CLOSING DATE: 7-10-83
Assistant Professor/Professor, Graphic Communications, salary $19,044-26,313, dependent upon qualifications and experience. Full-time position teaching packaging courses in one or more areas of printing processes, substrates, estimating, relief printing/finishing specialties. Theoretical knowledge and practical skills required. Master's degree, teaching and/or industry experience required. Position available Sept. 1983.

Cal Poly Report is published weekly during the academic year by the Public Affairs Office.
Cathy Burt Rathbone (Editor) . . . . ext. 2246
Betty Holland (Graphic Tech.) . . . . ext. 2576

Typewritten, double-spaced copy must be submitted for Cal Poly Report by close of business the Thursday prior to the next publication.