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California Polytechnic State University

REGISTRATION INFORMATION

CRITICAL

Students are reminded of the following when registering:

- o Students should plan their schedule in PASS before registering in CPReg
- Use Internet Explorer (PC users) or Safari (MAC users) for best results
- o Remember to enter both components of Lecture/Lab related classes

Register for up to 16 units during the Initial Rotation Period

Register for up to 22 units during the Open Enrollment Period

Students should drop classes they do not plan to attend as soon as possible

Students should **PRINT** their final schedule for future reference

o Choose Credit/No Credit grading option

o Enroll for auditing a class

IMPORTANT DATES April 22 PASS for Fall 2009 available	
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May 6	Fall Registration Begins - Initial Rotations
May 29	CPReg closed for Fall 2009. Re-opens August 24
	Students can view Fall enrollments between May 29 and August 24. Go to CPReg, choose "My Class Schedule," change Display Option to "Weekly Calendar View," change the "Show Week of" field to September 28, and then "Refresh Calendar."
July 27	Registration fees due
Aug. 24	Open Enrollment Begins – Students may enroll for up to 22 units
Aug. 25	Registration fees past-due. Holds placed for non-payment
Sept. 1	Class cancellation for non-payment of fees
Sept. 17	Last day to Add (without faculty permission), Swap or Wait List for courses via CPReg
	Last day to view Wait ListsRemember to PRINT wait list
Sept. 22	Classes begin - Permissions available from instructors
Oct. 1	Last day to complete the following processes via CPReg:
	Enroll with Permission numbers;
	o Drop or Swap
	Add units for FINANCIAL AID calculations

Change units on variable unit courses
 Oct.8 Last day for Late Add Appeals
 Nov. 9 Last day to WITHDRAW from a course or the term with serious or compelling reasons by 4 p.m.

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