Interim heads named for AERO and IE departments

The newly appointed interim heads of the School of Engineering's Aeronautical and Industrial Engineering departments began their assignments with the start of the Winter Quarter early this week.

Doral R. Sandlin will serve while the recruitment and appointment process for a permanent head for the Aeronautical Engineering Department is conducted. He is a former U.S. Air Force pilot and was chief of the aeromechanics branch at the USAF Flight Dynamics Laboratory, Wright-Patterson AFB, Ohio.

Dr. Sandlin becomes the first person to head the aero department since its re-establishment as a separate department. It had been administered in combination with the mechanical engineering program for the past several years. Raymond G. Gordon will continue as head of the Mechanical Engineering Department.

H. JoAnne Freeman, a member of the Cal Poly faculty since 1975, will serve as interim head of the Industrial Engineering Department during the Winter Quarter while Department Head Donald E. Morgan is on sabbatical leave. Dr. Freeman formerly worked as a project engineer in industry.

Office hours for provost announced

Provost Tomlinson Fort Jr. has announced an office hour each Thursday afternoon, from 4 to 5 pm for interested faculty and staff. No appointments are necessary, and individuals will be seen on a first-come, first-served basis.

Postal rates to increase on Feb. 17

After a lull of almost three years, the cost of a first-class stamp is going up again on Feb. 17, this time to 22 cents from 20 cents. With the increases, the first since November 1981, the cost of mailing a postcard will rise by a penny to 14 cents, parcel post rates will jump 11 percent and second class mail (for periodicals) will cost 14 percent more.

Enrollment support services director named

A university administrator with significant enrollment planning and management experience has been named Cal Poly's director of enrollment support services. Dr. Roger M. Swanson, dean of admissions at Arizona State University for 11 years, was appointed by Dr. Malcolm W. Wilson, vice provost, after a national search.

Swanson will have administrative responsibility for the areas of Admissions, Records, Evaluations, Relations with Schools, and Student Data Systems.

While at Arizona State, Swanson supervised the Undergraduate Admissions, Financial Aid, High School-College Relations, Orientation, and International Student offices and a course in University Adjustment and Survival. In 1981-82 he was acting vice president for student affairs, and for three years he was assistant dean at the College of Liberal Arts. He also served a year as a Rockefeller Foundation administrative intern in the Academic Vice President's Office. Swanson earned an undergraduate degree in English at North Central (Ill.) College and a master's and doctorate in English from the University of Illinois. He was assistant to the chairman of the English Department at Illinois for two years and taught in the department. He has taught courses in English literature, composition and counselor education at Illinois and Arizona State.

The author of a book, "The Freshman Writes," he has had articles in such publications as The Orientation Review, College and University, Labor Studies Journal, and the Southwestern Review.

4 Interim department heads for CA&H

Four interim department heads in the School of Communicative Arts and Humanities were named by President Warren J. Baker. The appointments began at the start of the Winter Quarter.

The four are Dr. Roger L. Kenvin, Theatre and Dance; Robert G. Reynolds, Art; Clifton E. Swanson, Music; and Dr. Talmage E. Scriven, Philosophy.

Kenvin will lead the department that was created last fall from elements that were part of the Physical Education and Speech Communication departments. He has been a member of the Cal Poly faculty since 1983.

Reynolds has been a member of the university faculty for more than 20 years. Swanson joined the Cal Poly faculty in 1967. Dr. Scriven came to Cal Poly in 1980.

The four appointments were recommended by the departments, Dean Jon Ericson, and Provost Tomlinson Fort Jr.
California artists exhibit works through Feb. 10

Nine nationally known California painters will present their works together for the first time in an exhibit, “California Tradition,” through Feb. 10 in the UU Galerie.

The exhibit is designed to reflect a realist’s view of California images. The artists are Gerald Brommer, Jane Burnham, Robert Clark, Merv Corning, George Gibson, David Kreitzer, Arne Nybak, Robert Reynolds, and Marilyn Simandle.

A gala artists’ reception will be held in the Galerie from 2 to 5 p.m. on Saturday, Jan. 12. Harpist Jennifer Sayer will provide music, and refreshments will be served. There is no charge, and the public is invited.

Expert on care and preservation of paper, books to speak

An expert in the care and preservation of paper and books will present a special program at Cal Poly on Sunday, Jan. 13.

Robert Futernick, director of the Western Regional Paper Conservation Laboratory at the Fine Arts Museums of San Francisco, will discuss “The Care and Preservation of Paper and Book Materials” at 2 p.m. in Room 202 of the Robert E. Kennedy Library.

The program, which will include a slide presentation, is part of the 1984-85 series sponsored by The Library Associates, a group that supports the Cal Poly library and includes members from the community, the campus faculty and staff, and the student body.

Futernick’s talk will cover common causes of deterioration of paper and measures designed to prevent further damage.

Jan. 13 will also mark the opening in the library’s Special Collections Department of an exhibition of finely printed books, including recent acquisitions, miniature books, and books as objects.

Other programs planned by The Library Associates for 1985 include a trip to the Steinbeck Collection at the Salinas Public Library and a tour of the Steinbeck House on Saturday, March 9. A month later, on Saturday, April 13, The Library Associates will sponsor their 6th annual book sale. The final event will be the unveiling of the Viticulture Collection on Saturday, May 11.

Winter bowling starts tonight

Bowlers are needed for the faculty-staff (and spouses) Thursday evening league. Winter bowling starts tonight (Jan. 10) at 6:30 pm in the UU. Beginners are welcome.

Martin Luther King Day food service hours

Friday, Jan. 18
Normal schedule, except Vista Grande Cafeteria will close after lunch and Campus Store will close at 5 pm.

Saturday, Jan. 19
University Dining Room
Breakfast ................... 10 am - noon
Lunch ................... 12:15 pm - 2 pm
Dinner ................... 4 pm - 7 pm
Vista Grande Restaurant .... 11 am - 8 pm
Burger Bar ................... 10 am - 1 am
Campus Store .................. 9 am - 5 pm
Sunday, Jan. 20
University Dining Room
Breakfast ................... 10 am - noon
Lunch ................... 12:15 pm - 2 pm
Dinner ................... 4 pm - 7 pm
Vista Grande Restaurant .... 11 am - 8 pm
Burger Bar ................... noon - midnight
Campus Store .................. 9 am - 5 pm
Monday, Jan. 21
University Dining Room
Breakfast ................... 10 am - noon
Lunch ................... 12:15 pm - 2 pm
Dinner ................... 4 pm - 7 pm
Vista Grande Restaurant .... 11 am - 8 pm
Campus Store .................. 9 am - 5 pm

Shakespeare Press Museum to be listed in directory

The Shakespeare Press Museum of antique printing type and equipment, housed in the Graphic Arts Building, will be listed in a forthcoming directory, “Book Museums of the World,” according to Museum Director W. S. Mott, Graphic Communications.

The Lenin State Library in Moscow is compiling the volume to aid bibliographers, publishers, museum specialists, librarians and bibliophiles in locating museums dealing with the book, its history, the processes of printing, illustrations, etc. N. S. Kartashov, Lenin Library director, states this directory is a first attempt to rectify the lack of specialized references to activities of museums of this character. No publication date has been announced.

Rec Sports mini-classes

Recreational Sports is sponsoring a number of mini-classes during the Winter Quarter. Faculty, staff and students are invited to participate in programs ranging from Aerobics to Classical Guitar. For more information please call Rec Sports at ext. 1366.
Work schedule for the 1985 calendar year

The following work schedule has been approved for the 1985 calendar year. This schedule specifies holidays for all employees and provides for specific campus closures.

**Monday, Jan. 7:** Beginning of Winter Quarter. Winter Quarter classes begin.

**Monday, Jan. 21:** Martin Luther King Jr. Day observed. Holiday for all employees. Campus will be closed except for needed emergency services.

**Tuesday, Feb. 12:** Campus will remain open and all employees are scheduled to work. Lincoln’s Birthday is designated for observance on Friday, Nov. 29.

**Monday, Feb. 18:** Washington’s Birthday observed. Holiday for all employees. Campus will be closed except for needed emergency services.

**Friday, March 15:** Last day of classes.

**Monday, March 18, through Friday, March 22:** Final examination period.

**Friday, March 22:** End of Winter Quarter.

**Saturday, March 23, through Sunday, March 31:** Academic holiday for academic year employees.

**Monday, April 1:** Beginning of Spring Quarter. Spring Quarter classes begin.

**Monday, May 27:** Memorial Day. Holiday for all employees. Campus will be closed except for needed emergency services.

**Friday, June 7:** Last day of classes.

**Monday, June 10, through Friday, June 14:** Final examination period.

**Saturday, June 15:** Commencement, end of Spring Quarter.

**Sunday, June 16, through Tuesday, June 18:** Academic holiday for academic year employees.

**Wednesday, June 19:** Beginning of the 1985-86 University Year. Beginning of Summer Quarter. Summer Quarter classes begin.

Contrasts covering employees in bargaining units represented by the California State Employees’ Association are currently scheduled to expire on June 30, 1985. For employees in these bargaining units the holidays listed subsequent to June 30, 1985, are tentative and subject to negotiations with CSEA.

**Thursday, July 4:** Independence Day. Holiday for all employees. Campus will be closed except for needed emergency services.

**Monday, Aug. 26:** Last day of classes.

**Tuesday, Aug. 27, through Friday, Aug. 30:** Final examination period.

**Friday, Aug. 30:** End of Summer Quarter.

**Saturday, Aug. 31, through Sunday, Sept. 15:** Academic holiday for academic year employees.

**Monday, Sept. 2:** Labor Day. Holiday for all employees. Campus will be closed except for needed emergency services.

**Monday, Sept. 9:** Campus will remain open and all 10 and 12-month employees are scheduled to work. Thursday, Dec. 26, is designated for observance of California Admission Day.

**Monday, Sept. 16:** Beginning of Fall Quarter. First day of Fall Conference.

**Monday, Sept. 23:** Fall Quarter classes begin.

**Monday, Oct. 14:** Campus will remain open and all employees are scheduled to work. Friday, Dec. 27, is designated for observance of Columbus Day.

**Monday, Nov. 11:** Veteran’s Day. Holiday for all employees. Campus will be closed except for needed emergency services.

**Wednesday, Nov. 27, through Sunday, Dec. 1:** Academic holiday for academic year employees.

**Wednesday, Nov. 27:** Work day for 10 and 12-month employees.

**Thursday, Nov. 28, through Sunday, Dec. 1:** Holiday for 10 and 12-month employees. Thursday, Nov. 28, is Thanksgiving Day. Friday, Nov. 29, is designated for observance of Lincoln’s Birthday. Campus will be closed except for needed emergency services.

**Friday, Dec. 6:** Last day of classes.

**Monday, Dec. 9, through Friday, Dec. 13:** Final examination period.

**Friday, Dec. 13:** End of Fall Quarter.

**Saturday, Dec. 14, through Sunday, Jan. 5:** Academic holiday for all academic year employees.

**Wednesday, Dec. 25, through Sunday, Dec. 29:** Holiday for 10 and 12-month employees. (Dec. 25 is Christmas.) Thursday, Dec. 26, is designated for observance of California Admission Day and Friday, Dec. 27, is designated for observance of Columbus Day. Campus will be closed except for needed emergency services.

**Monday, Dec. 30, and Tuesday, Dec. 31:** Campus will remain open and all 10 and 12-month employees are scheduled to work.

**Wednesday, Jan. 1:** Holiday for 10 and 12-month employees. (Jan. 1 is New Year’s Day.) Campus will be closed except for needed emergency services.

**Thursday, Jan. 2, and Friday, Jan. 3:** Campus will remain open and all 10 and 12-month employees are scheduled to work.

Supervisors should not schedule employees to work during campus holidays except for emergency services or in situations where limited essential work is necessary.

Only holidays specifically identified in the 1985 calendar year are considered official holidays. However, those employees wishing to observe other holidays are encouraged to make arrangements with their supervisors for desired time off which will be charged to the employee as appropriate. Personal Holiday days for 1985 may be used at any time acceptable to the employee’s supervisor, but must be used by Dec. 31, 1985.

Hopefully, the 1985 work/holiday schedule, which combines a number of holidays with weekends, will increase the safety of those traveling and give an extra measure of recreation and relaxation throughout our busy year.
Faculty contract ratified by CSU unit

A contract providing 10 percent pay increases, meritorious performance awards, a special salary schedule for faculty in hard-to-hire disciplines and other changes affecting faculty has been ratified by The California State University.

The contract was approved by the Board of Trustees' Committee on Collective Bargaining, empowered to act on behalf of the board, following a "yes" vote by members of the California Faculty Association.

Chancellor W. Ann Reynolds said CSU worked strenuously to get checks containing retroactive salary increases to more than 19,000 faculty and librarians by Christmas.

The checks included a 9 percent across-the-board salary increase dating back to last July 1. Two other .5 percent increases, effective Jan. 1 and June 30, 1985, are contained in the contract.

The contract is the second to be negotiated between CSU and the CFA since enactment of enabling legislation in 1978. The CSU faculty and librarian bargaining unit is the largest in the nation in higher education.

El Corral announces discount on general (non-text) books

New sticker prices on hard cover "best sellers" at El Corral Bookstore will reflect a 35 percent discount from the publishers' price. El Corral is using this category of books as "loss leaders" to stimulate greater interest and readership of general books on campus.

Most other general books will be priced 10 percent under publishers' prices. However, the 10 percent discount can not be extended to books published as textbooks.

The Textbook Department, generally, will not participate in this discount plan except where non-text published titles are adopted and stocked in the textbook area.

Evening of Spanish music planned for tonight

Guitarist Craig Russell will present "An Evening of Spanish Music" tonight (Jan. 10) at 8 pm in the Cal Poly Theatre. Russell, a member of the Music Department faculty, will open with a series of pieces on the vihuela (a 12-string instrument popular in Renaissance Spain).

He will be joined by Music Department faculty members Thomas Davies and Ronald Ratcliffe for vocal and harpsichord duets. Tickets are $4 for the general public and $2 for students.

Employees who missed half day can take it before June 30

If you missed the extra half-day holiday granted by the governor, you have until June 30 to take the informal time off if you qualify.

Under the governor's proclamation and Chancellor's Office guidelines, full-time monthly-rate employees were allowed four hours off with pay on either their last working day before Christmas or their last working day before New Year's. If you were on vacation, sick leave or CTO those days, talk to your supervisor. You can take the four hours off anytime before the end of the fiscal year, as long as it doesn't disrupt campus operations.

Because the time off was informal, it should not be recorded on attendance reports. And it isn't CTO, so you can't be paid instead of taking it.

Less-than-full-time monthly-rate employees who missed the bonus time off receive a proportionate time off.

Hourly employees (other than student assistants) who missed it can take time off equal to one-half the hours provided in the holiday pay table in CAM 6312.03 if they were scheduled to work on or after Dec. 24 and are still on the active payroll. Call the Personnel Office (ext. 2236) if you need an explanation.

Drama professor to open speaker series

Dr. Roger Kenvin, interim head of Cal Poly's Theatre and Dance Department, will be the opening Winter Quarter speaker for the 1984-85 arts and humanities series at Cal Poly.

He will discuss "The Theatrical Imagination: New Directions in the American Theatre" on Thursday, Jan. 17, at 11 am in UU 220. It is part of the 1984-85 series "Imagining the Imagination: The Varieties of Contemporary Creativity."

The programs have been funded, in part, by a grant from the California Council for the Humanities, the state-based affiliate of the National Endowment for the Humanities. The series is sponsored by the university's School of Communicative Arts and Humanities.

Other speakers and topics planned for the Winter Quarter include:

- Jan. 31, Fernando Alegria, Stanford University, "Latin America Today: Fantasy and Reality;"
- Feb. 14, Terry Riley, musician and composer, "Music from Kirana to California;"
- Feb. 28, Judy Saltzman, Cal Poly, "Divine Creation, Divine Imagination: Some Ideas on the Origin of Religion;" and
- March 14, Clayton Bailey, Cal State Hayward, "The Role of the Robot in the Artist's Studio."
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Cal Poly float portrays ‘Only in America’

“Only in America” was the theme of the float entered by the students of Cal Poly in San Luis Obispo and Cal Poly Pomona in the Tournament of Roses Parade in Pasadena. It was among 59 flowered floats that portrayed the themes “The Spirit of America” in the 95th celebration of the New Year’s Day event.

The animated Cal Poly float was the only one in the spectacular parade to be entered, designed, financed and built entirely by students. It used six scenes to dramatize “adventures” from American life.

Grant to help fund professional development

Professional development opportunities for faculty of the School of Engineering will be increased by a $5,000 grant to the university from the Halliburton Foundation Inc. of Dallas.

The School of Engineering gift, along with a separate $500 grant to the university’s Placement Center, was announced during a recent visit to the campus by John Diller, division engineer for Halliburton Services.

Diller said the Halliburton Foundation makes direct grants primarily to the colleges and universities from which the Halliburton companies recruit substantial numbers of their employees.

Laser color-separation scanner donated to Cal Poly department

A laser color-separation scanner has been donated to the Graphic Communications Department. The $250,000 gift was made by HCM Graphic Systems Inc. of Hauppauge, N.Y.

The equipment will be used in the department’s Scanner Laboratory and in seminars and workshops the department hosts for professionals from the graphic communications industry who rely on Cal Poly for continuing education. In addition, the scanner will be used by University Graphic Systems. The laser scanner quickly and electronically produces the four separate negatives or positives needed for full-color printing, bypassing the need to produce the negatives or positives individually on a camera.

Helio-Klischograph given to Graphic Communications

A Helio-Klischograph for the electronic engraving of cylinders for gravure printing has been donated to the Graphic Communications Department.

The gift was provided by the General Foods Corporation of Battle Creek, Mich., through the encouragement of Warren Daum of the Gravure Technical Association and the Gravure Research Foundation. Cal Poly is one of six universities designated as a Gravure Resource Center by the Gravure Education Foundation.

Dateline

($) - Admission Charged
(!) - Admission Free

THURSDAY, JANUARY 10

University Club: James Strom (University Relations), “Jim Strom, Up Close and Personal,” Staff Dining Room, noon (!)

Women’s Basketball: UC Riverside, Main Gym, 7:30 pm. ($)

FRIDAY, JANUARY 11

Exhibit: “California Tradition” features 9 nationally known California artists, continuing through Feb. 10, UU Galerie. (!)

Film: “Bachelor Party,” Chumash, 7 pm. ($)

Men’s Basketball: UC Riverside, Main Gym, 7:30 pm. ($)

SATURDAY, JANUARY 12

Women’s Tennis: Alumni Match, 10 am. (!)

Men’s Basketball: Cal Poly Pomona, Main Gym, 7:30 pm. ($)

SUNDAY, JANUARY 13

Speaker: Robert Futernick (Fine Arts Museums, San Francisco) will discuss “The Care & Preservation of Paper & Book Materials.” Room 202, Library, 2 pm. (!)

Exhibit: Finely printed books, recent acquisitions, miniature books and books as objects, as well as some presses will be on display in the Special Collections Dept., Library, continuing through March. (!)

WEDNESDAY, JANUARY 16

Books at High Noon: Hap Sakwa (artist) will review “Functional Art.” Staff Dining Room, noon. (!)

Films: “The Computer Wore Tennis Shoes” and “The Absent-Minded Professor,” Chumash, 7 pm. ($)

THURSDAY, JANUARY 17

Speaker, Roger Kenvin (Theatre and Dance) will discuss “The Theatrical Imagination: New Directions in the American Theatre” as part of the Arts and Humanities Lecture Series. UU 220, 11 am (!)

University Club: John Phillips (Crop Science) will discuss “Canoeing in Bowron Lake Park.” Staff Dining Room, noon. (!)

FRIDAY, JANUARY 18

Wrestling: Portland State, Main Gym, 7:30 pm.

SATURDAY, JANUARY 19

Men’s and Women’s Swimming: UC Davis/Cal State L.A., Outdoor Pool, 11 am. (!)

Wrestling: Stanford, Main Gym, 7:30 pm. ($)

Comedy Show: The Dell’Arte Players will perform mime, music, acrobatics, vaudeville and more. Cal Poly Theatre. 8 pm. ($)
Position Vacancies

Vacant staff positions at Cal Poly State University and the Cal Poly Foundation are announced in this column and are posted outside the respective offices. Contact those offices (State: Adm. 110, 805-546-2236—Foundation: University Dining Complex, 805-546-1121) for applications and additional position details. Both Cal Poly and the Foundation are subject to all laws governing affirmative action and equal employment opportunity. All interested persons are encouraged to apply.

State
CLOSING DATE: 1-25-85

Instructional Support Technician I, $988.50-$1080/month; half-time, Food Science and Nutrition Department.

Administrator II (Assistant Manager of Computer Services for Systems), salary commensurate with qualifications, Computer Center.

Clerical Assistant III-A, $1378-$1632/month, or Evaluations Technician I, $1593-$1902/month, level depends upon experience, Evaluations Office.


Departmental Secretary II—Dictating Machine Transcribing, $1378-$1632/month, Art Department.

CLOSING DATE: 2-1-85

Instructional Support Technician I, $1498-$1800/month; 10/12 pay plan, Chemistry Department.

Instructional Support Technician II, $985-$1185/month; half-time, Natural Resources Management.

Candidates for positions on the faculty of the university are presently being sought, according to Jan Pieper, director of personnel and employee relations. Those interested in learning more about the positions are invited to contact the appropriate dean or department head. This University is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All interested persons are encouraged to apply.

CLOSING DATE: 2-15-85

Assistant/Associate Professor, salary commensurate with qualifications and experience, tenure track, Agricultural Management, 1985-86 academic year. Duties include teaching agricultural finance, agricultural marketing, agricultural cooperatives, and agricultural law. Master's degree in an agricultural management area is minimum requirement; doctorate may be required for promotion to full professor.

Lecturers, salary commensurate with qualifications and experience, Agricultural Management, several positions available for the 1985-86 academic year. Duties include teaching courses in agricultural sales, communications/marketing strategy, finance, and agricultural computer applications. Master’s degree in an agricultural management area is minimum requirement; doctorate preferred and/or significant agricultural experience.

Assistant/Associate Professor, salary commensurate with qualifications and experience, tenure track, Theatre and Dance. Duties include teaching undergraduate dance activity classes, rotating lecture/lab courses in dance history, professional preparation courses, and performance courses. Ph.D. required with preference given to those with three or more years teaching experience in dance at the college or university level with a commitment to creative and scholarly professional development.

CLOSING DATE: 3-1-85

Department Head, salary commensurate with qualifications and experience, Physical Education and Recreation Administration, tenure track position available September 1985. Assignment to include approximately 40% administrative duties and 60% teaching in candidate’s areas of expertise. Graduate degree in music required, doctorate preferred.

CLOSING DATE: 4-1-85

Department Head, salary commensurate with qualifications and experience, Physical Education and Recreation Administration, tenure track 12-month position. Position will include duties of both teaching and administrative responsibilities. Candidate must have doctorate in physical education or recreation or closely related field from an accredited university and must have a record of teaching and administrative experience at the university or college level. Applicants should forward a letter of application, full curriculum vita, official transcripts, and at least three letters of recommendation to: Dr. Mary Stallard, Chair, Department Head Search Committee.

Assistant/Associate Professor, salary commensurate with qualifications and experience, tenure track, Physical Education and Recreation Administration, 1985-86 academic year. Responsibilities include teaching in areas/programs of exercise science, corporate/commercial wellness, health education, and general activity. Doctorate and successful teaching required, ACSM certification preferred. Submit application, vita, transcripts, and three letters of recommendation.

Lecturer, salary commensurate with qualifications and experience, Physical Education and Recreation Administration. Responsibilities include teaching undergraduate professional preparation courses in the recreation administration major and in the physical education major plus activity classes in self defense/martial arts or SCUBA and outdoor activities, e.g. windsurfing, canoeing, cycling. Must possess an earned doctorate in physical education or recreation administration by appointment date and have a minimum of two years successful teaching experience at the college or university level. Submit application, vita, transcripts, and three letters of recommendation.

CLOSING DATE: 4-15-85

Part-time Lecturers, salary commensurate with qualifications and experience, Physical Education and Recreation Administration, 1985-86 academic year (position contingent upon funding). Duties include teaching general activities and lab supervision. B.S. in Physical Education or closely allied field and enrollment in M.S. program required.

January 1985

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