December holiday recess

As a reminder, the following work schedule will be in effect for December:

Saturday, Dec. 10 through Monday, Jan. 2, 1984: Holiday for all academic year employees.
Monday, Dec. 12 through Friday, Dec. 23:
Normal university business hours—7:30 am to 5 pm, Monday through Friday.
Saturday, Dec. 24 through Monday, Jan. 2, 1984: Christmas/New Year’s recess for 10- and 12-month employees. Campus will be closed for this 10-day period except for emergency services or essential work which has been approved in advance by the appropriate dean/division head.

An absence request MUST be submitted to Payroll by every 10- and 12-month employee. Dec. 26 (Christmas) and Dec. 29 (Columbus Day) should be marked “H” for holiday. Accrued CTO (T), vacation (V), personal holiday (PH), holiday credit (HC) or leave without pay (L) may be used for Dec. 27, 28 and 30.

Below is a suggested use of holiday credit for the week of Dec. 26-30:
Dec. 26 — Christmas observed (H)
Dec. 27 — Washington’s Birthday (HC)
Dec. 28 — California Admission’s Day (HC)
Dec. 29 — Columbus Day (H)
Dec. 30 — Veteran’s Day (HC)

Efforts should be made to arrange work schedules when necessary to provide accrual of compensatory time off so that employees will remain in paid status for the entire month of December.
Questions regarding hours of work or the campus calendar for the remainder of 1983 should be directed to the Personnel Office, ext. 2236.

CPR schedule

The next Cal Poly Report will be published Monday, Jan. 9. The deadline for copy is Jan. 3.
We will resume the Thursday publication schedule with the Jan. 12 issue. Copy is due Jan. 5.

Cathy Rathbone (Editor) ............... ext. 1511
Betty Holland (Graphics Tech.) .......... ext. 1511

Iqbal named associate dean of Business

Cal Poly accounting professor M. Zafar Iqbal has been named associate dean of the School of Business by President Warren J. Baker. Iqbal was selected following recommendations from Dean Kenneth Walters and Provost Tomlinson Fort Jr.
Iqbal has been a member of the Cal Poly accounting faculty since 1979. He earned an undergraduate degree in accounting from the University of Nevada, Reno. He holds an MBA from Northern Illinois University and a Ph.D. in accounting from the University of Nebraska.

Iqbal has been recognized by the U.S. Small Business Administration for outstanding management counseling services to the business community. At Cal Poly he has been acting head of the Accounting Department and was chairman of the search committee for the dean of the School of Business.

He is a member of the American Accounting Association, the Institute of Management Accounting, and the California Society of Certified Public Accountants.

Committee named to select dean

President Baker has established a consultative committee for the selection of a dean of the School of Engineering and Technology.

Members of the committee are Alfred Andreoli (Aeronautical/Mechanical Engineering), Lois Dirkes (Counseling and Testing Center), JoAnne Freeman (Industrial Engineering, Gary Granneman (Engineering Technology), James Harris (Electronic/Electrical Engineering), Warren Kelly (student representative), George Murray (Metallurgical/Welding Engineering), Raymond Terry (Mathematics), and Kenneth Walters (School of Business).

Mike Suess, interim director of personnel and employee relations, and Smiley Wilkins, affirmative action coordinator, will provide staff support.

Cal Poly to observe King holiday in 1984

Chancellor Ann Reynolds has authorized observance of Martin Luther King, Jr.’s birthday as a holiday Monday, Jan. 16, 1984, for CSU faculty, staff and students.

Cal Poly will be closed on that date. Only emergency services or essential work which has been approved in advance by the appropriate dean/division head will be authorized.

The academic calendar will be revised to reduce the number of instructional days for Winter Quarter.
Paychecks ready Dec. 30

- December salary warrants will be released at the State Cashier's window between 3:30 and 5 pm Friday, Dec. 30.
- Salary warrants for those employees who have their paychecks automatically banked will be sent to the banks on Friday.
- Automatic banking of pay warrants is a recommended practice, especially this month. Employees still have until Monday, Dec. 12, to commence automatic banking with their December paychecks. Bring a deposit slip to the Payroll Office, Administration Building 108, to sign up.
- WARNING! December paychecks may not be cashed until Dec. 31. The State Controller has advised us that any checks cashed or deposited prior to Dec. 31 may be returned (dishonored) by the State Treasurer.
- Remaining pay warrants will be distributed on Tuesday, Jan. 3, 1984 in the normal manner.

Vacate your locker!

Faculty and staff members who have lockers in Crandall Gym should check with equipment attendants Aldora Santos or Dick McMath by Friday (Dec. 9) regarding re-issue of lockers. If this is not done, the lockers will be cleaned out during quarter break.

Holiday food service hours

Thursday, Dec. 8
Normal schedule, except Vista Grande Cafeteria will close after lunch.

Friday, Dec. 9
Normal schedule, except Vista Grande Cafeteria and Ice Cream Parlour closed. Burger Bar closes at 5 pm.

Saturday, Dec. 10 & Sunday, Dec. 11
Campus Store ..................... 9 am - 4:45 pm

Monday, Dec. 12 - Friday, Dec. 16
Staff Dining Room .............. 8 am - 4 pm
Vending Cellar ................. 8 am - 4 pm
Campus Store ..................... 9 am - 4:45 pm

Saturday, Dec. 17 & Sunday, Dec. 18
Campus Store ..................... 9 am - 4:45 pm

Monday, Dec. 19 - Friday, Dec. 23
Staff Dining Room .............. 8 am - 4 pm
Vending Cellar ................. 8 am - 4 pm
Campus Store ..................... 9 am - 4:45 pm

Saturday, Dec. 24 - Sunday, Jan. 1
All Areas ......................... Closed

Monday, Jan. 2
Vista Grande Restaurant .......... 11 am - 8 pm
Campus Store ..................... 9 am - 4:45 pm
Burger Bar ......................... Noon - Midnight

KCPR to resume broadcast of Texaco-Metropolitan Opera

Opera lovers take note: The Texaco-Metropolitan Opera radio broadcast series will mark its 44th season on Saturday with a presentation of Francis Poulenc's "Dialogue of the Carmelites."

The opera will be carried by public radio station KCPR-FM (91.3), which broadcasts from the Cal Poly campus. The performance will begin at 10 am.

Peter Allen is the host for the weekly Metropolitan broadcasts, introducing each work and narrating the action for the radio listeners. The programs also feature such traditional intermission segments as "Opera News on the Air," "Opera Quiz," and "Singers' Roundtable."

Texaco's sponsorship of the broadcasts is the longest continuous underwriting of the same program by the same sponsor in the history of American radio.

Among the Met's weekly programs over the next five months will be "Rise and Fall of the City of Mahagonny" (Weill/Brecht) on Jan. 21, "Rinaldo" (Handel) on Feb. 11, "Les Troyens" (Berlioz) on Feb. 18, and "Arabella" (Strauss) on March 17.

The 1983-84 season of programs from the Metropolitan Opera will be the 13th for KCPR-FM, which is operated by students of the Journalism Department.

Poly plant sale

The Poly Plant Shop will be open Monday through Friday, 1-5 pm, and Saturday, 9 am - 5 pm, until Dec. 16. Color your Christmas with a brilliant Poinsettia— or select a beautiful Gloxinia, African violet or Ivy ball.

You also can purchase dried flowers for making Christmas wreaths and ornaments.

Shop early while supplies last.

The Poly Plant Shop is located at the OH Unit. For more information, call ext. 1106.

Polo Club adviser needed

The Cal Poly Polo Club is in urgent need of an adviser. This enthusiastic group of equestrians has many goals, though reaching them is almost impossible without the help of a faculty or staff adviser. The primary responsibilities would be to represent the club at meetings and offer advice to the student members.

It is not necessary that the adviser be knowledgeable about the sport of polo, though the opportunity will be available to learn the game and participate in it as well.

For more information about the Polo Club's activities contact Kimberlee Fritz at 546-9687.

D. Jan Duffy, Business Administration, had an article titled "Privacy in the Workplace: Defamation" published in the Autumn issue of Employee Relations Today. Her annual report on developments in privacy law also was published in the 1982 Committee Reports of the American Bar Association Labor Section.

Patrick McElin, Social Sciences, has been appointed to the American Anthropological Association’s Committee on the Public Understanding of Evolution. On behalf of that committee, he has produced "Evolution vs. Creation: A Selected Bibliography," which was published in the October 1983 issue of Anthropology Newsletter.

Bill Kellogg, Agricultural Education, was honored Nov. 8 by the California Association of Resource Conservation Districts at their annual convention in Monterey. He was named California "Teacher of the Year" for 1983. The award recognized Kellogg for his "outstanding achievement in environmental conservation education and leadership in inspiring sound resource management principles" while he was the vo-ag teacher for the past six years at San Jacinto High School.


Mary Lud Baldwin, Education, was elected to the Board of Directors of the California Chapter of the Association for the Severely Handicapped (CAL-TASH). Baldwin presented a paper at their annual meeting in San Diego in April. The paper is titled "Training Interactive Play: A Dyadic Instructional Model." At the April meeting, she was elected editor of the newsletter.

Willie Coleman, Activities Planning Center, was guest speaker for the Student Women's Advancement Network at Sacramento State University Nov. 16. Her topic was "History and Contemporary Issues in Networking Between Black and White Women."
**Dateline**

($) - Admission Charged  
(!) - Admission Free

**FRIDAY, DECEMBER 9**

End of Fall Quarter.

Canoeling: Rio Grande River in Big Bend National Park, Texas, continuing through Friday (Dec. 23). Food, transportation and canoes provided. Sponsored by ASI Outings. Sign up in the Escape Route (UU 112) or call ext. 1287. Faculty, staff and students invited. ($)

Exhibit: "Toys That Play With Art," which explores both the fun and the seriousness of children's toys, and "Transpirations," a mixed-media exhibit, continuing through Dec. 11. University Union Galerie. Public invited. (!)

Exhibit: "Below the Staircase, Glass I," a display of fused, blown and leaded glass. Robert E. Kennedy Library, continuing through December. Public invited. (!)

**SUNDAY, DECEMBER 11**

Backpacking: Paira Canyon in Utah, continuing through Sunday (Dec. 18). Sponsored by ASI Outings. Sign up in the Escape Route or call ext. 1287. Faculty, staff and students invited. ($)

**MONDAY, DECEMBER 12**

Academic holiday for faculty and students, continuing through Monday (Jan. 2).

**THURSDAY, DECEMBER 15**

Winter Quarter student study lists/receipt mailers distributed.

**MONDAY, DECEMBER 19**

First Winter Quarter lists sent to faculty.

**TUESDAY, DECEMBER 20**

Backtalk: Instruction in back care given by local chiropractor, Dr. Karen J. Krahl. Health Center Conference Room, 7-9 pm. Sponsored by the Public Safety Department. Public invited. (!)

**WEDNESDAY, DECEMBER 21**

Men's Basketball: North Central Illinois. Main Gym, 7:30 pm. Public invited ($), students (!)

**SATURDAY, DECEMBER 24**

Holiday: Christmas break for 10- and 12-month employees, continuing through Monday, Jan. 2. Campus will be closed.

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**Position Vacancies**

Candidates for positions on the faculty of the university are presently being sought, according to Michael H. Suess, acting director of personnel and employee relations. Those interested in learning more about the positions are invited to contact the appropriate dean or department head. This University is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All interested persons are encouraged to apply. (The salaries for the faculty positions listed below will be increased by approximately 5.8 percent, effective Jan. 1.)

**CLOSING DATE: 12-21-83**

Lecturers, Part-time Winter and Spring quarters 1984, salary commensurate with qualifications and experience, Construction. Duties include teaching construction practice and techniques, estimating, planning and scheduling and office practices. Resume of construction involvement and teaching experience preferred.

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**Who, What, When, Where**

Wille Coleman, Activities Planning Center, was selected to serve on the Education Program Advisory Committee of the California Museum of Afro-American History and Culture.

Arthur Frietsche, English, and Blanca Rosenthal, Foreign Languages, attended the Nov. 11-13 meeting of the Philological Association of the Pacific Coast at UC Santa Barbara. Frietsche delivered a paper on Beowulf, and a paper by Katharine Blittes, English, was also discussed.

Lynn M. Jamieson, Recreation Administration, attended the 1983 National Recreation and Park Association Congress in Kansas City Oct. 1-6. She participated as the coordinator of a session on recreational sports management concepts and was involved in an all-day seminar on private commercial recreation and tourism curriculum, where she presented information and participated in a test construction committee meeting.

Karla Walters, English, attended the annual conference of the Philological Association of the Pacific Coast, which met at UC Santa Barbara Nov. 11-13.

Graydon Williams, Music, recently completed a set of music arrangements commissioned by the Basin Street Regulators, a Central Coast Hot Jazz Society. The arrangements will form the basis for a packet including historical background and stylistic performance suggestions. The packet will be presented to a number of high schools in an effort to further the creation and continuance of Dixieland bands.

M. Zafar Iqbal and Richard J. Schmidt, Accounting, have received the Certificate in Internal Auditing after fulfilling all examination, education and experience requirements.